



## INTERNAL OFFICE MEMORANDUM

**TO:** NATIONAL TREASURY ( E-TENDERS)

**FROM:** CHIEF FINANCIAL OFFICER

**DATE:** 13/05/2021

**SUBJECT:** USE OF PERSONAL EMAIL

This memo serves to request your good office to allow Mr Msingathi Faku ID: 7412095820080 and Mrs Sipokazi Qwaka ID: 7905260496081 to publish all Mnquma Local Municipality Tenders on e-tender portal as part of the municipality compliance. Mr Msingathi Faku and Mrs Sipokazi Qwaka are using their personal emails ([msi.faku@gmail.com](mailto:msi.faku@gmail.com)) and ([sqwaka55@gmail.com](mailto:sqwaka55@gmail.com)) as the municipality is still experiencing a problem with their internal email ( Mnquma emails)

Mr Msingathi Faku and Mrs Sipokazi Qwaka are the designated officials for all tender publication of Mnquma Local municipality.

Regards

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M. MATOMANE  
CHIEF FINANCIAL OFFICER