



RECORD OF ADDENDA

PROCUREMENT OF AN AI-READY ELECTRONIC PORTFOLIO –
PROJECT MANAGEMENT INFORMATION SYSTEM (e-PPMIS) FOR
THE INDEPENDENT DEVELOPMENT TRUST

TENDER NUMBER: **IDT-NAT-Eppmis-2024**

Closing Date:

Friday 24th of MAY 2024 at 12h00pm

ISSUED BY: INDEPENDENT DEVELOPMENT TRUST

Glenwood Office Park, Cnr Oberon and Sprite Street. FAEIR GLEN, OO45

(012) 845 2000. www.idt.org.za

RECORD OF ADDENDA TO SUPPLIER DOCUMENTS

BID NAME	PROCUREMENT OF AN AI-READY ELECTRONIC PORTFOLIO – PROJECT MANAGEMENT INFORMATION SYSTEM (e-PPMIS) FOR THE INDEPENDENT DEVELOPMENT TRUST
BID NUMBER	IDT-NAT-Eppmis-2024

We / I confirm that the following communications received from the Employer (IDT) before the submission of this Supplier offer, amending the bid documents, have been considered in this supplier offer:

Date	Tittle or Details
09 May 2024	Amendments to the Cost Form for Licensing - Compulsory
09 May 2024	Key Personnel Form / Template - Compulsory

Signed

Date

Name

Position

Name of Bidder

This document must form part of the returnable schedule as it is referenced in the offer portion of the Bid Document and Acceptance

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2.5 Cost Form

To be submitted for Costing Breakdown

NAME OF BIDDER	
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Bidders are required to provide a detailed financial proposal as per table below based on the scope of work specified. Failure to submit the detailed financial proposal for the project will lead to disqualification.

ITEM DESCRIPTION	COST
1. PROJECT INITIATION (KICK-OFF)	
2. PLANNING	
3. SYSTEM ARCHITECTURE MAPPING, DESIGN AND INTEGRATION	
4. WEB APPLICATION / UI DEVELOPMENT / CONFIGURATION TO PRODUCTION	
5. FORM BUILDER / DEVELOPMENT	
6. AI CAPABILITY / INTEGRATION	
7. TESTING TO PRODUCTION	
8. SKILLS TRANSFER	
9. MANUAL DEVELOPMENT (Static and Videos)	
10. TRAINING	
11. LICESING (e-PPMIS) (200 USERS max) <i>The number of users will be determined by the actual number required during implementation. Bidders are required to quote on the maximum of 200 user annually</i>	
10.1 Year 1	
10.2 Year 2	

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ITEM DESCRIPTION	COST
10.3 Year 3	
10.4 Year 4	
12. LICESING (Electronic Signatures) (200 USERS max) <i>The number of users will be determined by the actual number required during implementation. Bidders are required to quote on the maximum of 200 user annually</i>	
12.1 Year 1	
12.2 Year 2	
13.3 Year 3	
13. LICESING (GIS Software) (ArcGIS Pro 5 Concurrence) <i>The number of users will be determined by the actual number required during implementation. Bidders are required to quote on the maximum of 5 user annually</i>	
13.1 Year 1	
13.2 Year 2	
13.3 Year 3	
TOTAL LICENSES	
14. SYSTEM MAINTENANCE AND SUPPORT	
11.1 Year 1	
11.2 Year 2	
14.3 Year 3	
TOTAL	
VAT	
GRAND TOTAL	

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Any engagement with consultants, the bidders are requested to take note of the following remunerated rates.

- *Determined in the “Guideline for Fees”, issued by the South African Institute of Chartered Accountants (SAICA); or*
- *6.8.2 Set out in the “Guides on Hourly Fee Rates for Consultants: by the Department of Public Service and Administration (DPSA); or*
- *6.8.3 Prescribed by the body – regulating the profession of the consultant.*

Signed

Date

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Name

Bidder

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2.6 Key Personnel Form (to be completed by Individual Personnel nominated to the Bid)

A. DETAILS

NAME	SURNAME	ID NUMBER

B. QUALIFICATIONS

INSTITUTION 1		INSTITUTION 2		INSTITUTION 3		INSTITUTION 4		INSTITUTION 5	
From:	To:	From:	From:	From:	To:	From:	To:	From:	To:
QUALIFICATION		QUALIFICATION		QUALIFICATION		QUALIFICATION		QUALIFICATION	

C. EXPERIANCE

COMPANY 1		COMPANY 2		COMPANY 3		COMPANY 4		COMPANY 5	
From:	To:	From:	From:	From:	To:	From:	To:	From:	To:
COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME		COMPANY NAME	

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POSITION	POSITION	POSITION	POSITION	POSITION

A. BID ALLOCATION AREA (*Tick Relevant*)

PROJECT LEAD	
BUSINESS ANALYST	
SOLUTION ARCHITECTURE	
SOFTWARE DEVELOPER	
SOFTWARE TESTER	
BUSINESS INTELLIGENCE AND DATA ANALYST	
GIS SPECIALIST	
Total Number of Years as per Experience	

The signature below must be completed by the personnel whose details are completed and outlined above in these form

I certify that I understand the contents of this declaration.: “I swear that the contents of this declaration are true”

Signed

Date

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