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THE DIRECTORATE SCHOOL RESOURCING AND ADMINISTRATION

Steve Vukile Tshwete Complex • Zone 6 Zwelitsha, • 5608, Private Bag X0032 • BHISHO 5605 REPUBLIC OF SOUTH AFRICA

BID DESCRIPTION:

REPUTABLE SPECIALIST MANUFACTURERS ARE REQUESTED TO PROVIDE MANUFACTURING AND DELIVERY OF FULLY ASSEMBLED FURNITURE FOR ALL PUBLIC SCHOOLS IN THE EASTERN CAPE PROVINCE FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO RENEW THE CONTRACT FOR A PERIOD OF TWO (2) AT THE DISCRETION OF THE DEPARTMENT AND BASED ON A NEED, BUDGET AVAILABILITY AND SUPPLIER PERFORMANCE.

BID NUMBER:	SCMU6-22/23-0002
PUBLISH DATE:	05 August 2022
VALIDITY PERIOD:	Offer to be valid for 120 days from the closing date of bid
CLOSING DATE:	05 September 2022
CLOSING TIME:	11:00
COMPULSORY BRIEFING SESSION:	Date: 11 August 2022 Address: Mandla Makuphula Institute (EL Institute) EAST LONDON
BID RESPONSES MUST BE HAND DELIVERED / COURIERED TO:	The Eastern Cape Department of Education Steve Tshwete Complex, Zone 6 Zwelitsha
ATTENTION:	Bidders must ensure that bids are delivered in time to the correct address and deposited in the tender box which is located at the foyer in the main building of the Eastern Cape Department of Education herein referred to as the ECDoE, Head Office in Zwelitsha. If a bid is late, it shall not be accepted for consideration. The Eastern Cape Department of Education's tender box is accessible Monday to Friday, from 08h00 to 16h00. Bidders must advise their couriers of the instruction above to avoid misplacement or loss of bid responses. It is the onus of the bidder to ensure that the bid documents are delivered on time regardless of the mode of delivery. No bid documents will be considered after the closing time and the date of this bid which is indicated in previous row herein above.

BIDDERS NAME:



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Bidders are required to achieve a stipulated minimum threshold for Local Production and Content as per DTI designated sector as per section 8 of the PPPFA Regulations of 2017. Industry Sub-Sector: School Furniture – 100%

1. BACKGROUND

- 1.1. Furniture is a necessity. School furniture is one of the items of equipment that must be supplied to every school in the Province. The type of furniture that must be supplied varies for the different categories of Public Schools and furthermore must conform to required levels and curricular needs of the learners.

2. BID OBJECTIVES

- 2.1. The following are the overall goals for the project of school and other furniture delivery:
- 2.1.1. To provide each school, grade and level with furniture that is commensurate with the learners' physical and curricular needs.
 - 2.1.2. To create a healthy environment in every classroom throughout the Province, that is conducive to effective learning and teaching.
 - 2.1.3. To offer learners and educators enough comfort to be able to have a concentration span that can easily endure the full duration of the prescribed school day.
 - 2.1.4. To utilize the current suppliers to provide the furniture from their stock in hand.

3. SCOPE OF WORK

- 3.1. Successful bidders will have to:
- 3.1.1. Manufacture fully assembled school furniture for all public schools in the Eastern Cape Province the types of furniture as specified under GOODS below to the various levels of schooling grades Foundation Phase, Intermediate Phase, Senior Phase, Secondary Phase) and teachers.
 - 3.1.2. The school furniture required must meet the standards set out by the Department of Basic Education (DBE) and the South African Bureau of Standards (SABS).
 - 3.1.3. Delivery of fully assembled furniture to all public schools in the Eastern Cape Province as specified under GOODS below, to the various levels of schooling grades Foundation Phase, Intermediate Phase, Senior Phase, Secondary Phase) and for educators/teachers.
 - 3.1.4. It will be the responsibility of the manufacturer to ensure that quality furniture as per the attached drawings as approved by the SABS and DBE is delivered to schools without damage.

4. EXPECTED DELIVERABLES

- 4.1. Manufacturers of school furniture are requested to manufacture the goods as requested in this bid and in accordance with the SABS standards as specified under 'Goods required' in "Annexure B".
- 4.2. Bidders must bid for all items required per category or for the full list of items in their selected categories. The option elected by the bidder must be clearly stated on the bid document. Bidders who select to bid for certain items in a category (not all items in a particular category) shall be disqualified.
- 4.3. The Department reserves the right to award a bid as per different categories in accordance with Annexure B categories and Clusters.



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5. INSURANCE AND GUARANTEE OF TWELVE MONTHS FOR ANY DEFECTS OF BREAKAGE IDENTIFIED AS A RESULT OF MANUFACTURING FAULTS WITHIN 12 MONTHS FROM DATE OF DELIVERY AT SCHOOL LEVEL

- 5.1. It is the responsibility of the successful bidders to insure the goods up to the point of delivery, which is the school.
- 5.2. Updated and valid proof of insurance must be provided with bid and failure to do so shall disqualify your bid or disqualify your bid.
- 5.3. A further warranty of 12 months should be guaranteed for any furniture that breaks as a result of manufacturing defects. Bidders are required to also provide or submit with this bid proof of the 12 months warranty and failure to do so shall disqualify your bid.

6. DELIVERY STRATEGY

- 6.1. Successful bidder/s will be expected to deliver the goods directly to the schools. Delivery will have to be made on school days only and during working hours, i.e. between 08:00 and 15:00 unless otherwise there is a prior arrangement with the school authorities and the school Furniture Unit.
- 6.2. Prior to the issuing of an order, the supplier will have to agree in writing on the final delivery date of the said order, which will form part of the SLA. Goods damaged in transit (i.e. broken, bent, wrapped, scratched etc) will be rejected on arrival and Delivery Notes amended accordingly and no request of partial payments will be entertained.

7. COMPETENCIES AND EXPERTISE REQUIRED

- 7.1. Bidders to be compliant to produce designated 100% local SABS approved specification school furniture, assembled and supplied to schools as per the scope of work. **The bidder must be a manufacturer of school furniture** (See Conditions; Functionality)
- 7.2. The bidder must be in possession of the necessary equipment, machinery and other resources to be able to manufacture furniture within the specified times after receipt of an official Government Order and delivery instructions or prove ability and capacity to do so.
- 7.3. The goods delivered should, strictly be according to specifications otherwise the Department reserves the right to reject the goods.
- 7.4. Bidders must be Computer literate for reporting purposes.
- 7.5. This is a non-committal framework contract, the Department reserves the right to award the bids to more than one furniture manufactures, and goods will request quotes from awarded bidders on an as and when required basis, based on budget availability and the needs from schools in the Province.

8. LEGISLATIVE FRAMEWORK OF THE BID

- 8.1. All bidders are to take note of the implications of contravening the Prevention and Combating of Corrupt Activities Act, Act No 12 of 2004 and any other Act applicable.
- 8.2. Treasury Regulation 16A3 promulgated under Section 76 of the Public Finance Management Act, 1999 (Act, No. 1 of 1999),
- 8.3. The Preferential Procurement Policy Framework Act 2000 (Act, No.5 of 2000) and the Broad-Based Black Economic Empowerment Act, 2003 (Act, No. 53 of 2003),
- 8.4. Preferential Procurement Regulations, 2017, treasury regulations and Value Added Tax Act, 1991 (Act No. 89 of 1991).



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9. MANDATORY BID REQUIREMENTS

- 9.1. Bidders must be registered as service providers on the Central Supplier Database. If you are not registered, proceed to complete the registration of your company prior to submitting your bid/proposal. Proof of registration must be submitted along with the bid.
- 9.2. This bid will only be awarded to the successful bidder after The Eastern Cape Department of Education has verified that the supplier is registered as a supplier on the Central Supplier Database (CSD).
- 9.3. The successful bidder will be expected to submit signed agreements/contracts, relevant to this project, with all the members of the team (managers, technical staff, support staff etc)
- 9.4. These agreements/contracts must be valid for the duration of the project. The agreements must have the valid contact numbers of the institution to enable the Department to verify the validity and authenticity of such agreements or contract.
- 9.5. The Eastern Cape Department of Education reserves the right:
 - 9.5.1. Not to award or cancel this bid at any time and shall not be bound to accept the lowest or any bid.
 - 9.5.2. To award contract or any part thereof to one or more bidders.
 - 9.5.3. To accept part of a tender rather than the whole tender provided that the bidder has quoted for a full list of items in a category.
 - 9.5.4. To carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the services offered by the bidder(s), whether before or after adjudication of the bid.
 - 9.5.5. To cancel and/or terminate the bidding process at any stage, including after the Closing Date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such.
 - 9.5.6. To award a tender based on which bidder is offering the best value for money, even if such a bidder is not the lowest priced tender.
 - 9.5.7. Award to multiple bidders to spread the risk.
 - 9.5.8. A Bidder must be a South African entity (Company, Close Corporation, Sole Proprietor or Individual) or have a local branch office in South Africa. Bidders are required to submit the CIPRO certificate documents and failure to do so will nullify your bid.
 - 9.5.9. The Bidder must comply with all applicable legislation in the Republic of South Africa in the performance of its daily activities, including but not limited to labour legislation and bargaining council agreements, health and safety regulations and environmental laws.
 - 9.5.10. The Eastern Cape Department of Education will reject a Bidder's Tender without any further consideration where that Bidder makes culpable misrepresentation to The Eastern Cape Department of Education in its Tender or at any stage during this process.
 - 9.5.11. No faxed or e-mailed bids will be accepted.
 - 9.5.12. Bidders must submit their proposals in line with the specifications. All prescribed services must form part of the proposal. Partial proposals shall be disqualified.
 - 9.5.13. Thorough reference checks shall be conducted. Bidders shall be disqualified if found to have misrepresented information in their proposals.
 - 9.5.14. All bids must be submitted on the official forms provided not to be re-typed or online.
 - 9.5.15. Bidders must register on the Central Supplier Database (CSD) to upload mandatory information namely: (business registration/ directorship/membership/identity numbers; tax compliance status; and banking information for verification purposes), B-BBEE certificate or sworn affidavit for B-BBEE must be submitted with the bidding documents.
 - 9.5.16. This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential procurement regulations, 2017, the General Conditions of Contract (GCC) and, if applicable, any other Legislation or Special Conditions of Contract.



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- 9.5.17. Bidders must ensure compliance with their tax obligations, a valid tax clearance certificate or a pin as issued by the South African Revenue must be submitted with this bid and failure to provide this information will nullify your bid.
- 9.5.18. The bidder accepts that all costs incurred in the preparation, presentation and demonstration of the solution offered by it shall be for the account of the bidder.
- 9.5.19. All supporting documentation and manuals submitted with its bid will become the Departments' property and will be used for evaluation purposes.

10. SPECIAL CONDITIONS

- 10.1. A bid not complying with the minimum requirements stated hereunder and in sections of this where it indicated that the bidder must comply with such requirements shall be regarded as not being an "Acceptable bid" and as such will be rejected and not be considered for evaluation.
- 10.2. A bid offer shall be rejected if any pages have been removed from the bid document or have not been submitted,
- 10.3. A bid offer shall be rejected if the bid document is completed using a pencil. Only black ink must be used to complete the bid Document,
- 10.4. A bid offer shall be rejected if the bid document has not been properly signed as required in the bid document by a party having the authority to do so,
- 10.5. A duly signed and dated original copy of the company's relevant resolution granting, signing and authority of their members or board of directors must be submitted,
- 10.6. Bid offer shall be rejected if a bidder or any of the directors is listed on the Register of bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act 2004 as a person prohibited from doing business with the State,
- 10.7. Bid offers shall be rejected if the bidder has abused the Department's Supply Chain Management System,
- 10.8. Failure to complete and sign the certificate of independent determination or disclosing of wrong Information,
- 10.9. The ECD&E may, before a bid is adjudicated or at any time require the bidder to substantiate claims it has made with regard to preference;
- 10.10. This bid specification shall prevail in the event of a contradiction between the service standard and provision of this bid specification document,
- 10.11. A contract may, on reasonable and justifiable grounds, be awarded to a bidder that did not score the highest number of points.
- 10.12. Only locally manufactured school furniture with a 100% local content will be considered.
- 10.13. The calculation used for determination of local content must be based exclusively on the SABS approved technical specification number SATS 1286:2011.
- 10.14. It must be noted that the certificate of local content of the successful bidder/s will be submitted to the Department of Trade and Industry who will appoint SABS to verify and monitor adherence to the 100% local content stipulation for the entire duration of the contract.





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10.2 STAGE 2 ELIMINATION IN TERMS OF STIPULATED MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT FOR SCHOOL FURNITURE AND OFFICE FURNITURE

Bid will be eliminated for non-completion / non-submission of the following:

- 10.2.1. Non-completion of SBD 6.2.
- 10.2.2. Non-completion and submission of annexure C.
- 10.2.3. Non-submission of the DTI exemption letter where applicable

11. COMMUNICATION WITH BIDDERS

- 11.1. During the evaluation period of the bids, explanatory information shall be requested in writing from bidders.
- 11.2. Any questions which might arise from bidders during the bidding process before the closing date of the bid must be directed to the relevant officials indicated in this document in seven (7) working days before the closing date of this bid.
- 11.3. Replies to such questions must be submitted, within three (three) working days or as otherwise indicated. Failure to comply, may lead to your bid being disregarded.

12. CONFIDENTIALITY

- 12.1. Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a bidder's tender(s) will be disclosed by any bidder or other person not officially involved with the ECDoE examination and evaluation of a Tender.
- 12.2. No part of the bid may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a Tender.
- 12.3. This bid and any other documents supplied by the ECDoE remain proprietary to the ECDoE and must be promptly returned to the ECDoE upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived therefrom.
- 12.4. Throughout this bid process and thereafter, bidder(s) must secure the ECDoE written approval prior to the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to adhere to this requirement may result in disqualification from the bid process and civil action.
- 12.5. No confidential information relating to the process of evaluating or adjudicating tenders or appointing a bidder will be disclosed to a bidder or any other person not officially involved with such process.

13. BRIEFING SESSION

- 13.1. There will be a compulsory briefing session for this tender. Failure to attend the briefing will lead to an automatic disqualification.



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14. MONITORING

- 14.1. The ECDoE reserves the right to conduct monitoring and evaluation at any stage of the bidding process or contract and should the Department discover any act of wrong doing during the said periods, the Department reserves a right to terminate the contract or reject your bid with immediate effect.

15. BID PRICING STRUCTURE

- 15.1. Prices quoted must be all inclusive (including VAT) per item whether the bidder is registered for VAT or not. Bidders must quote for all items required per category for all the categories or for the full list of items in selected categories i.e. restrict their bids only to their selected categories, using Annexure B attached hereto.
- 15.2. All prices quoted should be in South African currency and must be valid for at least ninety days after the date of closure. Prices will be firm for the first twelve months of the bid, after which proposed price escalations will be considered annually on application in writing by the bidder, and such price escalation shall be considered provided that the price escalation request is aligned with either Consumer Price Indices (CPI) or Producer Price Indices (PPI) and subject to availability of budget.
- 15.3. In instances where the Department does not have adequate funding for such price escalation, the Department reserves a right to negotiate with suppliers for a cost-effective price that will be affordable to the Department.
- 15.4. The prices quoted will be fixed for the first twelve (12) months of the contract.
- 15.5. The application for price escalations will only be considered after the lapse of the period stated in clause 15.4.
- 15.6. The price escalations will be calculated using the formula as displayed in SBD3.2 of the bid document.
- 15.7. **Delivery costs to schools must be included in the pricing as per Annexure B.** Under no circumstances shall the Department pay for storage facility, theft or related cost while the school furniture is in the custody of the manufacturer or in transit to the allocated or identified schools.

16. CONTRACT DURATION

- 16.1. The Department will enter in a contract with awarded bidders' for a period of three (3) years with an option to extend for a further period of no longer than 24 months at the discretion of the Department.
- 16.2. The terms and conditions of the extension shall be outlined in the Service Level Agreement which will be a binding document between the appointed bidders and the Department.





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17. EVALUATION CRITERIA

The principle applicable to this tender is 90/10 points preference points system. Alignment of the preference points and the principle of Broad-Based Economic Empowerment Act in the calculation and awarding of points to a bidder in accordance with the table below.

B-BBEE STATUS LEVEL CALCULATOR	NUMBER OF POINTS (90/10 SYSTEM)
1	10
2	9
3	8
4	5
5	4
6	3
7	2
8	1
NON-COMPLIANT CONTRIBUTOR	(DID NOT SUBMIT ANYTHING)

Bidders must submit a valid B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a sworn affidavit as applicable. Failure to submit will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.



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18. FUNCTIONALITY

DESCRIPTION	QUALIFICATION CRITERIA	MAXIMUM SCORE
Proof of capacity to manufacture School and Office Furniture	a) Detailed list of stock available (with labels or asset numbers or any form of identification unique to the bidder) in the bidders' facility i.e. desks, chairs and any items that the bidder would have quoted for in the bid document (this will be evaluated and verified during the in-loco inspections). The list must be signed and stamped (with a valid date) by the Director of the company or any representative duly authorised to do so). Any list that is not signed, with a date and stamp of the bidder will not be allocated points therefore the bidder will forfeit the points allocated to this criterion.	10
	List of available stock or items not provided and the list does not meet all requirements listed in column "a" above.	0
	b) Proof of Infrastructure facility in a form of a factory where school furniture or furniture is being produced including proof of ownership, square metres of the factory which will include municipal bill or a valid lease agreement signed by the lessee and the lessor and manufacturing equipment list/s. Included in the proof of a production facility there must be a list of machinery for the manufacturing of school and furniture. The machinery or equipment must have serial number/s and proof of ownership must be provided in order for the bidder to score the full mark in this criterion. If there is a letter of intent from the manufacturers' supplier for purchasing of the equipment/machinery, the letter of intent must be from a reputable institution with valid contact numbers in order for the Department to verify the authenticity of such a letter of intent. The letter of intent must further detail the list and full description of machinery which the potential bidder intends to lease or procure.	10
	Proof of a production facility and machinery list not provided and the list does not meet all requirements listed in column "b" above.	0
	MAXIMUM SCORE FOR CAPACITY	20



Province of the
EASTERN CAPE

DESCRIPTION	QUALIFICATION CRITERIA	SCORING
Proof of financial capacity and viability	c) Three year Audited financial statements showing financial viability; from 2019/2020, 2020/2021 and 2021/2022.	10
	Two years Audited financial statements showing financial viability; from 2020/2021 and 2021/2022.	7
	Less than two years Audited financial statements showing financial viability and do not reflect a going concern for all the financial years listed above.	0
	d) Proof of funding or a bank letter from a reputable financial institution such as a bank, small business funding institutions committing to fund the bidder an amount not less than R5million rands. The letter must carry a stamp of the funding institution, valid date which is within three months of bid, contact numbers for the institution. The Department will verify the letter with those institutions and no points will be allocated if discovered that the letter is not authentic.	10
	No bank letter or letter from financial institution or the letter does not meet the requirements stated in column "d" above.	0
	MAXIMUM SCORE FOR FINANCIAL CAPACITY AND VIABILITY	20
Detailed proof of human resources capacity: 1. Women 2. Disabled 3. Youth	e) An organogram detailing process flow and current work bodies to fulfil requirements of this bid. The organogram must be substantiated by CVs of staff members with relevant experience, qualifications and copies of IDs certified for core staff. The organogram must also indicate the number of women employed, people with dis-ability and youth etc.	10
	No organogram/key posts not filled in existing structures and no cv and certified qualifications	0
	MAXIMUM SCORE FOR HUMAN RESOURCE CAPACITY	10
Detailed explanation how will this be achieved	f) Documented ability and processes to produce more than 5000 category 1 items per 7-day period.	25
	Documented ability to produce less than 2999 category 1 item per 7-day period or no evidence of ability to produce category 1 items.	15
	Anything less than 2999 or no evidence of ability to produce category 1 items.	0
	MAXIMUM SCORE FOR CAPACITY PRODUCTION	25



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DESCRIPTION	QUALIFICATION CRITERIA	SCORING
Proven track record in similar projects.	g) 5 or more references with contact details and letter of recommendation	15
	3 and more references with contact details and letter of recommendation	5
	Less than 3 or no reference	0
	MAXIMUM SCORE FOR CAPACITY PRODUCTION	15
Location of production facility	h) Production facility within the Eastern Cape.	10
	Production facility outside of the Eastern Cape	5
	MAXIMUM SCORE FOR CAPACITY PRODUCTION	10
		100

BIDDERS WHO SCORE BELOW 70 POINTS WILL BE ELIMINATED AND NOT PROCEED FOR FURTHER EVALUATION.

19. ALL BIDS SHOULD BE POSTED OR HAND DELIVERED TO:

The Eastern Cape Department of Education
Steve Tshwete Complex, Zone 6
Zwelitsha
KING WILLIAM'S TOWN

Submissions can be delivered into the tender box between 08h00 and 16h30 Monday to Friday prior the closing of 5th September 2022

Submissions should be in a sealed envelope marked the name of the BID NUMBER: **SCMU6-22/23-0002: REPUTABLE SPECIALIST MANUFACTURERS ARE REQUESTED TO PROVIDE MANUFACTURING AND DELIVERY OF FULLY ASSEMBLED FURNITURE FOR ALL PUBLIC SCHOOLS IN THE EASTERN CAPE PROVINCE FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO RENEW THE CONTRACT FOR A PERIOD OF TWO (2) AT THE DISCRETION OF THE DEPARTMENT AND BASED ON A NEED, BUDGET AVAILABILITY AND SUPPLIER PERFORMANCE.**

20. CLOSING DATE AND TIME

The closing date is 05 September 2022 at 11h00. No late submission will be accepted.



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21. BID ENQUIRIES AND CONTACT PERSON

No telephonic or any other form of communication relating to this proposal will be permitted with any other ECDoE member of staff either by Bidders (as collective bidding team or individual of the bidding team), representative of Bidders, associates of Bidders, shareholders of Bidders, other than with the named individual stated below.

ANY MEANS OF ATTEMPT TO INFLUENCE ADJUDICATION PROCESS OR OUTCOMES OF ADJUDICATION PROCESS WILL RESULT IN IMMEDIATE DISQUALIFICATION OF THE ENTIRE BIDDING PROCESS.

22. REQUEST FOR FURTHER INFORMATION

All enquiries regarding the bid document and information may be directed to the following officials:

TECHNICAL ENQUIRIES:

MR S.B Lukhozi
Tel: 040 608 4213
Fax: 040 608 4117
Email address: Sibusiso.lukhozi@ecdoe.gov.za

BID ENQUIRIES:

Mr. P Nxozana
Tel 040 608 4524
Fax: 040 608 4663
Email address: pakamile.nxozana@ecdoe.gov.za

Compiler:


MR S. LUKHOZI
DIRECTOR: SCHOOL RESOURCE PLANNING

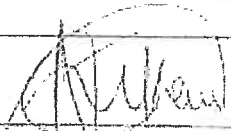
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DATE





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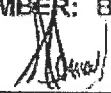
RECOMMENDED/NOT RECOMMENDED


MS N. FIKENI
CHAIRPERSON: BID SPEC COMMITTEE

26 July 2022
DATE


MR. D. DELPORT
MEMBER: BID SPEC COMMITTEE

26 July 2022
DATE


MR. S. GOVIND
MEMBER: BID SPEC COMMITTEE

26 July 2022
DATE

MS P. TABATA
MEMBER: BID SPEC COMMITTEE

DATE

APPROVED/NOT APPROVED


MR. M. O. QWASE
ACTING HEAD OF DEPARTMENT

21 August 2022
DATE



THE DIRECTORATE SCHOOL RESOURCING AND ADMINISTRATION

Steve Vukile Tshwete Complex • Zone 6 Zwellisha • 5608, Private Bag X0032 • BHISHO 5608 REPUBLIC OF SOUTH AFRICA

ANNEXURE A: (PRICING STRUCTURE)

1.1. UNIT PRICES PER CATEGORY – CLASSROOM FURNITURE

Category	Item Description	Unit Price	Unit Price (Inc VAT)	Price per 100 items (Inc VAT)
CLASSROOM FURNITURE	Lower primary chair polypropylene 350mm H - Blue			
CLASSROOM FURNITURE	Higher primary chair polypropylene 400mm H - Red			
CLASSROOM FURNITURE	Secondary chair polypropylene 450mm H - Orange			
CLASSROOM FURNITURE	Lower primary table 1000x450x575mm H - Saligna			
CLASSROOM FURNITURE	Higher primary table 1000x450x650mm H - Saligna			
CLASSROOM FURNITURE	Secondary table 1200x450x750mm H - Saligna			
CLASSROOM FURNITURE	Secondary table 750x450x750mm H - Saligna			
CLASSROOM FURNITURE	Primary combination desk 1065x400x650mm H - Saligna			
CLASSROOM FURNITURE	Secondary combination desk 1200x400x750mm H - Saligna			
CLASSROOM FURNITURE	Secondary combination desk 600x400x750mm H - Saligna			
CLASSROOM FURNITURE	Staffroom table 1200x700x750mm H - Saligna			
CLASSROOM FURNITURE	Teacher's desk 1200x700x750mm H - 2 drawers - Saligna			
CLASSROOM FURNITURE	Office desk 1500x850x750mm H - 2 drawers - Saligna			
CLASSROOM FURNITURE	Office Table 1500 x850x750 H - Saligna			
CLASSROOM FURNITURE	Correspondence rack 820x335x128mm H - 3 Division - Saligna			
CLASSROOM FURNITURE	Pigeon Hole OKOUME Veneer 1500x900x360			
CLASSROOM FURNITURE	Glazed door bookcase 900x360x1500mm H - Saligna/Okoume			
CLASSROOM FURNITURE	Computer table 1200x700x750mm H with CPU holder-Saligna			
CLASSROOM FURNITURE	Filing cabinet 465x625x1300mm H - 4 drawers - Steel			
CLASSROOM FURNITURE	Stationery cupboard 900x450x1800mm H-2 doors -Steel			
CLASSROOM FURNITURE	Stationery cupboard 900x450x800mm H-2 doors -Steel			
CLASSROOM FURNITURE	Teacher's chair without arms - 4 legged - Upholstered			
CLASSROOM FURNITURE	Teacher's chair with arms - 4 legged - Upholstered			
CLASSROOM FURNITURE	Twist chair adjustable seat - 5 star base - Upholstered			

ANNEXURE A: (PRICING STRUCTURE)
1.2. UNIT PRICES PER CATEGORY – OFFICE FURNITURE

Category	Item Description	Unit Price	Unit Price (Inc VAT)	Price per 100 Items (Inc VAT)
OFFICE FURNITURE	Principal's desk 3 drawers lockable 1500x850x750 H Saligna			
OFFICE FURNITURE	Office table 1500x850x 750mm H- Saligna			
OFFICE FURNITURE	Office desk 1500x850x750mm H-3 drawers – Sligna			
OFFICE FURNITURE	Telephone table 900x450x750mm H – Saligna			
OFFICE FURNITURE	Correspondence rack 820x335x128mm H – 3 Division – Saligna			
OFFICE FURNITURE	Pigeon hole 900x360x1500mm H – 30 Division – Saligna			
OFFICE FURNITURE	Glazed door bookcase 900x360x1500mm H – Saligna			
OFFICE FURNITURE	Computer table 1200x700x750mm H with CPU holder – Saligna			
OFFICE FURNITURE	Filing cabinet 465x625x1300mm H – 4 drawers – Steel			
OFFICE FURNITURE	Stationery cupboard 900x450x1800mm H – 2 doors- Steel			
OFFICE FURNITURE	Stationery cupboard 900x450x900mm H -2 doors-Steel			
OFFICE FURNITURE	Coat and hat stand 610x1580mm H – Steel			
OFFICE FURNITURE	Side table 1200x700x750mm H with shelf – Oak Melamine			
OFFICE FURNITURE	Credenza 900x450x750mm H with sliding doors – Oak Melamine			
OFFICE FURNITURE	Shelving unit 900x300x900mm H – 2 tier – Oak Melamine			
OFFICE FURNITURE	Stationery cupboard 900x360x1500mm H – 2 doors – Oak Melamine			
OFFICE FURNITURE	Filing cabinet 487x550x1350mm H – 4 drawers – Oak Melamine			
OFFICE FURNITURE	Coffee table 900x450x400mm H – Oak Melamine			
OFFICE FURNITURE	Correspondence rack 770x353x76mm H – 3 division – Oak Melamine			
OFFICE FURNITURE	Pigeon hole 900x 360x1500mm H – 30 division – Oak Melamine			
OFFICE FURNITURE	Shelving unit 900x300x1200mm H – 3 tier – Oak Melamine			
OFFICE FURNITURE	Shelving unit 900x300x1500mm H -4 tier – Oak			
OFFICE FURNITURE	Shelving unit 900x300x1800mm H – 5 tier – Oak Melamine			
OFFICE FURNITURE	Meeting table 1200mm round x 750mm H – Oak Melamine			
OFFICE FURNITURE	Teacher's chair without arms – 4 legged – Upholstered			
OFFICE FURNITURE	Teacher's chair with arms – 4 legged – Upholstered			
OFFICE FURNITURE	Typist chair adjustable seat – 5 star base – Upholstered			

ANNEXURE A: (PRICING STRUCTURE)
1.2. UNIT PRICES PER CATEGORY – OFFICE FURNITURE..... continued

Category	Item Description	Unit Price	Unit Price (Inc VAT)	Price per 100 Items (Inc VAT)
OFFICE FURNITURE	Side chair with arms – 4 legged – Upholstered			
OFFICE FURNITURE	Side chair with arms – sleigh base – Upholstered			
OFFICE FURNITURE	Low back swivel and tilt chair with arms – 5 star base – Upholstered			
OFFICE FURNITURE	High back swivel and tilt chair with arms – 5 star base – Upholstered			
OFFICE FURNITURE	Circulation Desk Saligna 1800x900x750			
OFFICE FURNITURE	Notice board 1200x900mm - Carpet surface with aluminium frame			
	TOTAL PRICE YEAR 1			

SUMMARY

Price for Year 1: _____
Price for Year 2: _____
Price for Year 3: _____