



INVITATION TO BID COVERING PAGE

PAINT VARIOUS:

8010-18-023-1748

8010-18-027-7258

8010-18-034-3472

8010-18-036-7824

8010-18-044-7116

8010-18-195-8213

SPSC-B-002-2021

**FOR
DEPARTMENT OF DEFENCE
SIMON'S TOWN PROCUREMENT SERVICE CENTRE**

CLOSING DATE: 06 OCTOBER 2020

CLOSING TIME: 11H00

VALIDITY: 120 WORKING DAYS



SPSC-B-002-2021

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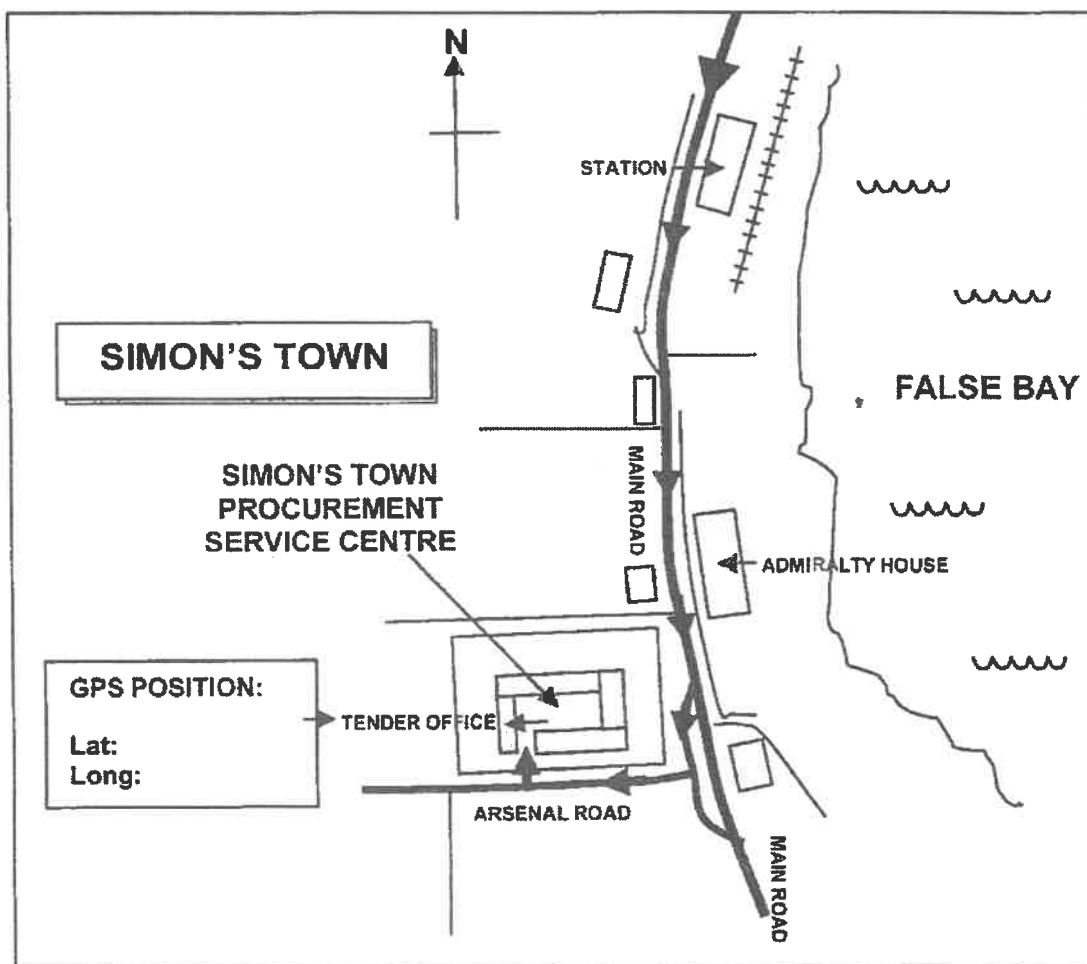
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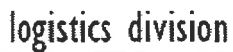


GPS CO-ORDINATES TO SPSC BID BOX:

S 34° 11. 530'

E 18° 25. 591'







BID INSTRUCTIONS

SPSC-B-002-2021

1. The TWO ENVELOPE system will be utilized. Bidders are required to submit two separate, properly sealed envelopes, clearly marked with the Company Name, Company Stamp, Bid Number and Closing Date.
 - a. ENVELOPE 1: PRICE PROPOSAL – The PRICING SCHEDULE ONLY.
 - b. ENVELOPE 2: All other documents.
2. All entries are to be completed in any non-erasable ink of your choice preferable blue or black ink, must be visible and in English. Amendments, scratching out, use of “Tippex” and omission to any documents may invalidate the bid.
3. All bids must be deposited into the SPSC Bid Box situated at the entrance to SPSC, 2 Arsenal Road, Simon’s Town or at the Bid Receipt Section at SPSC on or before the closing date and time. **ALL LATE BIDS WILL BE INVALIDATED.**
4. No bids received by telegram, telex, email, facsimile or similar medium will be considered.
5. The bidder is responsible for all the costs that they shall incur related to the preparation and submission of the bid document.
6. Bids submitted by the bidders must be signed by a person or persons duly authorised thereto.
7. All bids will be evaluated according to the following criteria:
 - a. Administrative
 - b. Technical
 - c.. Price and B-BBEE Points

NB: SPSC reserves the right to award this requirement as a case or per individual line
8. In the case where the request is below RM50 the 80/20 principle in terms of PPPFA will apply.

ADMINISTRATIVE CRITERIA

SPSC-B-002-2021

Bidders must complete all the necessary bid documents required in this bid document. All documents must be in the legal Name of the Bidding Company.

Ser No.	Criteria
	General Rules for completion of Bid Documents: Amendments, scratching out, use of tippex and omissions to any documents will invalidate the Bid. All bids, utilizing the TWO ENVELOPE SYSTEM (see Bid Instructions) must be deposited in the Bid Box or handed in at the Bid Receipt Section, No 2 Arsenal Road, Simon's Town on or before the closing date and time.
1.	Pricing Schedule: All fields on this document must be fully completed. Attention must be given to page 1 (right hand side) where bidder's information eg Company name etc must be completed. Lead time, Quantity Available, Total Unit Cost, Total Cost and B-BBEE Level must be indicated. The Pricing Schedule must be submitted as ENVELOPE 1, be properly and clearly marked with the Company Name, Company Stamp, Bid Number and Closing Date. Failure to submit this document as indicated above by the closing date and time may invalidate this offer. Appendix A
2.	SBD 1 - Invitation to Bid: This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix B
3.	SBD 4 - Declaration of Interest: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. Appendix C
4.	SBD 6.1 - Preference Points Claim Form: This document must be fully completed. Failure to submit the document as indicated by the closing date and time will forfeit B-BBEE points. Appendix D.
6.	SBD 8 - Declaration of bidders past supply chain management practices: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. Appendix E
7.	SBD 9 - Certificate of Independent bid determination: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. Appendix F
8.	Central Suppliers Database (CSD) Registration Summary Report: The CSD Registration Summary Report (not older than 14 days) must be submitted with the bid This report should contain, but not be limited to the following information:

	i. MAAA number ii. Successfully verified bank details iii. Compliant tax status iv. The Suppliers must have a "Physical Address type" v. The bidder must be registered for the commodity/service bidding for. Failure to submit this CSD Registration Summary Report will invalidate your offer. Appendix G
9.	<u>SPSC Group Questionnaire:</u> To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H
10.	<u>Defence Intelligence Questionnaire (D.I.)</u> The DI Vetting form must be completed in full. Failure to submit the DI Vetting form and required paperwork by the closing date and time may invalidate this bid. Appendix I.



SBD 3: INTENDA PRICING SCHEDULE

Intenda Pricing Schedule: All fields on this document must be fully completed. Attention must be given to page 1 (right hand side) where bidder's information eg Company Name etc must to be completed. Lead time, Quantity available, Total Unit Cost, Total Cost and BBEE Level must be indicated. The Intenda Pricing Schedule must be submitted as **ENVELOPE 1**, be properly and clearly marked with the Company Name, Company Stamp, Bid Number and Closing Date Failure to submit this document as indicated above by the closing date and time **may** invalidate this offer. **Appendix A.**

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE THE BID



SPSC-B-002-2021

INTENDA PRICING SCHEDULE

Please ensure the following fields are completed on the Intenda Pricing Schedule

- a. Company Name
- b. Attention:
- c. Tel No:
- d. Fax No: (if no fax number indicate N/A)
- e. Cell No:
- f. Email:
- g. Lead Time
- h. Quantity Available
- i. Total Unit Cost
- j. Total Cost
- k. BBBEE level

FAILURE TO COMPLETE THESE FIELDS ON THE INTENDA PRICING SCHEDULE MAY INVALIDATE YOUR BID

Request for Bid : SPSC-B-002-2021

Author: Wendy Cooper
Date: 08/25/2021 13:38:04

PRICING SCHEDULE

Bid No.	SPSC-B-002-2021	Document Type	Request for Bid Open
Document No:	0000395502	Company Name:	
Description:	VARIOUS PAINTS	Attention:	
Currency:	ZAR	Tel No:	
Closing Date:	2021-10-13 11:00:00	Fax No:	
Status:	Created	Cell No:	
Validity Days:	120 Days	Email:	

No.	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
1	8010-18-023-1748	PAINT: ACRYLIC; WHITE; LOW SHEEN; INTERIOR; COPOLYMER EMULSION; TO SANS 1586: 2007 (SABS); SUPPLIED IN A5 LITRE CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
		Line Comment	Lead Time	Quantity Required	Quantity Available	
		DELIVERY TO NAVAL STORES DEPOT WINGFIELD, GOODWOOD		5000		
		Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
		Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
2						

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-027-7258	PAINT: HIGH GLOSS ENAMEL; ALKYD; TO SABS630-1972; WHITE; SUPPLIED IN 5 LT CONTAINER	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
Line Comment					
FOR COMMENTS SEE LINE 01		Lead Time	Quantity Required	Quantity Available	
			4000		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-034-3472	HIGH GLOSS ALKYD ENAMEL PAINT TO SANS 630-2009; BRILLIANT GREEN H10 TO SANS 1091; IN 5 LT CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
Line Comment					
FOR COMMENTS SEE LINE 01		Lead Time	Quantity Required	Quantity Available	
			4000		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

3

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-036-7824	PAINT: OIL, EGGSHELL IVORY ENAMEL; 5,0 L	DIRECTOR FLEET LOGISTICS	Goodwood		
Line Comment					
FOR COMMENTS SEE LINE 01		Lead Time	Quantity Required	Quantity Available	
			4000		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

4

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-044-7116	PAINT; UNDERCOAT; ALKYD RESIN; MATT; WHITE; SUPPLIED IN 5 LT CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
Line Comment					
FOR COMMENTS SEE LINE 01		Lead Time	Quantity Required	Quantity Available	
			4000		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

5

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-195-8213	PAINT: LATEX, BABY ELEPHANT, Y1-E1-4; SUPER ACRYLIC WATER-BASED EMULSION TINT BASE; WITH COLOUR TINT: 20 LITRES NB 200 X 20 LITRE CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Each	
FOR COMMENTS SEE LINE 01		Lead Time	Quantity Required	Quantity Available	
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs			200		
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Questionnaires

Questionnaires / Evaluation Criteria

THE 8020 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions	Options
Please provide your BBEE level from the possible list provided in the dropdown :	LEVEL 1
	LEVEL 2
	LEVEL 3
	LEVEL 4
	LEVEL 5
	LEVEL 6
	LEVEL 7
	LEVEL 8
	NON-COMPLIANT

Attachment Description	Attachment File Name
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Department
of
Defence
REPUBLIC OF

Author: Wendy Cooper
Date: 08/25/2021 13:42:48

PRICING SCHEDULE

Bid No.	SPSC-B-002-2021
Document No:	0000395502
Description:	VARIOUS PAINTS
Currency:	ZAR
Closing Date:	2021-10-13 11:00:00
Status:	Created
Validity Days:	

Document Type
Company Name:
Attention:
Tel No:
Fax No:
Cell No:
Email:

No.	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
1	8010-18-023-1748	PAINT; ACRYLIC; WHITE; LOW SHEEN; INTERIOR; COPOLYMER EMULSION; TO SANS 1586: 2007 (SABS); SUPPLIED IN A5 LITRE CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
		Line Comment	Lead Time	Quantity Required	Quantity Available	
		DELIVERY TO NAVAL STORES DEPOT WINGFIELD, GOODWOOD		5000		
		Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
		Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
2						

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-027-7258	PAINT; HIGH GLOSS ENAMEL; ALKYD; TO SABS630-1972; WHITE; SUPPLIED IN 5 LT CONTAINER	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	FOR COMMENTS SEE LINE 01		4000		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-034-3472	HIGH GLOSS ALKYD ENAMEL PAINT TO SANS 630-2009; BRILLIANT GREEN H10 TO SANS 1091; IN 5 LT CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	FOR COMMENTS SEE LINE 01		4000		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-036-7824	PAINT. OIL, EGG SHELL IVORY ENAMEL; 5,0 L	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	FOR COMMENTS SEE LINE 01		4000		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-044-7116	PAINT; UNDERCOAT; ALKYD RESIN; MATT; WHITE; SUPPLIED IN 5 LT CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	FOR COMMENTS SEE LINE 01		4000		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
8010-18-195-8213	PAINT: LATEX, BABY ELEPHANT, Y1-E1-4; SUPER ACRYLIC WATER-BASED EMULSION TINT BASE; WITH COLOUR TINT: 20 LITRES NB 200 X 20 LITRE CONTAINERS	DIRECTOR FLEET LOGISTICS	Goodwood	Each	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	FOR COMMENTS SEE LINE 01		200		
	Total Unit Cost in ZAR Currency, including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, including VAT and ALL Delivery Costs				

Questionnaires

Questionnaires / Evaluation Criteria

THE 8020 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions	Options
Please provide your BBBEE level from the possible list provided in the dropdown :	☐ LEVEL1
	☐ LEVEL2
	☐ LEVEL3
	☐ LEVEL4
	☐ LEVEL5
	☐ LEVEL6
	☐ LEVEL7
	☐ LEVEL8
	☐ NON-COMPLIANT

Attachment Description	Attachment File Name
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SBD 1: INVITATION TO BID

SBD 1 - Invitation to Bid: This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid.
Appendix B.

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER: SPSC-B-002-2021 CLOSING DATE: 06 OCTOBER 2021 CLOSING TIME: 11H00

DESCRIPTION PAINTS VARIOUS (LINES 1 – 6 AS PER PRICING SCHEDULE)

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT

Simon's Town Procurement Service Centre. No 2 Arsenal Road, Simon's Town or handed in at the Bid Reception Section, No 2 Arsenal Road, Simon's Town (Directions to the above address are available with the Bid Document)

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON **Ms W. Cooper**
TELEPHONE NUMBER **(021) 787 5075**
FACSIMILE NUMBER **(021) 787 5171**
E-MAIL ADDRESS **spscbidinvitation@gmail.com**

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON **WARRANT OFFICER T. TSOGANG**
TELEPHONE NUMBER **(021) 787 5207**
FACSIMILE NUMBER **(021) 787 5171**
E-MAIL ADDRESS **spsctechsection@gmail.com**

SUPPLIER INFORMATION

LEGAL NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE

NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER CODE

NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

SUPPLIER COMPLIANCE STATUS

TAX COMPLIANCE SYSTEM PIN:

OR

CENTRAL SUPPLIER DATABASE No:

MAAA

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE

TICK APPLICABLE BOX]

☐ Yes

☐ No

B-BBEE STATUS LEVEL SWORN AFFIDAVIT

[TICK APPLICABLE BOX]

☐ Yes

☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?

☐ Yes

☐ No

[IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?

☐ Yes

☐ No

[IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....



SBD 4: DECLARATION OF INTEREST

SBD 4 - Declaration of Interest: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. **Appendix C.**

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

- 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed :
Position occupied in the state institution:

Any other particulars:
.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

.....

.....

.....

YES/NO

.....

.....

.....

YES/NO

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 104

[illegible]

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

May 2011



SBD 6.1: PREFERENCE POINTS CLAIM FORM

SBD 6.1 - Preference Points Claim Form: This document must be fully completed. Failure to submit the document as indicated by the closing date and time will forfeit B-BBEE points. Tenderers are required to submit Proof of BBEE status level certificate or Sworn Affidavit. **Appendix D.**

FAILURE TO FULLY COMPLETE AND SUBMIT WILL RESULT IN B-BBEE POINTS BEING FORFEITED.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the ...80/20..... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(***Tick applicable box***)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of
company/firm:.....

8.2 VAT registration
number:.....

8.3 Company registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited
[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

- 8.7 Total number of years the company/firm has been in business:.....
- 8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....



SBD 8: DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES

SBD 8 - Declaration of bidders past supply chain management practices: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. **Appendix E.**

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		

4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js365bW



SBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

SBD 9 - Certificate of Independent Bid Determination: This document must be fully completed. Failure to submit the document as indicated by the closing date and time may invalidate the bid. **Appendix F**

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js914w 2



CENTRAL SUPPLIER DATA BASE (CSD) **REGISTRATION REPORT**

This document must not be older than 14 days when submitted by the closing date and time. **Appendix G**

FAILURE TO FULLY COMPLETE AND SUBMIT WILL INVALIDATE YOUR BID



SPSC GROUP QUESTIONNAIRE

SPSC Group Questionnaire: To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time **may** invalidate this bid. **Appendix H.**

FAILURE TO FULLY COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID
CLOSING TIME OF BID

06 OCTOBER 2021
11H00

BID NUMBER: SPSC-B-002-2021
VALIDITY: 120 WORKING DAYS

GROUP QUESTIONNAIRE

Circle applicable response and delete not applicable response.

Delivery to : Naval Stores Depot Wingfield

This requirement will be evaluated in terms of the 80/20 principle

Simon's Town Procurement Service Centre reserves the right to award this requirement as a case or per individual line

Is your offer strictly to specification YES / NO

If not to specification, please state deviations
.....

Brand and Part Number of item offered

Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Line 6:

Firm delivery period: eg. 1 day, 1 week or 1 month

Do you confirm compliance to 120 working days validity period? YES / NO

Is your price firm for the validity period of 120 working days? YES / NO

If not, state reason/s

B-BBEE Certificate or Sworn Affidavit to be submitted with the bid.

FAILURE TO RETURN THIS DOCUMENT WILL RESULT IN B-BBEE POINTS BEING FORFEITED

COPIES OF GENERAL BID CONDITIONS AND GENERAL CONDITIONS OF CONTRACT ARE AVAILABLE FROM THIS CENTRE ON REQUEST OR AVAILABLE FROM THE NATIONAL TREASURY WEBSITE (www.treasury.gov.za).

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID
CLOSING TIME OF BID

06 OCTOBER 2021
11H00

BID NUMBER: SPSC-B-002-2021
VALIDITY: 120 WORKING DAYS

Page 2

Do you confirm compliance to the General Bid Conditions YES / NO
Do you confirm compliance to the General Conditions of Contract? YES / NO
Do you confirm that you may sign a SBD 7.1 on award, should you be the successful bidder YES /NO

FAILURE TO COMPLETE AND RETURN THESE FORMS (AS INDICATED) WITH YOUR BID MAY INVALIDATE YOUR BID

General Information

Bid Documents: have you made/kept a copy of completed Bid documents and the relevant bid conditions for reference purposes: YES / NO

Clarification of Information: It has been noted and confirmed that the DOD may request clarification on any information regarding any aspect included in the bid document. The bidder is to supply the requested information within the requested time span. Failing may result in the bid being disqualified.

ADMINISTRATION

Bidders are requested to number each page of the Bid Document submitted. Pages are to be numbered from the bottom page to the top page (top right hand corner)

NB: SPSC RESERVES THE RIGHT TO RECALL THE BIDDER/S TO COMPLY WITH THE ABOVE ADMINISTRATION INSTRUCTION

I/WE HEREBY CONFIRM THAT I/WE HAVE COMPLIED WITH ALL OF THE ABOVE REQUIREMENTS

WITNESS 1: DATE:

WITNESS 2: DATE:

BIDDER NAME:

SIGNATURE:..... DATE:

Capacity under which this bid is signed



DEPARTMENT OF DEFENCE INTELLIGENCE (DI) VETTING QUESTIONNAIRE

Defence Intelligence Questionnaire (D.I.) The DI Vetting form must be completed in full. Failure to submit the DI Vetting form and required paperwork by the closing date and time **may** invalidate this bid. **Appendix I.**

FAILURE TO COMPLETE AND SUBMIT MAY INVALIDATE YOUR BID

DEPARTMENT OF DEFENCE INTELLIGENCE (DI) VETTING

TO DI SEC INSTR/01/2014

QUESTIONNAIRE:

MAIN CONTRACTOR

Company Name:

Company Registration Number:

DOD Supplier Code (if already registered with the DOD):

Personal particulars of Company Director(s) (Include copy of RSA Identification and passport document):

.....
.....
.....
.....
.....

Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

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.....
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.....
.....

Company Physical Address:

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.....
.....

Company Postal Address:

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.....

Company Core Business:

.....
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.....
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SECTION B

SUB CONTRACTORS DETAILS

Personal particulars of sub-contractors if any (Include copy of RSA Identification and passport documents):

.....
.....
.....
.....
.....

Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

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Sub Contractors Company Physical Address:

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Sub Contractors Company Postal Address:

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Sub Contractors Company Core Business:

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SECTION C

MAIN CONTRACTOR

1. When did the company begin with its operations?

Answer:

2. Does the company have a valid SARS tax clearance certificate? If yes, provide the tax clearance certificate number and the certified copy of the certificate.

Answer:

3. Is the company registered with the Company and Intellectual Property Commission (CIPC)? If yes, provide the registration number and attach a certified copy of the registration certificate.

Answer:

4. Who are the shareholders of the company and what percentage of shares do they each possess?

Answer:

.....

.....

5. List the services that will be rendered by the company to the SANDF?

Answer:

.....

.....

6. Which DOD installations/unit and specific area/section does the company required access to?

Answer:

.....

.....

7. Name list and copies of RSA ID's / passports of all employees entering the DOD installation.

Answer:

.....

.....

8. Does the company provide services to other RSA state departments? If yes, provide the names of the departments and the period/s during which service was provided.

Answer:

.....

.....

9. Does the company provide services to foreign governments and/or companies? If so, provide details.

Answer:

.....

.....

10. Has the company been implicated in any fraudulent activities? If yes, provide details.

Answer:

.....

.....

11. Has the company been implicated in any corrupt practices? If yes, provide details.

Answer:

.....

.....

12. Has the company been implicated in any other criminal activity? If yes, provide details.

Answer:

.....

.....

13. Does the company have the Employment Equity Plan? If yes, provide the Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans)

Answer:

.....

.....

.....

.....

14. What is the track record and achievements of the company? Provide details.

Answer:

.....

.....

.....

15. Is the company under investigation by any government security agency? If yes, provide details.

Answer:

.....

.....

.....

.....

.....

16. What known factor could possibly prevent this company from entering into contract with the Department of Defence and Military Veterans or any component thereof and why?

Answer:

.....

.....

Compiled by:

Name:

Identification Number:

Position in Company:

Signature:

Date:

NB: Important; The following documentation is Mandatory and is to be included in the DI vetting declaration

- *The profiles of the Director(s) of the Main Contractor and Sub- Contractors as well as their RSA Identification and passport documents.*
- *The current Financial Statement(s) of the company.*
- *The current and valid SARS Tax Clearance Certificate.*
- *The current and valid SARS Personal Tax Clearance Certificate and or IRP6 of all Directors, Shareholders and Members (Sub-Contractor/s included).*
- *The registration number and attach a certified copy of the registration certificate with the Company and Intellectual Property Commission (CIPC).*
- *Central Data Base registration report with MAAA and Unique number.*
- *Name list and RSA IDs of all personnel entering DOD premises.*
- *Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation).*
- *Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans).*