



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

CHIEF DIRECTORATE:

Examination, Assessment and Quality Assurance

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TO: MR G.N. NGCOBO
HEAD OF DEPARTMENT: EDUCATION

FROM: DR R.C. PENNISTON
CHIEF DIRECTOR
EXAMINATIONS, ASSESSMENT & QUALITY ASSURANCE

1. TITLE: REQUEST TO ADVERTISE VEHICLE HIRE FOR DISTRICTS & PROVINCIAL EXAMINATION COMPONENT

2. PURPOSE:

To request the Head of Department, Education to approve the advertising and funding of the bid for vehicle hire for District and Provincial Examination Component over a period of three years.

3. BACKGROUND

For the purposes of the writing phase of all external examinations from nodal/distribution points, the Department annually arranges for hired vehicles via the normal supply chain processes. To enhance security of the examination question papers being transported, unmarked hired vehicles are utilized. Sedans and 4x4 automobiles are usually hired for the period May to July and then in October to December. In order to ensure that the Department's prime objective is accomplished successfully, reliable and effective transportation must be provided, hence the need to hire these vehicles.

4. DISCUSSION

Districts and Provincial requirements for vehicle hire were considered and specifications were drawn up accordingly for the different periods. The expenditure on hired cars is substantial and it is deemed prudent that the request should be advertised with a view to obtaining the best price for vehicles in terms of the District and Provincial requirements as per the attached specifications.



REQUEST TO ADVERTISE VEHICLE HIRE FOR DISTRICTS & PROVINCIAL EXAMINATION COMPONENT

5. FINANCIAL IMPLICATIONS

It is anticipated that the cost for vehicle hire in respect of the current financial year is approximately **R8 000 000**. The ensuing two years is also projected at R8 000 000 dependant on consumer price index (CPI).

6. RECOMMENDATION

It is recommended that the Head of Department, Education approve the advertising and funding of the bid for vehicle hire for District and Provincial Examination Component over a period of three years.

**DR R C PENNISTON CHIEF DIRECTOR:
EXAMINATION, ASSESSMENT & QA**

26/08/2022
DATE

Supported/~~Not Supported~~

SCM processes to be followed.

**MR. M MLANGENI
CHIEF DIRECTOR:
SUPPLY CHAIN MANAGEMENT**

31/08/2022
DATE



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REQUEST TO ADVERTISE VEHICLE HIRE FOR DISTRICTS & PROVINCIAL EXAMINATION COMPONENT

Supported/Not Supported

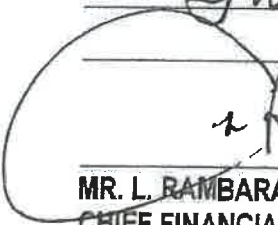

DR. M.J.B. MTHEMBU

DEPUTY DIRECTOR GENERAL: CURRICULUM MANAGEMENT & DELIVERY

2/09/2022
DATE

Recommended/Not Recommended

*This award must be done by
SCM.*


MR. L. RAMBARAN

CHIEF FINANCIAL OFFICER

9/09/2022
DATE

APPROVED/NOT APPROVED/APPROVED WITH AMENDMENTS

MR G.N. NGCOBO
HEAD OF DEPARTMENT: EDUCATION

DATE