



CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

REQUEST FOR APPROVAL TO DEVIATE FROM THE NORMAL PROCUREMENT PROCESS AND APPOINT A SERVICE PROVIDER USING THE EMERGENCY PROCUREMENT PROCESS TO PROCURE THE MAINTENANCE SERVICES TO CARRY OUT A MAJOR SERVICE AFTER EACH 100 HOUR RUN-TIME ON THE GENERATOR THAT SUPPORTS THE SERVER INFRASTRUCTURE IN THE SERVER ROOM IN SEDIBENG BUILDING DURING CURRENT ELECTRICAL SHUTDOWN BY CITY OF TSHWANE UNTIL ELECTRICITY IS RESTORED

1. PURPOSE

- 1.1 To seek approval to deviate from the normal procurement process and appoint a service provider using the emergency procurement process to procure the maintenance service to carry out a major service after each 100-hour run-time on the generator that supports the server infrastructure in the server room in Sedibeng building during current electrical shutdown by City of Tshwane until electricity is restored.

2. BACKGROUND AND DISCUSSION

- 2.1 The Department experienced power shutdown by City of Tshwane at Head Office, Sedibeng building on Wednesday, 22 June 2022. Due to the electrical power shutdown all server's infrastructure are running and kept in production by means of the generator installed in Sedibeng building. The services include SAP, WARMS, WMS, Flood Management, EWULAAS, NGIS, etc.
- 2.2 The electrical power was shut down around 11h45 on 22 June 2022 and currently the generator is operating 24 hours to ensure continuation and availability of Information Technology services. The generator has been operating since Wednesday, 22 June 2022 to date. The generator is required to undergo a major service after every 100-hour run-time. The risk of continue operating the generator without carrying out the major service poses very high risk of hardware failure to the server infrastructure in the server room.
- 2.3 Due to the uncertainty in terms of when the electrical power will be restored it is recommended that a service provider be appointed for the period the generator is deployed to keep the server infrastructure in production until the power is back to perform a major service after each 100-hour run-time.

3. IMPLICATIONS

3.1 Personnel

3.1.1 None.

3.2 Financial

3.2.1 The total cost for the procurement to carry out a major service on the generator will be based on the number of instances the generator's run-time reaches 100 hours during this emergency. Each major service is estimated at R27 000.00. Funds are available under Chief Directorate: Information and Communication Technology. Once the electrical power is restored, DWS will only pay for service rendered.

3.3 Legal

3.3.1 None.

3.4 Regulatory Compliance

3.4.1 The emergency procurement is in compliance with DWS SCM Policy

3.5 Communication

3.5.1 None

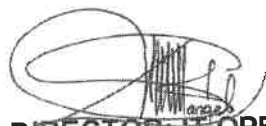
4. OTHER COMPONENTS CONSULTED

4.1 Supply Chain Management (Main Account)

5. RECOMMENDATION

It is recommended:

5.1 that approval is granted to deviate from the normal procurement process and appoint a service provider using the emergency procurement process to procure the maintenance service to carry out a major service after each 100-hour run-time on the generator that supports the server infrastructure in the server room in Sedibeng building during current electrical shutdown by City of Tshwane until electricity is restored.



DIRECTOR: IT OPERATIONS

NAME: MR LCS MANQELE

DATE: 2022/06/29

RECOMMENDATION IN SUB-PAR 5.1: APPROVED / NOT APPROVED.....



SCM ensure supplier is sourced through the CSD and SBD4 and Tax matter etc.

CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT (MAIN ACCOUNT)

NAME: MR N SEROKA

DATE: 29 June 2022



BT-SA - BRIDGING TECHNOLOGIES SOUTH AFRICA (PTY) LTD

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To Kwena Nong
Email nongk@dws.gov.za
Company Department of Water and Sanitation

Prepared By Quintin Smit
Quote Number PN00566-QS
Date 29-Jun-22
Expiration Date 13-Jul-22

Project: Major Service of DWS Generator at Sedibeng Building

Dear Sir,
We thank you for the opportunity and are pleased to present you with our quotation as follows.

QTY	PRODUCT CODE	DESCRIPTION	UOM	UNIT PRICE	LINE TOTAL
1	BT-SRV-GEN	MAJOR SERVICE OF VOLVO GENERATOR	each	R23 160,00	R 23 160,00
88	BT-TRAV	TRAVEL AND TRAVEL TIME	/km	R6,60	R 580,80
SUBTOTAL					R 23 740,80
VAT					R 3 561,12
TOTAL					R 27 301,92

SPECIAL CONDITIONS

- a) Unless stipulated differently above, this quotation-
- i. Is valid at current exchange rates.
 - ii. Includes supply, delivery and installation on site.
 - iii. Excludes opening, repainting or replacing of cable routes, civil works for underground routes and all deliverable not defined and priced.
 - iv. Commits to availability of goods 5 to 10 workdays after receipt of order with work to be scheduled not less than 5 workdays in advance of expected date.
 - v. Is subject to The Standard Conditions of Agreement and Indebtedness of BT-SA
- b) On acceptance of quotation, please sign below and return with purchase order - no orders will be processed unless accompanied by an official order.

(available on request)