



REQUEST FOR TENDER / QUOTATION (REV.00)

Tender / Quotation Ref. No:	NTC 21/05 C
Topic:	Modular Classrooms for the NTC campus
Campus / Venue:	Majuba TVET College – Newcastle Training Centre
Physical Address:	2 HJ van Eck Road Newcastle, 2940

Tenders/Quotations are awaited, for the above-mentioned.

Tender/Quotations must comply with the following;

1. **Attach an original and valid Tax Clearance/certified copy of the original certificate or a valid Tax Status Report.**
2. **Attach a valid Broad-Based Black Economic Empowerment verification certificate (B-BBEE).**
3. **Attach a valid Centralised Supplier Database (CSD) Report**
4. Quotation/Tender on the specifications as stipulated on this tender document.
5. All items specified must be quoted /tendered on in order to qualify.
6. Quotation /Tender must include installation, commissioning and delivery charges where applicable. Your final tendered price must be inserted in the Grand Total block (VAT, if applicable, must be shown separately). The Total Rand value of tendered amount will be taken at face value.
7. Only VAT registered Entities may charge VAT?
8. Any rectified errors must be endorsed by a stakeholder with the relevant authority next to each error; however, no tipex/correction fluid may be used. Do not make use of pencil or erasable ink pens to complete this quotation/tender document.
9. Writing over an already stated numerical figure to show a change in the tendered amounts on your quotation/tender document will not be accepted. Apply the same procedure as Point 7 to avoid being disqualified.
10. Make use of this document when submitting your quotation/tender in order to qualify. (Place this document in front, when submitting additional information.)
11. The tenderer will be held liable for the supply of goods and services at the stipulated tendered amount.
12. Tenderers / Suppliers will be held responsible for unsatisfactory performance.
13. Registered on the Supplier Database. Submit registration number if/when available.
14. An official Purchase Order will be issued after the tender / quotation has been awarded.
15. Only orders received from the Finance Department (Central Office, Majuba TVET College) must be processed.
16. Payment will be made after final statements /invoices are presented and adopted, and after specifications have been met and delivered.
17. Late quotations / tenders will not be accepted.
18. The Internal Policies of the College dictates that no monies may be advanced to Suppliers to procure goods until such time they have been delivered/installed/commissioned. The College endeavours to pay Suppliers within 30 days after delivery of the goods together with their Tax Invoice and signed Delivery Notes from the Campuses.
19. **You must return the whole Majuba TVET College tender document (all pages of the tender document), when submitting your tender in order to qualify for the tender evaluation process.**

CLOSED TENDER/ QUOTATION [with relevant Ref No] TO BE DELIVERED ON:

15th November 2021 BEFORE 12H00 at 83 Allen Street, Newcastle, KwaZulu-Natal, 2940

Place your sealed tender document into the tender box situated at the main gate entrance of the Central Office.

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Enquiries

Only email enquiries will be entertained.

Forward enquiries to;

Leizle.Landsberg@majuba.edu.za

For attention: Ms. Leizle Landsberg

No queries will be entertained after: 12h00 (noon) on the 03rd November 2021.

1. DESCRIPTION / SPECIFICATIONS OF ITEMS TO BE TENDERED ON:

Description / Specifications (Standard Configuration)	Make/Brand	Your Equivalent Make/Brand	Qty	Cost
Modular Classroom Minimum specifications; • Approximate classroom size – 7m x 7m (49m²) • Veranda • Floor: Vinyl sheeting • Electrical: Lights and wall plugs • Security Gate • Burglar guards on all windows • White board (Minimum 1m x 4 m) • Pinning board • Transportation to Newcastle • A 25 mpa 75mm thick concrete floor slab thrown in 2 metre slabs (No hand mix concrete) walkway including a one metre apron around the building once the building has been erected on the trestles. • Skirting's around all classrooms, - (This is to prevent litter from accumulating under or between buildings) Include a drawing of the classroom layout and submit colour brochures of your product. Note! Majuba FET College will supply the electrical power supply to the identified site. (The site area is relatively flat)	Kwikspace		Six	
Total cost including supply, delivery, assembling, siting of units with concrete slab for six mobile classrooms as specified above.				R
Vat at 15%				R
Grand total including VAT				R



Answer all the below mentioned questions

1. State your core business?

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2. What is the make / brand of modular classrooms you intend to supply?

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3. Include a drawing of the classroom layout and submit colour brochures of your product.

YES		NO	
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4. What is your guarantee / warranty period on your modular units?

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5. Does your company do its own assembling of the modular units on site or is this outsourced?

YES		NO	
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If No, the College will need assurance that the quality of workmanship is overseen by the Company, as inferior workmanship will not be tolerated. Will your company be overseeing all the site work if the work is outsourced?

YES		NO	
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6. Indicate your earliest commencement date from the date of award if you are the successful tenderer?

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The following documents will form part of the Evaluation Criteria, please note if these documents are not submitted with your tender document, you will be disqualified from the tender process;

- Attach an original and valid Tax Clearance Certificate/certified copy of the original certificate or a valid Tax Status report.
- Attach a valid Broad-based Black Economic Empowerment Verification Certificate (B-BEE)
- Attach a valid Centralised Supplier Database (CSD) Report
- Attach all required documentation if entering into a joint venture.
- Attach a brochure/technical specification of your product if tendering on an equivalent or other make/brand
- Return the whole Majuba TVET College tender document NTC 21/05 C (all pages of the tender document)

SUBCONTRACTING

Subcontracting is not condoned by the College; however, if a supplier opts to subcontract the supplier will still be held accountable for all terms and conditions of the award. Tenderers will be evaluated in their individual capacity and not in the capacity of the sub contracted party. Please note not more than 25% of the tender value can be sub-contracted. If your company does decide to embark on a sub-contracting agreement; the sub-contractor will need to be of the same BBBEE Rating as your company or better.

- 5.1 Will any portion of the contract be sub-contracted?
(Tick applicable box)

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YES		NO	
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5.1.1 If yes. Indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The Name of the subcontractor.....

iii) The B-BBEE status of level of the subcontractor.....

iv) Whether the sub-contractor is an EME

(Tick applicable box)

YES		NO	
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JOINT VENTURES

The College does allow for Joint Ventures. All commercial documents listed in this tender document must be submitted by all parties of the joint venture. All the parties B-BBEE Verifications have to be issued under the same Codes. A BBBEE certificate will have to be submitted in the name of the joint venture ie: a new BBBEE certificate will have to be collated, verified and issued in the capacity and name of the joint venture. At least one of the members in the joint venture will have to meet all the pre evaluation tender minimum requirements. There must be proof of previous projects that have been successfully executed by the joint venture in order to qualify in this tender process (minimum of one). A signed joint venture agreement needs to be submitted with your tender document clearly stating roles responsibilities; payment terms and general terms and conditions. The agreement must have a shareholding declaration. The tender document would have had to be purchased in the name of the joint venture together with the joint venture being represented at the briefing session. If you are unable to meet these requirements as a joint venture your tender will be disqualified from the tender process.

Are you going to enter into a joint venture?

YES		NO	
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If yes, please ensure all the necessary paperwork/requirements listed above are included with this tender request. Failure to comply with all of the above requirements could result in you/s been eliminated from the Tender evaluation process

BROAD-BASED BLACK ECONOMIC EMPOWERMENT

All procurement transactions will be evaluated according Broad-Based Black Economic Empowerment (B-BBEE).

The B-BBEE Scorecard and Rating will be evaluated as prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations

DISCLAIMERS

Service Providers are hereby advised that Majuba TVET College be not committed to any course of action because of its issuance of this RFT and/or its receipt of Proposals. In particular, please note that Majuba TVET College reserves the right to:

- Modify the RFT's Services and request Respondents to re-bid on any such changes.
- Reject any Proposal which does not conform to instructions and specifications which are detailed herein.
- Disqualify Tenders submitted after the stated submission deadline [Closing Date].
- Not necessarily accept the lowest priced Proposal or an alternative bid.

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- e) Reject all Tenders, if it so decides.
- f) Withdraw the RFT on good cause shown.
- g) Award a contract in connection with this Proposal at any time after the RFT's closing date.
- h) Award a contract for only a portion of the proposed Services which are reflected in the scope of this RFT.
- i) Split the award of the contract between more than one Service Provider.
- j) Make no award of a contract.
- k) The College reserves the right to conduct a site visit of your current operations on shortlisted service providers.

Complete the following:

Name of Tenderer/Company:	
Name of Person Authorised to Sign the Tender / Quotation:	
Designation of Above Person:	
Office Phone Number:	
Office Fax Number:	
Cell Number:	
Email Address:	
Furnish your banking details	

Declaration of Interest:

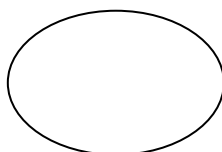
Majuba TVET College employees and directors that engage in private work for or on behalf of the Supplier are not permitted to financially benefit from the procurement associated with this tender. In order to manage situations where conflicts of interests may exist, involving Majuba TVET College employees and/or directors engaging in private work with the Supplier (named above) associated with this tender you are hereby required to declare their positions to Majuba TVET College and take an oath declaring their interests.

Name Majuba College Employee	Relationship Shared with Majuba College Employee

I, the undersigned (Name) declare the following:

1. No changes or alterations have been made to this Tender /Quotation document received from Majuba TVET College.
2. I accept and understand that non-submission of the requested documents and non- compliance to the conditions stipulated in this tender will result in disqualification of my tender from the process.
3. I declare that this tender is in no way associated with any Majuba TVET College employees and directors
4. The information furnished in this tender document is correct and complete.
5. I accept that the College may reject the Tender Application or act against me should this declaration prove to be false.

Signature



Date

Company Stamp

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