



To: Graham Mitchell: Senior Buyer, Category Management
From: Unathi Konzani Client and Passenger Account Consultant, Iviwe Malongwe: Manager Airfield Services, Siyanda Ntebe: Supervisor Building Facilities,
Date: 20 February 2025
Subject: ELA7270/2023/RFP ;Proposal for Site Walkabout for Bidders

As previously discussed, and supported by the TPEC and potential bidders who attended the site briefing on Monday, 17 February 2025, we propose conducting a site walkabout. This walkabout aims to provide bidders with a clear understanding of the scope of work required for quoting purposes and enable them to submit accurate and informed quotes.

In line with the suggestion from one of the bidders to bring in a subject matter expert, this site walkabout will facilitate a comprehensive understanding of the project's requirements.

Details of the Site Walkabout:

- Date: Tuesday, 25 February 2025
- Time: From 9am – 3pm (Subject to Bidder availability)
- Meeting Venue: Information Desk

Requirements for Bidders:

- Wear comfortable closed shoes
- Bring original ID , Drivers licence not accepted.
- Wear a reflective jacket

We appreciate your attention to this matter and look forward to your support.

Best regards,

