

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	Ablution for Northwest		
Quotation or Proposal no:	005/2021		
RFQ Issue date:	17/08/2021		
Closing date:	26/08/2021		
Compulsory site inspection	25/08/2021 Groot Marico North West		
Closing time:	12h00	Validity period:	30 days

You are invited to provide a quote to deliver the goods, services or works defined in the Scope of Work.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Zanele Zulu
Telephone no:	0781346013
E-mail:	Quotations6@sentech.co.za

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)

.....Rand;

R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

**for the
Employer**

(Insert name and address of organisation)

Name &
signature of
witness

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that Sentech is in possession of a valid and original tax clearance certificate and a valid B-BBEE Certificate at the time of offer closure.

- 1.1. Supplier's providing quotations must be registered on the Sentech Supplier Database.
- 1.2. **Quotations must be in a Company Letterhead.**
- 1.3. Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.
- 1.4. Quotations or Proposals must be fully completed and signed in BLACK ink.
- 1.5. Quotations must be submitted via Email.
- 1.6. The Tenderer undertakes to the Purchaser that it will treat as confidential the terms of this RFQ together with all the Purchaser's confidential information and will not disclose such confidential information to any person, firm or company (other than to its auditors and other professional advisers) or to the media, and will not use such confidential information other than for the purposes of this RFQ, subject always to any prior specific authorisation in writing by the Purchaser to such disclosure or use."

2. EVALUATION CRITERIA

The evaluation criteria are stipulated in Section 5. It is the Suppliers responsibility to ensure that it has responded to the evaluation criteria. Failure to meet the evaluation criteria may result in the Supplier being disqualified from being appointed. Suppliers must ensure that they have included all supporting documentation, especially the documentation that may be required to support the response to the evaluation criteria.

3. BRIEFING SESSION

N/A

4. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the Administrative responsiveness requirements as set out in section 2 of the RFQ Data. 2. Stage 2 – Mandatory Evaluation Criteria Proposals that are administratively responsive will be evaluated against the Mandatory Evaluation Criteria. Suppliers must COMPLY FULLY with all the Mandatory evaluation criteria in-order to be evaluated further. 3. Stage 3 – Functional Evaluation Criteria The proposals that COMPLY with the Mandatory evaluation criteria be evaluated against the Functional Criteria. Suppliers meeting the minimum requirement will be evaluated further. 4. Stage 4 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20 Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.
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5. Evaluation of Price and Preference

The Service Provider will be evaluated on a points system for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

5.1. Mandatory Evaluation Criteria

Mandatory Criteria	Proof Required

5.2. Functional Evaluation Criteria

Functional criteria	Proof required	Maximum points

5.3. The price / preference weighting applicable for RFQ are as follows:

Price / Preference	Points
Preference:	20
Price:	80
Total must equal:	100

5.4. Preference Point allocation – 80/20

80/20 point scoring system			
Preference: 20 Points		Price: 80 points	
Other: B-BBEE Status Level Contributor			
B-BBEE Level	Number of Points	Price:	100 % (of 80)
1	20	Quality / Functionality:	0 % (of 80)
2	18		
3	14		
4	12		
5	8		
6	6		
7	4		
8	2		
Non-Compliant contributor	0		
		Total must equal:	100% (of 80)

5.5. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[\frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s = Points scored for price of bid under consideration
 P_t = Rand value of bid under consideration
 P_{min} = Rand value of lowest acceptable bid

6. SCOPE OF WORK

SCOPE OF WORKS: SUPPLY OF MATERIALS AND CONSTRUCTION OF 3 X SINGLE ABLUTION FACILITIES INCLUDING PLUMBING WORKS FOR T108 ENSELSBERG, T108.1 GROOT MARICO AND T102.1 SWARTRUGGENS SITES WITHIN THE WESTERN REGION; VRYBURG OC JURISDICTION.

1. SCOPE OF WORKS

- 1.1 Supply and construction of 3 x single ablution facilities as per the specifications below.
- 1.2 Supply of a 3 x 2500 litre UV-resistant polyethylene vertical water storage tank and connect with the ablution facilities as per the specifications below.
- 1.3 Supply of a 3 x 1250 litre UV-resistant polyethylene vertical septic tank and connect with the ablution facilities as per the specifications below.

SPECIFICATIONS

PART 1

GENERAL

1.1 SCOPE

- A. This specification covers material requirements and construction of single ablution facilities, for the SENTECH SOC Ltd within the Western Region; Vryburg OC jurisdiction.

1.2 WORK INCLUDED

- A. Construction of ablution facilities, and accessories as required and shown.

1.3 REFERENCES CODES AND STANDARDS

- A. NHBRC, JBCC and CIDB

NHBRC	National Home Builders Registration Council
JBCC	Joint Building Contractors Committee
CIDB	Construction Industry Development Board

PART 2

PRODUCTS PER SITE

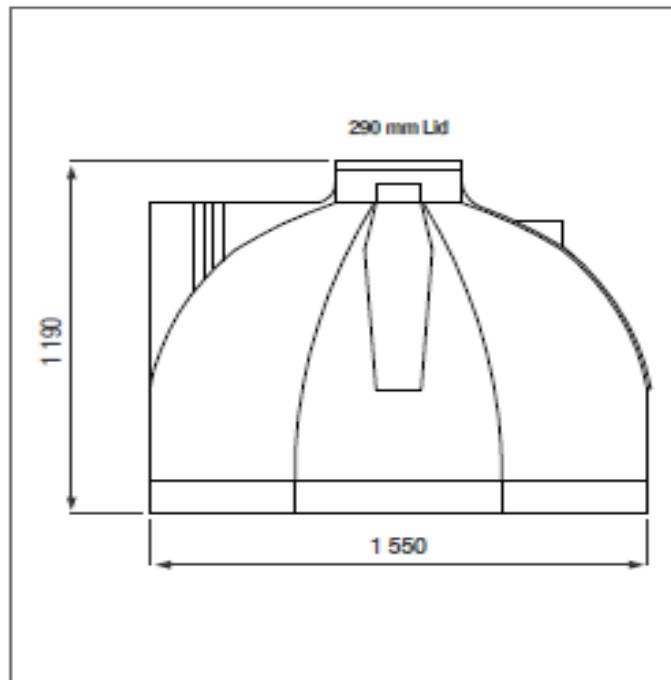
2.1 GENERAL

- A. The proposed bricks to be used shall be a standard 222mm x 106mm x 73mm NFX – Non-Facing Extra clay bricks.
- B. Standard 600mm x 600mm bathroom window with glazing and standard cottage pane burglar bars.
- C. Standard steel door with frame, handle and keys, with security gate fitted.
- D. Damp proof
- E. Roof sheeting with Trusses
- F. Building Sand
- G. Cement
- H. Plaster Sand
- I. Brick Force
- J. One Piece Complete Standard Flushing Toilet, with pipes connected, going through the wall, and connected to the water tank and septic tank.
- K. One Piece Basin and Pedestal for each proposed ablution facilities, with taps and all pipes connected to the water tank and septic tank.
- L. 1 x 500 litre UV-resistant polyethylene vertical water storage tank with inlet, outlet, overflow and top lid.
- M. 1 x 1250 litre UV-resistant polyethylene vertical septic tank;

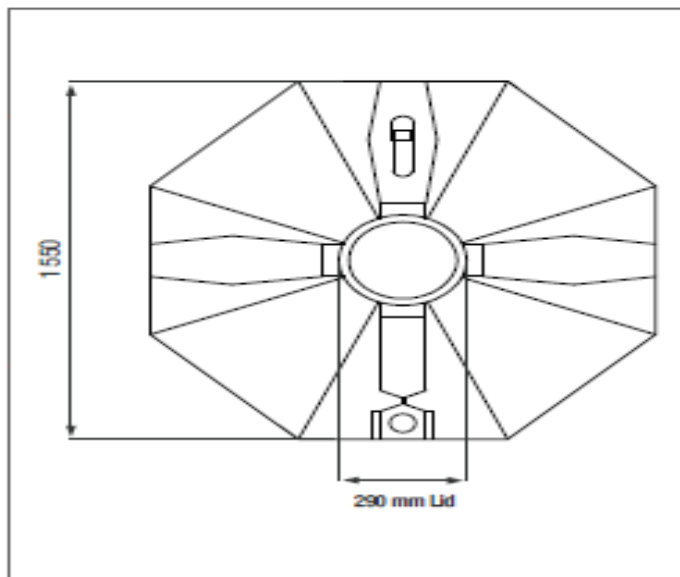
SEPTIC TANK DETAILED SPECIFICATIONS

- Inlet to be 110mm
- Outlet to be 50mm
- Top Lid to be 290mm

Side view

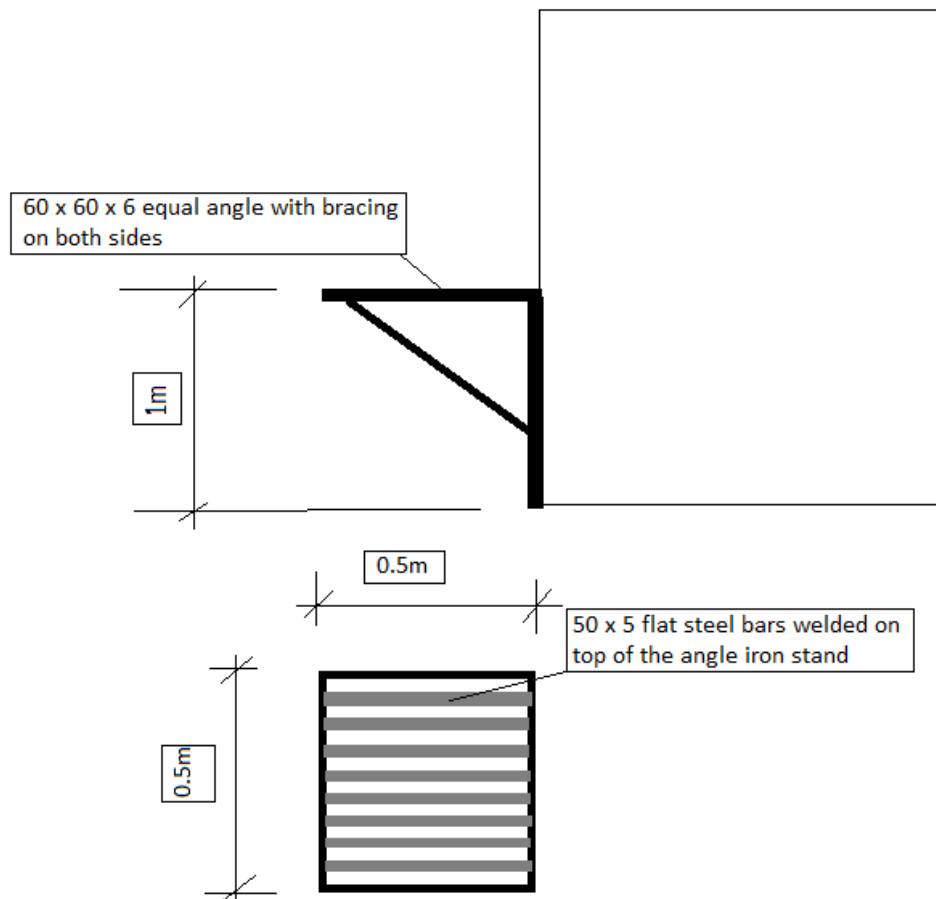


Top View



- N. 1 x Galvanised structural steel stand for the 500 litre water tank to stand on.

Proposed Water Tank Stand Mounted to the Wall behind the Toilet



PART 3

EXECUTION

3.1 Foundation

Foundation is to be casted with 25Mpa concrete at 400mm below ground level. The foundation is to be 100mm unreinforced concrete.

3.2 Walls

Walls are to be a single wall made of clay bricks as specified Part 2 of this document. The interior walls are to be plastered and the exterior walls are not to be plastered.

3.3 Brick Force

Brick force is to be installed every third level of the bricks layer.

3.4 Air Brick

The air brick is to be installed two levels above the installed bathroom window.

3.5 Excavation of Septic Tank hole

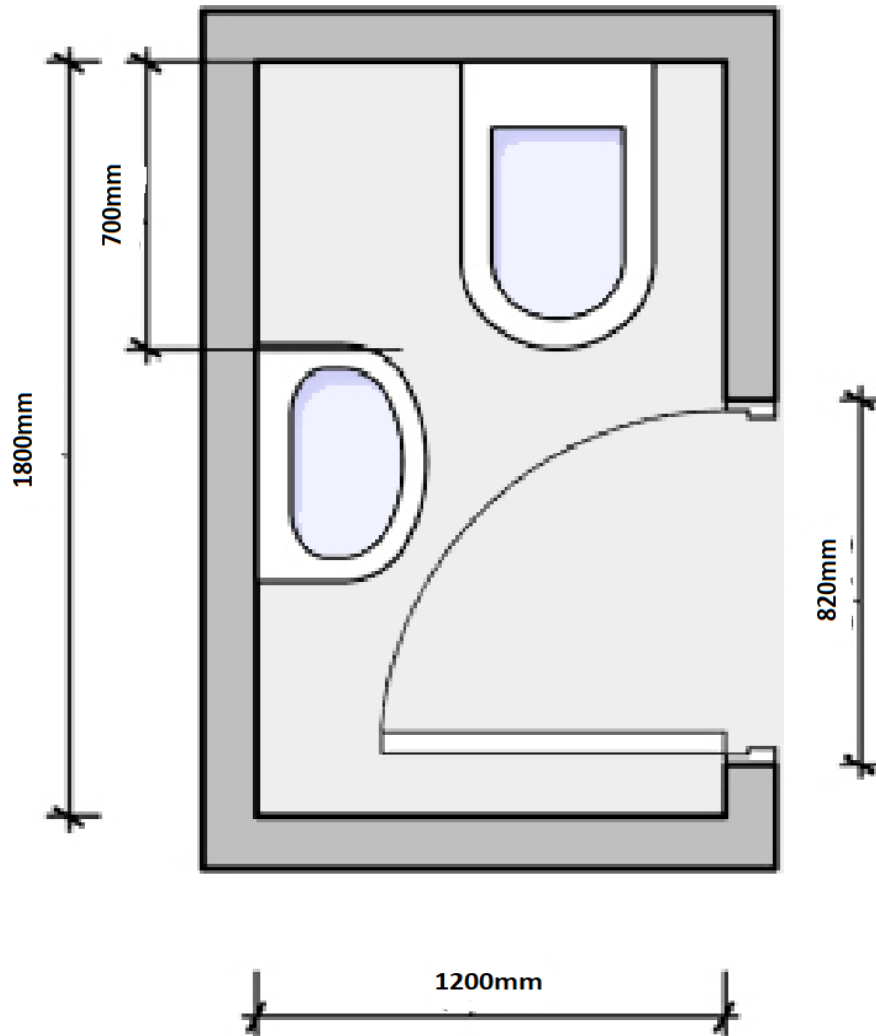
The contractor is also to excavate a 1 600mm x 1 600mm x 1 300mm hole, fit the septic tank in the hole and connect it.

3.6 Proposed Water Tank stand

The stand is to be mounted on the wall by galvanised threaded steel bolts through the wall and bolted from inside the Toilet with washers. Each leg of the stand will be bolted by five 12mm threaded steel rods.

PART 4

SKETCH



PART 5

CONTRACTUAL NOTES

- 5.1 All work should be done according to these specifications (contractors are more than welcome to give their inputs for alternative specifications during the site inspection meeting).**
- 5.2 All other questions, queries, information required should be directed to the responsible Supply Chain Officer for the RFQ.**
- 5.3 Quotations should be as detailed as possible and can be presented in the contractor's usual way of providing quotations.**
- 5.4 Quotations should include all costs for P&G's, labour, material or any other costs that the contractor deems necessary to complete the works successfully.**
- 5.5 All pricing should be VAT exclusive (contractor to add Vat at Total Costs).**
- 5.6 The successful contractor to do the works is to provide a safety file that will be approved by SENTECH SOC limited safety specialist before the works can commence on site. The successful contractor will also be required to sign SEC.37.2, to be handed after the adjudication of contract. The file will be required to be approved by the safety specialist within two weeks of receipt of purchase order failure of which, would result in the purchase order being cancelled.**
- 5.7 All payments are strictly 30 days from the date of statement or invoice.**
- 5.8 A compulsory site inspection meeting will need to be held on site with the contractors chosen for quotations. (SCM to supply with date and time).**
- 5.9 The successful contractor is required to provide their own water and ablution facilities on site.**
- 5.10 The successful contractor must take into consideration the Flora and Fauna is not disturbed or destroyed during the works.**
- 5.11 The successful contractor needs to note that the site is on the mountain and the area is a relatively rocky area.**

5.12 Bidders must note that most of Sentech sites are situated on the mountains, therefore it is essential that they use 4 x 4 vehicles to access the site.

5.13 The compulsory site inspection will be held as follows;

Contractors are to meet with Sentech representative at entrance of Groot Marico in the North West Province (Next to Jacob Zuma heritage Site) 25 August 2021 at 10H00 then proceed to site from there

NB: Please note should bidders be late they will not be able to access the site as there are locked gates on the way to site. Any bidder who is late will automatically be disqualified for the RFQ.

GPS Co-ordinates to site

STATION		GEO. CO-ORDINATES					
NAME	CODE	LATITUDE			LONGITUDE		
		Deg	Min	Sec	Deg	Min	Sec
Groot Marico	T108.1	-25	-37	-11	26	26	8