

Province of KwaZulu-Natal Department of Economic Development

Requisition form for Goods / Services

To
Name of Official:
Business Unit:
Tel. Number:

MANAGER: SCM
Tshepiso Selepe
Consumer Protection Services
0332642716

Requisition No.
Delivery Address
Required Delivery
Date:

2024 08 28 06

Ethekwini Municipality, Ward 59
01 December 2024

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description: The Honorable MEC will be hosting the Consumer Awareness Education and Outreach, we therefore Target 500 people, we therefore require services of an Events Coordinator.

MOTIVATION FOR ACQUISITION:

The legislative mandate of Consumer Protection Act. (Schedule 4 Competency). arises from a Constitution of the Republic of South Africa. The four key functions of Consumer Protection are:

Consumer Complaints

Consumer Education

Consumer Tribunal

Enforcement and Compliance

Official's Signature: Z Ngobese

Date: 26/8/2024

ALLOCATION OF EXPENDITURE

Funds	Voted
Responsibility	Consumer Protection Services
Objective	Consumer Protection Services
Project	Major Workshops
	Non Asset - Related
Net Asset	
Regional Indicator	KZN – Whole Province
Item	Contract: Event Promoters

Budget Allocation	R 4 000 000.00
Less Expenditure	R 2 316 905.00
Less Commitments	R
Budget Available	R 1 683 095.00
Projects/Goods/Services	R
Estimated Amount	450 000.00

3 **Approved / Not Approved**

Responsibility Manager: Name and Rank:

Signature:

Date:

Comments:

Budget Controller: N. KANYILE

Date: 28. 08. 2024

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:	Date:	

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation: N. Kanyile	Date:		

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:	

LOGISTIC SECTION

Award Approved by:	Name:	Date:		
Order No.:	Date:	Total Cost:		
Name:	Signature:	Designation:	Date:	

Province of KwaZulu-Natal Department of Economic Development

Requisition form for Goods / Services

To	MANAGER: SCM		2024 08 28 07
Name of Official:	Tshepiso Selepe	Requisition No.	
Business Unit:	Consumer Protection Services	Delivery Address	Ray Nkonyeni Municipality, Ward 13 Mzumbe Sport Ground
Tel. Number:	0332642716	Required Delivery Date:	12 December 2024

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description: The Honorable MEC will be hosting the Consumer Awareness Education and Outreach, we therefore Target 500 people, we therefore require services of an Events Coordinator.

MOTIVATION FOR ACQUISITION:

The legislative mandate of Consumer Protection Act. (Schedule 4 Competency). arises from a Constitution of the Republic of South Africa. The four key functions of Consumer Protection are:

Consumer Complaints

Consumer Education

Consumer Tribunal

Enforcement and Compliance

Official's Signature: **Z Ngobese**

Date: **26/8/2024**

ALLOCATION OF EXPENDITURE

Funds	Voted
Responsibility	Consumer Protection Services
Objective	Consumer Protection Services
Project	Major Workshops
	Non Asset - Related
Net Asset	
Regional Indicator	KZN – Whole Province
Item	Contract: Event Promoters

Budget Allocation	R 4000 000.00
Less Expenditure	R 2316 905.00
Less Commitments	R
Budget Available	R 1683 095.00
Projects/Goods/Services	R
Estimated Amount	450 000.00

Approved / Not Approved

Responsibility Manager: Name and Rank: **Tshepiso Selepe**

Signature: **[Signature]**

Date: **27/08/2024**

Comments:

Budget Controller: **N. KANYILE**

Date: **28.08.2024**

For SCM use only

ASSET MANAGEMENT / ICT UNIT					
Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New	
Name:	Signature:	Designation:	Date:		
DEMAND SECTION					
Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation: Nontangiso	Date:		
ACQUISITION SECTION					
Quotation Number.		Funding Approval	YES	NO	
Name:	Signature:	Designation:	Date:		
LOGISTIC SECTION					
Award Approved by:	Name:	Date:			
Order No.:	Date:	Total Cost:			
Name:	Signature:	Designation:	Date:		