SARS Procurement Centre
Head Office

MNNtsoane

Lehae La Sars
299 Bronkhorst Street
Nieuw Muckleneuk, 0181
Private Bag X92
Pretoria, 0001

South African Revenue Service

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Yolanda Mgiba
E-mail:
Phone:
Fax:

Purchase Order

Purchase Order Information	
Description:	Musina DDU Wendy House
Order Number:	3100039405
Order Creation Date:	06/11/2025
Reference:	RFx-30630
Buyer:	Muriel Ntsoane
Tel Number:	015 299 7246
E-mail:	MNtsoane@sars.gov.za

Delivery Address	
Deliver To:	SARS DDU SARS BEITBRIDGE BORDER POST . SARS K9 Unit,National Road Musina N1 Vhembe
Tel Number:	0838541772
Delivery Date:	21/11/2025

Vendor Information			
Vendor Number:	6000029620	**Vat Number:**	02-
Name:	THE GREAT CIVILS	**CSD Number:**	MAAA1460246
Address:	PO Box THOHOYANDOU	**Currency:**	ZAR
		Payment Terms:	Z010 - SARS-within 7 days
		Tel Number:	072 461 5612
		Fax Number:	
Email:	thegreatcivils@gmail.com		

Supplier Note

You are invited to a site briefing at Musina Dog Unit on the 8th October 2025 @11h00 for construction of a wendy house.

Specification attached.

Item	Description	Quantity	Unit	Unit Price	Net Amount
1	WENDY HOUSE 2M*3M Please for more details. Elanna Bekker 083 854 1772 1.Wendy House 2m*3m with 2sets of shelves on all 4 walls set at 1.3m & 1.7m from the ground and 40cm wide. 2 Wendy House 2m*3m with countertop in a L-shaped on 2walls:75cm high and 65cm wide and shelves on all 4walls 1.7m high & 40cm wide. 3.Wendy House 5m*4m with3 sets of shelves on all 4 walls set at 1m ,1.4m &1.8m and 40cm wide 3* Cement slabs for the above mentioned Wendy House as per the sizes indicated 2Bricks under ground and 3 bricks above ground . Foundation: ?300 mm x 300 mm (below the ground) ?200 mm above the ground. Wendy houses must be protected against termites. Not creasalt... The product must not be harmful to animals and not cause harm to the dog food. They must put pest control products against the termites in the concrete of the foundation. Electrical in all the Wndys:12w *65K ceiling lights with switch DV Boards in each 1*9000BTU aircon (2m*3m Wendy) wall plugs -2plugs. All underground electrical cables must be inside PVC pipe	1	EA	39,000.00	39,000.00 ZAR
2	WENDY HOUSE 2M*3M	1	EA	39,000.00	39,000.00 ZAR

Purchase Order

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Item	Description	Quantity	Unit	Unit Price	Net Amount
3	WENDY HOUSE 5M*4M	1	EA	59,000.00	59,000.00 ZAR
				Total Net Value VAT Inclusive:	**137,000.00 ZAR**

Purchase Order

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CONDITIONS & INSTRUCTIONS TO VENDORS:

1. Standard Conditions:

– SARS Procurement Procedures (as amended), will apply for this Purchase Order.

– It is mandatory to acknowledge the receipt of this Purchase Order.

– Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

2. Price Basis:

– The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

3. Exchange Rate (if applicable):

– The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

4. Invoices and Payment:

– In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.

– In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.

– The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.

– The Invoice number should not exceed 16 digits/characters.

– The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).

– The Invoice descriptions and line items must match those reflected on this Purchase Order.

– A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

5. Cash Discount:

– Invoices must be clearly endorsed with the conditions under which the discount is offered.

6. Value Added Tax:

– Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

7. Correspondence:

– For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.

– All other correspondence must be addressed to this office.

8. Alterations or Additions:

– Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

9. Electronic Purchase Order Sign-Off:

– This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.