



UMLALAZI MUNICIPALITY

INVITATION FOR THE SUBMISSION OF TENDERS

Tenders are hereby invited in terms of Section 112 of the Local Government: Municipal Finance Management Act 56 of 2003 read with uMlalazi Supply Chain Management Policy to undertake the following:-

TENDER DESCRIPTION	TENDER NUMBER	BRIEFING SESSION DATE VENUE AND TIME	CLOSING DATE AND TIME	FUNCTIONALITY	COMPULSORY ADDITIONAL REQUIREMENT OF TENDER
Supply, Installation and Maintenance of Telephone System and IP Phones for The Period of 36 Months	KNZ ULM 02/24/25	25 September 2024 at 11 KV Challenor Street, Eshowe at 10h00	08 October 2024 at 11 KV Challenor Street, Eshowe at 12h00	- Experience of the bidder = 20 - Key Personnel and Experience =20 - Methodology =10	Bidders are required to establish fully equipped offices in the province of Kwa-Zulu Natal within one month.
Supply, deliver and install software licences for uMlalazi Municipality as and when required for the period of 36 months	KNZ ULM 03/24/25	26 September 2024 at 11 KV Challenor Street, Eshowe at 10h00	09 October 2024 at 11 KV Challenor Street, Eshowe at 12h00	- Tenderer's Proven Experience on similar projects = 30 - Key Personnel and Experience = 20	N/A
Supply and delivery of laptops and laptop bags	KNZ ULM 04/24/25	18 September 2024 at 11 KV Challenor Street, Eshowe at 10h00	25 September 2024 at 11 KV Challenor Street, Eshowe at 12h00	Tenderer's Proven Experience on similar projects = 30	

Sealed tenders endorsed **tender number and description** must reach the Municipal Manager, uMlalazi Municipality, and must be hand delivered and placed in the Tender Box at the Municipal Buildings, KV Challenor Street, Eshowe by no later than 12h00 on the above stipulated dates.

Prospective Tenderers are requested to take note that the directives applicable in respect of the

Specific goals as prescribed in the **Preferential Procurement Regulations, 2022** where 80 points will be scored for price and 20 points will be scored for specific goals as detailed in the tender document.

Specific Goals applicable to all above tenders:-

NO.	Categories	Weight	80 20
1.	Ownership Goals: # 1 1. an EME or QSE which is at least 100% owned by black people 2. an EME or QSE which is at least 51% owned by black people 3. an EME or QSE which is at 25% - 50% owned by black people	100% 60% 20%	10 6 2
2.	SMME Development (EME and QSE) 1. Enterprise Located within the uMlalazi Local Municipality 2. Enterprise Located within the King Cetshwayo District Municipality 3. Enterprise Located within the Province	100% 50% 25%	4 2 1
3.	SMME Development (EME and QSE) 1. an EME or QSE which is at least 100% owned by black people; 2. an EME or QSE which is at least 51% owned by black people; 3. an EME or QSE which is at 25% - 50% owned by black people;	100% 50% 25%	4 2 1
4.	Other Goals: Combination of other goals: #1 1. an EME or QSE that is 100% owned by : Black (Youth , Women, Disabled People ,Military Veterans), residing within uMlalazi Municipality	100%	2
		100%	20

These tenders will be evaluated based on returnable documents, functionality and 80/20 point system. Registration on the Councils Database is preferred prior to the submission and closing of the tender. It is the responsibility of the Tenderer to ensure that the Data Base registration documents are received by the Supply Chain Management Office. Further information in this regard can be obtained from the Supply Chain Management Unit on 035 – 473 3300 ext. 3445. Tenderers are requested to register on Central Supplier Database (CSD)

Tender documents must be collected at the Municipal offices Financial Services Revenue Section, Hutchinson Street, Eshowe on **Monday to Fridays from 08:30 to 14:30**. Tender Documents for Supply, Installation and Maintenance of Telephone System and tender documents for Supply, deliver and install software licences will be available from **09 September 2024 up to 23 October 2024** at a non-refundable cost of R1000.00 for each tender document. Tender Documents for Supply, Supply and delivery of laptops and laptop bags will be available **from 09 September 2024 up to 17 September 2024** at a non-refundable cost of R1000.00.

EFT payments will be accepted and must be made on or before 16:00 pm on the last day of purchasing tender documents. Payment may be deposited to uMlalazi Municipality as per the following banking details; First National Bank; Account Number 52191090523, Branch 220230, use company name as reference. **Proof of payment will required to receive tender document.**

Compulsory briefing session: will be held on the above stipulated date, time and venue. Prospective tenderers must ensure that they are present at the briefing session at the stipulated time. Only 15 minutes lenience will be permitted where after further participation will be prohibited.

Late tenders, telegraphic or facsimiled tenders will **NOT** be accepted. Canvassing in the gift of council is strictly prohibited and will lead to disqualification of tenders. Umlalazi Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole/ part of the bid. For further information or clarities contact Mr. Msizi Khanyile on 035 473 3309 during normal office hours.



MR. N.N. SHANDU

MUNICIPAL MANAGER

Display date: 05 September 2024

Notice Number: 06/24/25