ADDENDUM: APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR THE JUNE 16 YOUTH MONTH 50TH ANNIVERSARY ACTIVITIES: EVENT MANAGEMENT, MARKETING AND STAKEHOLDER MANAGEMENT.

PRICING AND PROPOSAL SUBMISSION (VERSION 2)

It should, however, be noted that the successful bidder defines a business model that suits their operations, quality, cost-efficiency and cost-effectiveness should be at the centre of service delivery. The successful bidder is therefore cautioned to be mindful of costing in relation to their business models and the successful bidder will be expected to negotiate terms and conditions with their strategic partners and transfer part of the benefits to the City.

The successful bidder is expected to as far as possible, demonstrate proof of their business relations and alliances in order to give the City comfort that they will honour turnaround times and meet service delivery standards.

The City pays the successful bidder on presentation of valid invoices, and only after the successful completion of the event. The successful bidder is therefore expected to have sufficient funds to cover an event as no requests for upfront payment shall be entertained. Failure to deliver the required services as per the current deliverables, will result in the City reviewing the initial quotation and the successful bidder will have to amend the quotation for final invoicing.

Prices must be fixed for 2026, and VAT inclusive and should be quoted in South African currency.; Otherwise, the possible escalation should be clearly stated. A detailed schedule of the cost including an explanation of the services included as well as excluded should be provided.

PRICING SCHEDULE - THE JUNE 16 YOUTH MONTH 50TH ANNIVERSARY ACTIVITIES

Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
JUNE 16 WREATH LAYING CEREMONY HECTOR PETERSON MEMORIAL			
Ceremonial Wreaths (Fresh Flowers) • With ribbons of RSA flag • Include stands • Sizes o 1.2 metres high x 1 o 1.00 metres high x 3 o 0.90 metres high x 2 o 0.80 metres high x 2 o 0.70 metres high x 2	10		
Marquee 10m x 20m (cinema style seating)	1		
Single stem red roses (fresh flowers)	100		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Mushroom heaters with full gas cylinder	2		
Gold plated stanchions with red ropes	10 metres length		
Plastic chairs and white/beige chair covers	120		
Mobile toilets are as follows: • 1 x paraplegic • 2 x VIP toilets Cleaning service (janitors) to be included with cleaning equipment (1 male and 1 female cleaners)	3		
PA System with podium microphone and stand	1		
Roving microphones	2		
2.4 kw Generator Backup for PA System	1		
6m x 4m raised platform	1		
Speed fence (include set up) 1.8m height	300 metres		
Red runner carpet	10 metres length		
Black Lanyards	1000		
Perspex podium	1		
UNCLE TOMS' HALL **MAYORAL HOLDING ROOM x 50 pax**			
2-Seater couches (white/beige)	3		
Single seater couches (white/beige)	6		
Coffee table	3		
Ottoman (single seater)	9		
Cocktail tables	5		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Cocktail stretch tablecloth (beige)	5		
Centre rug	3		
Mushroom heaters with full gas cylinder	1		
Centre piece for coffee table	3		
Trestle tables (serving stations)	6		
Black stretch tablecloths for trestle tables	6		
Vegetable soup	50 pax		
Bread rolls	50 pax		
Each of butter and jam mini pats.	50 pax		
Tea bags (green, rooibos and black) and Coffee, creamer sachets and fresh milk	50 pax		
Brown, white sugar and sweetener sachets	50 pax		
Honey (Sealed 500ml bottle)	2		
Fresh lemon slices	30 pax		
100% canned fruit juice (300ml)	50		
(**Warm Platters:** Variety of pastries and meat Make provision for dietary preference as follows: 5 x Strictly halaal 5 x Kosher 40 x regular diet	50 Pax		
Assorted filled croissants and fresh fruit slices Make provision for dietary preferences as follows: 5 x halaal 5 x Kosher 40 x regular diet	50 Pax		
Crockery	50		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Cutlery	50		
Serviettes	80		
STAKEHOLDER VIP HOLDING ROOM X 50 Pax			
2-Seater Couches (white/beige)	2		
Single seater couch (white/beige)	4		
Coffee tables	2		
Ottoman	6		
Cocktail tables	5		
Cocktail Stretch tablecloth (beige)	5		
Centre rugs	2		
Mushroom heaters with full gas cylinder	1		
Centre Pieces for coffee tables	2		
Trestle tables (serving stations)	6		
Black stretch tablecloths for trestle tables	6		
Vegetables soup	50 pax		
Bread Rolls	50 pax		
Each of butter and jam mini pats.	50 pax		
Tea bags (green, rooibos and black) and Coffee, creamer sachets and fresh milk	50 pax		
Brown, white sugar and sweetener sachets	50 pax		
Honey (Sealed 500ml bottle)	2		
Fresh lemon slices	30 pax		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
100 % canned fruit juice (330ml)	50 pax		
Warm Platters: **Variety of pastries and meat** Make provision for dietary preference as follows: 5 x Strictly halaal 5 x Kosher 40 x regular diet	50 Pax		
Assorted filled croissants and fresh fruit slices Make provision for dietary preferences as follows: 5 x halaal 5 x Kosher 40 x regular diet	50 pax		
Cutlery	50 pax		
Crockery	50 pax		
Paper serviettes	50 pax		
VIP Hall: 120 pax			
Mushroom heaters with full gas cylinders	2		
Trestle tables	10		
Black stretch tablecloths	10		
Vegetable soup	120 pax		
Bread rolls	120 pax		
Each of butter and jam mini pats	120 pax		
Tea bags (green, rooibos and black) and Coffee, creamer sachets and fresh milk	120 pax		
Brown, white sugar and sweetener sachets	120 pax		
Honey (Sealed 500ml bottles)	2		
Fresh lemon slices	40 pax		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
100 % canned fruit juice (330ml)	120		
Warm platters: Variety of pastries and meat	120 pax		
Assorted filled croissants and fresh fruit slices	120 pax		
Disposable crockery and cutlery (not polystyrene)	120 pax		
Paper servettes	120 pax		
VOC Catering x 50 pax			
Marquee 4mx 6m (classroom style seated 50 pax)	1		
Plastic chairs and white chair covers	50		
Mushroom heaters with full gas cylinders	2		
Trestle tables	10		
Black stretch tablecloths	10		
Vegetable soup	50 pax		
Bread rolls	50 pax		
Each of butter and jam mini pats.	50 pax		
Tea bags (green, rooibos and black) and Coffee, creamer sachets and fresh milk	50 pax		
Brown, white sugar and sweetener sachets	50 pax		
Honey (Sealed 500ml bottles)	2		
Fresh lemon slices	20 pax		
100 % canned fruit juice (330ml)	50		
Warm platters: Variety of pastries and meat	50 Pax		
Assorted filled croissants and fresh fruit slices	50 Pax		
Disposable crockery and cutlery (not polystyrene)	50 pax		

ADDENDUM: APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR THE JUNE 16 YOUTH MONTH 50TH ANNIVERSARY ACTIVITIES: EVENT MANAGEMENT, MARKETING AND STAKEHOLDER MANAGEMENT.

Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Paper serviettes	50 pax		
Compliance			
Ambulance Services (4 x ALS and 4 x BLS personnel) 2 x ambulances.	2		
Security Services (4 x night shift; 10 x day shift)	14		
Cleaning Services (2 x Setup Day and 8 x Event Day with cleaning equipment	10		
Fire extinguishers	8		
Danger Red tape 100m length	2		
Accredited Sign Language Interpreter Services (Sign Language Interpreters) with the respective registered accredited body. 07h00 – 12h00	2		
Personnel (servers)	12		
YOUTH STAKEHOLDER ENGAGEMENT SESSION – One (1)– 18 June 2026 120 PAX			
Round tables	12		
White round tables clothes	12		
Plastic Chairs	120		
White/beige Chair covers	120		
Black stretch trestle tablecloths for registration and serving stations	12		
Trestle tables	12		
White/beige tablecloths,	12		
linen napkins,	120		
Base plates	120		
Perspex Lectern	1		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
2.4 kW Generator Backup for PA System,	1		
PA system with Microphone and stand	1		
Roving microphones	2		
1 x Projector and 1 x Projector Screen	1		
Accredited Sign Language Interpreter Services (Sign Language Interpreters) with the respective registered accredited body. 09h00 – 15h00	2		
Facilitator (any gender) A dynamic and energetic facilitator with a strong passion for youth development and youth affairs. (One facilitator)	1		
Ambulance Services from 08h00 to 17h00 2 x ALS and 2 x BLS personnel, Two Ambulances	2		
Cleaning Services (with cleaning equipment) cleaners	4		
Fire extinguishers	2		
Welcome Refreshments Tea bags sachets Coffee sachets Sugar sachets (sweeteners, white and brown) Milk Fresh lemon slices Honey sachets	120 pax		
Sandwiches with assorted fillings	120 pax		
Scones, with butter and jam mini pats	120 pax		
2 Types of Vegetables soup	120 pax		
Catering for guests – Buffet Braai Menu **2 x Starches** Pap, Rolls, **3 x Salads** Chakalaka, Coleslaw, Greek, **2 x Protein**	120 pax		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Beef & Chicken Provision for 3 halaal (vegetarian included)			
Dessert Malva pudding served with custard	60 pax		
Dessert Fruit salad served with ice cream	60 pax		
Variety of canned soft drinks (330ml) cater for diabetics	120		
Serviettes	120 pax		
Disposable cups for tea and soup (not polystyrene)	120 pax		
Cutlery and crockery for 120 pax	120 pax		
Personnel (servers)	6		
YOUTH STAKEHOLDER ENGAGEMENT SESSION - Two (2) - 25 June 2026 120 PAX			
Round tables	12		
White round tables clothes	12		
Plastic Chairs	120		
White/beige Chair covers	120		
Black stretch trestle tablecloths for registration and serving stations	12		
Trestle tables	12		
White/beige tablecloths	12		
linen napkins	120		
Base plates	120		
Perspex Lectern	1		
2.4 kW Generator Backup for PA System	1		
PA system with microphone and stand	1		
Roving microphones	2		

ADDENDUM: APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR THE JUNE 16 YOUTH MONTH 50TH ANNIVERSARY ACTIVITIES: EVENT MANAGEMENT, MARKETING AND STAKEHOLDER MANAGEMENT.

Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
1 x Projector and 1 x Projector Screen	1		
Accredited Sign Language Interpreter Services (Sign Language Interpreters Interchangeable) with the respective registered accredited body. 09h00 – 15h00	2		
Facilitator (any gender) A dynamic and energetic facilitator with a strong passion for youth development and youth affairs. (One facilitator)	1		
Ambulance Services from 08h00 to 17h00 2 x ALS and 2 x BLS personnel, Two Ambulances	2		
Cleaning Services (4 x cleaners with cleaning equipment)	4		
Fire extinguishers	2		
Welcome Refreshments Tea bags sachets Coffee sachets creamer sachets Sugar sachets (sweeteners, white and brown) Fresh milk Fresh lemon slices Honey sachets	120 pax		
Sandwiches with assorted fillings	120 pax		
Scones, with butter and jam mini pats	70 pax		
2 Types of Vegetables soup	120 pax		
Catering for guests – Buffet Braai Menu **2 x Starches** Pap, Rolls, **3 x Salads** Chakalaka, Coleslaw, Greek, **2 x Protein** Beef & Chicken Provision for 3 halaal (vegetarian included)	120 pax		
Dessert Malva pudding served with custard for	60 pax		
Dessert Fruit salad served with ice cream f	60 pax		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Variety of canned soft drinks (330ml) cater for diabetics	120		
Serviettes	300 pax		
Disposable cups for tea and soup (not polystyrene)	140		
Cutlery and crockery	240 pax		
Personnel (servers)	6		
MARKERTING BRANDED MERCHANDISE AND PROMOTIONAL ITEMS			
Branded Elevate Balkan insulated puffer jacket: (For 20 men and 20 women) • With COJ logo and 50th Anniversary • Tone on tone • **Colour:** Military green 	40		
PRODUCTION OF CREATIVES (Design and Produce)			
Studio booking, production and editing of final radio recording in English, Isizulu and Sesotho.	1		
Design of Social media infographics and banners for the website takeover package	1		
Booking of voice - English	1		
Booking of voice - Isizulu	1		
Booking of voice - Sesotho	1		
RADIO ADVERTISING			
Community Radio Stations			
Format to book: 30 seconds radio advert, 10 days, 3 x a day during (6 – 9, 10 – 2pm, 3 – 6pm)			
Eldos FM	1		
Rainbow FM	1		

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Items	Units	Unit Price (Excl. VAT)	Total Price (Excl. VAT)
Radio Islam	1		
Mainstream Radio Stations			
Format to book: 30 seconds radio advert, 10 days, 3 x a day during (6 – 9, 10 – 2pm, 3 – 6pm) On four (4) radio stations, (please mention the name of the radio stations you are quoting on). **The requirements for the proposed radio stations should consist of the following:** a. Station listener targets: 1 X English, 1 X Youth, 1 X Sesotho, 1 X isiZulu b. Each radio must have a valid radio license. c. Each radio must have over 45% of its listenership based within City of Johannesburg. d. The radio stations must have more than 500 000 listeners.			
Radio 1 – English to include **Format to book:** outside live/broadcast mobile OB, duration 3 hours, 06:00 – 09:00 (including promos, and live interviews) **Date**: 16 June 2026	1		
Radio 2 - Youth	1		
Radio 3 - Sesotho	1		
Radio 4 - isiZulu	1		
DIGITAL ADVERTISING			
Book and place digital banners for 2 weeks (14 days) on two (2) different high traffic online newspaper or media websites **(please name the website which you will be quoting on)**, package must contain the following elements: o Homepage takeover in the form of digital banners o Sponsored article (CoJ to supply) o Social media posts			
Website 1	1		
Website 2	1		
Delivery and collection			
Sub-Total			
Management fee capped at 15%			
Grand Total Incl. VAT			