



GAUTENG PROVINCE

HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

Project Procurement

Briefing Meeting

Project Name:	Appointment of security service provider(s) for physical guarding services to be provided for the Gauteng Department of Human Settlements, its Regional Offices and Hostel for a period of thirty-six (36) months
Date:	05 February 2024
Time	11h00
Location:	MS TEAMS

Invitees: Members of the public		
Attendees:		
Agenda		
	Presenter Name	Time (Minutes)
Introductions	Thabo Ndlovu and Mbuso Mazibuko	10
Presentations (TORs)	Boitumelo Jack/ Suzy Mokobane	30
Questions		Answers
- Section 2 on the relevant experience of the security officer, does it relate to the security officers working for the department or does it relate to security officers that the SP is going to deploy? - What do you need as a proof of experience (CV or letter of good standing with PSIRA).		- Any security officers that the service provider is going to deploy MUST possess required relevant experience. - A detailed CV which clearly states the role of the personnel during the duration of the project, including originally certified copies of relevant qualifications and all other industry recognised certificates which certification thereof is not older than 06 months for each of the human resources allocated to this project and must be attached to the bidder's proposal. Together with the qualification's certificates, the bidder must submit CV that have contactable references, clearly stipulating the

3. How many handheld metal detectors required? 4. Scope of work has a Grade A (Ops Manager) how do we price that because Grade As are not included on the Price Schedule 5. Price Escalation, are we using the current 2024 pricing Or 2025 yet to be published pricing? 6. The scope of work has Grade Cs and Ds, how do we quote for that section, do we use pricing for Cs or Ds? 7. Is it acceptable to use another Provident Fund, other than Provident Fund (PSSPF) 8. Are we obligated to bid for all the site, or should we bid for only selected sites? 9. Can the department provide us with the estimate of the Kilometres (KM) that the vehicle will be travelling so that bidders can be assisted when costing or submitting price. 10. The scope of work has grade C and D, However PSIRA has phased out grade D, Which grade do we use to quote?	number of years of experience, failure to which points would not be allocated. 3. Bidders are notified that Price schedule has been amended, total number of handheld metal detectors required per site has been included and corrected. NB: Bidder to revisit the GPG tender website for an erratum. 4. Bidders are notified that Price schedule has been amended, Ops manager has been incorporated in the price schedule per site. NB: Bidder to revisit the GPG tender website for an erratum. 5. Bidders are advised to use 2024/2025 PSIRA Price escalations. 6. Bidders are notified that Grade E is phased out by PSIRA and Grade C and D is now combined and regarded as one/same. 7. Yes, as long as the Provident Fund valid, registered with registered financial company or broker and has all the benefits of employees. 8. Bidders cannot select sites to bid for. Bidders must quote for all the 13 sites. 9. It is imperative for the bidders to consider travelling costs by attaching it the Ops Manager price as the ops manager will be required to visit site bi-weekly. 10. Grade D is yet phased out however PSIRA has mandated that all the security officers that have grade D must be paid with Grade C rate. NB: Grade D and E is now equivalent to Grade C
	SCM  Date 09/02/2024