



BID NO: SCMU10-21/22-0004

FOR

**THE APPOINTMENT OF MULTIPLE SERVICE PROVIDERS FOR
THE MANUFACTURING, SUPPLY AND DELIVERY OF TRAFFIC
UNIFORM FOR A PERIOD OF 36 MONTHS WITH AN OPTION TO
EXTEND FOR A FURTHER 24 MONTHS**

BID DOCUMENT

ISSUED BY

DEPARTMENT OF TRANSPORT
PRIVATE BAG X0023

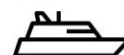
BHISHO

5605

TEL: (043) 6047 544

FAX: (086) 648 6340

NAME OF BIDDER: _____



For ease of reference, Bidders shall enter their Price in the space provided below:

Bid Sum (amount in words)
.....
.....inclusive of VAT

Bid Sum (amount in figures) R.....inclusive of VAT

NAME OF BIDDER:

SIGNED ON BEHALF OF THE BIDDER:

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SECTION 1: BID NOTICE

BID NOTICE NO.: SCMU10-21/22-0004

Bids are hereby invited for the Supply and Delivery of Traffic Officers Uniform for a contract period of 36 months.

Bids documents can be downloaded from eTender Portal Publication website, www.etenders.gov.za and from the Department of Transport website www.ectransport.gov.za (Procurement/bid notices).

The completed Bid documents must be placed in a sealed envelope, clearly marked with the Bid number and the Nature of the Service required, and may be deposited in the Bid Box situated at C Block Foyer, Old Stellenbosch Park Building, Department of Transport, Flemming Street, King William's town, 5601 not later than **11H00 on Friday 18 June 2021**, where the bids will be opened in public.

Bidders must take note of the following:

- Bids will be evaluated based on the 80/20 preference point system in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and 2011 Regulations thereto and points for B-BBEE status.
- Bidders are required to submit an original and valid B-BBEE status level verification certificate or Sworn Affidavits in the case of an Exempted Micro Enterprises [EME] or certified copies thereof together with their bids to substantiate their B-BBEE rating claims.
- NB: Bidders who do not possess the B-BBEE status verification certificate will not qualify to claim points for B-BBEE status level of contributor, only points for price will be considered.
- In the case of a JV tender, each party must supply a valid tax certificate and a letter of good standing.
- The tenderers must ensure that they complete and sign the SBD 1, SBD 4, SBD 6.1, SBD 6.2, SBD 8 and SBD9.
- Bidders must submit a Centralized Suppliers Database (CSD) Registration Report with the Bid as proof of being registered on the Database, and failure to do so will render the bid non-responsive, and will be disqualified, such report must be within ten [10] days on the closing date of the bid.
- Bidders must also submit a Tax Compliance Status PIN code in order to verify their tax status with SARS
- Pricing must be in accordance with the current Labour rates.
- Bidders must submit proof of UIF
- Bidders must submit proof of workmen's compensation
- Bidders must submit proof of Liability coverage to the value of R1 million Rand

- **Failure to comply will render the bid non-responsive.**

No late, posted, telephonic, or faxed bids/proposals will be considered.

The lowest/any bid will not necessarily be accepted

Enquiries should be directed to:

Technical Enquiries:
Admin Enquiries:

<u>Technical Enquiries:</u> Sidwell Millie Cellphone No.: 082 5515 628 Email: sidwell.millie@ectransport.gov.za	<u>Supply Chain Management:</u> Pilasande Nqikashe Cellphone No.: 067 419 8001 Email: philasande.nqikashe@ectransport.gov.za
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SECTION 2: BID CONDITIONS

1. GENERAL CONDITIONS OF CONTRACT

The General Conditions of Contract given in Section 3 and the Department's Policy on Supply Chain Management shall apply to this contract.

2. BID FORM

All bids shall be made on the bid forms incorporated in this document.

3. EVIDENCE OF EXPERIENCE OF BIDDERS

Bidders shall give satisfactory evidence of actual experience in the class of work being bid for, incorporating the following details:

Employer for whom the work was performed;
Nature of work;
Value of work;
Year completed.
Recommendation / reference letter from previous work completed.

Failure to complete this statement may prejudice the bid as being submitted by an inexperienced Bidder and it may be rejected for such reason.

4. COMPLETION OF BIDS

The Bidder shall complete all forms in black ink.

Mistakes made by the Bidder in the completion of the forms shall not be erased. A line shall be drawn through the incorrect entry and the correct entry shall be written above and the correction initialed by the Bidder. Failure to observe this rule may lead to the bid being disqualified.

Bids shall be ineligible for consideration unless submitted on the forms bound in this document.

A bid shall not be considered if alterations have been made to the bid form, unless such alterations have been duly authenticated by the Bidder, or of any particulars required therein have not been completed in all respects.

No unauthorized amendment shall be made to the bid form or to any other part of the bid document. If any such amendments are made, the bid may be rejected.

Bids submitted in accordance with this bid document shall not have any qualifications. Any point of difficulty of interpretation shall be cleared with the Eastern Cape Department of Transport as early as possible during the bid period. Should any query be found to be of significance, The Eastern Cape Department of Transport will inform all Bidders accordingly as early as possible.

5. SUBMISSION OF BIDS

Each Bidder is required to return the complete set of bid documents with all the required information and complete in all respects.

Bidders shall not tamper with the bid documents which shall be submitted as issued. Any bid documents found to have been unbound and rebound could be deemed to be unacceptable.

Bids, in sealed envelope clearly marked

“Bid No: SCMU10-21/22-0004 THE PROVISION, SUPPLY AND DELIVERY OF TRAFFIC OFFICER’S UNIFORM FOR A PERIOD OF 36 MONTHS, and the Bidder’s name and address, shall be deposited in the Bid Box situated at **C Block Foyer, Old Stellenbosch Park Building, Department of Transport, Flemming Street, King William’s town, 5601**, not later than 11H00 on 18 June 2021 Bids may not be faxed or e-mailed. Bids shall be opened in public shortly thereafter. Late bids shall be rejected.

6. DATA TO BE FURNISHED AT BID STAGE

Bidders shall submit with their bids the information that is applicable and as may be required in terms of the specifications. The Employer reserves the right, in the event of such details being insufficient, to call for further information. The Bidder shall furnish such additional information within seven (7) days of being called upon to do so.

7. WITHDRAWAL OF BIDS

A Bidder may, without incurring any liability, withdraw his bid. This will be a written advice and received before the date and time of closure of this bid. The notice must be received by the Eastern Cape Department of Transport, before the closure of this bid.

8. COSTS WHICH DEFAULTING BIDDERS MAY BE CALLED UPON TO PAY

Should the Service Provider, after he has been notified of the acceptance of his bid, fail to enter into a contract when called upon to do so, within the period stipulated in the conditions of bid or within such extended period as the Employer may allow, the Service Provider holds himself liable for any additional expense which may incur in having to call for bids afresh and/or in having to accept any less favorable bid and that if he purports to withdraw his bid within the period for which he has agreed that it shall remain open for acceptance.

The Service Provider shall indemnify the specified from any claim capable of being made against him either under the statute of common law in respect of any damage to any person or property arising out of the execution of this contract.

9. ACCEPTANCE OR REJECTION OF BIDS

Bids may be rejected if they show any additional items not originally included in the bid document. Conditional or incomplete offers, irregularities of any kind in the bid forms, or if the bid rates and amounts are obviously unbalanced and the Bidder, after having been called upon to adjust same in a

reasonable manner, fails to do so within a period of seven (7) days having received notification to that effect.

The Employer does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or any part of a bid as it may deem expedient, nor will it assign any reason for the acceptance or rejection of any bid, be it the whole or part of a bid.

10. SITE INSPECTION/BIDDERS MEETING

There will be no briefing session

11. FAILURE TO RETURN BID DOCUMENTS

A Bidder who does not submit a bid does not have to return the bid documents after the closing date for the receipt of bids.

12. TAXES AND LEVIES

Bidders shall include Value Added Tax (VAT) in their bid rates.

13. EVALUATION OF BIDS

Price

80 points will be awarded to the bidder submitting the lowest price (all other bidders will receive points proportionately thereto):

Calculation of points for B-BBEE status level of contribution

Points will be awarded to a bidder for attaining the B-BBEE status level of contributor in accordance with the table below.

A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of the 20 points available for the B-BBEE status.

B-BBEE Status level of Contributor	Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non –Compliant	0

14. BID VALIDITY PERIOD

Bids must remain valid for a period of NINETY (90) days from the closing date of the bid.

15. ACCEPTANCE OF BID

The Department does not bind itself to accept the lowest or any bid received and reserves the right to accept the whole or part of the bid.

SECTION 3: GENERAL CONDITIONS OF CONTRACT

GENERAL CONDITIONS OF CONTRACT

- The latest General Conditions of Contract [GCC] and Contract Law shall be applicable to this Quotation and obtainable by visiting the National Treasury website at www.treasury.gov.za.
- Bidders must familiarize themselves with these GCCs

SECTION 4: TERMS OF REFERENCE

TERMS OF REFERENCE FOR PROVISION, SUPPLY AND DELIVERY OF TRAFFIC OFFICER'S UNIFORM FOR A PERIOD OF 36 MONTHS.

1. Purpose

The Department of Transport intends to appoint a reputable service provider(s) to supply and deliver Uniform for Traffic Officers for a period of thirty-six (36) months.

2. Background

The Department of Transport has a legal requirement to provide and issue uniform to all Traffic Officers in its employ. The wearing of uniform is a Statute requirement and compulsory to all Traffic Officers from level 6 – 12 when on duty in terms of Section 3(1)(b) and 3(a) of the National Road Traffic Act, Act 93 of 1996, also as per DOT Uniform Policy for Traffic Officers.

The funding will be from Transport Regulation.

3. Objectives and Goals

To ensure effective and efficient road traffic law enforcement. Traffic officers are required to be clearly identified and recognised by uniform in terms of the NRA whilst rendering traffic related services, which are designed to reduce traffic collisions and their resultant fatalities and injuries.

4. Duration of the Project

The Department resolved to procure the uniform for Traffic Officers every 3 years and that be issued on each respective year to all. Key to this is to enable the Department to achieve its strategic objectives as planned for service delivery purposes.

The preferred service provider will be expected to supply and deliver the Traffic Uniform before the **end of July** each year upon receipt of the official purchase order.

5. Scope of Work and Deliverables

The service provider is to supply, deliver and ensure delivery is in order and the uniform fits to all the Traffic Officers and on each year of the 3 years of this project, shall comply with the specifications as follows:

A. Uniform Specifications

Category 1: Combat Uniform/ Field Dress

OFFICIALS	LOCATION	UNIFORM ITEM
579 - All Officers	Province H/Office	1. COMBAT CLOTHING 1.1 Combat Shirts: Winter (i) Short Sleeve Combat Shirts; (ii) Military Style, glad neck collar short sleeve; (iii) Shoulder Straps for epaulettes; (iv) Epaulettes to have buttonholes at collar; (v) Two Military style breast pockets with pocket flaps; (vi) Left hand pocket to have a pen slit; (vii) Composition to be 50% Polyester and 50% Cotton; (viii) Traffic Star (left), name of officer (right) and shoulder flashes to be embroidered. Royal piping around sleeve on hem. (ix) Its colour to be Traffic Blue
		1.2 Combat Shirts: (Summer) (i) Short Sleeve Combat Shirts (ii) Military Style, glad neck collar short sleeve; (iii) Stitched creases down front of shirt and sleeves (iv) Shoulder Straps for epaulettes; (v) Epaulettes to have buttonholes at collar; (vi) Two Military style breast pockets with pocket

OFFICIALS	LOCATION	UNIFORM ITEM
		flaps; (vii) Left hand pocket to have a pen slit; (viii) Composition to be 65% Polyester and 35% Cotton; (ix) Traffic Star (left), name of officer (right) and shoulder flashes to be embroidered. Royal piping around sleeves on hem. (x) Its colour to be Traffic Blue
579 - All Officers	Province H/Office	1.3 Combat T-Shirt (i) 1600 grams short sleeve Glad neck T-Shirt (ii) Composition 100 % cotton (iii) Colour Navy
579 - All Officers	Province H/Office	2. Combat Trousers: (a) Trousers: (i) Combat with draw cord hem; (ii) Military 2 button front with metal Zip; (iii) Waistband to be fitted with 6 x loops measuring approximately 7cm long by 2cm wide; (iv) Two vertical slit jet type pockets reinforced top and bottom; (v) One jettied back pocket reinforced at edges; (vi) Pockets to have Velcro fastener 40mm x 15mm which must be concealed; (vii) Size of pocket approximately 11cm wide by 15cm deep; (viii) Pockets to have open top closing with Velcro

OFFICIALS	LOCATION	UNIFORM ITEM
		patch 4.5cm below reinforcing point of side pocket; (ix) Pocket size approximately 20.5cm x 22cm width below at back; (x) Pocket flap to have semi-scalloped point; (xi) Flat to close with Velcro fasteners; (xii) Stitches seams to be included on front and back of trouser legs; (xiii) Chain stitching to be used on seat and side seams for extra strength; (xiv) To be double seated and doubles at knees; (xv) Composition to be 50% Polyester and 50% Cotton; (xvi) Colour to be Traffic Blue with Royal piping down side of legs.
579 - All Officers	Province H/Office	3. Cortina or Kenny Jacket: (i) (Traffic star on the left, name of officer on the right and shoulder flashes to be printed/embroidered on) (ii) Short padded jacket, separate zip front with press stud closure leading to double-collar construction, two pockets with inverted pleats and envelope flaps, two straight side pockets, shoulder straps for epaulettes, elasticised waistband and cuffs, Press-studs- S-spring type- noncorrosive material with black nickel finish, Zip- spiral nylo, Material- 50/50 poly-cotton field dress (iii) Colour- navy blue.

Category 2: Uniform Accessories

OFFICIALS	LOCATION	UNIFORM ITEM
579 - All Officers	Province H/Office	4. Combat Boots: (Strictly SABS Approved) (i) Magnum type, combination man- made leather and nylon mesh (ii) Tiabbrelle inner lining (iii) Durable metal eyelets (iv) Heel stabilizer to prevent roll out (v) Carbon rubber outsole for traction and durability. (vi) Suede, leather collar with foam padding. (vii) Colour: Black (viii) Composition: Nylon & leather
383 - All Male Officers	Province H/Office	5. Shoes: (Strictly SABS Approved) 5.1 Parabellum Shoes - Police (Male); (i) Comply SABS 421 (ii) Black lace up (iii) Leather lined genuine leather uppers (iv) Stitched through welted sole (v) Inner soles made of tux on board (vi) Parabellum sole (vii) Sizes 3 - 12 including half sizes (viii) Colour- black.
196 - All Female	Province H/Office	5.2 Parabellum Shoes - Police (Female):

OFFICIALS	LOCATION	UNIFORM ITEM
Officers		(i) Ladies lace up shoes with leather upper, a synthetic lining (ii) Soles to be welted, Comply SABS 421 and bear the mark (iii) Colour- black.
196 – All Female Officers	Province H/Office	5.3 Ladies Shoes with Heels: (i) Ladies court shoe, the sole must be welted (ii) Colour black (iii) SABS Approved (iv) 5cm Hill
477 – All Level 6 & 7 Officers	Province H/Office	6. CAPS: (COMBAT CAPS) 6.1 Combat Cap (Baseball Cap) [Traffic Officer & Senior Traffic Officer]; (i) Plain peak (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
59 – All Level 8 Officers	Province H/Office	6.2 Combat Cap (Baseball Cap) [Principal Provincial Inspector]; (i) 3 leaves embroidered peak (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a

OFFICIALS	LOCATION	UNIFORM ITEM
		pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
33 – All Level 10 Officers	Province H/Office	6.3 Combat Cap (Baseball Cap) [Chief Provincial Inspector]; (i) 5 leaves embroidered peak (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
7 – All Level 11 Officers	Province H/Office	6.4 Combat Cap (Baseball Cap) [Control Provincial Inspector]; (i) 7 leaves embroidered peak (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
2 – All Level 12 Officers	Province H/Office	6.5 Combat Cap (Baseball Cap) [Deputy Director]; (i) 9 leaves embroidered peak (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a

OFFICIALS	LOCATION	UNIFORM ITEM
		pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
1 – All Level 13 Officer	Province H/Office	6.6 Combat Cap (Baseball Cap) [Director]; (i) 11 & 3 leaves embroidered peak (11 at front of the peak & 3 behind that) (ii) Embroided Departmental Logo in front and Officers Surname at the back. (iii) Heavy brushed cotton, 6 panel structured it has a pre-curved peak embroidered eyelets and adjustable Velcro strap at the back. (iv) Colour Navy Blue
294 – All Level 6 & 7 Male Officers	Province H/Office	7 CAPS AND HATS: (FORMAL) 7.1 Cap: Male (Step Out/ Bus driver / SAPS Type) [Traffic Officer & Senior Traffic Officer]; (i) Plain peak (ii) Pantera cap with shiny peak. High crown with velvet comfort strip. Black band and adjustable chinstrap. Ventilation eyelets on either side. (iii) Fabricira: TWC – Trevira Wool (iv) Composition: 55 % Trevira Wool/45% (v) Colour: Traffic Blue
48 – All Level 8 Male Officers	Province H/Office	7.2 Cap: Male (Step Out/ Bus driver / SAPS Type) [Principal Provincial Officer]; (i) 3 leaves Embroidered

OFFICIALS	LOCATION	UNIFORM ITEM
		(ii) Pantera cap, cloth on peak, royal band (iii) Fabric: TWC- Trevira Wool (iv) Composition: 55 % Trevira Wool 45% New Wool (v) Colour: Traffic Blue
31 – All Level 10 Male Officers	Province H/Office	7.3 Cap: Male (Step Out/ Bus driver / SAPS Type) [Chief Traffic Officer]; (i) 5 leaves Embroidered (ii) Pantera cap, cloth on peak, royal band (iii) Fabric: TWC- Trevira Wool (iv) Composition: 55 % Trevira Wool 45% New Wool (v) Colour: Traffic Blue
7 – All Level 11 Male Officers	Province H/Office	7.4 Cap: Male (Step Out / Bus driver / SAPS Type) [Control Provincial Inspector]; (i) 7 leaves – Embroidered on peak (ii) Pantera cap, cloth on peak, royal band (iii) Fabric: TWC- Trevira Wool (iv) Composition: 55 % Trevira Wool 45% New Wool (v) Colour: Traffic Blue
2 – All Level 12 Male Officers	Province H/Office	7.5 Cap: Male (Step Out / Bus driver / SAPS Type) [Deputy Director]; (i) 9 leaves – Embroidered on peak (ii) Pantera cap, cloth on peak, royal band

OFFICIALS	LOCATION	UNIFORM ITEM
		(iii) Fabric: TWC- Trevira Wool (iv) Composition: 55 % Trevira Wool 45% New Wool (v) Colour: Traffic Blue
1 – All Level 13 Male Officer	Province H/Office	7.6 Cap: Male (Step Out / Bus driver / SAPS Type) [Director]; (i) 11 & 3 leaves – Embroidered on peak (11 at front of the peak & 3 behind that) (ii) Pantera cap, cloth on peak, royal band (iii) Fabric: TWC- Trevira Wool (iv) Composition: 55 % Trevira Wool 45% New Wool (v) Colour: Traffic Blue
183 – All Level 6 & 7 Female Officers	Province H/Office	7.7 Hats for Tunic: Female (SAPS type); [Traffic Officer & Senior Traffic Officer]; (i) Felted Hat with brim – SAP Type (ii) Plain peak, no embroidery (iii) Black band fitted to hat (iv) No brand label (v) Colour: Navy Blue
11 – All Level 8 Female Officers	Province H/Office	7.8 Hats for Tunic: Female (SAPS type); [Principal Provincial Inspector]; (i) Felted Hat with brim – SAP Type (ii) 3 Gold leaf applique sewn onto hat peak (iii) Royal blue band fitted to hat (iv) No brand label

OFFICIALS	LOCATION	UNIFORM ITEM
		(v) Colour: Navy Blue
2 – All Level 10 <u>Female</u> Officers	Province H/Office	7.9 Hats for Tunic: Female (SAPS type); [Chief Provincial Inspector]; (i) Felted Hat with brim – SAP Type (ii) 5 Gold leaf applique sewn onto hat peak (iii) Royal blue band fitted to hat (iv) No brand label (v) Colour: Navy Blue
0 – Level 11 <u>Female</u> Officers	Province H/Office	7.10 Hats for Tunic: Female (SAPS type); [Control Provincial Inspector]; (i) Felted Hat with brim – SAP Type (ii) 7 Gold leaf applique sewn onto hat peak (iii) Royal blue band fitted to hat (iv) No brand label (v) Colour: Navy Blue
0 – Level 12 <u>Female</u> Officers	Province H/Office	7.11 Hats for Tunic: Female (SAP type); [Deputy Director]; (i) Felted Hat with brim – SAP Type (ii) 9 Gold leaf applique sewn onto hat peak (iii) Royal blue band fitted to hat (iv) No brand label (v) Colour: Navy Blue
0 – Level 13 <u>Female</u> Officers	Province H/Office	7.12 Hats for Tunic: Female (SAP type); [Director]; (i) Felted Hat with brim – SAP Type

OFFICIALS	LOCATION	UNIFORM ITEM
		(ii) 11 & 3 Gold leaf applique sewn onto hat peak (11 at front of the peak & 3 behind that) (iii) Royal blue band fitted to hat (iv) No brand label (v) Colour: Navy Blue
579 - All Officers	Province H/Office	8 BELTS 8.1 Cardura Belt: (Combat Uniform) (i) 55 mm Nylon padded belt (ii) Clip Buckle with Department Logo insert (iii) Colour Black
579 - All Officers	Province H/Office	8.2 Belts: (Unisex); (Winter & Sumer Uniform) (i) Border Belt (ii) Double leather (iii) Basket weave pattern (iv) Colour Black
383 – All Male Officers	Province H/Office	9 Ties: 9.1 Conventional Tie (Males); (i) 100% Polyester (ii) Fully washable (iii) Crease resistant (iv) Colour Royal Blue
196 – All Female	Province H/Office	9.2 Ladies Bowtie (i) 100% Polyester

OFFICIALS	LOCATION	UNIFORM ITEM
Officers		(ii) Fully washable (iii) Crease resistant (iv) Colour: Royal Blue with <u>Gold colour button</u>
196 – All Female Officers	Province H/Office	9.3 Cravat (females); (i) 100% Polyester (ii) Fully washable (iii) Crease resistant (iv) Colour Royal Blue
383 – All Male Officers	Province H/Office	9.4 Cravat (Males); (i) 100% Polyester (ii) Fully washable (iii) Crease resistant (iv) Colour Royal Blue
415 - All Level 6 Officers	Province H/Office	10. Epaulettes: 10.1.1 Epaulettes with Rank Insignia Traffic Officer: (i) Plain - Royal Blue (ii) With Round Edging – <u>Combat Wear</u>
415 – All Level 6 Officers	Province H/Office	10.1.2 Epaulettes with Rank Insignia Traffic Officers: (i) Plain - Royal Blue (ii) With round edging – <u>Formal Wear (Tunic)</u>

OFFICIALS	LOCATION	UNIFORM ITEM
62 – All Level 7 Officers	Province H/Office	10.2.1 Epaulettes with Rank Insignia Senior Provincial Inspector: (i) Royal blue – Round Edging (ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) One Gold wreath and one Silver bar;
62 – All Level 7 Officers	Province H/Office	10.2.2 Epaulettes with rank insignia Senior Provincial Inspector: (i) Royal blue – Round Edging (ii) Metal ranks insignia – <u>Formal Wear (Tunic)</u> (iii) One Gold wreath and one Silver bar;
59 – All Level 8 Officers	Province H/Office	10.3.1 Epaulettes with Rank Insignia Principal Provincial Inspector: (i) Royal blue – Round Edging (ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) One Gold Wreath and three Silver Bars;
59 – All Level 8 Officers	Province H/Office	10.3.2 Epaulettes with Rank Insignia Principal Provincial Inspector: (i) Royal blue – Round Edging (ii) Metal rank insignia – <u>Formal Wear (Tunic)</u> (iii) One Gold Wreath and three Silver Bars;
33 – All Level 10 Officers	Province H/Office	10.4.1 Epaulettes with Rank Insignia

OFFICIALS	LOCATION	UNIFORM ITEM
		Chief Provincial Inspector: (i) Royal blue – Round Edging (ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) Three Gold Wreath;
33 – All Level 10 Officers	Province H/Office	10.4.2 Epaulettes with Rank Insignia Chief Provincial Inspector: (i) Royal blue – Round Edging (ii) Metal rank insignia – <u>Formal Wear (Tunic)</u> (iii) Three Gold Wreath;
7 – All Level 11 Officers	Province H/Office	10.5.1 Epaulettes with Rank Insignia Control Provincial Inspector: (i) Royal blue – Round Edging (ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) Four Gold Wreath;
7 – All Level 11 Officers	Province H/Office	10.5.2 Epaulettes with Rank Insignia Control Provincial Inspector: (i) Royal blue – Round Edging (ii) Metal rank insignia – <u>Formal Wear (Tunic)</u> (iii) Four Gold Wreath;
2 – All Level 12 Officers	Province H/Office	10.6.1 Epaulettes with Rank Insignia Deputy Director: (i) Royal blue – Round Edging

OFFICIALS	LOCATION	UNIFORM ITEM
		(ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) Four Gold Wreath and one Silver Bar;
2 – All Level 12 Officers	Province H/Office	10.6.2 Epaulettes with Rank Insignia Deputy Director: (i) Royal blue – Round Edging (ii) Metal rank insignia – <u>Formal Wear (Tunic)</u> (iii) Four Gold Wreath and one Silver Bar;
1 - Level 13 Officer	Province H/Office	10.6.3 Epaulettes with Rank Insignia Director: (i) Royal blue – Round Edging (ii) Rubberised rank insignia – <u>Combat Wear</u> (iii) Five Gold Wreath;
1 - Level 13 Officer	Province H/Office	10.6.4 Epaulettes with Rank Insignia Director: (i) Royal blue – Round Edging (ii) Metal rank insignia – <u>Formal Wear (Tunic)</u> (iii) Five Gold Wreath and one Silver Bar;
59 All Level 8 Officers	Province H/Office	11. Gorgets: 11.1.1 Gorgets (Studded): - Combat Wear Principal Provincial Inspector: (i) Royal Blue (ii) Two gold wreaths - Rubberised
59 All Level	Province	11.1.2 Gorgets (Studded): - Formal Wear (Tunic)

OFFICIALS	LOCATION	UNIFORM ITEM
8 Officers	H/Office	Principal Provincial Inspector: (i) Royal Blue (ii) Two gold wreaths – Metal Type
33 All Level 10 Officers	Province H/Office	11.2.1 Gorgets (Studded): - Combat Wear Chief Provincial Inspector: (i) Royal Blue (ii) Three gold wreaths - Rubberised
33 All Level 10 Officers	Province H/Office	11.2.2 Gorgets (Studded): - Formal Wear (Tunic) Chief Provincial Inspector: (i) Royal Blue (ii) Three gold wreaths – Metal Type
7 All Level 11 Officers	Province H/Office	11.3.1 Gorgets (Studded): - Combat Wear Control Provincial Inspector: (i) Royal Blue (ii) Four gold wreaths - Rubberised
7 All Level 11 Officers	Province H/Office	11.3.2 Gorgets (Studded): - Formal Wear (Tunic) Control Provincial Inspector: (i) Royal Blue (ii) Four gold wreaths – <u>Metal Type</u>
2 All Level 12 Officers	Province H/Office	11.4.1 Gorgets (Studded): - Combat Wear Deputy Director: (i) Royal Blue (ii) Four gold wreaths & one Silver Bar - <u>Rubberised</u>
2 All Level 12 Officers	Province H/Office	11.4.2 Gorgets (Studded): - Formal Wear (Tunic) Deputy Director:

OFFICIALS	LOCATION	UNIFORM ITEM
		(i) Royal Blue (ii) Four gold wreaths & one Silver Bar – <u>Metal Type</u>
1 Level 13 Officers	Province H/Office	11.4.3 Gorgets (Studded): - Combat Wear Director: (i) Royal Blue (ii) Five gold wreaths - <u>Rubberised</u>
1 Level 13 Officers	Province H/Office	11.4.4 Gorgets (Studded): - Formal Wear (Tunic) Director: (i) Royal Blue (ii) Five gold wreaths – <u>Metal Type</u>
579 - All Officers	Province H/Office	12. Star with Name Tag: (i) Metal Type: Gold Plated five-pointed star with rounded points (ii) Embossment: Miniature Provincial Coat of Arms with colours, maximum width of embossment 20mm (iii) Epoxy Coated (iv) Maximum height 63mm and mounted on a blue shield with a name bar on top (v) Name bar: Metal type, with South African flag and Initials and surname of the officer in black text and golden background and Epoxy Coated (vi) Attached method: 3 Pins on the shield & Plastic Studs
579 - All Officers	Province H/Office	12.1 Cap Badge (Provincial Emblem) (i) Metal Type: Gold Plated with Provincial Coat of

OFFICIALS	LOCATION	UNIFORM ITEM
		Arms with colours (ii) Dimensions: maximum width 44mm, & maximum height 40mm (iii) Epoxy Coated (iv) Attached method: 2, 3x12mm screws with round nuts, screws welded on the badge.
579 - All Officers	Province H/Office	12.2 Lapel/ Collar-end Badge (Miniature Provincial Coat of Arms) (i) Metal Type: Gold Plated with Provincial Coat of Arms with colours (ii) Dimensions: maximum width 30mm & maximum height 30mm (iii) Epoxy Coated (iv) Attached method: 2 Pins & Plastic Studs
579 - All Officers	Province H/Office	13. Shoulder Flashes: (i) Colour of base material: Royal Blue (ii) All Yellow of design (Except in Crest) (iii) To be raised print Golden Yellow (iv) Remainder of Design to be flat print (v) Attached method lead
579 - All Officers	Province H/Office	14. Socks: 14.1 Socks – Summer (i) Pantera or Magnum Socks (ii) Must be bio treated to prevent fungal growth and colour (iii) Composition Nylon/wool blend – 80/20

OFFICIALS	LOCATION	UNIFORM ITEM
579 - All Officers	Province H/Office	14.2 Socks – Winter (i) Pantera or Magnum Socks (ii) Must be bio treated to prevent fungal growth and colour (iii) Composition Nylon/wool blend – 80/20
196 – All Female Officers	Province H/Office	15. Pantyhose: (i) Reinforced toe for better wear (ii) Cotton-lined gusset for more comfort (iii) Extra elastance stretch fibre (iv) Composition: 85% nylon and 15% elastane (v) Colour black mail
536 – Level 6,7 & 8 Officers	Province H/Office	16. Lanyard: 16.1 Lanyard - Traffic Officers: (Level 6 – Level 8) (i) Thick woven cord with swivel slip
43 – All Level 10,11,12, & 13 Officers	Province H/Office	16.2 Lanyard - Managers: (Level 10 – Level 14) (i) Nylon, double plaited
579 - All Officers	Province H/Office	17. Reflective Harnesses (i) Standard 50mm PVC reflective tape (ii) Import Hi Viz Mesh 130gsm fabric (iii) (iv) 1 Colour silver Reflective print on 3 layer (v) Encapsulated Badge (vi) 50mm H/Duty Hook and Loop/ Velcro Black Bias Binding
579 - All	Province	18. Gloves:

OFFICIALS	LOCATION	UNIFORM ITEM
Officers	H/Office	18.1 Black leather Gloves - Managers: (Level 10 – 13) (i) Material: Leather (ii) Colour: Black
536 – Level 6,7 & 8 Officers	Province H/Office	18.2 White cloth gloves- Traffic Officers: (Level 6 - 8) (i) Material : 100% Nylon (ii) Colour : White

Category 3: Winter Uniform/ Step Out Uniform

OFFICIALS	LOCATION	UNIFORM ITEM
383 – All Male Officers	Province H/Office	19. UNIFORM 19.1 Tunic: <u>Men</u>: (i) Fabric: Composition 55% Trevira – 45% Wool (ii) Colour Traffic Blue (iii) Style: Tunic should be a military style, four pockets with flaps and belt (iv) Garment must have two mitre edge top pocket with flaps secures with press studs (v) Must have two buttons bellows pocket with rectangular flaps (vi) Two pockets, an inside pocket and pen pocket (vii) Must have point cuffs with two eyelets to accommodate buttons

OFFICIALS	LOCATION	UNIFORM ITEM
196 – All Female Officers	Province H/Office	19.2 Tunic: Ladies; (i) Fabric: Composition 55% Trevira – 45% Wool (ii) Colour Traffic Blue (iii) Style: Long sleeved, single breasted four buttons front with stitched eyelets to accommodate buttons (iv) Triangle mock pocket flap on each front in the bust dart (v) Rounded shoulder straps (vi) Centre back seam with single vent (vii) Pointed military style cuffs with two stitched eyelets.
579 - All Officers	Province H/Office	20. SHIRTS: Long Sleeve Shirts: (i) Traffic Star (left), Name (right) of Officer & shoulder flashes to be embroidered on. (ii) Pantera / or Magnum Long Sleeve: (iii) Long Sleeve (iv) Pleated pockets with three point flap, Velcro tipped (v) Laid on front, 4 hole buttons (vi) 3 button cuff (vii) Shoulder traps for epaulettes. (viii) Permanent stitching on sleeve and shirt front (ix) Darts in black

OFFICIALS	LOCATION	UNIFORM ITEM
		(x) Pen hole slit (xi) Shirt length is longer than standard. (xii) Fabric: 65/35 Polyester Cotton (xiii) Colour: Mazarine blue.
579 - All Officers	Province H/Office	21. Trousers: NB: Pantera / Magnum (Unisex) (i) Plain waistband with 60mm belt loops (ii) Zip fly (iii) Two slanted side pockets (iv) One jetted hip pocket (v) One fob pocket (vi) Bottom of trousers is hemmed (vii) Seat and side seams are chain stitched (viii) All stress points bartacked (ix) Rubberrised waistband (x) High quality woven polyester/cotton pocketing. (xi) Fabric: Trevira wool in accordance with SABS985/1979 Type3 (xii) Fabric make-up: 55/45 Trevira /New wool (xiii) Plain weave, 270gm/m. (xiv) Colour: Traffic Blue.
196 - All Female Officers	Province H/Office	22. Ladies Slax: (i) Outer material - 55/45 trevira/wool blended made in accordance with SABS pantera/ma985/179 type 33,

OFFICIALS	LOCATION	UNIFORM ITEM
		(ii) Style- the slax shall have a single pleat on each front, zip fly, two front pockets with a curved opening and a waist band with belt loops. (iii) Front- shall have a single reverse pleats and front pocket of self-material with curved opening. The fly shall close by means of a nylon spiral zip. (iv) Back- shall be plain with one dart each (v) Leg – the legs shall be plain with felled buttons (vi) Pockets – the pockets shall be made of self-material and shall be sewn into the fly (vii)Waistband- the slax shall have a 40mm topstitched waistband with four 40mm belt loops, the front shall close by means of a button and buttonhole. Hanger loops shall be sewn into the inside of the waistband (viii) Colour- traffic blue
196 – All Female Officers	Province H/Office	23. Ladies Lined Skirt: (i) Outer material - 55/45trevira/wool blended made in accordance with SABS pantera/ma985/179 type 33, (ii) Lining- 100%polyester, (iii) Style- shall be a three-panel style with a rear slit and belt loops, fully lined and shall fasten at the back by means of a zip (iv) Front- shall be plain with two darts (v) Waistband- shall have a 60mm topstitched waistband with 6 belt loops, hanger loops shall

OFFICIALS	LOCATION	UNIFORM ITEM
		be sewn into the side of the waistband (vi) Colour- traffic blue
579 - All Officers	Province H/Office	24. V-Neck Jersey: Long sleeve (i) (Traffic star on the left, name of officer on the right and shoulder flashes to be printed/embroidered on), (ii) High bulk 100% acrylic (iii) Blind stitched hem and cuffs to prevent curling. (iv) With elbow patches (v) With shoulder straps for epaulettes (vi) Colour- traffic blue
579 - All Officers	Province H/Office	25. V-Neck Pull Over Jersey: (i) (Traffic star on the left, name of officer on the right embroidered on (ii) High bulk 100% acrylic (iii) Blind stitched hem to prevent curling. (iv) With shoulder straps for epaulettes (v) Colour- traffic blue
579 - All Officers	Province H/Office	26. Boiler Suits:/Jumpsuit (i) Polycotton blend (ii) YKK metal zip (iii) 1 x pocket on the left (iv) 2 x side pockets (v) Colour Royal Blue

Category 4: Summer Uniform/ Operational

OFFICIALS	LOCATION	UNIFORM ITEM
579 - All Officers	Province H/Office	27. Short Sleeve Shirts: (Summer Uniform) NB: (Traffic Star (left), Name of Officers (right) & shoulder flashes to be embroidered on); (i) Short sleeve with cuff (ii) Pleated pockets with three point flaps, Velcro tipped (iii) Six hole buttons (iv) Glad neck collar (v) Shoulder straps for epaulettes (vi) Permanent stitching on sleeve and shirt front (vii) Shirt length is longer than standard (viii) Pen hole slit on left pocket (ix) Fabric: 65/35 Polycotton (x) Colour: Mazarine Blue.
579 - All Officers	Province H/Office	28. Trousers: - Summer NB: Pantera / Magnum (Unisex) (i) Plain waistband with 62mm belt loops (ii) Zip fly (iii) Two slanted side pockets (iv) One jetted hip pocket (v) One fob pocket (vi) Bottom of trousers is hemmed (vii) Seat and side seams are chain stitched

OFFICIALS	LOCATION	UNIFORM ITEM
		(viii) All stress points bartacked (ix) Non- slip, rubberised insert in waistband (x) High quality woven polyester/cotton pocketing. (xi) Fabric: Trevira wool in accordance with SABS985/1979 Type33 (xii) Fabric make-up:55/45 Trevira /New wool (xiii) Plain weave, 270gm/m. (xiv) Colour: Traffic Blue.
579 - All Officers	Province H/Office	29. Rain suits: 29.1 Rain Suit Jacket (i) K-Tech outer shell (ii) Fully lined stand collar with Velcro Closure (iii) Lined articulated hood – moves with the wearers head for improved safety (iv) Double Velcro flap over zip (v) Two large pocket with gusset and press stud closure (vi) Reflective piping in seams and forming a T on the back of the jacket. (vii) Reflective belt with a Quick release buckle (viii) Shoulder straps to accommodate epaulettes (ix) Adjustable Velcro cuffs (x) Detachable lined with draw cords and press-stud closures
579 - All	Province	29.2 Rain Suit Trousers:

OFFICIALS	LOCATION	UNIFORM ITEM
Officers	H/Office	(i) K-Tech outer shell (ii) Elasticised waistband with draw cord (iii) No inside let seam (iv) Gusset with zip to allow pulling over boots
579 - All Officers	Province H/Office	30. Rain Over Boots: (i) 100% waterproof overshoes to protect shoes from rain, snow, and salt damage (ii) High stretch natural rubber for easy on/off with exceptional fit and comfort (iii) Colour Black (iv) Made from tear resistant high stretch natural rubber

Category 5: Bullet Proof Jackets

OFFICIALS	LOCATION	UNIFORM ITEM
383 - All Male Officers	Province H/Office	31. BULLET PROOF VEST GPV / TACTICAL LEVEL II BPV NAVY: 31.1 Male Bullet Proof Vest (i) Front, back and side protection (ii) Side and Shoulder adjustment (iii) Front and Back opening (iv) Pouch configuration (v) Fully adjustable for comfort and loading-bearing capability (vi) Outer cover in high abrasion resistant cordura

OFFICIALS	LOCATION	UNIFORM ITEM
		(vii) Multi-hit capacity (viii) Removable soft armour panels ((ix) Extra pockets for equipment (9mm pistol, two way radio) (x) PVC ID holder (xi) Standard Notebook Pouch
196 - All Female Officers	Province H/Office	31.2 Female Bullet Proof Vest (i) Front, back and side protection (ii) Side and Shoulder adjustment (iii) Front and Back opening (iv) Pouch configuration (v) Fully adjustable for comfort and loading-bearing capability (vi) Outer cover in high abrasion resistant cordura (vii) Ergonomically designed to the female form (viii) Multi-hit capacity (ix) Removable soft armour panels (Soft Armour Minimum Protection as per - SABS 1658.2006 Level II or III) (x) Extra pockets for equipment (9mm pistol, two way radio) (xi) PVC ID holder (xii) Standard Notebook Pouch
579 - All	Province	31.3 BALLISTIC CERAMIC PLATES

OFFICIALS	LOCATION	UNIFORM ITEM
Officers	H/Office	(i) Male and Female Ceramic Plate Level (III NIJ STANDARD) MULTI CURVE (ii) The following shall be the minimum protection afforded: Ceramic Plate Protection: SABS 1658-2006 Level III, III mix, IV

NB: The yearly escalation will be calculated at the CPI rate for that particular year the service are to be rendered.

B. Current Staff Complement

The number of Traffic Officers serves as an illustration and are subject to change due to intake of new recruits.

LEVEL	RANK	NO. OF MALES	NO. OF FEMALES	NO. OF OFFICERS
6	Provincial Inspector	255	160	415
7	Senior Provincial Inspector	39	23	62
8	Principal Provincial Inspector	48	11	59
10	Chief Provincial Inspector	31	2	33
11	Control Provincial Inspector	7	0	7
12	Deputy Director	2	0	2

LEVEL	RANK	NO. OF MALES	NO. OF FEMALES	NO. OF OFFICERS
13	Director	1	0	1
	TOTAL	383	196	579

C. Production and supply of Uniform over a period of 3 years

Category 1: Combat Uniform/ Field Dress

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
1.1	Combat Shirts (short sleeves) Winter	3	3	3	579	6-13	9x579=5211
1.2	Combat Shirts (short sleeves) Summer	3	3	3	579	6-13	9x579=5211
1.3	Combat T-SHIRT	2	2	2	579	6	6x579=3474
2	Combat Trouser (Unisex)	2	2	2	579	6-13	6x579=3474
3	Cortina or Kenny Jacket	1	1	1	579	6-13	3x579=1737

Category 2: Uniform Accessories

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
4	Boots Combat (Strictly SABS approved)	2 pairs	2 pairs	2 pairs	579	6-13	6x579=3474 pairs
5.1	Parabellum Shoes – Police (Male) - (Strictly SABS approved)	2 pairs	2 pairs	2 pairs	383	6-13	6x383=2298 pairs
5.2	Parabellum Shoes - Police (Female) - (Strictly SABS approved)	2 pairs	2 pairs	2 pairs	196	6-13	6x196=1176 pairs

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
	approved)						
5.3	Ladies Shoes with Heels	1 pair	1 pair	1 pair	196	6-13	3x196=588 pairs
6.1	Combat Cap (Baseball Cap) - Traffic Officer & Senior Traffic Officer	2	2	2	477	6-7	6x477=2862
6.2	Combat Cap (Baseball Cap) - Principal Provincial Inspector	2	2	2	59	8	6x59=354
6.3	Combat Cap (Baseball Cap) - Chief Provincial Inspector	2	2	2	33	10	6x33=198
6.4	Combat Cap (Baseball Cap) - Control Provincial Inspector	2	2	2	7	11	6x7=42
6.5	Combat Cap (Baseball Cap) - Deputy Director	2	2	2	2	12	6x2=12
6.6	Combat Cap (Baseball Cap) - Director	2	2	2	1	13	6x1=6
7.1	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Traffic Officer & Senior Traffic Officer];	1	1	1	294	6-7	3x294=882
7.2	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Principal Provincial Officer];	1	1	1	48	8	3x48=144
7.3	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Chief Traffic Officer];	1	1	1	31	10	3x31=93
7.4	Cap: Male (Step Out / Bus driver / SAPS Type) - [Control Provincial Inspector]	1	1	1	7	11	3x7=21

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
7.5	Cap: Male (Step Out / Bus driver / SAPS Type) – [Deputy Director]	1	1	1	2	12	3x2=6
7.6	Cap: Male (Step Out / Bus driver / SAPS Type) – [Director]	1	1	1	1	13	3x1=3
7.7	Hats for Tunic: Female (SAPS type); [Traffic Officer & Senior Traffic Officer];	1	1	1	183	6-7	3x183=549
7.8	Hats for Tunic: Female (SAPS type); [Principal Provincial Inspector];	1	1	1	11	8	3x11=33
7.9	Hats for Tunic: Female (SAPS type); [Chief Provincial Inspector];	1	1	1	2	10	3x2=6
8.1	Cardura Belt: (Combat Uniform)	1	1	1	579	6-13	3x579=1737
8.2	Belts: (Unisex); (Winter & Summer Uniform)	1	0	1	579	6-13	2x579=1158
9.1	Conventional Tie (Males);	2	1	1	383	6-13	4x383=1532
9.2	Ladies Bowtie	2	1	1	196	6-13	4x196=784
9.3	Cravat (females);	2	1	1	196	6-13	4x196=784
9.4	Cravat (Males);	2	1	1	383	6-13	4x383=1532
10.1.1	Epaulettes with Rank Insignia – Combat Wearing Traffic Officer: (Plain);	2 pairs	2 pairs	2 pairs	415	6	6x415=2490
10.1.2	Epaulettes with Rank Insignia – Formal Wear Traffic Officers: (Plain);	2 pairs	2 pairs	2 pairs	415	6	6x415=2490
10.2.1	Epaulettes with Rank Insignia – Combat Wearing Senior Provincial Inspector:	2 pairs	2 pairs	2 pairs	62	7	6x62=372
10.2.2	Epaulettes with rank	2	2	2	62	7	6x62=372

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
	insignia – Formal Wearing Senior Provincial Inspector:	pairs	pairs	pairs			
10.3.1	Epaulettes with Rank Insignia – Combat Wearing Principal Provincial Inspector:	2 pairs	2 pairs	2 pairs	59	8	6x59=354 pairs
10.3.2	Epaulettes with Rank Insignia – Formal Wearing Principal Provincial Inspector:	2 pairs	2 pairs	2 pairs	59	8	6x59=354 pairs
10.4.1	Epaulettes with Rank Insignia – Combat Wearing Chief Provincial Inspector:	2 pairs	2 pairs	2 pairs	33	10	6x33=198 pairs
10.4.2	Epaulettes with Rank Insignia – Formal Wearing Chief Provincial Inspector:	2 pairs	2 pairs	2 pairs	33	10	6x33=198 pairs
10.5.1	Epaulettes with Rank Insignia – Combat Wearing Control Provincial Inspector:	2 pairs	2 pairs	2 pairs	7	11	6x7=42 pairs
10.5.2	Epaulettes with Rank Insignia – Formal Wearing Control Provincial Inspector:	2 pairs	2 pairs	2 pairs	7	11	6x7=42 pairs
10.6.1	Epaulettes with Rank Insignia – Combat Wearing Deputy Director:	2 pairs	2 pairs	2 pairs	2	12	6x2=12 pairs
10.6.2	Epaulettes with Rank Insignia – Formal Wearing Deputy Director:	2 pairs	2 pairs	2 pairs	2	12	6x2=12 pairs
10.7.1	Epaulettes with Rank Insignia – Combat Wearing Director:	2 pairs	2 pairs	2 pairs	1	13	6x1=6 pairs
10.7.2	Epaulettes with Rank	2 pairs	2 pairs	2 pairs	1	13	6x1=6 pairs

Item no.	Items Description	1 st Year	2 nd Year	3 rd Year	Recipients	Levels	Quantity
	Insignia – Formal Wearing Director:						
11.1.1	Gorgetts (Studded): - Combat Wearing Principal Provincial Inspector:	2 pairs	2 pairs	2 pairs	59	8	6x59=354 pairs
11.1.2	Gorgetts (Studded): - Formal Wearing Principal Provincial Inspector:	2 pairs	2 pairs	2 pairs	59	8	6x59=354 pairs
11.2.1	Gorgetts (Studded): - Combat Wearing Chief Provincial Inspector:	2 pairs	2 pairs	2 pairs	33	10	6x33=198 pairs
11.2.2	Gorgetts (Studded): - Formal Wearing Chief Provincial Inspector:	2 pairs	2 pairs	2 pairs	33	10	6x33=198 pairs
11.3.1	Gorgetts (Studded): - Combat Wearing Control Provincial Inspector:	2 pairs	2 pairs	2 pairs	7	11	6x7=42 pairs
11.3.2	Gorgetts (Studded): - Formal Wearing Control Provincial Inspector:	2 pairs	2 pairs	2 pairs	7	11	6x7=42 pairs
11.4.1	Gorgetts (Studded): - Combat Wearing Deputy Director:	2 pairs	2 pairs	2 pairs	2	12	6x2=12 pairs
11.4.2	Gorgetts (Studded): - Formal Wearing Deputy Director:	2 pairs	2 pairs	2 pairs	2	12	6x2=12 pairs
11.5.1	Gorgetts (Studded): - Combat Wearing Director:	2 pairs	2 pairs	2 pairs	1	13	6x1=6 pairs
11.5.2	Gorgetts (Studded): - Formal Wearing Director:	2 pairs	2 pairs	2 pairs	1	13	6x1=6 pairs
12.	Star:	1	1	1	579	6-13	3x579=1737 pairs
12.1	Cap Badge – Formal (Provincial Emblem)	1	1	1	579	6-13	3x579=1737
12.2	Lapel Badges (Miniature Provincial Emblem)	2 pairs	2 pairs	2 pairs	477	6-7	6x477=2862 pairs
13.	Shoulder Flashes:	2 pairs	1 pairs	1 pairs	579	6-13	4x579=2316 pairs

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
14.1	Socks – Summer	5 pairs	5 pairs	5 pairs	579	6-13	15x579=8685 pairs
14.2	Socks – Winter	5 pairs	5 pairs	5 pairs	579	6-13	15x579=8685 pairs
15.	Pantyhose: For Females	20 pairs	20 pairs	20 pairs	196	6-13	60x196=11760 pairs
16.1	Lanyard: (Level 6,7-8)	1	0	1	536	6-8	2x536=1072
16.2	Lanyard - Managers: (Level 10-13)	1	0	1	43	10-13	2x43=86
17.	Reflective Harnesses:	1	1	1	579	6-13	3x579=1737
18.1	Black leather Gloves - Managers: (Level 10 – 13)	1 pair	1 pair	1 pair	43	10-13	3x43=129 pairs
18.2	White Gloves – Traffic Officers: (Level 6,7 - 8)	1 pair	1 pair	1 pair	536	6,7-8	3x536=1608 pairs

Category 3: Winter Uniform/ Step Out Uniform

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
19.1	Tunic: <u>Male Officers;</u>	1	1	1	383	6-13	3x383=1149
19.2	Tunic: Ladies;	1	1	1	196	6-13	3x196=588
20.	Shirts: Long Sleeve Shirts:	3	3	3	579	6-13	9x579=5211
21.	Trousers:	3	3	3	579	6-13	9x579=5211
22.	Ladies Slax:	2	2	2	196	6-13	6x196=1176
23.	Ladies Lined Skirt:	2	2	2	196	6-13	6x196=1176
24.	V-Neck Jersey: Long sleeve	2	2	2	579	6-13	6x579=3474
25.	V-Neck Pull Over Jersey:	2	2	2	579	6-13	6x579=3474
26.	Boiler Suits:/Jumpsuit	1	1	1	579	6-13	3x579=1737

Category 4: Summer Uniform/ Operational

Item no.	Items Description	1 st Year	2nd Year	3rd Year	Recipients	Levels	Quantity
27.	Short Sleeve Shirts: (Summer Uniform)	4	4	4	579	6-13	12x579=6948
28.	Trousers: - Summer	3	3	3	579	6-13	9x579=5211
29.1	Rain Suit Jacket:	2	0	1	579	6-13	3x579=1737
29.2	Rain Suit Trousers:	2	0	1	579	6-13	3x579=1737
30.	Rain Over Boots:	1 pair	1 pair	1 pair	579	6-13	3x579=1737 pairs

D. Additional Work to Be Done:

Bidders must quote for travelling and Lodging for taking measurements from officers in six District, Namely;

- Alfred Nzo District - Mt Ayliff
- Amatole District - East London
- Chris Hani District - Queenstown
- Joe Gqabi District - Aliwal North
- OR. Tambo District - Mthatha
- Sarah Baartman District - Port Elizabeth

NB: Accommodation shall not exceed a maximum of one (1) day except the three bigger Districts, of which it will be (2) days, depending on the number of officers to be measured. The 3 bigger Districts are; Port Elizabeth, East London and Mthatha.

E. Delivery Process for Uniform:

(a) Delivery Points:

- The Supplier **MUST** deliver all uniform directly to the Head Office [DOT - King William's Town];

- Each delivery **MUST** be in terms of Traffic Officers working and attached to the Province as per the list of sizes.

(b) Sorting and Packaging:

- Uniform and supply for each Traffic Officer **MUST** be packed and be marked the name of the Traffic Officer for ease of allocation, tracking and tracing;
- The package and or / boxes **MUST** be clearly marked with the labels stating items that have been packed inside the box and their sizes;

(c) Delivery Period of the Uniform for the 1st Year:

- The first supply of the Uniform **MUST** be delivered by at least not later than July 2021;
- Winter clothing or UNIFORM must receive priority of delivery;

(d) Management of delivery process:

- At the delivery point there **MUST** always be a representative from the supplier and the Department to ensure that delivery is in order and uniform fits to all the Traffic Officers as per measurements;

(e) Management of Returns:

- The returns for whatever reasons, **MUST** be taken back by the representative of the supplier from the delivery point;
- The supplier **MUST** return the returns within twenty-one [21] days from the date of receipt;

29 METHODOLOGY

- A project plan that will be based on the scope of work must detail the supply, delivery with set time frames be provided.
- Detailed costing of each item e.g. (unit price of a trouser)

30 MINIMUM REQUIREMENTS

A. All bidders must meet the following requirements:

- a) The bidder must have supplied and successfully delivered traffic officers uniform up to the value of R5 000, 000.00 or more in the last three (3) years with contactable references.
- b) A minimum of one (1) positive reference letter from previous client that has been supplied with Traffic Officers Uniform in the last three (3) years should be provided. The submission must be on the previous client's letter head.
- c) Proof of physical existence and location of business manufacturing facility. Provide a Municipal bill account and floor plan of the facility.
- d) A letter of good standing from the bank or the lending institution - registered (FSP), indicating financial capacity of the bidder.

31 Duration of The Project:

- The term of the project will be thirty-six (36) months with an option to extend for a further 24 months subject to set performance standards.

32 Validity of Bid:

- The validity of the offer is ninety (90) days.

33 General Conditions of Contract:

- The latest general conditions of contract and contract law will apply.
- Where special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

34 Special Conditions of Contract

a. Conditions of Contract

- The ceiling price of the bid to be completed on the Pricing Schedule form must reflect all costs including VAT and disbursements.
- No late, faxed, electronically transmitted, photocopied, incomplete, copies or unsigned bids will be accepted. Only original bids fully completed and filled in black ink will be accepted.
- It is critical for service providers to fully present the credentials of key personnel to be assigned to projects.
- The Department shall not enter into a contract where a company has directors, partners or employees who are employed by the state where permission has not been granted by the Executive Authority.

- All documents submitted and/or produced shall become the property of the DOT.
- The service provider undertakes to provide the professional resources required to attain the project objectives.
- Service Providers who have entered into a consortium / Joint Venture must attach signed agreements by all partners and each party thereto must comply with all the bidding requirements.
- Bidders are requested to submit one envelope marked on the outside indicating the name of the bidding company (Bidder) and the bid number;
- The overall price must be in **Rand** and must be inclusive of VAT where applicable;
- The selected service provider will have to sign a Service Level Agreement and SBD 7.2 contract form with the Department of Transport immediately upon acceptance of the bid.
- The service provider undertakes to act as an independent contractor in respect of all work to be done.
- The service provider shall, in all professional matters, act as a faithful adviser to the DOT and, in so far as any of its duties being discretionary, act fairly between DOT and third parties;
- The service provider shall execute and complete the work strictly in accordance with this contract to the satisfaction of the DOT;
- The service provider shall be deemed to have satisfied itself as to the correctness and sufficiency of the rates and prices set out in the contract for the work to be rendered;
- The service provider shall not have the power or authority to enter into any contract or otherwise to bind or incur any liability on behalf of the DOT;
- B-BBEE level certificate must be provided where necessary (Original document or original certified copy)
- Joint ventures or Consortiums must submit a consolidated BBBEE level Certificate / sworn affidavit.
- The service provider must be registered in the Centralised Supplier Database (CSD); The CSD registration report must have been printed at least ten (10) days prior the closing date of the bid
- It's the responsibility of every bidder to provide the Department with a SARS "PIN" to verify the tax compliance status at any time prior to the award of the bid.
- DOT will not be liable to reimburse any costs incurred by any service provider during the proposal /bidding process;

- The service provider shall attend meetings with officials whenever required to do so by the representative for the purpose of obtaining information or advice in regard to the work and assignments or any matters arising thereof;
- Replacement of candidates for this assignment will not be allowed except in extreme cases and the new candidates must possess the same educational and training qualifications or higher than that of the predecessor which will be agreed upon in writing between the service provider and the Department.
- All the submitted documents must be completed in full and signed where necessary.
- In cases where two or more bidders attain equal number of points in all aspects of evaluation, the bidder who has the highest B-BBEE points will be the preferred bidder.
- In cases where there is a tie in all aspects of evaluation then the award must be decided by the drawing of lots.
- Failure to submit the documentation as prescribed may lead to the bid being considered nonresponsive and subsequently rejected / not considered.

35 Evaluation Criteria

- Bids will be evaluated on a 80/20 point system within the ambit of the Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 and section 38(1)(a)(iii) of the Public Finance Management Act 1 of 1999 as amended by Act NO.29 of 1999 and Preference Procurement Regulations 2017;

36 Preferential Claims

Points scored for specified goals as contemplated by the PPPFA and its regulations are then calculated separately and added to the points scored for price to obtain the final score.

37 Specified Goals

Calculation of points for BBBEE status level of contributor will be allocated in the following manner

BBBEE Status Level of Contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

The points scored for price must be added to the points scored for BBBEE status level of contribution to obtain the bidder's total points scored out of 100.

In the event that two or more bids have equal total points, the successful bid will be the one with the highest points for BBEE.

38 Compulsory Briefing & Closing Date

- There will be no briefing session.
- The closing date for submission is Friday **18 June 2021** at **11h00**. Documents will be submitted at the Department of Transport in King Williams Town, in the tender box at the ground floor C Block Foyer, Old Building, Stellenbosch Park, King William's Town, 5601.

39 Returnable Documents

Submitted documents must be composed of the following:

Tender check list

- SBD 1 - Invitation to Bid
- SBD 3.1 - Pricing Schedule
- SBD 4 - Declaration of interest
- SBD 6.1 - Preference Points Claim Form
- SBD 7.2 - Contract Form for Services
- SBD 8 - Declaration of bidders past supply chain management practices
- SBD 9 - Certificate of independent Bid determination
- Original or certified original copy of B-BBEE level verification certificate or consolidated B-BBEE Status Level Verification Certificate or sworn affidavit
- Tax Compliance Status PIN / CSD registration report
- Letters of reference from previous clients (Must be in logo of that particular institution) with office telephone details.

40 Bid Enquiries

Please refer all enquiries to the following personnel:

<u>Technical Enquiries:</u> Sidwell Millie Cellphone No.: 082 5515 628 Email: sidwell.millie@ectransport.gov.za	<u>Supply Chain Management:</u> Pilasande Nqikashe Cellphone No.: 067 419 8001 Email: pilasande.nqikashe@ectransport.gov.za
--	--

SECTION 5: FORMS TO BE COMPLETED BY THE BIDDER

BID FORM

Bid No: SCMU10-21/22 0004

Closing time and date: 11h00 18/06/2021

This bid shall remain binding for a period of 90 days calculated from the closing date of the bid

I/We the *undersigned hereby offer to the Eastern Cape Department of Transport herein represented by the Accounting Officer (hereinafter referred to as the "Chief Executive", to provide all the personnel, equipment and everything which is or may be necessary in appointment of multiple Service Providers for the manufacture, supply & delivery of Traffic Officers uniform for a period of 36 months with an option to extend for a further 24 Months in execution of the abovementioned Contract in accordance with the Specifications, Conditions of Contract and subject to the Bid Conditions, to the entire satisfaction of the Accounting Officer for the Bid Price (including VAT) of:

BID PRICE:	=	R.....
14% VAT		R.....
TOTAL		R.....

Full Trading Name:.....

Address (Business):.....

.....

Telephone No (Business):.....

Telex-/Fax No:.....

Bankers (specify branch and telephone No):.....

Registration number at EC Treasury:.....

I/We acknowledge that I/we am/are fully acquainted with the contents of the Bid Conditions and that I/we accept the conditions in all respects.

I/We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of my/our bid and that I/we elect domicilium citandi et executandi in the Republic at:

.....

.....

Has the declaration of interest (ECBD4) been duly completed?

Yes		No	
-----	--	----	--

and included with the other bid forms?

Any bid received which does not include unit prices, itemized prices or any relevant information as requested in the specification may be rejected.

.....
WITNESS

.....
PLACE

.....

SIGNATURE OF BIDDER

.....
NAME OF BIDDER

.....
CAPACITY

.....
DATE

SBD1

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SCMU10-20/21 0004	CLOSING DATE:	18 June 2021	CLOSING TIME:	11H00
DESCRIPTION	THE APPOINTMENT OF MULTIPLE SERVICE PROVIDERS FOR THE MANUFACTURE, SUPPLY & DELIVERY OF TRAFFIC OFFICERS UNIFORM FOR A PERIOD OF 36 MONTHS WITH AN OPTION TO EXTEND FOR A FURTHER 24 MONTHS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF TRANSPORT OFFICES					
BLOCK C ENTRANCE FOYER, OLD BUILDING					
KING WILLIAM'S TOWN					
5601					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		☐ Yes ☐ No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	☐	A REGISTERED AUDITOR			
		NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	S. Millie
CONTACT PERSON	P Nqikashe	TELEPHONE NUMBER	082 551 5628
TELEPHONE NUMBER	067 419 8001	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	Sidwel.millie@ectransport.gov.za
E-MAIL ADDRESS	Philasande.Nqikashe@ectransport.gov.za		

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA. 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID. 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER. 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: SCMU10-21/22-0004
Closing Time 11:00	Closing date: 18 June 2021

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
----------	----------	-------------	---

- | | | | |
|---|--|-------|--------------------------|
| - | Required by: | | |
| - | At: | | |
| - | Brand and model | | |
| - | Country of origin | | |
| - | Does the offer comply with the specification(s)? | | *YES/NO |
| - | If not to specification, indicate deviation(s) | | |
| - | Period required for delivery | | *Delivery: Firm/not firm |
| - | Delivery basis | | |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value - added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
 2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:
 - 2.2 Identity Number:.....
 - 2.3 Position occupied in the Company (director, trustee, shareholder², member):
.....
 - 2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:
.....
 - 2.5 Tax Reference Number:
 - 2.6 VAT Registration Number:
 - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.
- ¹“State” means –
- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 - (b) any municipality or municipal entity;
 - (c) provincial legislature;
 - (d) national Assembly or the national Council of provinces; or
 - (e) Parliament.
- ²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**
- 2.7.1 If so, furnish the following particulars:
Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed:
Position occupied in the state institution:

Any other particulars:
.....
.....
.....
- 2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**
- 2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**
- (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.
- 2.7.2.2 If no, furnish reasons for non-submission of such proof:
.....
.....
.....
- 2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**
- 2.8.1 If so, furnish particulars:
.....
.....
.....
- 2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
- 2.9.1 If so, furnish particulars.
.....
.....
.....
- 2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members
 of the company have any interest in any other related companies
 whether or not they are bidding for this contract?

YES/NO

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Number	Income Reference	State Employee Number / Peral Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS
 CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS
 DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

- 1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable.

- 1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20.
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a Code of Good Practice on black economic empowerment issued in terms of section 9 (1) of the Broad Based Black Economic Empowerment Act;
- (f) **“Prices”** includes all applicable taxes less all unconditional discounts;
- (g) **“proof of B-BBEE status level of contributor”** means;
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (h) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad Based Black Economic Empowerment Act;
- (i) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$i \quad \begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/10 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

- 8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?.....%
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?
- (iv) whether the sub-contractor is an EME or QSE?
(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

(v) specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017;

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm

8.2 VAT registration number

8.3 Company registration number

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business?

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in

paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

.....
SIGNATURE(S) OF BIDDER(S)

2.

DATE:.....

ADDRESS:.....

.....

.....

SBD 6.2

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR
DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER
LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF
EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY
(CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):
.....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each

**product contained in Declaration C shall be used instead of the table above.
The local content percentages for each product has been calculated using the
formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in
paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

CONTRACT FORM – RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RECORDS

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to the Eastern Cape Department of Transport in accordance with the requirements and task directives/proposal specifications stipulated in Bid Number: SCMU10-20/21-0039 at the Price(s) quoted. My offer remains binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - i) Bidding documents, viz
 - Invitation to bid
 - Pricing schedule(s)
 - Filled in task directive/proposal
 - Preference Certificates in terms of the Preferential Procurement Regulations 2011
 - Special Conditions of Contract;
 - ii) General Conditions of Contract; and
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principle liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract.

WITNESSES:

1. DATE
2. DATE

.....
NAME OF FIRM
.....
CAPACITY

.....
SIGNATURE OF BIDDER

SBD 7.2

CONTRACT FORM – RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I, in my capacity as..... accept your bid under reference number SCMU10-20/21/0039 for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30(thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (VAT INCL)	COMPLETION DATE	B-BBEE POINTS CLAIMED
PROVISION OF GARDENING AND GRASS CUTTING SERVICES FOR 36 MONTHS AT MTHATHA AIRPORT.	R.....		

4. I confirm that I am duly authorized to sign this contract.

WITNESSES:

1. DATE
2. DATE

Official Stamp

SIGNATURE

SBD8

DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Standard Bidding document must form part of all bids invited.
2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of supply management system.
3. The bid of any bidder may be disregarded if that bidder or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any other previous contract.
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's data base as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this data base were informed in writing of this restriction by the National Treasury after the audi alter partem rule was applied)		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 326 5445		
4.2.1	If so, furnish particulars		
4.3	Was the bidder or any of its directors convicted of fraud by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?		
4.3.1	If so, furnish particulars		
4.4	Was any contract between the bidder and any organ of the state terminated during the past five years on account of failure to perform on or comply with the contract?		
4.4.1	If so furnish particulars		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE
AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO THE CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

SBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

PRICING SCHEDULE

NB: USE BLACK INK TO FILL IN THIS FORM

NAME OF BIDDER:

EASTERN CAPE DEPARTMENT OF TRANSPORT			
PROJECT DESCRIPTION:			
PROVISION, SUPPLY AND DELIVERY OF TRAFFIC OFFICER'S UNIFORM FOR A PERIOD OF 36 MONTHS:			
Category 1: Combat Uniform/ Field Dress			
Item no.	Description of Goods/ Services	Quantity	Unit Price for 3 Years (VAT. Inclusive)
1.1	Combat Shirts (short sleeves) Winter	1	
1.2	Combat Shirts (short sleeves) Summer	1	
1.3	Combat T-SHIRT	1	
2	Combat Trouser (Unisex)	1	
3	Cortina or Kenny Jacket	1	
TOTAL			
Category 2: Uniform Accessories			
Item no.	Description of Goods/ Services	Quantity	Unit Price for 3 Years (VAT. Inclusive)
4	Boots Combat (Strictly SABS approved)	1 pairs	
5.1	Parabellum Shoes – Police (Male) - (Strictly SABS approved)	1 pairs	
5.2	Parabellum Shoes - Police (Female) - (Strictly SABS approved)	1 pairs	
5.3	Ladies Shoes with Heels	1 pairs	
6.1	Combat Cap (Baseball Cap) - Traffic Officer & Senior Traffic Officer	1	

6.2	Combat Cap (Baseball Cap) - Principal Provincial Inspector	1	
6.3	Combat Cap (Baseball Cap) - Chief Provincial Inspector	1	
6.4	Combat Cap (Baseball Cap) - Control Provincial Inspector	1	
6.5	Combat Cap (Baseball Cap) – Deputy Director	1	
6.6	Combat Cap (Baseball Cap) – Director	1	
7.1	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Traffic Officer & Senior Traffic Officer];	1	
7.2	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Principal Provincial Officer];	1	
7.3	Cap: Male (Step Out/ Bus driver / SAPS Type) - [Chief Traffic Officer];	1	
7.4	Cap: Male (Step Out / Bus driver / SAPS Type) – [Control Provincial Inspector]	1	
7.5	Cap: Male (Step Out / Bus driver / SAPS Type) – [Deputy Director]	1	
7.6	Cap: Male (Step Out / Bus driver / SAPS Type) – [Director]	1	
7.7	Hats for Tunic: Female (SAPS type); [Traffic Officer & Senior Traffic Officer];	1	
7.8	Hats for Tunic: Female (SAPS type); [Principal Provincial Inspector];	1	
7.9	Hats for Tunic: Female (SAPS type); [Chief Provincial Inspector];	1	
8.1	Cardura Belt: (Combat Uniform)	1	
8.2	Belts: (Unisex); (Winter & Sumer Uniform)	1	
9.1	Conventional Tie (Males);	1	
9.2	Ladies Bowtie	1	
9.3	Cravat (females);	1	
9.4	Cravat (Males);	1	
10.1.1	Epaulettes with Rank Insignia – Combat Wear Traffic Officer: (Plain);	1 pairs	
10.1.2	Epaulettes with Rank Insignia – Formal Wear Traffic Officers: (Plain);	1 pairs	

10.2.1	Epaulettes with Rank Insignia – Combat Wearing Senior Provincial Inspector:	1 pairs	
10.2.2	Epaulettes with rank insignia – Formal Wearing Senior Provincial Inspector:	1 pairs	
10.3.1	Epaulettes with Rank Insignia – Combat Wearing Principal Provincial Inspector:	1 pairs	
10.3.2	Epaulettes with Rank Insignia – Formal Wearing Principal Provincial Inspector:	1 pairs	
10.4.1	Epaulettes with Rank Insignia – Combat Wearing Chief Provincial Inspector:	1 pairs	
10.4.2	Epaulettes with Rank Insignia – Formal Wearing Chief Provincial Inspector:	1 pairs	
10.5.1	Epaulettes with Rank Insignia – Combat Wearing Control Provincial Inspector:	1 pairs	
10.5.2	Epaulettes with Rank Insignia – Formal Wearing Control Provincial Inspector:	1 pairs	
10.6.1	Epaulettes with Rank Insignia – Combat Wearing Deputy Director:	1 pairs	
10.6.2	Epaulettes with Rank Insignia – Formal Wearing Deputy Director:	1 pairs	
10.7.1	Epaulettes with Rank Insignia – Combat Wear Director:	1 pairs	
10.7.2	Epaulettes with Rank Insignia – Formal Wear Director:	1 pairs	
11.1.1	Gorgetts (Studded): - Combat Wear Principal Provincial Inspector:	1 pairs	
11.1.2	Gorgetts (Studded): - Formal Wear Principal Provincial Inspector:	1 pairs	
11.2.1	Gorgetts (Studded): - Combat Wear Chief Provincial Inspector:	1 pairs	
11.2.2	Gorgetts (Studded): - Formal Wear Chief Provincial Inspector:	1 pairs	

11.3.1	Gorgetts (Studded): - Combat Wear Control Provincial Inspector:	1 pairs	
11.3.2	Gorgetts (Studded): - Formal Wear Control Provincial Inspector:	1 pairs	
11.4.1	Gorgetts (Studded): - Combat Wear Deputy Director:	1 pairs	
11.4.2	Gorgetts (Studded): - Formal Wear Deputy Director:	1 pairs	
11.5.1	Gorgetts (Studded): - Combat Wear Director:	1 pairs	
11.5.2	Gorgetts (Studded): - Formal Wear Director:	1 pairs	
12.	Star:	1 pairs	
12.1	Cap Badge – Formal (Provincial Coat of Arms)	1	
12.2	Lapel Badges (Miniature Provincial Coat of Arms)	1 pairs	
13.	Shoulder Flashes:	1 pairs	
14.1	Socks – Summer	1 pairs	
14.2	Socks – Winter	1 pairs	
15.	Panty hose: For Females	1 pairs	
16.1	Lanyard: (Level 6,7-8)	1	
16.2	Lanyard - Managers: (Level 10-13)	1	
17.	Reflective Harnesses:	1	
18.1	Black leather Gloves - Managers: (Level 10 – 13)	1 pairs	
18.2	White Gloves – Traffic Officers: (Level 6,7 - 8)	1 pairs	
TOTAL			
Category 3: Winter Uniform/ Operational			
Item no.	Description of Goods/ Services	Quantity	Unit Price for 3 Years (VAT. Inclusive)
19.1	Tunic: <u>Male Officers;</u>	1	
19.2	Tunic: Ladies;	1	
20.	Shirts: Long Sleeve Shirts:	1	
21.	Trousers:	1	
22.	Ladies Slax:	1	
23.	Ladies Lined Skirt:	1	
24.	V-Neck Jersey: Long sleeve	1	
25.	V-Neck Pull Over Jersey:	1	
26.	Boiler Suits:/Jumpsuit	1	
TOTAL			

Category 4: Summer Uniform/ Operational

Item no.	Description of Goods/ Services	Quantity	Unit Price for 3 Years (VAT. Inclusive)
27.	Short Sleeve Shirts: (Summer Uniform)	1	
28.	Trousers: - Summer	1	
29.1	Rain Suit Jacket:	1	
29.2	Rain Suit Trousers:	1	
30.	Rain Over Boots:	1 pairs	
TOTAL			

PRICING SCHEDULE – SUMMARY

The appointment of multiple Service Providers for the manufacture, supply & delivery of Traffic Officers uniform for a period of 36 months with an option to extend for a further 24 Months

NO	ITEM DESCRIPTION	Total Cost
1	Category 1: Combat Uniform/ Field Dress	
2	Category 2: Uniform Accessories	
3	Category 3: Summer Uniform/ Operational	
4	Category 4: Summer Uniform/ Operational	

BID PRICING FORM

Category 1: Combat Uniform/ Field Dress

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

Total Price (amount in words):.....

.....

....., inclusive of VAT

Total Price (amount in figures) R, inclusive of VAT

NAME OF BIDDER:

SIGNED ON BEHALF OF THE BIDDER:

BID PRICING FORM

Category 2: Uniform Accessories

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

Total Price (amount in words):.....

.....

....., inclusive of VAT

Total Price (amount in figures) R, inclusive of VAT

NAME OF BIDDER:

SIGNED ON BEHALF OF THE BIDDER:

BID PRICING FORM

Category 3: Winter Uniform/ Operational

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

Total Price (amount in words):.....

.....

....., inclusive of VAT

Total Price (amount in figures) R, inclusive of VAT

NAME OF BIDDER:

SIGNED ON BEHALF OF THE BIDDER:

BID PRICING FORM

Category 4: Summer Uniform/ Operational

For ease of reference, Bidders shall enter their Bid Price, copied from the Pricing Schedule, in the space provided below. Should there be any discrepancy, then the sum calculated from the Pricing Schedule, subject to any arithmetic correction, shall hold precedence.

Total Price (amount in words):.....

.....

....., inclusive of VAT

Total Price (amount in figures) R, inclusive of VAT

NAME OF BIDDER:

SIGNED ON BEHALF OF THE BIDDER: