



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB-3058-2024

Enquiries: Elelwani Mundalamo

Tel: 012 367 3995

Date: 30 January 2025

PROSPECTIVE BIDDERS

RFB-3058-2024: FOR THE PROVISION OF COMPUTER FORENSIC INVESTIGATION TOOL FOR SITA WITH SUPPORT AND MAINTENANCE FOR A PERIOD OF THREE (3) YEARS.

Bidders are invited to submit tender for **RFB-3058-2024**: for the provision of computer forensic investigation tool for SITA with support and maintenance for a period of three (3) years.

A Virtual Non-compulsory Briefing session: **06 February 2025**.

The final date for clarification questions: **14 February 2025; and**

Closing date for bid submission: **24 February 2025** at 11h00 am (South African time)

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at **11h00 AM** on the Bid Closing date.
 - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**
Submission of bid response: The bidder has submitted a bid response documentation pack –
(i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;

Non-Executive Directors:

Ms. M Mosidi (Chairperson), Prof. S Bvuma (Deputy Chairperson), Ms. Z Hill, Ms. O Ketsekile, Mr. L Keyise,
Ms. N Pietersen, Mr K Pillay, Mr. R Ramabulana, Mr. M Ratshimbilani

Executive Directors:

Mr. S Dzengwa (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

(ii) in the correct format as follows:

- One (1) original file excluding pricing which must be submitted in a separate envelope.
- One (1) electronic copy on USB memory stick/ flash drive in Portable Document Format (PDF) of the RFQ Document and Pricing Schedule Response.

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address:
Elelwani.Mundalamo@sita.co.za

Yours sincerely


 Muditambi Gangazhe

Senior Manager: Basic & Tactical Sourcing (Acting)

30 January 2025

Date

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