

REQUEST FOR PROPOSALS

DUBE TRADEPORT CORPORATION

INVITATION FOR PROPOSALS FOR THE PROVISION OF MAINTENANCE SERVICES OF THE HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION SYSTEMS (HVACR) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF 3 YEARS

REF NO.: DTP/RFP/26/PRO/02/2021

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

The DTPC wishes to enter into a three (3) year maintenance contract for HVACR with a service provider which is suitably qualified and experienced service provider who will ensure that the HVACR system is maintained at acceptable working standards. Effective preventative maintenance programmes must be put in place to minimise the equipment downtime. The service provider will be required to conduct reactive maintenance as and when required. This will ensure heating, cooling, ventilation and refrigeration will be delivered consistently, and that the overall system performance will be improved.

The service provider shall ensure that:

- The operational integrity of the equipment is upheld ensuring equipment reliability and availability at all times;
- The replacement of components before they fail or when they are no longer able to deliver a reliable
- An effective equipment operation;
- The reliability and efficiency of the equipment performance;
- That the equipment and associated spaces (where work will be conducted) are kept safe, clean and presentable at all times.
- Maintenance is kept at the agreed Service Level Agreement (SLA), including all relevant reports.

In line with the PPPFA regulations 2017 sub regulation 4, the prequalification for this bid is that:

- a) **Only** bidders who has B-BBEE Level 1 or 2 with 30% sub-contracted to black EME/QSE, are eligible to tender

OR

- b) **Only** black QSE companies who are B-BBEE Level 1 are eligible to tender.

EVALUATION OF THIS BID

Proposals will be evaluated on administrative and technical compliance. There will be technical evaluations. Thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available **via email** from, **19 August 2021 up to 26 August 2021** during the weekdays (Mon – Fri) between 08h30 and 16h00. A non-refundable document fee of R250 (Two hundred and fifty Rands) must be paid via EFT and **must be emailed to tenders@dubetradeport.co.za** in order for the Bid Documents to be sent you. No cash will be

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accepted and proof of payment must be emailed for the Bid Documents to be sent to you. Please allow 2 days for funds to reflect in the account. DTPC will only email documents once the payment has been cleared in its bank account. Payments must contain the reference, "**DTP/RFP/26/PRO/02/2021**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session (**Virtually – via MS Teams**) meeting for service providers, who have paid for and was emailed the Bid Documents during the period as specified above, will be held virtually via Microsoft Teams on, **27 August 2021 at 11:00**.

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **10 September 2021**.

DOCUMENTS SHOULD BE CLEARLY MARKED "**PROVISION OF MAINTENANCE SERVICES OF THE HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION SYSTEMS (HVACR)**"