

ROBBEN ISLAND MUSEUM

P O Box 51806
V & A Waterfront
8002
South Africa
Phone: 021 413-4200
Fax: 021 425-0206

Purchase Order

Date May 19, 2026	Page 1
Purchase Order Number PO0013481	



Vendor Address:

S.A. Marine Safety Association
19Th, Floor, 2 Long Street
Western Cape 8001
VAT NOT REGISTERED

Ship To:

ROBBEN ISLAND MUSEUM
P O Box 51806
V & A Waterfront
8002
South Africa

Reference RFQ528/2026/27	Contact	Vendor Number SAM003	PO Date May 19, 2026	Terms 2	Expected Arrival May 21, 2026
------------------------------------	----------------	--------------------------------	--------------------------------	-------------------	---

Qty. Ordered	Vendor Item No.	Description	Unit Cost	UOM	Extended Price	
1		SAMSA is Required to Issue Condition of Assignment for Kroto	25.000000	1	1,425.00	
0		The PO for once-off service is valid for 30 days from the	0.000000	1	0.00	
0		date of issue. Service Provider to quote the PO number on	0.000000	1	0.00	
0		all correspondence, including invoices. All variations to	0.000000	1	0.00	
0		the allocated PO must be reduces to approval in writting. No	0.000000	1	0.00	
0		payments will be processed without an official, valid	0.000000	1	0.00	
0		purchase order number.	0.000000	1	0.00	
Comments: For more information please contact MelanieB@robben-island.org.za All invoices to be sent toinvoices@robben-island.org.za Prepared by:Zanele Checked on csd by:Zanele Approved by:			MA MACHELA			
			 Please insert your VAT NO. on Tax Invoice.		Less: included tax	0.00
					Subtotal	1,425.00
					Total tax	0.00
					Total purchase order	1,425.00



CSD REGISTRATION SUMMARY REPORT

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the identity and legitimacy of this supplier.

SUPPLIER IDENTIFICATION

Supplier number	MAAA0129652	Identification type	Organ Of State ID Number
Is supplier active?	Yes	Government breakdown	South African Maritime Safety Authority
Allow associates?	Yes	Country of origin	South Africa
Supplier type	State Owned Entity	Have Bank Account	Yes
Supplier sub-type	PFMA Schedule 3A - National Public Entities	Restricted Supplier	No
Legal name	South African Maritime Safety Authority	Restricted Director	No
Trading name	SAMSA	Government Employee	Yes

PREFERRED CONTACT

Contact type	Bid Office	Prefer communication via email	Yes
Name(s)	Douglas Malatji	Email address	dmatlatji@samsa.org.za
Identification type	South African Identification Number	Cellphone number	064 684 5544

PREFERRED ADDRESS

Address type	Postal	Municipality	City of Tshwane
Address line 1	P O Box 13186	City	Pretoria
Address line 2	Hatfield	Postal code	0083
Suburb	Hillcrest	Ward Number	56
Province	Gauteng	Country	South Africa

The "Bank Verification Status" field indicates that the bank account details submitted by the supplier exist at the bank and that the bank account details are valid. However, as this supplier does not have an identifying number (like a South African ID number, or Company Registration number, or NPO number or Trust number) linked to their bank account details at their respective bank, the CSD system cannot electronically verify that the bank account belongs to the specific supplier. The supply chain practitioner is therefore responsible to obtain supporting documentation to verify that this bank account belongs to this supplier.

PREFERRED ACCOUNT

Account type	Current Accounts	Account holder	SOUTH AFRICAN MARITIME SAFETY AUTHORITY
Bank	ABSA BANK LIMITED	Bank Verification Status	Verification Succeeded
Branch number	632005	Is this a preferred account?	Yes





CSD REGISTRATION SUMMARY REPORT

Branch name	ABSA ELECTRONIC SETTLEMENT CNT	Edit date	02 May 2025 11:00:11:020
Account number	2140000674	Is the identifier linked at the bank	No

The "Overall Tax Status" field indicates the compliance status of the tax information submitted. However, as this supplier does not have an identifying number (like a South African ID number, or Company Registration number, or NPO number or Trust number) linked to their tax details at SARS, the CSD system cannot electronically verify that the tax reference numbers belongs to the specific supplier. The supply chain practitioner is therefore responsible to obtain supporting documentation to verify that the tax reference numbers belongs to this supplier.

TAX			
Overall Tax Status	Tax Compliant	Is this supplier a VAT vendor?	No
IncomeTaxNumber	9597002600	Last validation date	19 May 2026 12:48:00:000
Are you Registered with SARS?	Yes		

SUPPLIER DIRECTOR/MEMBERS			
Is there any director whom is restricted?	No	Is there any director who is a government employee?	Yes

SUPPLIER COMMODITIES			
Commodity family	Fisheries and aquaculture; Human resources services; Public safety and control;		

B-BBEE INFORMATION			
Certificate Type	B-BBEE Certificate	Certificate Issue Date	31 Mar 2023 00:00:00:000
Status	Expired	Certificate Expiry Date	30 Mar 2024 00:00:00:000
		Verification Status	Manual verification required

DEMOGRAPHIC INFORMATION			
Gender demographics available?	No	Youth demographics available?	No
Military veteran demographics available?	No	Disabilities demographics available?	No

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION SUMMARY REPORT

Tips and Frequently Asked Questions (FAQ)

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

RESTRICTION

Restricted Supplier – A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director – A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help – [Am I restricted?](#)



RE: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

From Zoleka Myamya <zolekam@robben-island.org.za>
Date Thu 5/14/2026 7:25 AM
To Zanele Z. GamGam <ZaneleG@robben-island.org.za>

Dear Zanele

Requisition no. RFQ528/2026-27 for supplier South African Maritime Safety Authority(SAMSA), has been approved for internal control purpose.

Kind regards



From: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Sent: Wednesday, 13 May 2026 15:34
To: Zoleka Myamya <zolekam@robben-island.org.za>
Subject: Fw: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

 [krotoa_13_may.pdf](#)

Dear sisZoe

Please find attached requisition for review and approval of internal control.

Kind Regards
Zanele

From: NolubabaloTongo-Cetywayo <NolubabaloT@robben-island.org.za>
Sent: Wednesday, May 13, 2026 2:58 PM
To: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Subject: Re: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

 [krotoa_13_may.pdf](#)

Dear Zanele

Please find attached the signed document.

Kind Regards,



An agency of the
Department of Sport, Arts and Culture

Dr. NOLUBABALO TONGO-C
Research Unit Manager & Acting Se

M +27 78 010 1279 | E NolubabaloT@robl
Nelson Mandela Gateway, Victoria &

From: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Sent: Wednesday, May 13, 2026 13:32
To: NolubabaloTongo-Cetywayo <NolubabaloT@robben-island.org.za>
Subject: Fw: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

Dear sisNolu,

Please find attached requisition for your review and approval.

Kind Regards
Zanele

From: Kevandran Moodley <KevanM@robben-island.org.za>
Sent: Wednesday, May 13, 2026 12:33 PM
To: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Cc: Melanie Brown <Melanieb@robben-island.org.za>
Subject: Re: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

Dear Zanz

Attached signed.

Regards

Kevan

From: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Sent: 12 May 2026 12:56
To: Kevandran Moodley <KevanM@robben-island.org.za>
Cc: Melanie Brown <Melanieb@robben-island.org.za>
Subject: Fw: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

Dear Kevan,

Please find attached requisition for your review and approval.

Kind Regards
Zanele

From: Molefi Arthur MacheLa <molefim@robben-island.org.za>
Sent: Thursday, May 7, 2026 8:38 AM
To: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Subject: Re: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa



An agency of the
Department of Sport, Arts and Culture

MOLEFI A. MACHELA

Supply Chain Management Specialist

M +27 73 680 0326 | **E** molefim@robber
Nelson Mandela Gateway, Victoria &

From: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Sent: Wednesday, 06 May 2026 16:06
To: Molefi Arthur MacheLa <molefim@robben-island.org.za>
Subject: Request for approval - RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa

Dear Mr. Machela

Please find the attached requisition for your review and approval.

Please note that this cost is for 1 hour and the service provider is unable to determine how long it will take to finish the service.

Kind Regards



ZANELE GAMGAM

SUPPLY CHAIN MANAGEMENT ADMINISTRATOR: Finance Department

T +27 21 413 4250 | F +27 21 413 4502 | E zaneleg@robben-island.org.za

Nelson Mandela Gateway, Victoria & Alfred Waterfront, Cape Town, 8001



www.robben-island.org.za



arts & culture

Department:
Arts and Culture
REPUBLIC OF SOUTH AFRICA



RFQ528/2026/27

SCM REQUEST NO.						FOR SCM USE ONLY
-----------------	--	--	--	--	--	------------------

The Senior Manager

(Via)

Chairperson of Quotation Committee

OFFICIAL PROCUREMENT TEMPLATE FOR PURCHASES BETWEEN R 2000+ and R1 000 000

Cost Centre Number:206.....

Cost Centre Name:Ferries.....

SECTION A: USER INFORMATION

A1. List of items and quantities OR service required.

	Quantity Required
1.SAMSA to issue Condition of Assignment for Krotoa	1
2.	
3.	
4.	
5.	
6.	
7.	
8	
9	
10	

A2. Draft specifications and/or Terms of Reference

A3. Is the request in line with operational planning and in the approved Demand Plan of the Unit/Cost Centre?	YES	X	NO		If NO, attach the approved motivation by for source of funds to be used.

A4. Motivation for this request :

I CONFIRM THAT THE ABOVE REQUISITION IS APPROVED AND THAT THERE IS SUFFICIENT FUNDS IN THE BUDGET. THE PRESCRIBED PROCUREMENT PROCESS WILL BE FOLLOWED.

Requested by:

Name.....K Moodley..... Designation:UM: Ferries.....



Date:26/03/26.....

Financial Delegation No:

SECTION B: QUOTATION INFORMATION

B1. How have the quotes been obtained?

Written
Quotes



Other (Specify)

B2. If less than 3 quotes have been obtained, provide reasons why

Deviation

B3. If less than 3 quotes have been obtained, were there follow ups made with the prospective service providers/suppliers

N/A

YES

NO

B4. Pricing and Preferential Procurement Information (If too many quotes attach separate sheet)

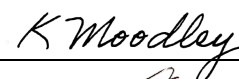
SUPPLIER	PRICE	POINTS FOR PRICE	SPECIFIC GOALS (BLACK & FEMALE OWNED)	TOTAL POINTS
1. SAMSA	R1 425.00	80	3	83
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

SECTION C: RECOMMENDATION										
C1. <u>SAMSA</u> is the recommended supplier with the highest total points of <u>83</u> and a total price of R <u>1 425.00</u> (Incl. VAT)										
C2. Other _____ offers were received with price ranges of R _____ to R _____ (Incl. VAT) but do not provide any value for the RIM.										
C3. Are there any offers received and passed over?		YES		NO	☒	If YES, give details below.				
SUPPLIER		PRICE		REASON FOR PASSING OVER						
1.										
2.				N/A						
3.										
SECTION D: SCM COMPLIANCE										
D1. I hereby confirm that: - specifications for the product/service was developed in accordance with RIM's prescripts; - that all quotations obtained have been verified and that no supplier has been prejudiced. - I hereby also declare/confirm that I have no interest in any bid under consideration.										
D2. The recommended bidder's SBD 4 is completed and is attached							Y		N	
D3. Particulars of names, individual identity numbers, state employee numbers or any person having a controlling interest in the enterprise is listed in the table 2.1.1 of the SBD 4 of the recommended bidder, where applicable.							N/A	Y	N	
D4. Are the particulars of interest in any other related enterprise, whether or not they are bidding for this contract, listed in 2.3 of the SBD 4 of the recommended bidder, where applicable							N/A	Y	N	
D5. The recommended bidder is not listed in the Tender Defaulters or the list of restricted suppliers										
D6. Paragraph 3 of the SBD 4 of the recommended bidder is completed and signed							Y		N	
D7. The recommended bidder's tax matters are in order and compliant as per the recent CSD report										
Compiled by:		Zanele GamGam				Rank: SCM Administrator				
Signature:						Date 06 May 2026				
SECTION E: CONSIDERATION BY QUOTATION COMMITTEE										
(Tick the applicable)					DECLARATION OF INTEREST BY QUOTATION COMMITTEE MEMBERS:					
					I hereby also declare/confirm that I have no interest in any bid under consideration					
					Name		Signature			
E1. Are all necessary documentation attached?					☒			MA MACHELA		
E2. Is the request well motivated?					☒			K Moodley		
E3. Disqualifications are justified and that valid and accountable reasons/motivations were furnished for passing over of bids								Dr N Tongo Cetywayo		
E4. Scoring has been fair, consistent and correctly calculated and applied										
E5. The ability of the vendor to execute the contract from a technical and financial view was verified.					☒					
E6. Is the bid to specification in terms of quality, design, functionality, dimensions, support, guarantee etc.					☒					
E7. Is the offer value for money?					☒					
E8. Has the previous success or failure of contracts been considered?					☒					

If any of the above answers is NO, motivate and/or give reasons.

SECTION F: RECOMMENDATION BY QUOTATION COMMITTEE

RECOMMENDED / NOT RECOMMENDED (Delete the inapplicable).

QC Chairperson:	MA MACHELA	Rank	SCM SPECIALIST	
Signature:		Date	07/05/2026	
Other QC Members names and signatures	K Moodley 	Date	13/05/26	
Other QC Members names and signatures	Dr N Tongo Cetywayo 	Date	13-05-2026	
Other QC Members names and signatures		Date		

Comments:

G: CONFIRMATION OF THE BUDGET: MANAGEMENT ACCOUNTING

Account Number				
Annual Budget				
Actual Accpac				
Budget Remaining				
Commitments				
Budget Remaining				
Current Requisition				
Budget Remaining				

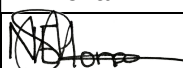
Comments:

Authorized by:		Rank:	
Signature:		Date	

SECTION H: APPROVAL BY CFO/DELEGATEE

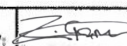
The goods/service is hereby confirmed to be acceptable.

Contract award is hereby ~~APPROVED~~ / NOT APPROVED (delete inapplicable) according to delegation _____
(specify delegation used)

Authorizes by:	N Mona	Rank: CFO	
Signature:		Date	19/05/



VERIFICATION CHECKLIST - SCM AND FINANCE

		CORRECT	
		YES	NO
SUPPLY CHAIN MANAGEMENT			
A	SUPPORTING DOCUMENTS: SCM		
	* RELEVANT SUPPORTING DOCUMENTS ATTACHED AND VERIFIED	☒	
	* E.G. VA26A, ENTERTAINMENT FORM, SITA LIST OF SUPPLIERS	☒	
	* SCM TEMPLATE DULY COMPLETED AND APPROVED	☒	
		SIGNED BY: 	
		DATE: 06/05/2026	
B	QUOTATION COMMITTEE		
	QUOTATION (VALUE BETWEEN R2 001 AND R500 000)	☒	
	* QUOTATIONS / CONTRACT / AGREEMENT ATTACHED WHERE APPLICABLE	☒	
	* SBD DOCUMENTS CHECKED VERIFIED AND ATTACHED	☒	
	* TAX CLEARANCE CERTIFICATE VALID AND ATTACHED	☒	
	POINT ALLOCATION IN TERMS OF B-BBEE VERIFIED AS CORRECT	☒	
	* TEN	☒	
		SIGNED BY: 	
		DATE: 07/05/2026	
C	INTERNAL CONTROL		
	* COMPLIANCE WITH SCM PRESCRIPTS INCLUDING DELEGATIONS	☐	☐
		SIGNED BY: _____	
		DATE: _____	
D	MANAGEMENT ACCOUNTING:		
	* AVAILABILITY OF THE BUDGET CHECKED	☐	☐
	* FUNDS TRANSFER WHERE APPLICABLE	☐	☐
		SIGNED BY: _____	
		DATE: _____	
E	SUPPLY CHAIN MANAGENT		
	* OBTAIN APPROVAL AS PER DELEGATIONS	☐	☐
	* ALL DOCUMENTS SIGNED AS PER DELEGATIONS DELEGATIONS	☐	☐
		SIGNED BY: _____	
		DATE: _____	
F	ORDERING PROCESS: SUPPLY CHAIN MANAGENT		
	* ORDER CAPTURED IN LINE WITH THE QUOTATION AND APPROVED FINANCIAL IMPLICATIONS	☐	☐
	* ORDER APPROVED ITO DELEGATIONS	☐	☐
		SIGNED BY: _____	
		DATE: _____	
G	INVOICE PAYMENT		
	* VERIFIED - ALL SUPPORTING DOCUMENTS ATTACHED AND COMPLETE FOR PROCESSING	☐	☐
	* VALID INVOICE	☐	☐
	* INVOICE vs QUOTED PRICE	☐	☐
	* IS THIS A PARTIAL PAYMENT	☐	☐

G: CONFIRMATION OF THE BUDGET -MANAGEMENT ACCOUNTING

Account Number	Total	Repairs and maintenance - Krotoa			
		9255-09			
Annual Budget	1 965 410,70	1 965 410,70			
Project	0,00	0,00			
Transfers	4 496 778,39	4 496 778,39			
Budget Remaining	6 462 189,09	6 462 189,09			
Actual Accpac	0,00	0,00			
Budget Remaining	6 462 189,09	6 462 189,09			
Commitments	0,00	0,00			
Budget Remaining After Commitments	6 462 189,09	6 462 189,09			
Current Requisition	0,00				
Actual YTD Spending	-3 183 081,07	-3 183 081,07			
Budget Available to Spent	3 279 108,02	3 279 108,02			
Comments:	*SAMSA to issue Condition of Assignment for Krotoa * Service Provider :  27.03.26				
Authorised by:	A. Adams				
Signature:	 2026/03/27				
Comments SMA:					
The goods/service is hereby confirmed to be acceptable.					
Contract award is hereby APPROVED / NOT APPROVED (delete inapplicable) according to delegation _____ (specify delegation used)					
Authorised by:	N. Mone Chief Financial Officer				
Signature:	 2026/04/15 2026/03/				

**SPECIFICATIONS COMPLIANCE CHECKLIST
DEMAND PLANNING & MANAGEMENT
PROCUREMENT BELOW R1 000 000**

SCM OFFICE	
COMPLIANCE CHECKLIST – DEMAND PLANNING & MANAGEMENT	
REFERENCE NO.	RFQ528/2026/27
Is specifications complete, accurate, unambiguous, verifiable, consistent, modifiable, or traceable?	Yes
Is this need part of the approved Procurement Plan or Demand Plan?	Yes
Procurement Approach/Method	Deviation
If other, specify:	
Specific Goals (PPR 2022) and allocation of points. Indicate proof/documentary evidence to claim points.	
Is the latest (not older 1 week) Budget Confirmation attached?	Yes
Is the IT Assessment Report signed and attached?	Not Applicable
Is the Asset Condition Report signed and attached?	Not Applicable
Is this a Cost Containment Measure Item?	Yes
Is Specifications approved, If “No”, please provide reasons:	Yes
COMPLETED BY: NAMES: Zanele GamGam..... DESIGNATION: SCM Admin..... TEL: 021 413 4250 SIGNATURE:  DATE: 16 April 2026.....	NOT APPROVED /APPROVED BY: ✓ NAMES: MA MACHELA..... DESIGNATION: SCM SPECIALIST TEL: SIGNATURE:  DATE: 24/04/2026..

RFQ528/2026/27 SAMSA to issue Condition of Assignment for Krotoa

From Zanele Z. GamGam <ZaneleG@robben-island.org.za>

Date Wed 5/6/2026 12:07 PM

To Samsa Cape Town <samsacpt@samsa.org.za>; Lwandisiwe Dlodlo <ldlodlo@samsa.org.za>

Cc Zamide Khanyiso <zkhanyiso@samsa.org.za>; Quotations <Quotations@robben-island.org.za>

 1 attachment (4 MB)

RFQ528-2026-27 SAMSA to issue Condition of Assignment for Krotoa.pdf;

Dear Service Provider

Please send us a quotation based on the attached RFQ.

Closing date: 12 May 2026 at 16h00.

Kind Regards



ZANELE GAMGAM

SUPPLY CHAIN MANAGEMENT ADMINISTRATOR: Finance Department

T +27 21 413 4250 | F +27 21 413 4502 | E zaneleg@robben-island.org.za

Nelson Mandela Gateway, Victoria & Alfred Waterfront, Cape Town, 8001



www.robben-island.org.za

Cape Town Tel. +27 (0) 21 421 6170 Fax. +27 (0) 21 419 0730 Email samsacpt@samsa.org.za	Saldanha +27 (0) 22 714 1612 +27 (0) 22 714 3635 saldanhabayoffice@samsa.org.za	Port Nolloth +27 (0) 27 851 7695 +27 (0) 27 851 7699 portnolloth@samsa.org.za	Mossel Bay +27 (0) 44 690 4201 +27 (0) 44 691 1206	Port Elizabeth +27 (0) 41 585 0051/3 +27 (0) 41 582 1213 pereception@samsa.org.za
Port of Ngqura Tel. +27 (0) 79 512 1017 Fax. +27 (0) 41 582 2130 Email ponreception@samsa.org.za	East London +27 (0) 43 722 4120 +27 (0) 43 722 2264 elreception@samsa.org.za	Durban +27 (0) 31 307 1501 +27 (0) 31 306 4983	Richards Bay +27 (0) 35 788 0068 +27 (0) 35 788 0067 samsarb@samsa.org.za	Pretoria +27 (0) 12 366 2600 +27 (0) 12 366 2601



SERVICE REQUEST FORM

IMPORTANT NOTICE: Service Requests may be emailed to each Office, if there is an email address associated with the Port Office above.

SURVEY OR SERVICE REQUESTED

Date 02/04/26 Time 10h00 Place Cape Town
IMPORTANT NOTICE: 08/05/26
 (1) SAMSAR to be notified at least 24 hours in advance of any cancellations. (2) Cancellations to be advised by e-mail, fax or in person (via telephone not accepted)

VESSEL PARTICULARS

Vessel Name Krotoa Official No 11911 Gross Tons 318 kW/HP 2132 Length 33m

CONTACT PERSON (Please complete in full, details will be used for Certificate and Invoice)

Name Kevan Surname Moodley ID no _____
 Telephone _____ Cell No 0837044826 Email kevanm@robben-island.org.za
 Address Nelson Mandela Gateway, V&A Waterfront, Cape Town, 8001

TYPE OF SURVEY(S) OR SERVICE(S) REQUESTED

- | | | | |
|---|--|---|--|
| ☐ LGSC (Fishing and Non-Fishing) | ☐ LGSC (Passenger Vessels) | ☐ Certificate of Fitness | ☐ Cargo Ship Safety Equipment |
| ☐ Safety Exemption | ☐ MARPOL (I.O.P.P) | ☐ Ship Security Survey (ISSC) | ☐ Maritime Labour Certificate |
| ☐ 1 Year Hull (Dry Dock) | ☐ 2 Year Hull (Dry Dock) | ☐ Partial Hull (In-water) | ☐ Shaft Blueing, Valve Inspection |
| ☐ Tank Inspection | ☐ Load Line Survey | ☒ Condition of Assignment | ☐ Carving and Marking |
| ☐ Radio (GMDSS) | ☐ Radio (non- GMDSS) | ☐ Radio Exemption | ☐ Civil Liability Insurance (CLC) |
| ☐ Load Line Calculation | ☐ Tonnage Calculation | ☐ Stability book Approval | ☐ Ships Plan Approval |
| ☐ Inclining Experiment | ☐ New Build Meeting (Shipyard) | ☐ New Build Survey (Ship) | ☐ Sea Trials |
| ☐ Pre-Registration Survey | ☐ Ship Registration | ☐ Ship License Request | ☐ Defect Check |
| ☐ SAMFAS Inspection | ☐ Life Raft Station Inspection | ☐ Type Approval (Equipment) | ☐ Ship-to-Ship Transfer Approval |
| ☐ Permission to Anchor | ☐ Empty Container Inspection | ☐ Area Inspection (IMDG) | ☐ Timber Loading Inspection |
| ☐ Grain Loading Approval | ☐ Permission to Load (IMSBC) | ☐ MARPOL Annex II Cargo Hold | ☐ Vessel Towing Approval |
| ☐ Immobilisation Approval | ☐ SOPEP Manual Approval | ☐ Other Manual(s) Approvals | ☐ Ship Security Plan Approval |
| ☐ Ballast Water Management | ☐ Consultancy | ☐ Institution Accreditation | ☐ Institution Re-accreditation |
| ☐ Seafarer Recruitment Agency | ☐ Level 3 Assessment (Orals) | ☐ Examination Script Moderation | ☐ Amend Facilitator/Moderator |
| ☐ Medical Practitioner Accreditation | ☐ Written Examination | ☐ <25GT Skipper Examination | ☐ Seaman's Record Book |
| ☐ Eyesight Test (Vision/Colour) | ☐ Access to Information Request | ☐ Crew Complaint | ☐ PO/Surveyor meeting request |
| ☐ Other (Specify) _____ | | | |

Application Date 27/03/26

Signature _____

BANKING DETAILS: NOT TO BE USED FOR PORT NOLLOTH

Account Name: SAMSAR Account No: 2140-000-674 Bank: ABSA Branch: Hatfield Branch Branch Code: 632005

BANKING DETAILS: PORT NOLLOTH ONLY

Account Name: SAMSAR Account No: 6214-2781-972 Bank: First National Bank Branch: Hatfield Branch Code: 252145

For Payment Reference: Use your Name & number of vessel or reference supplied by SAMSAR

LGSC	Local General Safety Certificate	ISSC	International Ship Security Certificate	I.O.P.P	International Oil Pollution Prevention Certificate
IMSBC	International Maritime Solid Bulk Cargo	CLC	Civil Liability Convention	SOPEP	Ship Oil Pollution Prevention
MARPOL	International Convention for the Prevention of Pollution from Ships			IMDG	International Maritime Dangerous Goods

Rev No - Effective Date	Title	Reference
Ver 2.0 - 2018	Service Request Form	SER-701-01-01

FOR OFFICE USE ONLY

☐ Visit No1 Date
☐ Visit No2 Date
☐ Visit No3 Date
☐ Visit No4 Date

S	V	-							-	2	0		
S	F	-							-	2	0		

NO	REGULATION	FEE DESCRIPTION AND NUMBER OF VISITS	AMOUNT
1			R
2			R
3			R
4			R
5			R
TOTAL			R



Signature: Surveyor

NO	TYPE OF CERTIFICATE ISSUE	CERTIFICATE NUMBER
1		
2		
3		
4		
5		

Signature: Surveyor

Signature: Admin Clerk

INVOICE NO	RECEIPT NO	DATE	AMOUNT
			R
			R
			R
			R

Signature: Accounts Clerk

Rev No - Effective Date	Title	Reference
Ver 2.0 - 2018	Service Request Form	SER-701-01-01

ROBBEN ISLAND MUSEUM

SUPPLY CHAIN MANAGEMENT: REQUEST FOR QUOTATION (RFQ) FORM



SUPPLY CHAIN MANAGEMENT DEPARTMENT			
RIM OFFICIAL:	Zanele GamGam	DEPARTMENT:	Finance - SCM
CONTACT DETAILS			
TEL:	021 413 4250	EMAIL:	Zaneleg@robben-island.org.za

SPECIFICATION DETAILS	
Required	RFQ528/2026/2 SAMSA to issue Condition of Assignment for Krotoa
Specification	SAMSA to evaluate and issue Condition of Assignment for Krotoa. SAMSA to advise what drawings are required to issue the Condition of Assignment. Mandatory Administrative returnable documents • National Treasury CSD Registered • CIPC/ COR Certificate • SBD 4 – Declaration of Interest • SBD 6.1 Preference points (to be supported by a BEE Certificate or Affidavit) • General Conditions of Contract (All pages to be initialized, and the last page should be signed) NOTE: • ALL QUOTATIONS TO BE SENT DIRECT TO QUOTATIONS@ROBBEN-ISLAND.ORG.ZA AND COPY ZANELEG@ROBBEN-ISLAND.ORG.ZA FAILURE TO DO SO MAY RESULT IN YOUR QUOTATION BEING DISQUALIFIED • <i>It is the service provider's responsibility to ensure that the quote is submitted with all the relevant SBD forms and as well as the supporting documents, failure to do so may lead to your quotation being disqualified.</i> • <i>All suppliers must be registered on the Central Supplier Database in order to do business with the state.</i> • <i>In order to get registered on the CSD kindly click on the link https://secure.csd.gov.za/Account/Register or alternately visit 4</i>

ROBBEN ISLAND MUSEUM

SUPPLY CHAIN MANAGEMENT: REQUEST FOR QUOTATION (RFQ) FORM

Waterford Place, 2nd Floor, Century City, 7441, for assistance with registration on the CSD. NB: Procurement above R2000, the preference points system of 80/20 will be applied. For companies to claim these points, proof of claim for points to be allocated must be submitted. Proof, namely, Companies and Intellectual Property Commission (CIPC) certificate (where applicable), CSD Certificate, and B-BBEE certificate/ Sworn Affidavit

For this procurement, the specific goal for which points will be allocated is specified hereunder:

▪ Points for Black People Equity (at a minimum of 51% Black owned)	10
▪ Points for a minimum of 51% Black Women's Equity	3
▪ Points for person/s with Disability	2
▪ Points for a minimum of 51% owned Youth Equity	2
▪ Points for Local economy empowerment (Bidders domiciled in the Western Cape) – only valid proof of address will be accepted. ▪ Proof of address” may be in the form of, but not limited to: ▪ ▪ Municipal Account/Statement, not older than 3 months ▪ A valid lease agreement (signed by both parties, and in force) ▪ Homeowner's Insurance Policy or Statement, not older than 12 months. ▪ Municipal Letter or Confirmation of Address (A letter from a municipal office confirming a person's residence). ▪ Bank Statements (A statement from a registered South African bank showing the individual's residential address, not older than 3 months).	3
No evidence submitted	0

Closing Date **12/05/26 @ 16h00**

ROBBEN ISLAND MUSEUM “RIM” TERMS AND CONDITIONS

RIM reserves the right to the right to accept the whole bid/proposal or

ROBBEN ISLAND MUSEUM

SUPPLY CHAIN MANAGEMENT: REQUEST FOR QUOTATION (RFQ) FORM

	of your submitted bid/proposal or any item or part of any item, or accept more than one bid/proposal (in the event of several items being offered)						
	the right not to accept the lowest or any bid/proposal						
	the right to accept a tender that is not substantially or materially different from the bid specifications						
Submission of Proposals	RIM shall not consider bids/proposals that are received after the closing date and time for such a bid/proposal.						
	RIM will not be held responsible for any expenses incurred by tenderers/bidders in preparing and submitting bids/proposals.						
Quotation Validity	All quotations submitted in response to this RFQ must remain valid for a minimum of 60 calendar days from the RFQ closing date. RIM reserves the right to request an extension of the validity period if necessary.						
Payment process	RIM shall process all payment requests within 30 days from the date the invoice was received at the accounts department (not the invoice date).						
	All invoices and payment-related queries must be directed to invoices@robben-island.org.za and accounts@robben-island.org.za						
Value Added Tax VAT	All quotations or bids/proposals submitted must be inclusive of Value Added Tax						
IMPORTANT NOTICE	Companies to note that delivering invoices to the official or email address other than the ones specified above and indicated herewith, invoices@robben-island.org.za may result in delays in processing the payment. Therefore, in order to enable RIM to process your payment timeously, you are hereby requested to send/deliver your invoice to the correct email address. Prospective companies, by responding to RIM's RFQ, take note and confirm the following: - They offer their quotation for rendering the service/supply of the goods to RIM for consideration. - Their Quotations will stay valid for the period stipulated, where applicable. - To abide by RIM's terms and conditions, including the General Conditions of contracts attached hereto. - Invoices will be sent to invoices@robben-island.org.za and accounts@robben-island.org.za once the service has been rendered or supplies delivered. 30 days will be from the time that the correct invoice is sent/forwarded to the correct recipient. - The service provider/supplier must indicate options such as overtime rate on their quotations in the event that work is/can be carried out outside of normal working hours, in their quotations. - No emerging/additional work must be carried out without the approval of RIM. Any additional work carried out without approval; RIM will not be responsible for. - Service provider abides by RIM's terms and conditions, including the General Conditions of Contracts attached hereto. <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 60%;">The Bidder accepts the above terms and conditions, and the General Conditions of Contract attached</td> <td style="width: 20%;">Accept</td> <td style="width: 20%;">Do not accept</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </table>	The Bidder accepts the above terms and conditions, and the General Conditions of Contract attached	Accept	Do not accept			
The Bidder accepts the above terms and conditions, and the General Conditions of Contract attached	Accept	Do not accept					

ROBBEN ISLAND MUSEUM

SUPPLY CHAIN MANAGEMENT: REQUEST FOR QUOTATION (RFQ) FORM

--	--

South African Maritime Safety
19th FLOOR
CAPE TOWN
8001

Quote	CTQTE092912
Date	2026/05/06
Page	1

Bill To:

ROBBEN ISLAND MUSEUM
P O BOX 51806
V & A WATERFRONT
CAPE TOWN 8002

Ship To:

ROBBEN ISLAND MUSEUM
P O BOX 51806
V & A WATERFRONT
CAPE TOWN 8002

Purchase Order No.	Debtor ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
KROTOA	ROBBEN ISLAND	CT	ROAD	COD	0000/00/00	365,629
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price	
1.00	30239	ADD.VISITS-LOAD LINE CERT	Each	R1,425.00000	R1,425.00	

Banking Details:

Account Name: S.A.M.S.A (South African Maritime Safety Authority)

Account No: 214 0000 674

Bank: ABSA

Branch No: 335 545

Deposit Reference No: CTQTE092912

Subtotal	R1,425.00
Misc	R0.00
Tax	R0.00
Freight	R0.00
Trade Discount	R0.00
Total	R1,425.00

RE: RFQ528/2026/27 SAMSA to issue Condition of Assignment for Krotoa

From Lwandisiwe Dlodlo <ldlodlo@samsa.org.za>
Date Wed 5/6/2026 2:23 PM
To Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Cc Quotations <Quotations@robben-island.org.za>

 1 attachment (188 KB)
KROTOA COA QUOTE.pdf;

Kindly note that this service is an hourly charge, hours may be more.

Kind Regards.



Lwandisiwe Dlodlo



Finance : Cape Town Regional Office
Cape Town Office
[South African Maritime Safety Authority \[SAMSAMARITIME SAFETY AUTHORITY\]](https://www.samsa.org.za)
Office: **+27 21 421 6170** |
E-Mail: ldlodlo@samsa.org.za
2 Long Street, 19th Floor, Cape Town, 8001

Connect with us on www.samsa.org.za     [SAMSAMARITIME SAFETY AUTHORITY Blog](#)

Celebrating 25 years of the South African Maritime Safety Authority

From: Samsa Cape Town <samsacpt@samsa.org.za>
Sent: Wednesday, 06 May 2026 13:15
To: Zanele Z. GamGam <ZaneleG@robben-island.org.za>; Lwandisiwe Dlodlo <ldlodlo@samsa.org.za>
Cc: Zanele Z. GamGam <ZaneleG@robben-island.org.za>; Quotations <Quotations@robben-island.org.za>
Subject: Re: RFQ528/2026/27 SAMSA to issue Condition of Assignment for Krotoa

Good day

Please be advised that application for COA received, however we can only schedule survey on Monday the 11 as LGSC being done on Thursday.

SAMSAMARITIME SAFETY AUTHORITY Cape Town Office Whatsapp Number 066 3087933 for Booking Services

From: Zanele Z. GamGam <ZaneleG@robben-island.org.za>
Sent: Wednesday, May 6, 2026 12:07 PM
To: Samsa Cape Town <samsacpt@samsa.org.za>; Lwandisiwe Dlodlo <ldlodlo@samsa.org.za>
Cc: Zanele Z. GamGam <ZaneleG@robben-island.org.za>; Quotations <Quotations@robben-island.org.za>
Subject: RFQ528/2026/27 SAMSA to issue Condition of Assignment for Krotoa

CAUTION: This email originated from outside of SAMSA. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you feel that the email is suspicious, please report it using PhishAlarm as Subject to servicedesk@samsa.org.za

Dear Service Provider

Please send us a quotation based on the attached RFQ.

Closing date: 12 May 2026 at 16h00.

Kind Regards



ZANELE GAMGAM

SUPPLY CHAIN MANAGEMENT ADMINISTRATOR: Finance Department

T +27 21 413 4250 | **F** +27 21 413 4502 | **E** zaneleg@robben-island.org.za

Nelson Mandela Gateway, Victoria & Alfred Waterfront, Cape Town, 8001



www.robben-island.org.za



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the identity and legitimacy of this supplier.

Supplier number	MAAA0129652	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	More than R10 million and less than R50 million
Allow associates?	Yes	Financial year start date	01 Apr 2017 00:00:00:000
Supplier type	State Owned Entity	Created by	djordan@samsa.org.za
Supplier sub-type	PFMA Schedule 3A - National Public Entities	Created date	17 May 2016 18:48:39:000
Legal name	South African Maritime Safety Authority	Edit by	csd.reverifybatch@treasury.gov.za
Trading name	SAMSA	Edit date	27 Feb 2026 13:28:43:483
Identification type	Organ Of State ID Number	Restricted Supplier	No
Government breakdown	South African Maritime Safety Authority	Restricted Director	No
Country of origin	South Africa	Government Employee	Yes

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Transportation and storage	Core industry	Water transport
Division	Water transport	% share of annual turnover	100.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Administration	Cellphone number	083 309 7206
Is this your preferred Contact?	No	Do you want this contact to also be a CSD user ?	No
Name(s)	Dewald	Created by	djordan@samsa.org.za
Surname	Jordaan	Created date	17 May 2016 18:48:49:283
Identification type	South African Identification Number	Edit by	djordan@samsa.org.za
Prefer communication via email	Yes	Edit date	17 Nov 2023 14:52:44:367





CSD REGISTRATION REPORT

Email address djordaan@samsa.org.za

CONTACT 2

Contact type	Bid Office	Telephone number	0123662600
Is this your preferred Contact?	No	Cellphone number	060 967 7881
Name(s)	Thomas	Fax number	0123662601
Surname	Sono	Website address	www.samsa.org.za
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	Yes
Prefer communication via email	Yes	Created by	djordaan@samsa.org.za
Email address	tsono@samsa.org.za	Created date	30 Nov 2017 15:27:49:770
		Edit by	djordaan@samsa.org.za
		Edit date	30 Nov 2017 15:27:49:770

CONTACT 3

Contact type	Bid Office	Cellphone number	064 684 5544
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	Douglas	Created by	welhelmina.modisakeng@treasury.gov.za
Surname	Malatji	Created date	17 Nov 2023 14:52:44:320
Identification type	South African Identification Number	Edit by	csd.datafix@treasury.gov.za
Prefer communication via email	Yes	Edit date	17 Nov 2023 14:52:44:320
Email address	dmalatji@samsa.org.za		

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	Yes	Ward Number	56
Address line 1	P O Box 13186	Country	South Africa
Address line 2	Hatfield	This address S/A payment	Yes
Suburb	Hillcrest	Created by	djordaan@samsa.org.za
Province	Gauteng	Created date	04 May 2016 12:00:44:000
Municipality	City of Tshwane	Edit by	djordaan@samsa.org.za
City	Pretoria	Edit date	17 May 2016 18:48:49:160





CSD REGISTRATION REPORT

Postal code

0083

SUPPLIER BANK ACCOUNT

The "Bank Verification Status" field indicates that the bank account details submitted by the supplier exist at the bank and that the bank account details are valid. However, as this supplier does not have an identifying number (like a South African ID number, or Company Registration number, or NPO number or Trust number) linked to their bank account details at their respective bank, the CSD system cannot electronically verify that the bank account belongs to the specific supplier. The supply chain practitioner is therefore responsible to obtain supporting documentation to verify that this bank account belongs to this supplier.

BANK ACCOUNT 1

Account type	Current Accounts	Created by	djordan@samsa.org.za
Bank	ABSA BANK LIMITED	Created date	17 May 2016 18:48:49:067
Branch number	632005	Edit by	csd.safetynetbatchdownload@treasury.gov.za
Branch name	ABSA ELECTRONIC SETTLEMENT CNT	Edit date	02 May 2025 11:00:11:020
Account number	2140000674	Bank Verification Status	Verification Succeeded
Account holder	SOUTH AFRICAN MARITIME SAFETY AUTHORITY	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	No
Active start date	04 May 2016 12:08:00:000	Is this a Shared Funding Account	No

BANK ACCOUNT 2

Account type	Current Accounts	Created by	djordan@samsa.org.za
Bank	ABSA BANK LIMITED	Created date	17 Jan 2018 13:06:10:827
Branch number	632005	Edit by	csd.safetynetbatchdownload@treasury.gov.za
Branch name	ABSA ELECTRONIC SETTLEMENT CNT	Edit date	12 May 2025 12:02:08:827
Account number	4055335125	Bank Verification Status	Verification Succeeded
Account holder	SOUTH AFRICAN MARITIME SAFETY AUTHORITY	Foreign Bank Account	No
Is this a preferred account?	No	Is the identifier linked at the bank	No
Active start date	17 Jan 2018 13:02:29:000	Is this a Shared Funding Account	No





CSD REGISTRATION REPORT

TAX INFORMATION

The "Overall Tax Status" field indicates the compliance status of the tax information submitted. However, as this supplier does not have an identifying number (like a South African ID number, or Company Registration number, or NPO number or Trust number) linked to their tax details at SARS, the CSD system cannot electronically verify that the tax reference numbers belongs to the specific supplier. The supply chain practitioner is therefore responsible to obtain supporting documentation to verify that the tax reference numbers belongs to this supplier.

Income tax number	9597002600	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	No	Created by	djordaan@samsa.org.za
Are you Registered with SARS?	Yes	Created date	17 May 2016 18:48:39:000
Last validation date	06 May 2026 12:16:00:000	Edit by	csd.reverifybatch@treasury.gov.za
Would you like to receive notifications?	Yes	Edit date	27 Feb 2026 13:28:43:000

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	Accountants-on-Site (Pty) Ltd
Sector charter	Integrated transport	% Owned by black people	0.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	0.00
B-BBEE certificate number	GEN0893-V1	% Owned by black people who are youth	0.00
B-BBEE certificate issue date	31 Mar 2023 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	30 Mar 2024 00:00:00:000	% Owned by black who are unemployed	0.00
Value adding supplier or empowering supplier	Yes	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Skills Development Score	10.45	Created by	djordaan@samsa.org.za
Socio-Economic Development Score	3.61	Created date	17 May 2016 18:48:51:020
Management Control Score	8.71	Edit by	csd.reverifybatch@treasury.gov.za
Enterprise Supplier Development Score	2.19	Edit date	30 Mar 2024 00:00:06:800
Total Score	24.96	Status	Expired

DIRECTORS /MEMBERS / OWNERS INFORMATION





CSD REGISTRATION REPORT

DIRECTOR/MEMBER 1

Director type	Financial Director	Edit date	28 Aug 2019 10:58:52:000
Director status	Active	Restricted Director	No
Name(s)	DEVENDRA	Restriction Last Verification Date	06 May 2026 12:16:05:463
Surname	ERRIAH	Government Employee	Yes
Country	South Africa	Department	South African Airways (Pty) Limited;
Identification type	South African Identification Number	Government Employee Last Verification Date	06 May 2026 12:16:05:247
South African identification number	5502125070086	SA identification number Verified	Yes
Appointment date	28 Aug 2019 00:00:00:000	SA identification number verification date	06 May 2026 12:16:05:323
Owner	No	Ownership verification status	Manual Verification Required
Created by	djordan@samsa.org.za	Ownership last verification date	01 Jan 1900 00:00:00:000
Created date	27 Nov 2017 11:27:47:000	Companies involved in	MAAA0554891;
Edit by	djordan@samsa.org.za		

Tips and Frequently Asked Questions (FAQ)



CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)
The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Print Date:

5/6/2026 12:16:55 PM



SUBMISSION TO	CHIEF FINANCIAL OFFICER (CFO)
FROM	DECK UNIT MANAGER - FERRIES
DATE OF SUBMISSION	14 NOVEMBER 2023
FILE REFERENCE NO	
CLASSIFICATION	NON - CONFIDENTIAL
TITLE / SUBJECT	REQUEST FOR THE CFO TO APPROVE THE APPOINTMENT OF THE SOUTH AFRICAN MARITIME SAFETY AUTHORITY("SAMSA") AS A SOLE SERVICE PROVIDER.

1. PURPOSE

The purpose of this submission is to request approval for the appointment of the South African Maritime Safety Authority as the sole service provider for a period of 36 Months.

2. EXECUTIVE SUMMARY

- 2.1. The **South African Maritime Safety Authority (SAMSA)** is a South African Government Agency established on 1 April 1998 as a result of the 1998 South African Maritime Safety Authority Act 5. As such it is responsible for the implementation of current International & National Regulations regarding the Maritime Industry as well as upon all marine vessels within its jurisdiction.

3. DISCUSSION

- 3.1. Robben Island Museum (RIM) currently operates four vessels, (3 passenger vessels and 1 cargo vessel), including a decommissioned vessel.
- 3.2. The three passenger vessels are used to transport tourists and residents between the Mainland and Robben Island.
- 3.3. Carrying tourists to and from the island is, inter alia, RIM's main business operation and therefore RIM has to ensure that at all times its passenger vessels are operational.
- 3.4. Like any other machinery, these ferries would breakdown from time to time, requiring repairs and maintenance to statutory safety equipment amongst others.

- 3.5. Commissioning a defected ferry would put the lives of the tourists in danger and would also have negative impact on RIM's reputation. As a result, the organization may incur fines or detentions of the vessels.
- 3.6. In order to effect the repairs on its vessels, RIM would be expected to engage service providers and, in some instances, it may be SAMSA.
- 3.7. Some of the repairs and maintenance that would be done on RIM's vessels would require to be certified by SAMSA.
- 3.8. Further to the above, SAMSA also carries out statutory surveys in ensuring that RIM's vessels comply with the Maritime Law in that all the operational certificates of the vessels are valid and also that all the machinery and equipment are in a good and acceptable standard in terms of Maritime Law. Also, the resources operating these vessels need to comply with the standards as required by SAMSA.
- 3.9. Therefore, the role of SAMSA as applicable to RIM, is the following, but not limited to:
- 3.9.1. Conduct Statutory surveys and issue Safety and other statutory certification for vessels.
- 3.9.2. Certification of Seafarers.
- 3.9.3. Provide assistance and advice on Maritime Legislation.
- 3.9.4. Provide advice & grant approval in construction and refitting of vessels, including the evaluation & approval of fittings & equipment used.
- 3.9.5. Consultancy to industry on technical matters, safety and qualifications.
- 3.10 SAMSA is the only regulatory body that does the above-mentioned services, hereinafter referred to "regulatory compliance services" as there is no other body that can do it. Also need to be noted that SAMSA is a schedule 3 Public Entity in terms of Public Finance Management Act.
- 3.11 RIM will be required from time to time to engage with SAMSA on a quotation basis when the regulatory compliance services are required, as it is only SAMSA that is legislated to provide such services.
- 3.12 National Treasury Instruction Note 3 of 2016/2017 clearly stipulates that institutions may deviate from a normal procurement process in cases of sole supplier status where there is evidence that only the service provider possesses the capacity to meet the requirement.
- 3.13 It is against this background that it is hereby requested that SAMSA be appointed as a sole service provider to render the regulatory services stipulated in the South African Maritime Safety Authority Act

4. ORGANISATIONAL AND PERSONNEL IMPLICATIONS

- 4.1. None



5. FINANCIAL IMPLICATIONS

- 5.1. Quotations will be requested as and when required by RIM. However, it needs to be noted that there is budget available for these services.

6. LEGAL IMPLICATIONS

- 6.1. SAMSA is an agency of Department of Transport that is mandated to enforce safety and protection of vessels, human and the environment. Moreover, they are the only agency that may provide the afore-mentioned regulatory compliance services, failure to include them as a sole service provider to render their services to RIM may result in vessel detainment, no issuing of boats and crew certificates etc.

7. RECOMMENDATIONS

- 7.1. It is recommended that approval be granted to appoint SAMSA as a sole service provider in order to maintain compliance with local and international maritime regulations. These services are statutory requirements and RIM cannot operate vessels if they do not comply with SAMSA requirements. SAMSA is the only organization that has been delegated by South African Legislation to provide statutory and regulatory services.
- 7.2. Approval is requested for a validity period of thirty-six (36) months, subject to annual review process of their sole service provider status in compliance with RIM SCM policy and National Treasury legal prescripts

8. CONTACT PERSON

Mr. Prince Williams

Unit Manager – Deck: Ferries



SIGNATURE

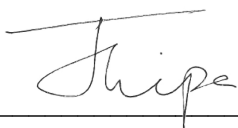
14/11/2023

DATE

RECOMMENDATION (S) FOR APPROVAL OF THE CHIEF FINANCIAL OFFICER

The recommendation(s) in paragraph 7 is (are):

SUPPORTED/SUPPORTED WITH AMENDMENTS/NOT SUPPORTED



SIGNATURE

**DR JONTY TSHIPA
CHIEF OPERATIONS OFFICER**

17/11/2023

DATE

The recommendation(s) in paragraph 7 is (are):

APPROVED/~~APPROVED WITH AMENDMENTS~~/NOT APPROVED



SIGNATURE

**MR KARABO RAMELA
CHIEF FINANCIAL OFFICER**

20/11/2023

DATE

11 May 2023

Mr. Prince Williams
Ferries Department
Robben Island Museum

Dear Prince

RE: APPOINTMENT TO ACT AS THE ACTING SENIOR MANAGER FERRIES

I have pleasure to appoint you as the Acting Senior Manager Ferries with full delegation of authority with effect from 1 May 2023 to 31 October 2023. You will be reporting to the Chief Executive Officer of Robben Island Museum (RIM). This will be over and above your current duties of a Deck Manager.

In recognition of the additional responsibilities that the appointment to this position entails, you will receive an acting allowance which is calculated in accordance with RIM acting allowance policy.

Your conditions of service remain unchanged.

Please note that acting in this position does not mean that you will be automatically appointed.

I would like to take this opportunity to thank you for accepting this additional work and wish you success in the position of Acting Senior Manager Ferries.

Yours sincerely



Abigail Thulare

Chief Executive Officer

ROBBEN-ISLAND MUSEUM



ACCEPTANCE OF THE ACTING APPOINTMENT:

I Mr. Prince Williams employee number, hereby accept position of Acting Senior Manager Ferries and to be bound by the rules laid out in the Acting Allowance policy of the Robben Island Museum.

pwilliams

Signature

Date: 11 / 05 / **2023**



Nelson Mandela Gateway to Robben Island
Clocktower V&A Waterfront Cape Town 8000 South Africa
PO Box 51806 V&A Waterfront Cape Town 8002 South Africa
T +27 21 413 4200 | F +27 21 419 1057

www.robben-island.org.za

29 April 2026

Mr. Kevan Moodley
Unit Manager: Ferries
Robben Island Museum

Dear Mr. Moodley

EXTENDED APPOINTMENT AS ACTING SENIOR MANAGER: FERRIES

I have pleasure to extend your appointment as the Acting Senior Manager: Ferries with full delegation of authority with effect from 01 May 2026 until 31 October 2026. You will be reporting to the Chief Operations Officer of Robben Island Museum (RIM). This will be over and above your current duties as Unit Manager: Engineering.

In recognition of the additional responsibilities that the appointment to this position entails, you will receive an acting allowance which is calculated in accordance with RIM's Acting Allowance Policy.

Your conditions of service remain unchanged.

Please note that acting in this position does not mean that you will be automatically appointed.

I would like to take this opportunity to thank you for accepting this additional work and wish you success in the position of Acting Senior Manager: Ferries.

Yours sincerely

DR. JONTY TSHIPA

CHIEF OPERATIONS OFFICER

ROBBEN ISLAND MUSEUM

Date:

ACCEPTANCE OF THE EXTENDED ACTING APPOINTMENT:

I Mr. K Moodley....., employee number n/a....., hereby accept extended appointment of the position of Acting Senior Manager: Ferries and to be bound by RIM Acting processes and procedures.

K Moodley
Signature

08/05/26

Date



An Agency of the Department of Sport, Arts & Culture



sport, arts & culture
Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



Nelson Mandela Gateway to Robben Island
Clocktower V&A Waterfront Cape Town 8000 South Africa
PO Box 51806 V&A Waterfront Cape Town 8002 South Africa T
+27 21 413 4200 | F +27 21 419 1057

www.robben-island.org.za

17 February 2026

Dr. Nolubabalo Tongo-Cetywayo
Manager: Research Unit
Robben Island Museum

Dear Dr. Tongo-Cetywayo

EXTENDED ACTING APPOINTMENT AS SENIOR MANAGER: HERITAGE AND RESEARCH DEPARTMENT

I have pleasure to extend your appointment as the Acting Senior Manager: Heritage and Research Department with full delegation of authority with effect from 01 February 2026 until 31 July 2026. You will be reporting to the Chief Heritage Officer of Robben Island Museum (RIM). This will be over and above your current duties as Unit Manager: Research.

In recognition of the additional responsibilities that the appointment to this position entails, you will receive an acting allowance which is calculated in accordance with RIM's Acting Allowance Policy.

Your conditions of service remain unchanged.

Please note that acting in this position does not mean that you will be automatically appointed.

I would like to take this opportunity to thank you for accepting this additional work and wish you success in the position of Acting Senior Manager: Heritage and Research Department.

Yours sincerely

MS. SHEILA MONARE

ACTING SENIOR MANAGER: HUMAN RESOURCES

ROBBEN ISLAND MUSEUM

DATE: 17/02/2026

ACCEPTANCE OF THE ACTING APPOINTMENT:

I Dr. N Tongo Cetywayo....., employee number 295....., hereby accept extension of the position of Acting Senior Manager: Heritage and Research Department and to be bound by RIM Acting processes and procedures.



Signature

18-02-2026

Date



sport, arts & culture
Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA

An Agency of the Department of Sport, Arts & Culture