

	Meeting minutes	Template Identifier	240-54076329	Rev	7
		Effective Date			
		Next review date			
		Distribution			

Meeting Name: Non – compulsory Clarification Meeting: Supply, Installation and maintenance of Fire Protection system for all the Eskom buildings and Vehicles in Limlanga Cluster on an “as and when” required basis for a period of 60 months.			
Date:	Time:	Venue:	Meeting No.:
25 April 2025	10:00	Microsoft Teams	01/2025

Item	Subject	Discussion	Responsibility
1.	Opening: Welcome	All attendees were welcomed. The Eskom team was introduced.	Annah Sivetshe
2.	Safety and Emergency Evacuation	The safety and Emergency Evacuation was shared; suppliers were encouraged to complete the attendance register as it would be used in the event of an emergency.	Annah Sivetshe
3.	Agenda	1. Commercial 2. Technical 3. Technical, Quality, Safety and Environmental Contractual Requirements 4. Supplier Development	Annah Sivetshe

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4.	Presentation	The presentation was shared with the attendees.	Annah Sivetshe
5.	Introduction	Tender delivery address: Eskom Holding SOC Ltd; The Tender Office; Limlanga Cluster - Limpopo Millennium Building; 90 Hans Van Rensburg Street; Polokwane Marked: CONFIDENTIAL TENDER NO. LP00203AS THE COMPANY NAME THAT IS STATED ON THE CIPRO DOCUMENTS MUST BE ON THE OUTSIDE OF EACH FILE 1 Original Paper document and 1 exact paper copy; CLEARLY INDEX and SEPARATED and marked documents for each section. • Commercial • Technical Functionality • Technical, Safety, Quality and Environmental Contractual criteria <u>Basic Compliance</u> • Meet the eligibility criteria for a tenderer	All

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		The tenderer must submit a complete original tender in paper form, plus one (1) complete copy of the original tender, also in paper form, at tender submission deadline. If an original tender is not submitted at all, or a copy of the original tender is not submitted at all, the tenderer will be disqualified.	
5.	Commercial	The following are the Commercial mandatory returnables to be submitted at tender closing: <u>Returnable required at Tender closing (disqualifiable)</u> - Completed CPA for local goods/services document (prices will be fixed if the tenderer does not submit the document) - NEC document completed and signed on the acceptance of rates section. <u>Returnable required at Tender closing. (Non-disqualifiable) 5 working days maximum</u> - JV agreement or intent to form a Letter of intent to form a V/consortium where responding to this tender as a JV - Confirmation of a single designated bank account in the name of the JV - Submit completed and signed non-disclosure agreement (NDA). - Completed and signed declaration of authority form as attached with this tender / submit the signed resolution by the board confirming the duly authorised personnel to sign all documents in connection with this tender. - Tender Acknowledgement Form - Tenderers Particulars	

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		• A completed and signed Integrity Pact Declaration form. • Annexure I - SBD 4 – Bidders Disclosure • Submit completed and signed Supplier Bidding Document • Valid CIDB Registration Document - CIDB 1SF (must be submitted within 21 days of the tender closing date) • Tax Evaluation Questionnaire These returnable are mandatory for evaluation and therefore required at tender closing time and date. These will not be requested by the Procurement Practitioner, however the tenderer will not be disqualified but score zero. • SBD 6.1- Preference Points Claim Form in terms of PPR 2022 regulations (Annexure H) • Proof of compliance to the stipulated Specific goals. Submit the following documents: - Submit TAX Pin - Submit Valid Certified B-BBEE Certificate - Submit Central Supplier Data Base Report - Submit Valid Certified COID Certificate - Submit Company registration documents and share certificate - Submit Completed NEC - Complete Invitation document Submit Complete	

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		- PPPFA - Price (80%) and Preference (20%) based on B-BBEE certificate - CIDB certificate 1SF PRICE AND PREFERNCE - The following documents are required to claim preference points, - Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPS affidavit - Proof of ownership / shareholding (CIPC documentation) inclusive of shareholding breakdown - Certified ID copies of shareholder(s) - Proof of Disability (where applicable) - Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but - May only score point out of 80 for price - Scores 0 points out of 20 for specific goals - Valid B-BBEE certificate [Mandatory for contract award]. - The certificate must be issued by an authorized body or person; a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; any other requirement prescribed in terms of the Broad-Based Black Economic	
7.	Technical	- The Technical presentation was shared. - The functionality requirements were presented.	All

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		- Sharing of resources is not allowed.	
8.	Quality Contractual criteria	- The Quality presentation was shared. - Form A must be fully completed and signed. - Ensure that your submission is scope specific. - Align submission to latest standard fully.	
9.	Environmental Contractual	- The Environmental presentation was shared. - The dates for Eskom environmental training will be shared on the tender bulletin	
10	Safety Contractual	- The Safety presentation was shared. - All submissions must be aligned to the scope of work	
11	Supplier Development	- Contractors must indicate the number of jobs to be created and retained on the NEC.	
12	NEC Contract	- The terms and conditions of the contract was shared. - The NEC will be updated before contract signing to reflect 15% VAT - CPA will apply	

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Item	Subject	Discussion	Responsibility
		- Contractors will be required to submit skills development commitments	
12.	Closure	The meeting was adjourned at 12:30 pm.	Annah Sivetshe

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