

REQUEST FOR QUOTATION



RFQ No.:	Contact Person:
BS/2022/RFQ1046	Yolanda Mutheiwana
RFQ Issue Date:	Contact Details:
Request for quotation issue date – 27 May 2022	011-805-9661
Closing Date: 06 June 2022 at 15h00	yolandam@Bankseta.org.za SCM@bankseta.org.za
Description of services/products required:	
Provision of hosting, support, and maintenance of Management Information System for a period of four (4) months	

Part A: Request for Quotation Documentation

- ✓ Cover Letter.
- ✓ Terms of Reference / Specifications.

Part B: Returnable Documents and Schedules:

- ✓ **Returnable Documents which must accompany the quotation**

- CSD report.

- ✓ **Returnable Forms which must accompany the quotation**

The forms must be fully completed, signed and dated appropriately (see annexure)

- SBD 4: Declaration of Interest.
- SBD 6.1: Preference points Claim Form

PLEASE NOTE:

- ✓ Supplier must be registered on the National Treasury Central Supplier database;
- ✓ Quotations must be in accordance with the specifications, unless otherwise stipulated;
- ✓ Suppliers must complete all the Returnable Schedules and also submit all the Returnable Documents
- ✓ Suppliers are advised that 80 for price shall be applied in the evaluation of quotations.

Enquiries with regard to specifications may be directed to:

Name: Yolanda Mutheiwana

Telephone No: 011 805 9661

Email : Yolandam@Bankseta.org.za / SCM@bankseta.org.za

QUOTATION CLOSING		
CLOSING DATE	CLOSING TIME	EMAIL TO SUBMISSION
06 June 2022	15h00	yolandam@Bankseta.org.za /SCM@bankseta.org.za

1. BACKGROUND

The Banking Sector Education and Training Authority (BANKSETA) is a statutory body established through the Skills Development Act 97 of 1998 as amended by Act, 26 of 2011 to enable its stakeholders to advance the national and global position of the banking and alternative banking sector. As guided by its mandate, the BANKSETA is as such an agent of transformation and seeks to promote employment equity and Broad-based Black Economic Empowerment through skills development. For further details on the BANKSETA, visit www.bankseta.org.za.

The Public Administration Management Act, No. 11 of 2014, amongst other requirements, states that: The head of an institution must— (a) acquire and use information and communication technologies in a manner which— (i) leverages economies of scale to provide for cost effective service; (b) use information and communication technologies to develop and enhance the delivery of its services in the public administration.

1.1 BACKGROUND TO PROJECT:

The BANKSETA co-owns the current Management Information System (MIS). The BANKSETA current Management Information System has five (5) modules and a total of fifty-three (53) submodules for management of the activities associated with education and training authority.

The MIS application modules are as follows:

- **Skills Planning**

The module retains employer records together with their annual Workplace Skills Plan (WSP) and Annual Training Report (ATR) submissions. These records enable the entity to establish training trends as well as needs which ultimately lead to the production of a Sector Skills Plan (SSP) generated from the data maintained on the system.

1. Mandatory Grants Disbursement Approval
2. EFT – Mandatory Grants Disbursement – Manual approval
3. Approval of Bank Account Changed
4. Mandatory Grants Claims – Manual Approval Processing
5. Employer / SDF access and utilize the online submission module
6. Approval of SDF appointment
7. Evaluate WSP/WSS/PTR submissions
8. Manage extensions

9. Preapprove submissions
10. Final Approve Submissions
11. Individual/Bulk notification to SDFs
12. Record/load SSP into MIS
13. Update/manage the SSP management console

- **Quality Assurance Body (Previously known as the ETQA module)**

Whilst retaining learner data (incorporating detailed tracking and tracing for each learner relating to their qualifications progress and employment), the module also assists the user with the management of training providers, assessors, and moderators (e.g., accreditation status, accreditation expiry, etc.). This module includes the necessary functionality to affect the bi-annual NLRD data loads.

Main/Sub Key Section in module (ETQA/Quality assurance)
1. Manage / Update Qualifications, skills programmes and unit standards
2. Manage / Update accreditation of primary and secondary training providers
3. Manage / Update Assessor registration.
4. Manage / Update Moderator registration.
5. Endorse learner achievement
6. Manage the certification process
7. Module for receiving bulk data from providers via their own systems
8. Provider Dataloads Module
9. Provider online LMS system (PSP)
10. Apprenticeship module
11. NLRD upload Module

- **SDL Levy Management**

The comprehensive management of levies is addressed. From levy receipts, to levy apportionment, grant funding availability and right down to maintaining the individual receipts received from each individual employer.

MAIN/SUB KEY SECTION IN MODULE (LEVIES AND GRANTS)	
1.	SIC code cluster / Chamber setup and management
2.	SDL management a. MG grant sweeping, b. Below threshold allocations, c. Budget allocation for projects d. Automation of MG disbursement. e. SARS reversals f. SARS adjustments
3.	Process / load DHET levy files
4.	Manage the various scheme year grant apportionment
5.	Manage inter seta transfers
6.	Run and manage levy deposit journals
7.	Run and manage mandatory grants disbursement
8.	Loading and manage EFT payment instruction to the bank
9.	Bank recons on mandatory grants
10.	Stakeholder notification management of payments
11.	SDL reporting
12.	Finance system interface

- **Discretionary/Pivotal Grants/Project Management**

The full cycle of a Discretionary Grant call and/or project is managed by this module once the funding availability has been determined from the Levy Management module whilst the integration with the Skills Planning module provides direction the entity should go to address the scarce skills.

Load/Manage SLA agreement with DHET (Discretionary grants and projects)	
1.	Load and manage projects
2.	Projects and budgets
3.	Stakeholder application approval
4.	Payment processing criteria management
5.	Record and manage projects
6.	Progress reporting

Load/Manage SLA agreement with DHET (Discretionary grants and projects)
7. Invoice management
8. Invoice/payment progress administration
9. Finance division interface
10. SLA/MOU negotiation and approval
11. Tranche payment condition management
12. Payment approval management
13. Bank recon
14. Commitment scheduling

- **Governance**

It is within this module that the system administrator controls accessibility by the users in accordance with job-specific requirements.

In addition, and included with the Governance module, the MIS is also packed as standard with the following.

1. Call Centre/Help Desk management module
2. Meeting management module
3. Stakeholder liaison module
4. Reporting and preferred supplier database functions.

MIS system user administration (Governance)

1. DMS application in MIS
2. Meeting management
3. Preferred supplier database management
4. Call Centre management
5. Client liaison management

Each of the five (5) modules of the MIS has a fully functional Document Management System (DMS) incorporated within the solution.

The Current MIS connectivity and platform breakdown

The MIS application and its subsidiary dual web portal are currently hosted externally with the breakdown of technology as follows:

1. Two dual web portals (SSP and WSP) modules (These modules are accessed through web portals), and use IIS technology to be published for external access by the stakeholders,
2. MIS application is currently accessed through Terminal Services (Remote Desktop Protocol) only for staff,
3. The MIS is built on Visual Basic 6.0 technology platform,
4. The System uses Ms Access and Ms SQL as part of its databases,

5. The application is using SMTP protocol for sending emails in both the application and its dual web-portal applications.
6. The front end of the MIS communicates through the Open Database Connection (ODBC),
7. The MIS application is currently run 32GB RAM, 2TB storage and Intel Xeon with two Logical processors,
8. Hosted on the server running ProLiant ML110 and on Windows Server 2008 R2 Enterprise edition.

2. SCOPE OF WORK

The BANKSETA require to appoint an experienced, knowledgeable, and capable service provider to implement the Skills Levy Act by providing hosting, maintenance, and support of the Management Information System (MIS). The Service provider is expected to: (i) host MIS; (ii) provide maintenance and support, (iii) extract customised reports as and when required on continuous basis for a period of four (4) months.

a. Hosting services

- Provide 24 hours/7 days access to MIS.
- Perform daily, weekly, and monthly backup of the MIS.
- Ensure Disaster Recovery to provide at least 97% uptime.

b. Provide maintenance and support

- Provide system support to all users (i) BANKSETA Users and (ii) external users (though BANKSETA personnel)
- Provide system runtime error maintenance (where for whatever reason the system yields unwanted results/error or inconsistent output.

c. Provide reports

- Monthly reports on system uptime
- Monthly reports on user and system maintenance
- Customised as an when reports (WSP/SSP etc)

d. DNS routing and SSL registration for the period of hosting.

e. Provide licensing of the SQL Server

- f. Create a hosting architecture that provides high level of security through service monitoring tools and other security parameters.
- g. Upon termination of the contract, the entire service will have to be brought within the BANKSETA environment by the service provider to be connected, tested, and be signed off for functionality.

3. MANDATORY REQUIREMENTS

The following minimum mandatory criteria will apply to any organisation responding to this Invitation to quote, and supporting documentation should be provided with any response submitted, Failing to submit the below documents the service provider will be disqualified and will not be further evaluated on Price:

3.1 Company Experience

3.1.1 Service provider to submit proof of hosting services (data centre) – signed affidavit /agreement.

3.1.2 Service provider to provide a minimum of 3 reference letters in the provision of MIS (Learner Management System) for a government body, preferably in a Sector Education and Training Authority (SETA) environment.

3.2 Personnel Experience

3.2.1 Service provider to provide a CV and qualification - for MIS support (MS Access Databases) personnel with a minimum 5 years with at least degree in information technology.

3.2.2 Service provider to provide a CV and qualification - for MIS/ System development in (Visual Basic 6) with at least 5 years in MIS system development with at least degree in information technology.

4 DURATION

- This is for a period of four (4) months

5. PRICE AND BBBEE

The preferential procurement point system applicable for this process is 80/20, as approved by the BANKSETA Board.

The RFQ will be evaluated based on the 80/20 principle being:

80 Points for price and 20 points for BBBEE

The BBBEE Certificate or a Sworn Affidavit for the exempted bidders to be attached.

Price	BBBEE	Total Points
80	20	100

Pricing will be evaluated using the following formula:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s	=	Points scored for price of bid under consideration.
P_t	=	Price of bid under consideration.
$P_{\min}$	=	Price of lowest acceptable bid.

6. COMPLIANCE STATUS

The BANKSETA before making an award, shall check on the Central Supplier Database CSD whether;

- a) the bidder's tax status is compliant and
- b) the bidder or any of its directors are not listed / indicated as restricted from doing business with the public sector, and/or are person(s) prohibited/ its directors are not employees of the state and have no conflict of interest in the BANKSETA, or have written authority to do work with the state as per the legislation.
 - a. The BANKSETA will not award to service providers who do not comply with the above.

7. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

The points scored by a bidder in respect of the B-BBEE contribution will be added to the points scored for price in order to arrive at the overall score.

Points will be rounded off to the nearest 2 decimals.

In the event that two or more RFQs have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for the specified goals or B-BBEE contribution.

8. RFQ CONDITIONS

- a. BANKSETA reserves the right to withdraw or amend terms of reference by notice in writing by advertising in the media in which the RFQ was originally advertised prior to the closing date.
- b. BANKSETA reserves the right not to award this RFQ and the right to reduce the quantities awarded.
- c. BANKSETA reserves the right to verify the information submitted and request for further information during evaluation of the proposal.
- d. BANKSETA shall not be liable for any direct, indirect, consequential or other losses or damages including loss of profit that may be incurred by any person including, but not limited to, an Applicant, Short Listed Applicant or Successful Applicant, or any director, officer or associated company thereof, as a result of any reliance on or use of information supplied in response to this RFQ or as a result of the RFQ process contemplated in this RFQ document.
- e. BANKSETA makes no representations, undertakings or warranties whatsoever to any person in respect of the RFQ or any information contained in the RFQ.
- f. This RFQ is confidential and proprietary to BANKSETA and may not be used, reused, copied or distributed for any purpose, other than in relation to the RFQ process, without BANKSETA's prior written consent.
- g. POPIA - The Protection of Personal Information Act, ("POPIA") includes the right to protection against unlawful collection, retention, dissemination and use of personal information. BANKSETA complies with POPIA in collecting, processing and distributing of Personal Information, which include cooperation

9. REVIEW PROCESS

- a. In order to evaluate and adjudicate proposals effectively, it is imperative that applicants submit responsive applications. To ensure an application will be regarded as responsive it is imperative to comply with all conditions pertaining to the application and to complete all the mandatory fields and questionnaires.
- b. All applications duly lodged as per the submission requirements will be evaluated in accordance with the stipulated evaluation criteria.
- c. The validity period of proposals is **60 days** after closing.

10. REASONS FOR REJECTION

- a. Applicants shall not contact BANKSETA on any matter pertaining to the application from the time the application is closed to the time the application has been adjudicated..
- b. BANKSETA shall reject a submission if the applicant has committed a proven corrupt or fraudulent act in competing for a particular contract.

11. PRICING SCHEDULE: Price quoted must be valid for 90 days after the closing date: By responding to this RFQ the service provider is agreeing to the 90 days validity period.

No	Services Offered	Quantity/ hours	Unit price	Total
1.	Provision for MIS hosting		R	R
2.	Provision for Maintenance and Support			
3.	Provision for customised reports			
4.	DNS routing and SSL registration for the period of hosting			
5.	Provision of licensing of the SQL Server			
6.	Create a hosting architecture that provides high level of security through service monitoring tools and other security parameters			
7.	The entire service will have to be brought within the BANKSETA environment by the service provider to be connected, tested, and be signed off for functionality			
8.	Additional Costs: • _____ • _____			
	VAT Exclusive			R
	VAT amount			R
	Total Quotation Amount (VAT Inclusive)			R

ANNEXURES TO BE COMPLETED AND ACCOMPANY THE QUOTATION

- SBD 4: Declaration of Interest
- SBD 6.1: Preference points Claim Form
- CSD Report
- Mandatory Requirements

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:
-
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3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting
the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN
TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON
PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN
MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE
FALSE.

..... Signature	 Date
..... Position	 Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the **80/20** system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or
- b) Either the **80/20** preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.2 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.4 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- $P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status

level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES	☐	NO	☐
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- 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES	☐	NO	☐
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- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....
....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

- 1.
- 2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:
ADDRESS
.....
.....