

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

REQUEST FOR PROPOSALS FOR THE PROVISION OF INSURANCE BROKING SERVICES, CLAIM MANAGEMENT AND RISK MANAGEMENT SERVICES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/07/FIN/02/2026

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

Dube TradePort Corporation seeks to appoint a suitably qualified professional bidder to render services related to insurance broking, comprehensive risk management and claims management services of the DTPC insurance portfolio for a period of three (3) years). The service provider must be registered with the Financial Sector Conduct Authority (FSCA), to provide insurance broking services, risk management and claims services in all aspects of the DTPC business.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points (Specific Goals) will be allocated to the following as included in the bid document:

- I. Enterprises who are at least 51% owned by black people (10 Points)
- II. Enterprises who are based in KwaZulu Natal (10 Points)

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from **24th July 2026 to 7th August 2026** during the weekdays (Mon – Fri) between 08h30 and 16h00. Documents will not be available physically but will be e-mailed to all companies that purchased bid documents. A non-refundable document fee of R500.00 (Five hundred rands) must be paid via EFT, proof of payment must be emailed to request the Bid Documents. No cash will be accepted, and proof of payment must be emailed to tenders@dubetradeport.co.za. Please allow 2 days for funds to be reflected in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/07/FIN/02/2026**" And must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available via email on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session meeting for service providers (virtually), who have paid for and received the Bid Documents via email will be held **virtually via MS Teams on 11th August 2026 at 14:00**.

Enquiries should be directed via email: tenders@dubetradeport.co.za

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CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **28 August 2026**.

DOCUMENTS SHOULD BE CLEARLY MARKED “**PROVISION OF INSURANCE BROKING SERVICES, CLAIM MANAGEMENT AND RISK MANAGEMENT SERVICES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS**”.