

TENDER NUMBER MM014/2021

Tenders are hereby invited for the **SUPPLY, DELIVERY AND INSTALLATION OF AN ELECTRONIC RECORDS, DOCUMENTS AND WORKFLOW SYSTEM, FOR A PERIOD OF THREE (3) YEARS, FROM DATE OF APPOINTMENT.**

Completed tenders in a sealed envelope, clearly marked:

Tender No. MM014/2021 must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, York Street, George by no later than **12:00 on Friday, 6 August 2021**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders received per e-mail will be accepted.

Tender documents are available at a non refundable deposit of R231-00 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

Tenders will be evaluated and awarded as follows:

Stage 1: Pre-Qualification

Only tenders scoring a minimum of pre-qualification scoring of 30/50 in stage 1 will be further considered for evaluation in stage 2.

Stage 2: Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the George Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.

For more information, contact Mr S Jansen van Vuuren at (044) 801 9147/ spjansenvanvuuren@george.gov.za.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

**DR M GRATZ
ACTING MUNICIPAL MANAGER
GEORGE MUNICIPALITY
GEORGE, 6530**

