

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

Office: DIR: RISK AND INTEGRITY



Billing Address: ,
Delivery Address: MOMENTUM BUILDING E135,
Tel: 012 315 1111 Fax: 012 315 1444

Email:

PURCHASE ORDER Original

PO Number: POT00001RQ
Amendment: 0 Date: 2025/05/23

BOTLHATSI TRADING AND PROJECTS

Attention: KHUTSO MAGDELINE MABENA
Cell: 072 117 5850
Office: 065 922 2534
Fax: 086 260 0949
Email: mabena.k@bothatsip.co.za

Our contact
JULIA MPATI
Cell: 076 410 7361
Tel: 012 315 1031
Fax: 012 315 1142
Email: JuMpati@justice.gov.za

Contract Number	Your Item Number	Our Item Number	Description	Delivery Date	Quantity	Total (Excl)
1	23/05/2025	822479 0001	MEMORY STICKS	2025/05/22	15.00 EA	1,526.09
2	23/05/2025	671479 0021	Toner-TN-469BK Black	2025/05/22	2.00 EA	4,577.76
3	23/05/2025	671479 0021	Toner TN-469C-Cyan	2025/05/22	2.00 EA	7,270.56
4	23/05/2025	671479 0021	Toner TN-469M-Magenta	2025/05/22	2.00 EA	7,270.56
5	23/05/2025	671479 0021	Toner TN-469Y-Yellow	2025/05/22	2.00 EA	7,270.56
6	23/05/2025	671479 0021	Toner TN-369-BK Black	2025/05/22	2.00 EA	3,636.64
7	23/05/2025	671479 0021	Toner TN-369-C-Cyan	2025/05/22	2.00 EA	6,247.84
8	23/05/2025	671479 0021	Toner TN-369-M-Magenta	2025/05/22	2.00 EA	6,247.84
9	23/05/2025	671479 0021	Toner TN-369Y - Yellow	2025/05/22	2.00 EA	6,247.84
10	23/05/2025	671479 0021	Toner TN-348BK- Black	2025/05/22	3.00 EA	6,544.33
11	23/05/2025	671479 0021	Toner TN-348C-Cyan	2025/05/22	3.00 EA	11,309.77
12	23/05/2025	671479 0021	Toner TN-348M-Magenta	2025/05/22	3.00 EA	11,309.77
13	23/05/2025	671479 0021	Toner TN-348Y-Yellow	2025/05/22	3.00 EA	11,309.77
14	23/05/2025	671479 0018	DRUM DR-3405	2025/05/22	2.00 EA	5,252.31

Full Names: M. J. Mpati

Signature: M. J. Mpati

Date: 23.05.2025

Sub Total:	ZAR	96,021.64
Discount:	ZAR	0.00
Total (Excl):	ZAR	96,021.64
VAT:	ZAR	14,403.23
Total (Inc):	ZAR	110,424.87

Contract Number	Your Item Number	Our Item Number	Description	Delivery Date	Quantity	Total (Excl)
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Terms 30 DAYS
Comments

PLEASE NOTE: It is compulsory that all invoices be sent to both, firstly creditors@justice.gov.za as the main port of receipts and secondly to the contact person to whom the goods and services were delivered to as an additional port. The invoice must contain the purchase order number. Invoices not addressed to creditors@justice.gov.za will result in non-payment.

Full Names: M. J. Mpahe

Signature: [Signature]

Print date: Friday, 23 May 2025, 13:41

Date: 23.05.2025

REQUEST FOR QUOTATION EVALUATION

QRT000016N

Rfq	Line	Item Number	Description	Quantity
	1	822479 0001	MEMORY STICKS	15.00 EA
	2	671479 0021	TONER CARTRIDGE	2.00 EA
	3	671479 0021	TONER CARTRIDGE	2.00 EA
	4	671479 0021	TONER CARTRIDGE	2.00 EA
	5	671479 0021	TONER CARTRIDGE	2.00 EA
	6	671479 0021	TONER CARTRIDGE	2.00 EA
	7	671479 0021	TONER CARTRIDGE	2.00 EA
	8	671479 0021	TONER CARTRIDGE	2.00 EA
	9	671479 0021	TONER CARTRIDGE	2.00 EA
	10	671479 0021	TONER CARTRIDGE	3.00 EA
	11	671479 0021	TONER CARTRIDGE	3.00 EA
	12	671479 0021	TONER CARTRIDGE	3.00 EA
	13	671479 0021	TONER CARTRIDGE	3.00 EA
	14	671479 0018	DRUM	2.00 EA

Supplier and quotation detail				Price (ZAR):	Goals	Points awarded		Accepted
Supplier:		Comments:				Price	Total	
Supplier: BOTLHATSI TRADING AND PROJECTS		Comments: A valid quotation has been received		110,424.87	18.00	80.00	98.00	☒
Supplier: DIGITECH EXPRESS		Comments: A valid quotation has been received		112,888.38	18.00	78.22	96.22	☐
Supplier: MOGADIME HOLDINGS		Comments: A valid quotation has been received		113,324.61	18.00	77.90	95.90	☐
Supplier: EQUILIBRIUM EMBASSY ENTERPRISE		Comments: A valid quotation has been received		114,453.15	13.00	77.08	90.08	☐
Supplier: MAXPEC		Comments: A valid quotation has been received		130,725.98	13.00	65.29	78.29	☐

Evaluator Name and Surname

Evaluator Peral Number

Evaluator Signature

Date

Botlhatshi Trading & Projects

To : DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
 Attention : Julia Mphahlele
 Tel : 012 315 1759
 Cell : 081 031 5678
 Address: 329 Pretorius street Pretoria East Tower: Room E905
 e-Mail: juliamphahlele@justice.gov.za
 Title : Supply and Delivery Toners

Thank you for giving us this opportunity to provide you with this quotation.
 Should you require further information please do not hesitate to contact us.

QUOTATION

Reg. No: 2017/405868/07
 Tax No: 9521518184
 CSD No: MAAA0540182
 141 Block S, Nyathi Street
 Soshanguve
 Pretoria
 Tel: (085) 922 2534
 e-Mail: mabena.k@botlhatshi.co.za

Quoted By: Khutso Mabena
 Updated By: Khutso Mabena
 Quote No: BTP250515-5
 Validity: 60 Days
 Date: 15-May-25
 ETA: 1-2 DAYS
 Vendor No:
 RFD No: R&I 001

Product Code	Description	Qty	Unit Price	Total
BTP001	USB FLASH DRIVE 16GB	15	R 117,00	R 1 755,00
BTP002	TN-469 BK	2	R 2 632,21	R 5 264,42
BTP003	TN-469C	2	R 4 180,57	R 8 361,14
BTP004	TN-469M	2	R 4 180,57	R 8 361,14
BTP005	TN-469V	2	R 4 180,57	R 8 361,14
BTP005	TN-369 BK	2	R 2 091,07	R 4 182,14
BTP007	TN-369 C	2	R 3 592,51	R 7 185,02
BTP008	TN-369M	2	R 3 592,51	R 7 185,02
BTP009	TN-369V	2	R 3 592,51	R 7 185,02
BTP010	TN-349 BK	3	R 2 508,66	R 7 525,98
BTP011	TN-349C	3	R 4 335,41	R 13 006,23
BTP012	TN-349 M	3	R 4 335,41	R 13 006,23
BTP013	TN-349 V	3	R 4 335,41	R 13 006,23
BTP014	DRUM DR-3405	2	R 3 020,08	R 6 040,16
Sub Total				R 110 424,87
VAT				R 110 424,87
Total incl VAT				R 110 424,87

Standard Terms and Conditions
 (A complete copy can be forwarded on request.)

- Delivery is within 1-5 Working Days of receipt of a confirmed order depending on stock availability.
- All prices are firm and based on the current Rand / Dollar exchange rate.
- All goods remain the property of Botlhatshi Trading and Projects (Pty) Ltd until full payment is received.
- All prices of goods quoted excludes commissioning, installation and configuration.
- Unless otherwise stated, items come with a carry-in warranty, please make sure of warranty details before hand.

Name: _____
 Signature: _____
 DEPARTMENT VAN JUSTISIE EN
 KONSTITUSIONELE ONTWIKKELING
 Order Number: _____
 Date: _____

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT, NATIONAL OFFICE, MOMENTUM CENTRE, 329 PRETORIUS STREET, PRETORIA.

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT, NATIONAL OFFICE, MOMENTUM CENTRE, 329 PRETORIUS STREET, PRETORIA.

Reg No: 2017/405868/07 • Tax No: 9521518184
 CSD No: MAAA-0540182
 Fax: 086 260 0949
 Tel: 065 9222 534 / Cell: 072 1175 850
 E-mail: mabena.k@botlhatshi.co.za

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
 PRETORIA

2025-05-21

BANK NAME: FIRST NATIONAL BANK
 ACCOUNT NAME: BOTLHATSHI TRADING AND PROJECTS
 ACC TYPE: CHEQUE ACC
 BRANCH NUMBER: 250555
 A/C NO: 62726058480