



KWAZULU-NATAL PROVINCE

ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

Private Bag X9152, PIETERMARITZBURG, 3200

270 Jabu Ndlovu Street, Pietermaritzburg, 3200

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Enquiries: N Molefe

Ref: 2023042124

Date: 02/05/2023

INVITATION TO QUOTE FOR SUPPLY / SERVICE

You are hereby invited to quote for Consumer Awareness Education and Outreach Event to be held at Ethekwini on the 5th of May 2023

QUOTATION NUMBER: 2022042124

Closing Date and Time: 03/05/2022 at 11H00

Quotations may be emailed at scmquotations11@kznedtea.gov.za or be deposited into the quotation box situated at main foyer at 270 Jabu Ndlovu Street, Pietermaritzburg on or before closing date and time.

DESCRIPTION OF SUPPLY / SERVICE:

NB: Quotation to be submitted on the specification form attached

No.	Description of Item	Date	Price	Total
1	Consumer Awareness Outreach Event to held at Ethekwini	05 May 2023		
			Sub-total	
			Plus 15% VAT	
			TOTAL	

NB: 1. ONLY VAT REGISTERED SUPPLIERS TO CHARGE 15% VAT.

2. VAT REGISTRATION NUMBER:

VALIDITY PERIOD FOR QUOTATION IS THIRTY (30) DAYS.

DELIVERY PERIOD:

() CALENDAR DAYS FROM DATE OF ORDER

Provincial Suppliers Database Registration No:

REGISTERED SUPPLIER'S NAME

Company stamp

SUPPLIER'S SIGNATURE

DATE

PHYSICAL ADDRESS:

.....

.....

Enquiries: Tshepiso Selepe: 033 264 2716 / 2824

Lindelani Njapha :033 264 2859

CONDITIONS OF QUOTATIONS AS PER PROVINCIAL TREASURY REGULATIONS ARE APPLICABLE TO THIS QUOTATION AND ARE AVAILABLE FROM THE DEPARTMENT UPON REQUEST.

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to KZN Department of Economic Development, Tourism and Environmental Affairs..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

DATE:



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SPECIFICATION FOR THE CONSUMER AWARENESS AND EDUCATION CAMPAIGN

DATE: 05 May 2023

VENUE: ~~UMZIMKHULU MUNICIPALITY WARD 12, RIETVELD SPORTS GROUND~~
ETHEKWINI

NO.	NEED	QUANTITY	UNIT PRICE	TOTAL PRICE
1	CATERING FOR COMMUNITY Community catering: Lunch to be served at 12:00 • Rice • Chicken curry (to accommodate 1500 people) • Beef curry (to accommodate 1500 people) • 2 Salads (Coleslaw and Beetroot) • 330ml 100% fruit juice (assorted flavours) NB: Food is to be served in an environmentally friendly disposable container, the list of service providers will be provided by Dept, a plan for how to feed the community	3000	R120.00	R360 000.00

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2	CATERING FOR EXHIBITORS & STAKEHOLDERS			
	Breakfast to be served at 09:00 - Freshly prepared assorted sandwiches and muffins - Assorted Samosas - Drumettes - Meatballs - Tea and coffee 330ml 100% fruit juice (assorted flavours)	300	R55.00	R16 500.00
3	WASTE DISPOSAL			
	Toilets for the physically challenged with toilet paper	02		
	Toilets for the community (04 for females and 04 for males)	08		
	2 Ply Toilet rolls 48's	04		
	Refuse black Bags 20L	30		
4	GENERATOR/POWER SUPPLY			
	100 KVA 63amp power distributor industrial Generator	01		
5	SOUND & PUBLIC ADDRESS SYSTEM			

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	Sound system, PA system to accommodate 2000 people NB: • must be tested before event starts • sound system with adequate wattage with (company must provide technician to set up and operate the system) • electrician to be available on site (cables and extension cord to be available) • Provide certificate of compliance on site that is signed and approved by the Engineer • Plug points	01		
	Standing mic	01		
	Roving mics	02		
	Podium	01		
	Entertainment stage accommodate 20 people	01		
	Stage to accommodate 20 people (for people on stage and front row)	01		
6	PUBLIC TRANSPORT			

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	Taxis to be provided to transport community to and from areas within Umzimkhulu Municipality and surrounding areas. • 16-Seater Taxi	150 Taxis		
7	(Taxi routes will be provided by the Municipality) SECURITY Marshalls to assist during event Municipality to coordinate and submit list with the names of Marshalls EDTEA will provide Bibs for the Marshalls. Safety Officer Speed Fence 500 metres EMRS Lightening conductor VIDEOGRAPHY Videographer is required to capture event and production of DVD : • 1 cameras to record the whole function • 15-20 minutes DVD edited version of the event • 1 x copies of 15 minutes edited version • 1 x unedited copies for the whole event	150	R150	R22 500.00
		01	R 15 000.00	R 15 000.00
		01		
		01		
		04		
8				
		01		
9	ENTERTAINMENT			

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	2 x Local Artist @ R5 000.00 each (Department to provide quotation)	02	R5 000.00	R10 000.00
	Edutainment (Department to provide quotation)	01	R40 000.00	R40 000.00
10	TABLES AND CHAIRS			
	Tables and Table clothes	8		
	Chairs without covers	3000		
11	MARQUEE			
	Frame Community Marquee to accommodate 3000 people with social distancing	01		
12	FRAME MARQUEE FOR EXHIBITION			
	12m x 3m Marquee	01		
13	FRAME MARQUEE FOR COMMUNITY SERVICES			
	6m x 9m Marquee	01		
14	JOG MARQUEE			
	Marquee to accommodate 20 people	01		
15	DÉCOR FOR THE MARQUEE			
	Décor for the marquee	01		
16	PODIUM			
	podium	01		
14	MISCELLANEOUS COSTS			
	Labour and transport costs	01		

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For enquiries please contact Tshepiso Selepe on 079 505 2402 or Thembeke Ndlovu on 066 054 5331				
SUB-TOTAL PRICE				
VAT (only include if VAT registered)				
GRAND TOTAL PRICE				

Name of Company.....

Name of Representative.....Designation.....

Authorized Signature.....

Date.....

Validity period:

VAT Vendor Number.....(if applicable)

Banking details same? Yes..... No.....(please indicate with a tick)

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