

17 October 2025

Ref No: Ref No: 052/2025/EWSS/STORAGE/RFB

Addendum No. 1

**APPOINTMENT OF A SERVICE PROVIDER TO RENDER OFF- SITE DOCUMENT STORAGE
AND DIGITIZATION SERVICES FOR A PERIOD OF 36 MONTHS.**

ADDENDUM NO 1

Herewith please find Addendum No 1 which forms an integral part of the above-mentioned RFB.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AS FOLLOWS:

1. Complete the section below and **without delay** email a copy of this page to TCTA, email address tenders02@tcta.co.za; for the attention of The Receiving Officer to confirm that you have received this addendum.

Regards

Azwi Nelwamondo

SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT

I/We herewith acknowledge receipt of ADDENDUM NO 1 for RFB NO.
052/2025/EWSS/STORAGE/RFB

SIGNATURE: DATE:

ON BEHALF OF:

ADDENDUM NO 1

1. BID CLOSING DATE AND TIME

Kindly note that the bid closing date for the above RFB is moved from 30 October 2025 @ 11h00, to 03 November 2025 @ 10h00.

2. REPLACEMENT OF ANNEXURE F: PRICING TEMPLATE

Bidders are to replace Annexure F: Pricing Template Off-site Document Storage, with the one dated 16 October 2025 and uploaded on 17 October 2025.

Failure by bidders to use the amended pricing schedule as per addendum No 1 will lead to disqualification.

3. CALCULATION OF THE TOTAL POINTS FOR COMPANY EXPERIENCE: (Section 6: Stage 2 of the RFB) Table 2.

- The Total Points for Company experience in table 2, Section 6 of the RFB is 70 points not 80 points.
- The maximum points for 1.2 is 20 not 0 points.
- The total maximum points of 70 points are the total points for sections 1.1, 1.2, 1.3 and 1.4.