

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 08/11/2021
KZN435/21/22/ 014PNLG

RE-INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

UMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
CONSULTANT TO REVIEW TOURISM DEVELOPMENT STRATEGY	ULM-PNLG 016/19	18/11/2020 @14h:30

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the **non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **11th of November 2021**; **cut-off time for buying documents is the 18th of November 2021, 15 minutes before the briefing time.**

Due to Covid-19, a non-compulsory briefing sessions will be hosted on **Microsoft Teams**.

Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmQ0NjcxODQtNzdjYi00Zjk0LTgwYzUtYzhkNGE1OTBmZmEw%40thread.v2/0?context=%7b%22Tid%22%3a%220b200945-5c17-4d9b-8755-251336e11857%22%2c%22Oid%22%3a%22b2e607f8-7b07-493e-a972-a44fd1f86724%22%7d

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors , owners , shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or;
- Attach valid lease agreement if the company is leasing the office space

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

- Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates
- Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

Evaluation criteria

Criteria for Functionality

Evaluation Criteria (Minimum Threshold 43 points or 65%)

Criteria	Points	Verification Method
Relevant Experience: 4 Projects in the preparation of tourism sector strategy or any other strategy documents (at least 2 should be tourism development strategies): Points allocation: 4 points per project in development of tourism sector strategy 2 points per project in development of any other strategy	16	Attach traceable reference letters with contact numbers for verification purposes

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Expertise: Project Manager The appointed service provider should have a Project manager with a Btech/ Degree on Tourism Management or Development Studies or Business Administration or Economics. Degree/ Btech with 7 years' experience in the field of strategy development = 10 points Other Team members Senior tourism Specialist: National diploma or above in Tourism with 5 years' experience in the field in Tourism = 7 points Junior researcher: Advanced national certificate with 2 years' experience in the field in Tourism = 3 points	20	CVs and certified copies of qualifications
Methodology Is the methodology innovative, detailed and adequately addresses all elements of the project and the technical approach stating how each will be executed? The methodology should demonstrate the following - Consultation Process - Situational Analysis/Status co Audit - Development of tourism destination - Tourism Strategy - Implementation Plan Covered all aspects= 30 Limited information = 15	30	Proposal

NB: It is compulsory for a bidder to score no less than 50% on EXPERIENCE and METHODOLOGY segments on the above table, even if the bidder has scored the 50% on these segments but fails to score the 65% minimum threshold the bidder will be non-responsive

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

NB: ON EXPERTISE the service provider must score 100%

Validity period is 120 days

Contact Details

All technical enquiries shall be directed to:

Attention : Ms Z Mkhize
Telephone : (039) 259 5095
Fax No : (039) 259 0427
Email Address : mkhizez@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Miss O. Basi
Telephone : (039) 259 5034
Fax No. : (039) 259 0427
Email Address : basio@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 26th of November 2021** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

.....
Z. S. SIKHOSANA
MUNICIPAL MANAGER