

PURCHASE REQUISITION FORM



SUPPLY CHAIN MANAGEMENT

Please Print Clearly

Item No	Quantity	Description of goods or services
1	1	SAS Analytics Pro (1 User)
		(License Period & Telephonic Support: (31 May 2025 - 1 June 2028)
		Please refer to attached memorandum for the motivation and description.

Requested by:

Name: Felix Lee
Signature: [Signature]
Date: 18 March 2025

Recommended by Line Manager

Name: Zodwa Xesibe (ACNIO)
Signature: [Signature]
Date: 18.03.2025

Recommended by Enterprise Architecture

Name: Thomas Cronje (SM : EA)
Signature: [Signature]
Date: 24.3.2025

Approved by Head of Department & Exco

Name: Tumbelo Zwane Andre Gernandt
Signature: [Signature] [Signature]
Date: 26/03/2025 25/3/25

These segments must be completed by requester

Province	Division	Business Unit	Project 1 Code	Project 2 Code
NAT	CNI	CYBER	FD/NAT	000

FOR OFFICE USE

Recommended Supplier: SAS
PO Number: 137919
Signature: [Signature]
GL Code: 8715
Description: Licence Fees & Subscriptions
Amount: R1500 000.00
Signature: [Signature]
Date: 28/03/2025

Approval in terms of Delegation of Authority (DOA)

OPEX (E.g. Stationery)		CAPEX (Furniture)	
Level per	Value	Level per	Value
Line Mana	R 0 - R 25 000	Line Mana	R 0 - R 5000
Head of D	R 25 001 - R 100 000	Head of D	R 5 001 - R 50 000
EXCO	R 100 001 - R 300 000	EXCO	R 50 001 - R 100 000
CFO	R 300 0001 - R 500 000	CFO	R 100 001 - R 500 000
HoU	Above R 500 000	HoU	Above R 500 000