

REQUEST FOR PROPOSAL [RFP] No TNPA/2026/04/0755/4281/RFP

DESCRIPTION: FOR THE PROVISION OF THE INTERGRATED ONLINE SAFETY, HEALTH, AND ENVIRONMENTAL(SHE) LEGAL REGISTER FOR TRANSNET NATIONAL PORTS AUTHORITY

Briefing Note 1 – Questions Received Post Briefing Session

05 August 2026

No.	Question	Answer
1.	I wanted to inquire with regards to using a sub-contractor/contractor for the legal register under my company. What are the terms and conditions?	The RFP permits subcontracting, provided that the bidder complies with the prescribed requirements. The bidder must disclose the percentage of the contract to be subcontracted, the name of the subcontractor, the subcontractor's B-BBEE Status Level, and whether the subcontractor is an EME or QSE. Furthermore, paragraph 3.5 of the RFP states that bidders may not submit information relating to third parties unless there is an agreement authorising the use of such information, or where the third party forms part of a Joint Venture (JV), Consortium or Subcontracting arrangement. In such cases, the relevant subcontracting agreement must accompany the bid submission. In addition, the successful bidder remains fully responsible to Transnet for the acts and omissions of persons employed directly or indirectly by it, including subcontractors. Refer also to relevant clauses in the Master Agreement (clause 11 and 12).
2.	Also, since for example Referral letters are required since they won't be from my company but from the company I sub-contracted what are the conditions/rules with regards to that? If a company sub-contracts the service from another one what are the terms and conditions?	The RFP's Technical Evaluation assesses the experience of the bidding entity. Accordingly, reference letters should demonstrate the bidder's experience in providing SHE Legal Register services. Reference letters are evaluated under Annexure B – Technical Evaluation Criteria , specifically the Company Track Record criterion, which forms part of the functionality assessment. Paragraph 3.5. of the RFP states that "Bidders must not submit information relating to 3rd parties as part of their bid submission unless there is an agreement between the bidder and the 3rd party for the bidder to submit such information, or the bidders have formed a JV/Consortium or the information is relating to a subcontractor. In such instances a

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		JV/Consortium/Subcontracting agreement must be submitted with the bid."
3.	Will a joint venture or partnership submission allowed?	The RFP expressly permits responses from Joint Ventures or Consortiums. Bidders intending to submit as a JV or Consortium must declare this intention in their proposal and submit a signed JV/Consortium Agreement indicating the percentage split of the work and the responsibilities of each party. Where a formal agreement has not yet been concluded, the parties must submit a written commitment confirming their intention to enter into a JV/Consortium agreement should they be awarded the contract. A signed agreement will be required before award. For evaluation purposes, the JV will be assessed using one consolidated B-BBEE Status Level Verification Certificate. Refer to paragraph 4 of the RFP
4.	Most of the big business IT companies with the requirements that are in the RFP are not registered with the CSD or possess a BEE certificate. In the event of a JV or partnership will our CSD registration and BEE certificate be enough to support such a submission?	No. The RFP requires each party forming part of an unincorporated Joint Venture, Consortium or Subcontracting arrangement to submit its own Tax Compliance Status (TCS) PIN, TCS Certificate or CSD Number. In addition, although each party must meet the applicable compliance requirements, the JV will be evaluated using a consolidated B-BBEE Status Level Verification Certificate for purposes of preference point scoring. Accordingly, one partner's CSD registration and B-BBEE certificate alone would not satisfy the compliance requirements applicable to all JV participants.
5.	We refer to the above-mentioned RFP issued on 22 July 2026 with a current closing date of 07 August 2026 at 12:00. We respectfully request that TNPA consider extending the closing date for the submission of proposal by one (1) week to 14 August 2026 at 12:00.	The RFP closing date has been extended to 14 August 2026 at 12:00. Refer to addendum 1 dated 5 August 2026.