



## TENDER

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### GENERAL BUILDING: TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO/KING WILLIAMS TOWN/EAST LONDON FOR A PERIOD OF 24 MONTHS

**SCMU5-24/25-0097**

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NAME OF COMPANY: \_\_\_\_\_

CSD Nr: \_\_\_\_\_

CRS Nr (CIDB): \_\_\_\_\_

**CLOSING DATE: 17 October 2024**

**TIME: 11:00 am**

Department of Public Works & Infrastructure  
3<sup>rd</sup> Floor. Office 3-46  
Independence Avenue  
Qhasana Building  
5605



### **T1.1 A. TENDER NOTICE AND INVITATION TO TENDER**

The Eastern Cape Department of Public Works & Infrastructure invites contractors with a CIDB Grading of **3GB PE/ 4GB or higher (potentially emerging enterprises who satisfy criteria stated in the Tender Data may submit tender offers)** in the following Class of works (GB) to tender for **“GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS: SCMU5-24/25-0097”**.

The contract will be based on the NEC 3 TERM SERVICE CONTRACT.

The Department of Public Works & Infrastructure will enter into a contract with the successful tenderer. Only tenderers who have suitable experience and suitably qualified personnel in providing similar services to those that are required are eligible to submit tenders.

Tender documents are downloadable for free of charge from National Treasury's tender Portal: (<http://www.etenders.gov.za/content/advertised-tenders>) or from the Department of Public Works and Infrastructure website ([www.ecdpw.gov.za/tenders](http://www.ecdpw.gov.za/tenders)) from **13 September 2024**.

**There will be no briefing session.**

Queries relating to the issue of these documents may be addressed in writing to : [supply.chain@ecdpw.gov.za](mailto:supply.chain@ecdpw.gov.za)  
**Technical enquiries:** may be addressed in writing to Mr. V. Mpondo – email: [Vukile.Mpondo@ecdpw.gov.za](mailto:Vukile.Mpondo@ecdpw.gov.za).

### **B. TENDER SUBMISSIONS**

The closing time for receipt of tenders by the ECDPWI is **11:00am on 17 October 2024**. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Bids must be submitted in sealed envelopes clearly marked **“SCMU5-24/25-0097: “GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS** “must be deposited in the bid box, **DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED “TENDERS”, BISHO.**

It is the responsibility of the tenderer/s to ensure that bid documents /proposals are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Tenderers using courier services for delivery of their bid documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery. Not delivered to Departmental officials. The Department will not accept responsibility if bids received by officials are not timely deposited in the Bid Box.

Tenders may only be submitted on the tender documentation that is issued. Tenderers must be registered on the National Treasury Central Supplier Data Base and proof of registration must be submitted with the proposal (<https://secure.csd.gov.za>). Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.



### C. BID EVALUATION:

**This bid will be evaluated in Two (2) phases as follows:**

**Phase One:** Compliance, responsiveness to the bid rules and conditions.

**Phase Two:** Preferential Procurement Policy Framework Act (PPPFA), and Preferential Procurement Regulations 2022.

### PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

|                                   |   |                   |
|-----------------------------------|---|-------------------|
| Maximum points on price           | - | <b>80 points</b>  |
| Maximum points for Specific Goals | - | <b>20 points</b>  |
| <b>Maximum points</b>             | - | <b>100 points</b> |

### D. BID SPECIFICATIONS, CONDITIONS AND RULES

1. The minimum specifications, other bid conditions and rules are detailed in the bid document under Tender Data
2. The specifications, rules, special conditions of bid, evaluation criteria, and rules for evaluation for compliance to local content and other bid conditions are detailed in the document.
3. The Department of Public Works and Infrastructure SCM policy applies.
4. Tender validity period is **120 days**.

### E. ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:

- **SCM RELATED ENQUIRIES**  
Email Address: [supply.chain@ecdpcw.gov.za](mailto:supply.chain@ecdpcw.gov.za)
- **TECHNICAL ENQUIRIES**  
Mr. Vukile Mpondo  
Tel No: **082 418 6744**  
Email Address: [Vukile.Mpondo@ecdpcw.gov.za](mailto:Vukile.Mpondo@ecdpcw.gov.za)
- **FOR COMPLAINTS, FRAUD, & TENDER ABUSE:**  
  
Call: **0800 701 701**



## T1.2 Tender Data

The conditions of tender are the latest edition of SANS 10845-3, *Standard conditions of tender*. SANS 10845-3 makes several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS 10845-3 and as contained in **Annexure C of Standard for Uniformity in Construction Procurement (Board Notice 423 of 2009 Government Gazette No 42622 of August 2019)**. Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies.

| Clause number | Tender Data                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1           | The Employer is Public Works & Infrastructure – Eastern Cape                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3.2           | <p>The tender documents issued by the employer comprise the following documents:</p> <p><b>THE TENDER</b></p> <p><b>Part T1: Tendering procedures</b></p> <p>T1.1 - Tender notice and invitation to tender</p> <p>T1.2 - Tender data</p> <p><b>Part T2: Returnable documents</b></p> <p>T2.1 - List of returnable documents</p> <p>T2.2 - Returnable schedules</p> <p><b>THE CONTRACT</b></p> <p><b>Part C1: Agreements and Contract data</b></p> <p>C1.1 - Form of offer and acceptance</p> <p>C1.2 - Contract data</p> <p>C1.3 - Dispute Resolution Mechanism</p> <p><b>Part C2: Pricing data</b></p> <p>C2.1 - Pricing Instructions</p> <p>C2.2 - Bills of Quantities</p> <p><b>Part C3: Scope of work</b></p> <p>C3 - Scope of work</p> <p>Part C4: Site information</p> <p>C4 - Site information</p> |
| 3.3           | The tender documents issued by the employer comprise the documents listed on the contents page                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3.4           | <p>The Employer's Agent is:</p> <p>Name: Mr. Vukile Mpondo<br/> Department of Public Works &amp; Infrastructure<br/> Qhasana Building,<br/> Independence Avenue, Bhisho<br/> Tel: 082 418 6744<br/> E-mail: <a href="mailto:Vukile.Mpondo@ecdpc.gov.za">Vukile.Mpondo@ecdpc.gov.za</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |



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| 3.5      | The language for communications is English                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3.6      | The competitive negotiation procedure shall be applied.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3.7      | Method 2: Two (2) stage procurement procedure shall be applied.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>4</b> | <b>Tender's obligations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4.1      | <p>The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated:</p> <p>a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations, for a CIDB <b>3GB PE/4GB or higher</b> class of construction work; and</p> <p>b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation CIDB <b>Grade 3GB PE/ 4GB or higher</b> in terms of a) above and who satisfy the following criteria:</p> <p>.... potential to develop and qualify to be registered in that higher grade as determined in accordance with the provisions of the CIDB Specification for Social and Economic Deliverables in Construction Works Contracts; and</p> <p>whom the employer agrees that they will provide the financial, management or other support that is considered appropriate to enable the contractor to successfully execute that contract.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>1. every member of the joint venture is registered with the CIDB.</li> <li>2. the lead partner has a contractor grading designation in the CIDB <b>Grade 3GB or higher class</b> of construction work; and</li> <li>3. the combined contractor grading designation calculated in accordance with the Construction industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a CIDB <b>Grade 3GB PE/ 4GB or higher</b> class of construction work or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations.</li> <li>4. Joint Venture Agreement.</li> </ol> |
| 4.2      | The employer will compensate the tender as per NEC 3 Term Service Contract. The employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the employer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4.3      | It is the responsibility of the tenderer to check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4.4      | <p><b>Confidentiality and copyright of documents</b></p> <p>Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4.5      | Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are incorporated into the tender documents by reference.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4.6      | Acknowledge receipt of addenda to the tender documents, which the employer may issue, and, if necessary, apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |



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| 4.7    | The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.<br>Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list.<br><b>No clarification meeting will take place</b>                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4.8    | <b>Seek clarification</b><br><i>Request clarification of the tender documents, if necessary, by notifying the employer at least <b>5 (Five) working days</b> before the closing time stated in the tender data.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4.9    | Tenderers are required to state the rates and currencies in Rands.<br>Include in the rates, prices, and the tendered total of the prices (if any), all duties, taxes which the law requires to be paid [except value added tax (VAT)], and other levies payable by the successful tenderer, that are applicable 14 days before the closing time stated in the tender data. Show the VAT payable by the employer separately as an addition to the tendered total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.<br>State the rates and prices in monetary value of the contract unless otherwise instructed in the tender data. |
| 4.10   | Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer or to correct errors made by the tenderer and ensure that all signatories to the tender offer initial all such alterations.<br>Do not make erasures using masking fluid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4.11   | Main tender offers are not required to be submitted together with alternative tenders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4.12   | No alternative tender offers will be considered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4.13.1 | Parts of each tender offer communicated on paper shall be submitted as an original.<br>Submit<br>a) the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with a translation of any documentation in a language other than the language of communication established in 3.5, and<br>b) the parts communicated electronically by the employer of its agents on paper format with the tender.                                                                                                                                                                                                                                                                                                                               |
| 4.13.2 | Sign the original and all copies of the tender offer where required in terms of the tender data.<br>NOTE The employer holds all authorized signatories liable on behalf of the tenderer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 4.13.3 | A tender security in the amount of <b>N/A</b> is required and shall remain valid for a period not exceeding <b>N/A</b> days after the closing date for tender offers.<br>The form of the tender security shall not differ substantially from the sample provided in Annex D of SANS 10845-3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4.13.4 | The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:<br><b>Location of tender box: DEPARTMENT OF PUBLIC WORKS &amp; INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED "TENDERS", BISHO.</b><br><b>Physical address:</b> Independence Avenue, Ground Floor, Qhasana Building, Bisho 5605<br><b>Identification details:</b> <b>SCMU5-24/25-0097: "GENERAL BUILDING TERM CONTRACT FOR PRESTIFE BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS".</b><br><b>Closing Time and Date: 17 October 2024 at 11:00</b>                                                                                                 |
| 4.13.5 | The tenderer is required to submit with his tender the following certificates:<br>1. a copy of the CSD report showing, amongst other things, that tax matters of the service provider are in order in the South African Revenue Services. In the case of a Joint Venture/Consortium/Sub-contractors each party must submit a separate CSD report showing,                                                                                                                                                                                                                                                                                                                                                                                                                                   |



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|          | <p>amongst other things, that tax matters of the service provider are in order in the South African Revenue Services.</p> <p>2. CIDB Grading certificate or CRS number.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4.13.6   | A two-envelope procedure will not be required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4.13.7   | Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted. The tenderer accepts that the employer does not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4.14     | <p>The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.</p> <p>Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Proof of posting shall not be accepted as proof of delivery.</p> <p>Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of the standard conditions of tender in this part of SANS 10845 apply equally to the extended deadline.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4.15.1   | <p>The tender offer validity period is <b>120 days</b>.</p> <p>Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data. If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period, with or without any conditions attached to such extension. Extend the period of the tender security, if any, to cover any agreed extension requested by the employer.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4.15.2   | <p><b>Placing of contractors under restrictions / withdrawal of tenders</b></p> <p>If any tenderer who has submitted a tender offer or a contractor who has concluded a contract has, as relevant: withdrawn such tender or quotation after the advertised closing date and time for the receipt of submissions; after having been notified of the acceptance of his tender, failed or refused to commence the contract; had their contract terminated for reasons within their control without reasonable cause; offered, promised or given a bribe in relation to the obtaining or the execution of such contract; acted in a fraudulent, collusive or anti-competitive or improper manner or in bad faith towards the Provincial Government; or, made any incorrect statement in any affidavit or declaration with regard to a preference claimed and is unable to prove to the satisfaction of the Provincial Government that the statement was made in good faith or reasonable steps were taken to confirm the correctness of the statements, such tenderer/s may be placed under restriction from tendering with the state.</p> <p>Procedures are outlined in the EC SCM Policy for Infrastructure procurement and Delivery Management and also on <b>CIDB</b> Inform Practice Note #30. Excerpts of the policy can be availed on request of any interested tenderer.</p> |
| 4.16     | Access shall be provided for the following inspections, tests and analysis: <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4.17     | the preferred tenderer will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>5</b> | <b>Employer's undertakings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5.1      | <p>The Employer will respond to requests for clarification received up to <b>five (5)</b> working days before the tender closing time.</p> <p>If, as a result of the issuing of addenda, it is necessary to extend the closing time stated in the tender data, grant such extension and notify all respondents accordingly.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5.2      | The employer shall issue addenda until <b>five (5)</b> working days before tender closing time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5.3      | Tenders will be opened immediately after the closing time for tenders at <b>11:00am hours</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



| 5.4     | Do not disclose to tenderers, or to any person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
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| 5.5     | Determine, after opening and before detailed evaluation, whether each tender offer that was properly received<br>a) complies with the requirements of the standard conditions of tender in this part of SANS 10845, b) has been properly and fully completed and signed, and c) is responsive to the other requirements of the tender documents.<br>A responsive tender is one that conforms to all the terms, conditions, and scope of work of the tender documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would<br>d) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work,<br>e) significantly change the employer's or the tenderer's risks and responsibilities under the contract, or f) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.<br>Reject a non-responsive tender offer, and do not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation. |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| 5.6     | <b>Arithmetical errors, omission and discrepancies</b><br>Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.<br>For Vat related discrepancies, National and Provincial Treasury prescripts in relation to VAT procedures apply.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| 5.7.1   | The financial offer will be reduced to a comparative basis using the Tender Assessment Schedule.<br><b>Table F.1: Formulae for calculating the value of A</b> <table><tr><th>Formula</th><th>Comparison aimed at achieving</th><th>Option 1<sup>a</sup></th><th>Option 2<sup>a</sup></th></tr><tr><td>1</td><td>Highest price or discount</td><td><math>A = \left( 1 + \frac{(P - P_m)}{P_m} \right)</math></td><td><math>A = P / P_m</math></td></tr><tr><td>2</td><td>Lowest price or percentage commission / fee</td><td><math>A = \left( 1 - \frac{(P - P_m)}{P_m} \right)</math></td><td><math>A = P_m / P</math></td></tr><tr><td>a</td><td colspan="3"><math>P_m</math> is the comparative offer of the most favourable comparative offer.<br/><math>P</math> is the comparative offer of the tender offer under consideration.</td></tr></table>                                                                                                                                                                                                                                                                                           | Formula                                        | Comparison aimed at achieving | Option 1 <sup>a</sup> | Option 2 <sup>a</sup> | 1 | Highest price or discount | $A = \left( 1 + \frac{(P - P_m)}{P_m} \right)$ | $A = P / P_m$ | 2 | Lowest price or percentage commission / fee | $A = \left( 1 - \frac{(P - P_m)}{P_m} \right)$ | $A = P_m / P$ | a | $P_m$ is the comparative offer of the most favourable comparative offer.<br>$P$ is the comparative offer of the tender offer under consideration. |  |  |
| Formula | Comparison aimed at achieving                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Option 1 <sup>a</sup>                          | Option 2 <sup>a</sup>         |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| 1       | Highest price or discount                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | $A = \left( 1 + \frac{(P - P_m)}{P_m} \right)$ | $A = P / P_m$                 |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| 2       | Lowest price or percentage commission / fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | $A = \left( 1 - \frac{(P - P_m)}{P_m} \right)$ | $A = P_m / P$                 |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| a       | $P_m$ is the comparative offer of the most favourable comparative offer.<br>$P$ is the comparative offer of the tender offer under consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
| 5.7.2   | The procedure for the evaluation of responsive tenders is <b>Method 2: Administrative Compliance, Price and Preference:</b><br><br>Phase 1: Administrative requirements and Mandatory requirements<br>Phase 2: Price and preference (80/20 system)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |
|         | <b>1. <u>PHASE ONE RESPONSIVENESS TO THE BID REQUIREMENTS AND RULES</u></b><br><br><b>A. Bidders' proposals must meet the following minimum requirements and supporting documents must be submitted with the completed bid document in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration:</b><br><br>1. Bid Document (This Document must be submitted in its original format)<br>2. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |                               |                       |                       |   |                           |                                                |               |   |                                             |                                                |               |   |                                                                                                                                                   |  |  |



3. Bidder must be registered with CIDB in the correct grading and class of works as per the tender notice and requirements. It is the responsibility of the bidder to keep the status on CIDB active throughout bidding process (advert till award stage).
4. Bidders must be a legal entity.
5. Form of offer and Acceptance (fully completed and signed)
6. SBD 4- Bidder's Declaration (fully completed and signed) - **SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract, such interest must be disclosed on question 2.3.1.**
7. Incomplete or unsigned or poorly completed forms SBD 4 will lead to a bidder being declared non-responsive
8. Compulsory Enterprise Questionnaire (Completed and signed)
9. If the offer is "Vat Inclusive", the VAT registration number of service provider must be indicated and if a service provider is not a VAT Vendor but include VAT in its prices, the successful service provider will be given 21 days to register as a VAT Vendor with SARS, after the issuing of an appointment letter. If a bidder is a VAT vendor/registered, the bidder is required to explicitly state the VAT amount. VAT vendors must include VAT at 15% in the bid offer(s). Certificate of Authority for Joint Ventures (if applicable). In the case of a joint venture, a signed JV agreement stating the share interest or percentage of each partner should also be made available to the department by the JV
10. If the Bid Sum (amount in words) differ from the Bid Sum (amount in figures), the Bid Sum (amount in words) will govern
11. Resolution to Sign (if applicable)
12. Declaration of Employees of the State or other State Institutions
13. No briefing meeting will take place
14. This tender will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances), failure to do so will result increase commercial risk of the bid and may lead to elimination or passing over of the bidder
15. Proof of Carpentry; Painting Trade Test Certificates for personnel who will undertake the carpentry and painting works, from the authorized training institution.
16. **Bidders are hereby informed that the department has issued two tenders of a similar nature SCMU5-24/25-0096 and SCMU5-24/25-0097. The department reserves the right not to award more than one bid, in the case where one bidder has scored the highest points in both projects.**

**Other Conditions of bid (Non eliminating unless expressly mentioned in the document):**

1. The bidder must be registered on the Central Supplier Database (CSD) prior the award
2. All bidders' tax matters must be in order prior to award. Bidders' tax matters will be verified through CSD. In cases where the bidder's status is found non-compliant, the bidder will be granted 7 working days to correct the status. A bidder that fails to rectify its tax matters with SARS will be declared non-responsive
3. The bidder has duly completed and signed the SBD 1, and SBD 6.1.
4. Bidders need to complete and sign SBD 6.1 to claim points for specific goals. Failure will lead to the non-awarding of points for specific goals.
5. Bidders must submit a minimum of three (3) written contactable references for projects successfully completed in the past (clearly indicating client name, contract value, contract term, and contact person, contact details). Refer to Annexure I and Annexure M. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points



6. Bidders must submit a list of projects where he or she has submitted tender offers, but tender results have not been confirmed by the client. Refer to Annexure L. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points
7. Bidders must submit their company profiles, list of available resources, plant and machinery, and any other additional capacity with the bid. Refer to Annexures K and H. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points.
8. The bidder must also list all projects where there are pending litigations or litigations that have been concluded. The form for this is also attached after Annexure J.
9. The Department will contract with the successful bidder by signing a formal contract.
10. This tender will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances which also need to be added to the total), failure to do so will increase the commercial risk of the bid and may lead to elimination or passing over of the bidder.
11. Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better
12. DPWI Policy applies.
13. Protection of personal information: Consent (POPIA).
14. The successful tenderer (after being informed) will be required to bring along an unsigned copy of the form of contract to be signed by parties (e.g. NEC 3 Term Service Contract)

## 2. PHASE TWO: EVALUATION POINTS ON PRICE AND SPECIFIC GOALS / PPR2022

The **80/20 preference point system** shall be applied for the purposes of this bid as per the requirements of the *Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)* and *Preferential Procurement Regulations of 2022*:

| Criteria               | Points     |
|------------------------|------------|
| <b>POINTS ON PRICE</b> | <b>80</b>  |
| <b>SPECIFIC GOALS</b>  | <b>20</b>  |
| <b>TOTAL</b>           | <b>100</b> |

Please note:

1. Bidders need to complete and sign SBD 6.1 to claim points for specific goals. Failure will lead in non-awarding of points for specific goals.
2. The Department intends to award this to the highest point scorer as whole, unless circumstances justify otherwise.
3. All information will be verified through CSD.
4. SBD 6.1 is attached.

**The 80/20 preference point system for acquisition of services, works or goods up to Rand value exceeding R50 million:**

(a) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a Rand value equal to, or above R 30 000 and up to Rand value of R 50 000 000 (all applicable taxes included):

The financial offer will be scored using the following formula:

$$A = (1 - \frac{(P - P_m)}{P_m})$$

The value of value of  $W_1$  is:



|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       | <p>1) 90 where the financial value inclusive of VAT of all responsive tenders received have a value in excess of R50 000 000 or</p> <p>2) 80 where the financial value inclusive of VAT of one or more responsive tender offers have a value that equals or is less than R 50 000 000.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5.7.3 | <p>The procedure for the evaluation of responsive tenders is</p> <p><b>Method 2 (Administrative Compliance, Price and Preference:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5.7.4 | The quality criteria and maximum score in respect of each of the criteria are as follows: <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5.7.5 | Each evaluation criteria will be assessed in terms of five indicators – <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5.7.6 | The prompts for judgment and the associated scores used in the evaluation of quality shall be as follows: <b>N/A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5.8   | <p><b>Tender offers will only be accepted if:</b></p> <ul style="list-style-type: none"> <li>a) the tenderer is registered on the Central Supplier Database (CSD) for the South African government (see <a href="https://secure.csd.gov.za/">https://secure.csd.gov.za/</a> ) unless it is a foreign supplier with no local registered entity</li> <li>b) the tenderer is in good standing with SARS according to the Central Supplier Database. Bidders must submit a CSD no. or tax status compliance pin.</li> <li>c) the preferred tenderer will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy.</li> <li>d) The tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation.</li> <li>e) The tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.</li> <li>f) the tenderer has not: <ul style="list-style-type: none"> <li>i) abused the Employer's Supply Chain Management System; or</li> <li>ii) failed to fulfil any previous contract and has been given written notice to this effect.</li> </ul> </li> <li>g) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.</li> <li>h) the tenderer has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract.</li> <li>i) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer.</li> <li>j) The tenderer undertakes to maximize the sourcing of building material or infrastructure input material from Eastern Cape based suppliers or manufacturers.</li> <li>k) the employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely.</li> <li>l) the tender has offered a market related offer. If the offer is believed not to be market related, the department through its Supply Chain Management bid committees will attempt to negotiate the offer with identified bidder/s to a reasonable amount. Bidders are not allowed to increase their tender offers during this process.</li> <li>m) A Resolution of signatory form has been completed and signed by director/s or a letter bearing a letterhead of the tenderer has been attached (specific to this bid) to the bid submission; it must be duly signed by all directors and submitted the bid. Only a duly authorized official can sign the bid.</li> </ul> |



|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       | <p>n) <b>NOTE:</b> The amount reflected on the Form of Offer and Acceptance takes precedence over any other total amount indicated elsewhere in bidder's tender submission. If the Form of Offer and Acceptance has no value or figure, the bidder will be regarded as having made no offer.</p> <p>o) The department reserves the right not to award the bid to the most favorable tenderer, if any of the situations occur: if it is not assisting in the advancement of designated groups; risk profile of the favorable firm is too high; the bidder has been awarded a considerable number of projects by the department or provincial government; has performed unsatisfactorily in the past, etc.</p> <p>p) The work packages to be implemented by the local SMMs are already set or allocated in the Bills of Quantities of the project as provisional sum that a contractor will price only Profit and Attendance for. The responsibility to sub-contract with competent and capable sub-contractor's rests with the main contractor/supplier. Once awarded; to bring harmony on site, the department reserves the right to intervene in the selection of local sub-contractors or SMMs on site.</p> |
| 5.9   | The number of paper copies of the signed contract to be provided by the employer is 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|       | <p>The additional conditions of tender are:</p> <ul style="list-style-type: none"> <li>Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| T.2.1 | <b>A. List of returnable documents</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1     | <p><b>Documentation to demonstrate eligibility to have tenders evaluated i.e. List all documentation to demonstrate eligibility to have a submission evaluated.</b></p> <ul style="list-style-type: none"> <li>Appropriate CIDB grading suitable for the works (as stated in 4.1).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2     | <p><b>Returnable Schedules required for tender evaluation purposes</b></p> <p>The tenderer must fully and appropriately complete and sign the following returnable schedules as relevant:</p> <ul style="list-style-type: none"> <li>Record of Addenda to Tender Documents</li> <li>Proposed amendments and qualifications</li> <li>Compulsory Enterprise Questionnaire (JV partners must complete separate Questionnaire forms and submit).</li> <li>SBD 1, 4 &amp; 6.1.</li> <li>Protection of personal content: Consent</li> <li>Form of Offer and Acceptance</li> <li>Complete priced Bills of Quantities, including Final Summary</li> <li>Certificate of Authority for Joint Ventures.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3     | <p><b>Other documents required for tender evaluation purposes</b></p> <p>The tenderer must provide the following returnable documents:</p> <ul style="list-style-type: none"> <li>A CSD Report for a contractor with valid and correct information.</li> <li>A letter of good standing from the Compensation Fund or a licensed insurer as contemplated in the Compensation for Occupational Injuries and Diseases Act 1993 (Act No. 130 of 1993)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4     | <p><b>Returnable Schedules that will be used for tender evaluation purposes and be incorporated into the contract</b></p> <p>The tenderer must complete the following returnable documents:</p> <ul style="list-style-type: none"> <li>A duly completed form of Offer and Acceptance (and any revision of prices if there are any).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5     | <p><b>Only authorized signatories may sign the original and all copies of the tender offer where required.</b></p> <ul style="list-style-type: none"> <li>In the case of a ONE-PERSON CONCERN submitting a tender, this shall be clearly stated.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <ul style="list-style-type: none"> <li>In the case of a <b>COMPANY</b> submitting a tender, include a copy of a <b><u>resolution by its board of directors</u></b> authorizing a director or other official of the company to sign the documents on behalf of the company.</li> <li>In the case of a <b>CLOSE CORPORATION</b> submitting a tender, include a copy of a <b><u>resolution by its members</u></b> authorizing a member or other official of the corporation to sign the documents on each member's behalf.</li> <li>In the case of a <b>PARTNERSHIP</b> submitting a tender, <b><u>all the partners</u></b> shall sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case <b><u>proof of such authorization</u></b> shall be included in the Tender.</li> <li>In the case of a <b>JOINT VENTURE/CONSORTIUM</b> submitting a tender, include a <b><u>resolution of each company</u></b> of the joint venture together with a <b><u>resolution by its members</u></b> authorizing a member of the joint venture to sign the documents on behalf of the joint venture. <b>JV NOT APPLICABLE.</b></li> </ul> <p><b><u>Accept that failure to submit proof of authorization to sign the tender shall result in the tender offer being regarded as non-responsive.</u></b></p>                                                                                                                                                                                |
| 6 | <p><b>Information and data to be completed in all respects</b><br/>Accept that tender offers, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the employer as nonresponsive.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 7 | <p><b>Canvassing and obtaining of additional information by tenderers</b><br/>The Tenderer shall not make any attempt either directly or indirectly to canvass any of the Employer's officials or the Employer's agent in respect of his tender, after the opening of the tenders but prior to the Employer arriving at a decision thereon.<br/>The Tenderer shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of tenders.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 8 | <p><b>Prohibitions on awards to persons in service of the state</b><br/>The Employer is prohibited to award a tender to a person -</p> <ol style="list-style-type: none"> <li>who is in the service of the state; or</li> <li>if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or</li> <li>a person who is an advisor or consultant contracted with the Department or municipal entity.</li> </ol> <p><b>In the service of the state</b> means to be -</p> <ol style="list-style-type: none"> <li>a member of: - <ol style="list-style-type: none"> <li>any municipal council.</li> <li>any provincial legislature; or</li> <li>the National Assembly or the National Council of Provinces.</li> </ol> </li> <li>a member of the board of directors of any municipal entity.</li> <li>an official of any Department or municipal entity.</li> <li>an employee of any national or provincial department.</li> <li>provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999).</li> <li>a member of the accounting authority of any national or provincial public entity; or</li> <li>an employee of Parliament or a provincial legislature.</li> </ol> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p> |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9  | <p><b>Awards to close family members of persons in the service of the state</b></p> <p>Accept that the notes to the Employer's annual financial statements must disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state (defined in clause 8 above) or has been in the service of the state in the previous twelve months, including - a) the name of that person.</p> <p>b) the capacity in which that person is in the service of the state; and</p> <p>c) the amount of the award.</p> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p>                                        |
| 10 | <p><b>Respond to requests from the tenderer</b></p> <p>The employer will respond to requests for clarification up to <b>5 (five) working days</b> before the tender closing time.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 11 | <p><b>Opening of tender submissions</b></p> <p>Tenders will be opened immediately after the closing time for tenders</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12 | <p><b>Scoring quality / functionality:</b> N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 13 | <p><b>Cancellation and re-invitation of tenders</b></p> <p>An organ of state may, prior to the award of the tender, cancel the tender if-</p> <p>(a) due to changed circumstances, there is no longer a need for the services, works or goods requested; or</p> <p>(b) funds are no longer available to cover the total envisaged expenditure; or</p> <p>(c) no acceptable tenders are received.</p> <p>(d) Tender validity period has expired.</p> <p>(e) Gross irregularities in the tender processes and/or tender documents.</p> <p>(f) No market related offer received (after attempts of negotiation processes)</p> <p>Where applicable, the decision to cancel the tender will be published in the CIDB website and in the Tender Bulletin or the media in which the original tender invitation as advertised.</p> |
| 14 | <p>Dispute resolution mechanism will be done through the <b>Adjudication</b> route.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 15 | <p>The department must; when acting against the tenderer or person awarded the contract on a fraudulent basis, considers the provisions of Regulation 14:</p> <p>The remedies provided for in Preferential Procurement Regulations 2022 do not prevent an institution from instituting remedies arising from any other prescripts or contract.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 15 | <p>Where the employer terminates the contract due to default of the contractor in whole or in part, the employer may decide to a) Refer the breach in contract to the <b>cidb</b> for investigation as a breach of the <b>cidb Code of Conduct</b> in terms of the <b>cidb Regulations</b>; or b) may impose a restriction penalty on the contractor in terms of Section 14 of the Preferential Procurement Regulations. The outcomes of such investigations in terms of both the cidb Regulations and the Preferential Procurement Regulations may prohibit the contractor from doing business with the public sector for a period not exceeding 10 years.</p>                                                                                                                                                            |



## T2.1 List of Returnable Documents

The tenderer must complete the following returnable documents:

### 1 Returnable Schedules required for quotation evaluation purposes

- Compulsory enterprise questionnaire
- Record of addenda issued (Only if addenda is issued)
- Certificate of authority for joint ventures (Only where the tender/ quotation is submitted by a joint venture)

### 2 Other documents required for quotation evaluation purposes

- Form of Offer and Acceptance
- Final Summary (Bills of Quantities)

### 3 Returnable Schedules that will be incorporated into the contract

- Details of the Project Team and CV with Qualifications & Proof of Registration completed for each individual of proposed
- Schedule of Plant and Equipment
- Record of projects: current, past and on tender.
- Project References – at least **3**
- SBD 1, 4 & 6.1.
- Protection of personal content: Consent



**SBD 1**

**PART A**

**INVITATION TO BID**

|                                                                                                                                                                                                                     |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE</b>                                                                                                          |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| BID NUMBER:                                                                                                                                                                                                         | SCMU5-24/25-0097                                                                                                                             |  | CLOSING DATE:                                                            | 17 OCTOBER 2024                                                            | CLOSING TIME: 11:00                                                                                |
| DESCRIPTION:                                                                                                                                                                                                        | GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS |  |                                                                          |                                                                            |                                                                                                    |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT</b>                                                                                                                                           |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| DEPARTMENT OF PUBLIC WORKS& INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED "TENDERS", BHISHO.                                                                                 |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>                                                                                                                                                               |                                                                                                                                              |  | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                           |                                                                            |                                                                                                    |
| CONTACT PERSON                                                                                                                                                                                                      |                                                                                                                                              |  | CONTACT PERSON                                                           | Vukile Mpondo                                                              |                                                                                                    |
| TELEPHONE NUMBER                                                                                                                                                                                                    |                                                                                                                                              |  | TELEPHONE NUMBER                                                         | 82 418 6744                                                                |                                                                                                    |
| FACSIMILE NUMBER                                                                                                                                                                                                    |                                                                                                                                              |  | FACSIMILE NUMBER                                                         |                                                                            |                                                                                                    |
| E-MAIL ADDRESS                                                                                                                                                                                                      | <a href="mailto:supply.chain@ecdpc.gov.za">supply.chain@ecdpc.gov.za</a>                                                                     |  | E-MAIL ADDRESS                                                           | <a href="mailto:Vukile.Mpondo@ecdpc.gov.za">Vukile.Mpondo@ecdpc.gov.za</a> |                                                                                                    |
| <b>SUPPLIER INFORMATION</b>                                                                                                                                                                                         |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| NAME OF BIDDER                                                                                                                                                                                                      |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| POSTAL ADDRESS                                                                                                                                                                                                      |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| STREET ADDRESS                                                                                                                                                                                                      |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| TELEPHONE NUMBER                                                                                                                                                                                                    | CODE                                                                                                                                         |  | NUMBER                                                                   |                                                                            |                                                                                                    |
| CELLPHONE NUMBER                                                                                                                                                                                                    |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| FACSIMILE NUMBER                                                                                                                                                                                                    | CODE                                                                                                                                         |  | NUMBER                                                                   |                                                                            |                                                                                                    |
| E-MAIL ADDRESS                                                                                                                                                                                                      |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| VAT REGISTRATION NUMBER                                                                                                                                                                                             |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| SUPPLIER COMPLIANCE STATUS                                                                                                                                                                                          | TAX COMPLIANCE SYSTEM PIN:                                                                                                                   |  | OR                                                                       | CENTRAL SUPPLIER DATABASE No:                                              | MAAA                                                                                               |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?                                                                                                                       | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]                                                        |  | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? |                                                                            | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, COMPLETE QUESTIONNAIRE BELOW] |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                   |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                     |                                                                                                                                              |  | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                                                                            |                                                                                                    |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                           |                                                                                                                                              |  | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                                                                            |                                                                                                    |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                          |                                                                                                                                              |  | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                                                                            |                                                                                                    |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                               |                                                                                                                                              |  | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                                                                            |                                                                                                    |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                           |                                                                                                                                              |  | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                                                                            |                                                                                                    |
| IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW. |                                                                                                                                              |  |                                                                          |                                                                            |                                                                                                    |



## PART B

### TERMS AND CONDITIONS FOR BIDDING

|                                       |                                                                                                                                                                                                                                     |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>             |                                                                                                                                                                                                                                     |
| 1.1.                                  | BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.                                                                                                             |
| 1.2.                                  | <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>                                                                                              |
| 1.3.                                  | THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |
| 1.4.                                  | <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>                                                                                                                                   |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b> |                                                                                                                                                                                                                                     |
| 2.1                                   | BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.                                                                                                                                                                          |
| 2.2                                   | BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.                                                       |
| 2.3                                   | APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .                                                                            |
| 2.4                                   | BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.                                                                                                                                                            |
| 2.5                                   | IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. <b>NOT APPLICABLE.</b>                                                               |
| 2.6                                   | WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.                                                                                                       |
| 2.7                                   | NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."                 |

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**A**

**Compulsory Enterprise questionnaire**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------|
| The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                         |                                    |
| <b>Section 1: Name of enterprise:</b> .....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                         |                                    |
| <b>Section 2: VAT registration number, if any:</b> .....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                         |                                    |
| <b>Section 3: cidb registration number, if any:</b> .....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                         |                                    |
| <b>Section 4: Particulars of sole proprietors and partners in partnerships</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                         |                                    |
| <b>Name*</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Identity number*</b> | <b>Personal income tax number*</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |                                    |
| * Complete only if sole proprietor or partnership and attach separate page if more than 3 partners                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                         |                                    |
| <b>Section 5: Particulars of companies and close corporations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                         |                                    |
| Company registration number .....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                         |                                    |
| Close corporation number ..... Tax reference number .....                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                         |                                    |
| <b>Section 6: The attached SBD 4 must be completed for each tender and be attached as a tender requirement.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                         |                                    |
| <b>Section 7: The attached SBD 6.1 must be completed for each tender and be attached as a requirement.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                         |                                    |
| <p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:</p> <p>i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;</p> <p>ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004; iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;</p> <p>iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and</p> <p>iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.</p> |                         |                                    |

Signed .....

Date .....

Name .....

Position .....

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of institution | State |
|-----------|-----------------|---------------------|-------|
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |
|           |                 |                     |       |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



## SBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

**1.1** The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

(a) The applicable preference point system for this tender is the 90/10 preference point system.

**1.3** Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| PRICE                                            | 80         |
| SPECIFIC GOALS                                   | 20         |
| <b>Total points for Price and Specific Goals</b> | <b>100</b> |

**1.5** Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

**1.6** The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.



## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1 POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

**or**

**90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or}$$

$$P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

## 4. POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or



(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| <b>Historically Disadvantaged Individual:-</b>              |                                                                                   |                                                                           |
| (a) 100% black ownership                                    | 6                                                                                 |                                                                           |
| (b) 51% to 99% black ownership                              | 4                                                                                 |                                                                           |
| I Less than 51% black ownership                             | 0                                                                                 |                                                                           |
| <b>Black women ownership:-</b>                              |                                                                                   |                                                                           |
| (a) 100% black women ownership                              | 4                                                                                 |                                                                           |
| (b) 30% to 99% black women ownership                        | 2                                                                                 |                                                                           |
| I Less than 30% black women ownership                       | 0                                                                                 |                                                                           |
| <b>Black youth ownership:-</b>                              |                                                                                   |                                                                           |
| (a) 100% black youth ownership                              | 4                                                                                 |                                                                           |
| (b) 30% to 99% black youth ownership                        | 2                                                                                 |                                                                           |
| I Less than 30% black youth ownership                       | 0                                                                                 |                                                                           |
| <b>Locality:-</b>                                           |                                                                                   |                                                                           |
| (a) Within the Eastern Cape                                 | 6                                                                                 |                                                                           |
| (b) Outside the Eastern Cape                                | 0                                                                                 |                                                                           |

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation



- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Comp

[TICK APPLICABLE BOX]

4.6 I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the

company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME & NAME** .....

**DATE** .....

**ADDRESS**.....



***PROOF OF REGISTRATION ON THE NATIONAL  
TREASURY CENTRAL SUPPLIER DATABASE (CSD  
REPORT)***

(ATTACH HERE)



***VALID CIDB CERTIFICATE OF A TENDERER***  
**(ATTACH HERE)**



### **PROTECTION OF PERSONAL INFORMATION: CONSENT (POPIA)**

The introduction of The Protection of Personal Information Act (POPIA) ensures the regulation of personal information through its entire life cycle of collection, transfer, storing and deletion. As part of its business activities, the Department of Public Works and Infrastructure obtains and requires access to personal data from a wide range of internal and external parties, including without limitation bidders who respond to requests for proposals that are published by the Department of Public Works and Infrastructure from time to time. The Department of Public Works and Infrastructure confirms that it shall process the information disclosed by Bidders for the purpose of evaluating and subsequently awarding/appointing a successful Bidder.

The Department of Public Works and Infrastructure hereby states that it does not and will never modify, amend, or alter any personal information submitted to it by a Bidder. Not unless directed to do so by an order of court, the Department of Public Works and Infrastructure does not disclose or permit the disclosure of any personal information to any Third Party without the prior written consent of the owner of the information.

Similarly, Bidders will from time-to-time access and be seized with information of a personal nature pertaining to the Department of Public Works and Infrastructure. Some of the information may because of legislative compliances be available in the public domain, whilst some is uniquely provided to bidders in pursuit of procurement or other business-related activities. In this regard, the Department of Public Works and Infrastructure requires that Bidders which receive or have access to its personal information, process any such information in a manner compliant with the requirements of the POPIA.

### **AGREEMENT**

1. The Department of Public Works and Infrastructure and the Bidder (the Parties) agree and undertake that upon obtaining and having access to personal information relating to either of them, they shall always ensure that:

- a) They process the information only for the express purpose for which it was obtained.
- b) Information is provided only to designated and authorized personnel who require the personal information to carry out the Parties' respective obligations in terms of the Procurement processes.
- c) They will introduce, and implement all reasonable measures ensure the protection of all personal information from unauthorized access and/or use.
- d) They have taken appropriate measures to safeguard the security, integrity, and authenticity of all personal information in its possession or under its control.
- e) The Parties agree that if personal information will be processed for any other purpose other than the one for which the accessing of the information was intended, explicit written consent will be obtained prior to the execution of such reason.



- f) The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the interception of personal information in its possession or under its control and shall implement and maintain appropriate controls in mitigation of such risks.
3. The Parties agree that they will promptly return or destroy any personal data in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected, subject to any legal retention requirements. The information will be destroyed in such a manner that it cannot be reconstructed to its original form, linking it to any individual or organization.
4. Bidder's Obligations
- a) The Bidder is required to notify the Information Officer of Department of Public Works and Infrastructure, in writing as soon as possible after it becomes aware of or suspects any loss, unauthorized access or unlawful use of any of the Department of Public Works and Infrastructure's personal information.
  - b) The Bidder shall, at its own cost, promptly and without delay take all necessary steps to mitigate the extent of the loss or compromise of personal data.
  - c) The Bidder shall be required to provide the Department of Public Works and Infrastructure with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity (if known) of the unauthorized person who may have accessed or acquired the personal data.
  - d) The Bidder undertakes to cooperate with any investigation relating to security breach which is carried out by or on behalf of Department of Public Works and Infrastructure.

**On behalf of the Bidder:**

|                    |                             |
|--------------------|-----------------------------|
| .....<br>Signature | .....<br>Date               |
| .....<br>Position  | .....<br>Name of the Bidder |

**On behalf of the Client:**

|                    |                                        |
|--------------------|----------------------------------------|
| .....<br>Signature | .....<br>Date                          |
| .....<br>Position  | .....<br>Name of client representative |



## THE CONTRACT



## FORM OF OFFER



## **PART C1 AGREEMENTS AND CONTRACT DATA PART**



## C1.1: FORM OF OFFER AND ACCEPTANCE

### Annex C

(normative)

#### FORM OF OFFER AND ACCEPTANCE

|                      |                                                                                                                                                     |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project Title</b> | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU number</b>   | <b>SCMU5-24/25-0097</b>                                                                                                                             |

#### OFFER

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

.....  
The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

#### THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

..... Rand (in words);

R .....(in figures) (or other suitable wording)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature

.....  
Name

.....  
Capacity

..... **for the tenderer**

.....  
(Name and address of organization)

Name and signature

of witness ..... Date .....



## ACCEPTANCE

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement. The terms of the contract, are contained in:

- Part C1 Agreements and contract data, (which includes this agreement)
- Part C2 Pricing data Part C3 Scope of work.
- Part C4 Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within 3 weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.<sup>1</sup>

Signature

.....

Name

.....

Capacity

..... **for**  
**the Employer**

.....  
(Name and address of organization)

Name and signature of witness ..... Date

.....



## Schedule of Deviations

1 Subject \_\_\_\_\_  
Details \_\_\_\_\_

2 Subject \_\_\_\_\_

Details \_\_\_\_\_

3 Subject \_\_\_\_\_  
Details \_\_\_\_\_

4 Subject \_\_\_\_\_  
Details \_\_\_\_\_

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender/ quotation documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

<sup>1</sup> As an alternative, the following wording may be used:

*Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery / counter-to-counter delivery / door-to counter delivery /door-to-door delivery /courier service (delete that which is not applicable), provided that the employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now contractor) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.*



## A

### RECORD OF ADDENDA TO BID DOCUMENTS

|                                                                                                                                                                                                                                                                              |                                                                                                                                                     |                         |                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|
| <b>PROJECT TITLE</b>                                                                                                                                                                                                                                                         | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |                         |                     |
| <b>SCMU NUMBER</b>                                                                                                                                                                                                                                                           | <b>SCMU5-24/25-0097</b>                                                                                                                             |                         |                     |
| I / We confirm that the following communications received from the Department of Public Works before the submission of this tender offer, amending the tender documents, have been taken into account in this bid offer: (Attach additional pages if more space is required) |                                                                                                                                                     |                         |                     |
| <b>Item</b>                                                                                                                                                                                                                                                                  | <b>Date</b>                                                                                                                                         | <b>Title or Details</b> | <b>No. of Pages</b> |
| 1                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 2                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 3                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 4                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 5                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 6                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 7                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 8                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |
| 9                                                                                                                                                                                                                                                                            |                                                                                                                                                     |                         |                     |

Attach additional pages if more space is required.

Signed

Date

\_\_\_\_\_

\_\_\_\_\_

Name

Position

\_\_\_\_\_

\_\_\_\_\_

Tenderer



## **PROPOSED AMENDMENTS AND QUALIFICATIONS**

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

|                      |                                                                                                                                                     |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT TITLE</b> | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU NUMBER</b>   | <b>SCMU5-24/25-0097</b>                                                                                                                             |

| Page | Clause /Item | Proposal |
|------|--------------|----------|
|      |              |          |
|      |              |          |
|      |              |          |

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct

Signed

Date

-----

-----

Name

Position

-----

-----

*Enterprise name*

-----



## C

### **RESOLUTION FOR SIGNATORY**

### **CERTIFICATE OF AUTHORITY FOR SIGNATORY**

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or on company letter head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on \_\_\_\_\_

Mr/Ms \_\_\_\_\_, whose signature appears below, has been duly authorised to

sign all documents in connection with the tender for Contract No. \_\_\_\_\_

and any Contract which may arise there from on behalf of (Block Capitals) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNED ON BEHALF OF THE COMPANY: \_\_\_\_\_

IN HIS/HER CAPACITY AS: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF SIGNATORY: \_\_\_\_\_

### **WITNESSES:**

|                     |  |           |  |
|---------------------|--|-----------|--|
| DIRECTOR<br>(NAMES) |  | SIGNATURE |  |
| DIRECTOR<br>(NAMES) |  | SIGNATURE |  |
| DIRECTOR<br>(NAMES) |  | SIGNATURE |  |
| DIRECTOR<br>(NAMES) |  | SIGNATURE |  |
| DIRECTOR<br>(NAMES) |  | SIGNATURE |  |

If you cannot complete this form, attach a separate sheet (in a company letter head, project specific and signed by all directors):



**D**

**CERTIFICATE OF AUTHORITY FOR JOINT VENTURES**

|                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                     |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| This Returnable Schedule is to be completed by joint ventures.                                                                                                                                                                                                                                                        |                                                                                                                                                     |                                                   |
| We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms .<br>....., authorised signatory of the company .....<br>....., acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf. |                                                                                                                                                     |                                                   |
| <b>PROJECT TITLE</b>                                                                                                                                                                                                                                                                                                  | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |                                                   |
| <b>SCMU NUMBER</b>                                                                                                                                                                                                                                                                                                    | <b>SCMU5-24/25-0097</b>                                                                                                                             |                                                   |
| <b>NAME OF FIRM</b>                                                                                                                                                                                                                                                                                                   | <b>ADDRESS</b>                                                                                                                                      | <b>DULY AUTHORISED SIGNATORY</b>                  |
| Lead partner:<br>.....<br>.                                                                                                                                                                                                                                                                                           |                                                                                                                                                     | Signature. ....<br>Name .....<br>Designation..... |
| .....<br>.                                                                                                                                                                                                                                                                                                            |                                                                                                                                                     | Signature. ....<br>Name .....<br>Designation..... |
| .....<br>.                                                                                                                                                                                                                                                                                                            |                                                                                                                                                     | Signature. ....<br>Name .....<br>Designation..... |
|                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                     |                                                   |



## E

### SCHEDULE OF PROPOSED SUBCONTRACTOR

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT TITLE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU NUMBER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>SCMU5-24/25-0097</b>                                                                                                                             |
| <p>We notify you that it is our intention to employ the following Subcontractors for work in this contract. The Subcontractors will all be CIDB registered and their CIDB Registration number shall be submitted below.</p> <p>If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.</p> <p>We confirm that all subcontractors who are or to be contracted are registered on Central Supplier Database (CSD).</p> |                                                                                                                                                     |

| No. | Name and address of proposed Subcontractor | Nature and extent of work | Year completed | Value | Contact details |
|-----|--------------------------------------------|---------------------------|----------------|-------|-----------------|
| 1   |                                            |                           |                |       |                 |
|     |                                            |                           |                |       |                 |
| 2   |                                            |                           |                |       |                 |
|     |                                            |                           |                |       |                 |



|   |  |  |  |  |  |
|---|--|--|--|--|--|
|   |  |  |  |  |  |
| 3 |  |  |  |  |  |
|   |  |  |  |  |  |
| 4 |  |  |  |  |  |
|   |  |  |  |  |  |

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Enterprise name \_\_\_\_\_



## F

### CAPACITY OF THE BIDDER

|                      |                                                                                                                                                     |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT TITLE</b> | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU NUMBER</b>   | <b>SCMU5-24/25-0097</b>                                                                                                                             |

WORK CAPACITY: (The Bidder is requested to furnish the following capacity particulars and to attach additional pages if more space is required. Failure to furnish the particulars may result in the Bid being disregarded.)

*Artisans and Employees: (Artisans and Employees to be ,or are ,employed for this project )*

| Quantity / No. of Resources | Categories of Employee - Key Personnel (part of Business Enterprise) | Professional Registration No. | Date of Employment |
|-----------------------------|----------------------------------------------------------------------|-------------------------------|--------------------|
|                             | Team Leader                                                          |                               |                    |
|                             | Artisans                                                             |                               |                    |
|                             |                                                                      |                               |                    |
|                             |                                                                      |                               |                    |

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

|                |       |                 |       |
|----------------|-------|-----------------|-------|
| <b>Signed:</b> | ..... | <b>Date</b>     | ..... |
| <b>Name:</b>   | ..... | <b>Position</b> | ..... |

**Enterprise Name:** .....



## G

### **RELEVANT PROJECT EXPERIENCE – COMPLETED PROJECTS**

Tenderers must submit a max one-page description of at least two projects successfully completed. **Attach an Completion Certificate for each of the project provided.**

The description of each project must include the following information:

1. Essential introductory information:
  - 1.1. Name of project.
  - 1.2. Name of client.
  - 1.3. Contact details of client.
  - 1.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
  - 1.5. The period during which the project was performed, and also, if this is different, the period during which the tenderer's team members were contracted.
  - 1.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or program budget).

| NO. | NAME OF PROJECT. | NAME OF CLIENT. | CONTACT<br>DETAILS<br>OF<br>CLIENT. | PROJECT<br>VALUE | DATE<br>COMPLETED |
|-----|------------------|-----------------|-------------------------------------|------------------|-------------------|
| 1   |                  |                 |                                     |                  |                   |
| 2   |                  |                 |                                     |                  |                   |
| 3   |                  |                 |                                     |                  |                   |

***If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).***

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed.....

Date.....

Name.....

Position.....

Enterprise name.....



## H

### **RELEVANT PROJECT EXPERIENCE – CURRENT PROJECTS**

Tenderers must submit a max one-page description of at least two projects under construction/ on hold/ just handed over/ towards completion (if they exist). **Attach an Appointment letter for each of the project provided.**

The description of each project must include the following information:

2. Essential introductory information:

- 2.1. Name of project.
- 2.2. Name of client.
- 2.3. Contact details of client.
- 2.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
- 2.5. The period during which the project was performed, and also, if this is different, the period during which the tenderer's team members were contracted.
- 2.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

| NO. |  | NAME OF PROJECT. | NAME OF CLIENT. | CONTACT DETAILS OF CLIENT. | PROJECT VALUE | STAGE OF PROJECT |
|-----|--|------------------|-----------------|----------------------------|---------------|------------------|
| 1   |  |                  |                 |                            |               |                  |
| 2   |  |                  |                 |                            |               |                  |
| 3   |  |                  |                 |                            |               |                  |

***Attach a separate page to address this issue (the above table is just for reference purposes).***

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

-----

-----

Name

Position

-----

-----

Enterprise name

-----



**!**

**OTHER OFFERS SUBMITTED AT TIME OF THIS TENDER FOR WHICH RESULTS ARE PENDING (if they exist)**

*(Any other client's tender must also be included)*

| BID NO. / PROJECT NUMBER | PROJECT NAME | CLIENT NAME & CONTACT NO. | VALUE TENDERED IN Rands | DATE SUBMITTED | CONTACT DETAILS (CLIENT) |
|--------------------------|--------------|---------------------------|-------------------------|----------------|--------------------------|
| 1                        |              |                           |                         |                |                          |
| 2                        |              |                           |                         |                |                          |
| 3                        |              |                           |                         |                |                          |
| 4                        |              |                           |                         |                |                          |

*If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).*

Signed

Date

-----

-----

Name

Position

-----

-----

Enterprise name

-----



## J

### **SCHEDULE OF TENDERER'S LITIGATION HISTORY**

The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

| NO. | NAME OF CLIENT. | OTHER LITIGATING PARTY | BRIEF DETAILS OF DISPUTE | PROJECT VALUE | DATE RESOLVED OR STATUS OF LITIGATION |
|-----|-----------------|------------------------|--------------------------|---------------|---------------------------------------|
| 1   |                 |                        |                          |               |                                       |
| 2   |                 |                        |                          |               |                                       |
| 3   |                 |                        |                          |               |                                       |

Signed

Date

-----

-----

Name

Position

-----

-----

*Tenderer name*

-----



## K

### PROJECT REFERENCE FORMS - 1

|                        |                                                                                                                                                     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project title:</b>  | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>Project Number:</b> | <b>SCMU5-24/25-0097</b>                                                                                                                             |

**NOTE: This returnable document must be completed by the person who was the Project Manager/Principal Agent on a project of similar value and complexity that was completed successfully by the tenderer.**

I, \_\_\_\_\_ (name and surname) of  
\_\_\_\_\_ (company name) declare

that I was the Project Manager on the following building construction project successfully executed by \_\_\_\_\_ (name of tenderer):

Project name: \_\_\_\_\_

Project location: \_\_\_\_\_

Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

| Key Performance Indicators                                           | Very Poor<br>1 | Poor<br>2 | Fair<br>3 | Good<br>4 | Excellent<br>5 | Total |
|----------------------------------------------------------------------|----------------|-----------|-----------|-----------|----------------|-------|
| 1. Project performance / time management / programming               |                |           |           |           |                |       |
| 2. Quality of workmanship                                            |                |           |           |           |                |       |
| 3. Resources: Personnel                                              |                |           |           |           |                |       |
| 4. Resources: Plant                                                  |                |           |           |           |                |       |
| 5. Financial management / payment of subcontractors / cash flow, etc |                |           |           |           |                |       |
| <b>TOTAL</b>                                                         |                |           |           |           |                |       |

B. Would you consider / recommend this tenderer again:

|     |    |
|-----|----|
| YES | NO |
|     |    |

C. Any other comments:

---



---



D. My contact details are:

Telephone: \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_

Signature of principal agent

COMPANY STAMP

**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

\_\_\_\_\_  
Name of Tenderer

\_\_\_\_\_  
Signature of Tenderer

\_\_\_\_\_  
Date



## PROJECT REFERENCE FORMS - 2

|                        |                                                                                                                                                     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project title:</b>  | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>Project Number:</b> | <b>SCMU5-24/25-0097</b>                                                                                                                             |

**NOTE: This returnable document must be completed by the person who was the Project Manager/Principal Agent on a project of similar value and complexity that was completed successfully by the tenderer.**

I, \_\_\_\_\_ (name and surname) of  
\_\_\_\_\_ (company name) declare

that I was the Project Manager on the following building construction project successfully executed by \_\_\_\_\_ (name of tenderer):

Project name: \_\_\_\_\_

Project location: \_\_\_\_\_

Construction period: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contract value: \_\_\_\_\_

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

| Key Performance Indicators                                           | Very Poor<br>1 | Poor<br>2 | Fair<br>3 | Good<br>4 | Excellent<br>5 | Total |
|----------------------------------------------------------------------|----------------|-----------|-----------|-----------|----------------|-------|
| 1. Project performance / time management / programming               |                |           |           |           |                |       |
| 2. Quality of workmanship                                            |                |           |           |           |                |       |
| 3. Resources: Personnel                                              |                |           |           |           |                |       |
| 4. Resources: Plant                                                  |                |           |           |           |                |       |
| 5. Financial management / payment of subcontractors / cash flow, etc |                |           |           |           |                |       |
| <b>TOTAL</b>                                                         |                |           |           |           |                |       |

B. Would you consider / recommend this tenderer again:

|     |    |
|-----|----|
| YES | NO |
|     |    |

C. Any other comments:

---



---

D. My contact details are:



Telephone: \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Thus signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_

Signature of principal agent

COMPANY STAMP

**NOTE:**

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

\_\_\_\_\_  
Name of Tenderer

\_\_\_\_\_  
Signature of Tenderer

\_\_\_\_\_  
Date



## L

### BASELINE RISK ASSESSMENT

|                                                                                                                                     |                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT TITLE</b>                                                                                                                | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU NUMBER</b>                                                                                                                  | <b>SCMU5-24/25-0097</b>                                                                                                                             |
| <i>PLEASE NOTE THAT THIS IS A BASELINE RISK ASSESSMENT AND NOT A DETAILED RISK ASSESSMENT OF ALL ANTICIPATED ACTIVITIES ON SITE</i> |                                                                                                                                                     |

| Activity                | Risk to Safety | Risk to Health    | Risk to Environmental | Risk to Public Safety | Control Measures                               |
|-------------------------|----------------|-------------------|-----------------------|-----------------------|------------------------------------------------|
| Construction Activities | Deafness       | Deafness          | Noise pollution       | Noise pollution       | Guarding/site barricading                      |
| Moving Machines         | Driven over    | Injury to workers | Fuel spillage         | Driven over           | Signage; slow moving                           |
| Working at height       | Falling        | Injury to workers |                       | Injury to the public  | PPE, Warning signs; site barricading; lock out |
|                         |                |                   |                       |                       |                                                |
|                         |                |                   |                       |                       |                                                |

*You can list all activities on a separate page to address this issue (the above table is just for reference purposes).*

Signed

Date

-----

Name

Position

-----



## **VOLUME 2**



## PART C1.2 CONTRACT DATA

|                       |                                                                                                                                                     |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT TITLE:</b> | <b>GENERAL BUILDING TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, KING WILLIAMS TOWN AND EAST LONDON FOR A PERIOD OF TWO (2) YEARS/24 MONTHS</b> |
| <b>SCMU NUMBER:</b>   | <b>SCMU5-24/25-0097</b>                                                                                                                             |

### Part 1– Data provided by the Employer

| Clause            | Statement                                                                        | Data                                      |
|-------------------|----------------------------------------------------------------------------------|-------------------------------------------|
| <b>1. General</b> |                                                                                  |                                           |
|                   | The conditions of contract are the core clauses and the clauses for main Option: | B Priced contract with bill of quantities |
|                   | dispute resolution Option                                                        | W1 Dispute resolution procedure           |
|                   | and secondary Options                                                            | X7 Delay Damages                          |
|                   |                                                                                  | X13 Performance Bond                      |
|                   |                                                                                  | X16 Retention                             |
|                   |                                                                                  | X18 Limitation of liability               |
|                   | of the NEC3 SERVICE TERM CONTRACT                                                |                                           |



|      |                         |                                                                                                                                        |
|------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 10.1 | The Employer is (name): | Eastern Cape Department of Public Works & Infrastructure                                                                               |
|      | Address                 | Department of Public Works and Infrastructure<br>3 <sup>rd</sup> Floor. Office 3-46<br>Independence Avenue<br>Qhasana Building<br>5605 |
|      | Represented by:         | TBA                                                                                                                                    |
|      | Tel No.                 |                                                                                                                                        |
|      | Fax No.                 |                                                                                                                                        |

|          |                                       |                                                                    |
|----------|---------------------------------------|--------------------------------------------------------------------|
| 11.2(2)  | The Affected Property is              | Governmente Buildings in Bisho, King Williams Town, East London    |
| 11.2(13) | The works is                          | General Building                                                   |
| 11.2(15) | The works information is              | The Scope is in Part C3: Scope of Work in this document.           |
| 11.2(16) | The site information is               | The site is as described in the Site Information of this document. |
| 12.2     | The law of the contract is the law of | the Republic of South Africa                                       |
| 13.1     | The language of this contract is      | English                                                            |
| 13.2     | The period for reply is               | 7 days                                                             |

|                                    |                         |    |
|------------------------------------|-------------------------|----|
| 2. The Contractor's responsibility |                         |    |
| 21.2                               | The contractor's design | NA |

|         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. Time |                        |                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 30.1    | The starting date is   | Site Handover Meeting Date.                                                                                                                                                                                                                                                                                                                                                                                           |
| 30.2    | The completion date is | The completion date for the whole of the works is the date following 16 weeks after the starting date, which includes a period of 4 weeks for the Contractor to provide the Client with the necessary bonds, guarantees, insurance certificates, OHS plan, and other information required by this contract. The period of 4 weeks includes one week for the Client to assess and process the submitted documentation. |



|                        |  |                                                |
|------------------------|--|------------------------------------------------|
| 4. Testing and defects |  |                                                |
| 41.1                   |  | The defects date is 52 weeks after Completion. |
| 42.3                   |  | The defect correction period is 2 weeks.       |

|            |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. Payment |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 50.1       | The assessment interval is                 | Monthly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 51.1       | Certify payment                            | Delete the first sentence of Clause 51.1 and replace with the following: The Client certifies a payment within one week of the assessment day. The Contractor prepares a tax invoice for the exact amount certified by the Client. The Contractor submits the tax invoice together with the corresponding payment certificate to the Client for payment. Incomplete and incorrect payment submissions are returned within one week to the Contractor for correction. Payment is made within thirty days of receipt of a complete and correct Contractor's payment submission. The currency is South African Rand |
| 51.2       | The period with which payments are made is | 30 Days after submission of a valid TAX Invoice to the Employer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 51.4       | The interest rate is                       | (i) zero percent above the publicly quoted prime rate of interest (calculated on a 365-day year) charged by from time to time by the South African Reserve Bank (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands.                                                                                                                                                                                                                                                                                         |

|                        |                                          |                                                                                                     |
|------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 6. Compensation Events |                                          | (if the optional statement for this section is not used, no data will be required for this section) |
|                        | These are additional compensation events | N/A                                                                                                 |

|                                         |  |                                                                     |
|-----------------------------------------|--|---------------------------------------------------------------------|
| 7. Use of Equipment Plant and Materials |  | No data is required for this section of the conditions of contract. |
|-----------------------------------------|--|---------------------------------------------------------------------|

|                        |                                       |     |
|------------------------|---------------------------------------|-----|
| 8. Risks and Insurance |                                       |     |
| 80.1                   | These are additional Employer's risks | N/A |



|      |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 83.1 | The Employer provides these insurances from the Insurance Table                                                                                                                                                                                                                                                                                       | N/A                                                                                                                                                                                                                                              |
| 83.1 | The Employer provides these additional insurances                                                                                                                                                                                                                                                                                                     | N/A                                                                                                                                                                                                                                              |
| 83.1 | The minimum amount of cover for insurance against loss and damage caused by the Contractor to the Employer's property is                                                                                                                                                                                                                              | R 5 000 000.00                                                                                                                                                                                                                                   |
| 83.1 | The insurance against loss of or damage to the works, Plant and Materials is to include cover for Plant and Materials provided by the Employer to an amount of                                                                                                                                                                                        | R 5 000 000.00                                                                                                                                                                                                                                   |
| 83.1 | The minimum amount of cover for insurance in respect of loss of or damage to property (except the Employer's property, Plant and Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the Contractor) arising from or in connection with the Contractor's Providing the Service for any one event is: | R 5 000 000.00                                                                                                                                                                                                                                   |
| 83.1 | The Minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the Contractor arising out of and in course of their employment in connection with this contract for any one event is:                                                                                                                           | As prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 and the Contractor's common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less than R 5 000 000.00 |

|                |                                                                     |
|----------------|---------------------------------------------------------------------|
| 9. Termination | No data is required for this section of the conditions of contract. |
|----------------|---------------------------------------------------------------------|

|                                  |                                                                                                                                |          |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------|
| 10. Data for Main Option Clauses |                                                                                                                                |          |
| A                                | Priced Contract with Price List                                                                                                | Option B |
| 20.5                             | The Contractor prepares forecasts of the final total of the Prices for the whole of the service at intervals of no longer than | 4 Weeks  |

|                        |
|------------------------|
| 11. Data for Option W1 |
|------------------------|



|         |                                                                 |                                                                                                                                                                                                                                                                  |
|---------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| W1.1    | The Adjudicator is (Name)                                       | The person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the party intending to refer a dispute to him. (See <a href="http://www.icesa.org.za">www.icesa.org.za</a> ) |
|         | Address                                                         |                                                                                                                                                                                                                                                                  |
|         | Tel. No, Fax No.                                                |                                                                                                                                                                                                                                                                  |
|         | Email                                                           |                                                                                                                                                                                                                                                                  |
| W1.2(3) | The Adjudicator nominating body is:                             | The Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering Arbitration                                                                                                                                                        |
| W1.4(2) | The Tribunal is:                                                | The latest edition of Rules for the Conduct of Arbitrations published by the Association of Arbitrators (South Africa) or its successor body.                                                                                                                    |
| W1.4(5) | The Arbitration Procedure is                                    |                                                                                                                                                                                                                                                                  |
|         | The place where arbitration is to be held is                    | South Africa                                                                                                                                                                                                                                                     |
|         | The person or organization who will choose an arbitrator        | The Chairman for the time being or his nominee of the Association of Arbitrators (South Africa) or its successor body.                                                                                                                                           |
|         | - If the Parties cannot agree a choice or                       |                                                                                                                                                                                                                                                                  |
|         | - If the procedure does not state who selects an arbitrator, is |                                                                                                                                                                                                                                                                  |

|       |                                                      |                                                                                                                                                                                                                                                                                                                                                                  |
|-------|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X7.   | Delay Damages                                        |                                                                                                                                                                                                                                                                                                                                                                  |
| X7.1. | The Contractor pays delay damages                    | The delay damages are <b>R4000</b> per day.                                                                                                                                                                                                                                                                                                                      |
| X13.  | Performance Bond                                     |                                                                                                                                                                                                                                                                                                                                                                  |
| X13.1 | The Contractor gives the Employer a performance bond | The Tenderer must provide a Performance Bond in the form of a Fixed Performance Guarantee by means of a Bank Guarantee, or from an Insurer approved by the Project Manager, in the amount of 2.5% of the Awarded Contract Value, once the Contract has been awarded to him. This Bond must be given to the Employer with in four (4) weeks of the Contract Date. |
| X16.  | Retention                                            |                                                                                                                                                                                                                                                                                                                                                                  |
| X16.1 | The retention is                                     | The retention is 5% (five percent) excluding VAT of the contract value, attained by payment reduction of 10% (ten percent) of the value certified in payment certificates until the retention amount is reached.                                                                                                                                                 |
| X18.  | Limitation of Liability                              |                                                                                                                                                                                                                                                                                                                                                                  |



|       |                                                                                                                                                              |                                                                                                                                          |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| X18.1 | The Contractor's liability to the Employer for indirect or consequential loss is limited to                                                                  | R0.0 (zero Rand)                                                                                                                         |
| X18.2 | For any one event, the Contractor's liability to the Employer for loss of or damage to the Employer's property is limited to                                 | R2 500 000.00                                                                                                                            |
| X18.3 | The Contractor's liability for Defects due to his design of an item of Equipment is limited to                                                               | The greater of<br><ul style="list-style-type: none"> <li>the total of the Prices at the Contract Date And</li> <li>R2 500 000</li> </ul> |
| X18.4 | The Contractor's liability to the Employer for all matters arising under or in connection with this contract, other than the excluded matters, is limited to | N/A                                                                                                                                      |
| X18.5 | The end of liability date is                                                                                                                                 | 12 Months after the completion date.                                                                                                     |

## Part Two – Data provided by the Contractor

| Clause   | Statement                                                                                                           | Data |
|----------|---------------------------------------------------------------------------------------------------------------------|------|
| 10.1     | The Contractor is (Name):<br><br>Address:<br>Tel No.<br>Fax No.                                                     |      |
| 11.2(14) | The following matters will be included in the Risk Register                                                         |      |
| 21.2     | The proposal for the implementation of the works                                                                    |      |
| 24.1     | The Key Persons are:<br><br>Name :<br><br>Job :<br><br>Responsibilities :<br><br>Qualifications :<br><br>Experience |      |



|                                                                                                |
|------------------------------------------------------------------------------------------------|
| <p>Name :</p> <p>Job :</p> <p>Responsibilities :</p> <p>Qualifications :</p> <p>Experience</p> |
| <p>Name :</p> <p>Job :</p> <p>Responsibilities :</p> <p>Qualifications :</p> <p>Experience</p> |
| <p>CV's and further key person's data are in _____</p>                                         |
| <p><b>B</b> Priced Contract with Method Statement and Timeframes</p>                           |
| <p>11.2(12) The price list is in</p>                                                           |
| <p>11.2(19) The tendered total of the Prices is</p>                                            |



## C1.3 CIDB ADJUDICATOR'S AGREEMENT

This agreement is made on the ..... day of ..... between:.....  
 ..... (name of company / organization) of .....  
 ..... (address) and .....  
 ..... (name of company / organization) of .....  
 ..... (address) (the  
 Parties) and ..... (name) of .....  
 .....  
 ... (address)  
 (the Adjudicator).

Disputes or differences may arise/have arisen\* between the Parties under a Contract dated ..... and known as. .  
 .....

and these disputes or differences shall be/have been\* referred to adjudication in accordance with the CIDB Adjudication Procedure, (hereinafter called "the Procedure") and the Adjudicator may be or has been requested to act.

\* Delete as necessary

**IT IS NOW AGREED** as follows:

- 1 The rights and obligations of the Adjudicator and the Parties shall be as set out in the Procedure.
- 2 The Adjudicator hereby accepts the appointment and agrees to conduct the adjudication in accordance with the Procedure.
- 3 The Parties bind themselves jointly and severally to pay the Adjudicator's fees and expenses in accordance with the Procedure as set out in the Contract Data.
- 4 The Parties and the Adjudicator shall at all times maintain the confidentiality of the adjudication and shall endeavour to ensure that anyone acting on their behalf or through them will do likewise, save with the consent of the other Parties which consent shall not be unreasonably refused.
- 5 The Adjudicator shall inform the Parties if he intends to destroy the documents which have been sent to him in relation to the adjudication and he shall retain documents for a further period at the request of either Party.

SIGNED by: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 who warrants that he / she is duly  
 authorized to sign for and on  
 behalf of the first Party in the  
 presence of

SIGNED by: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 who warrants that he / she is duly  
 authorized to sign for and behalf  
 of the second Party in the  
 presence of

SIGNED by: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 the Adjudicator in the presence of

Witness \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Witness: \_\_\_\_\_  
 Name \_\_\_\_\_  
 Address: \_\_\_\_\_

Witness: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_



Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

### Contract Data

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | The Adjudicator shall be paid at the hourly rate of R. . . . . in respect of all time spent upon, or in connection with, the adjudication including time spent travelling.                                                                                                                                                                                                                                                                                                                              |
| 2 | The Adjudicator shall be reimbursed in respect of all disbursements properly made including, but not restricted to:<br>(a) Printing, reproduction and purchase of documents, drawings, maps, records and photographs.<br>(b) Telegrams, telex, faxes, and telephone calls.<br>(c) Postage and similar delivery charges.<br>(d) Travelling, hotel expenses and other similar disbursements.<br>(e) Room charges.<br>(f) Charges for legal or technical advice obtained in accordance with the Procedure. |
| 3 | The Adjudicator shall be paid an appointment fee of R. . . . . This fee shall become payable in equal amounts by each Party within ..... days of the appointment of the Adjudicator, subject to an Invoice being provided. This fee will be deducted from the final statement of any sums which shall become payable under item 1 and/or item 2 of the Contract Data. If the final statement is less than the appointment fee the balance shall be refunded to the Parties.                             |
| 4 | The Adjudicator is/is not* currently registered for VAT.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5 | Where the Adjudicator is registered for VAT it shall be charged additionally in accordance with the rates current at the date of invoice.                                                                                                                                                                                                                                                                                                                                                               |
| 6 | All payments, other than the appointment fee (item 3) shall become due 7 days after receipt of invoice, thereafter interest shall be payable at 5% per annum above the Reserve Bank base rate for every day the amount remains outstanding.                                                                                                                                                                                                                                                             |

\* Delete as necessary



## **OCCUPATIONAL HEALTH AND SAFETY SPECIFICATION**

### **ANNEXURE A**

**(AWARDED TENDERER TO COMPLY WITH ALL OCCUPATIONAL  
HEALTH AND SAFETY REGULATIONS)**



## ***EPWP REQUIREMENTS AND SPECIFICATION***

**(AWARDED TENDERER WILL BE REQUIRED TO ADHERE TO ALL EPWP  
SPECIFICATIONS AND REQUIREMENTS.  
FOR FULL SPECIFICATIONS AND REQUIREMENTS VISIT  
([www.epwp.gov.za](http://www.epwp.gov.za))**



## **PART C2.1: PRICING DATA**



## C2.1 Pricing Instructions

Pricing Instructions mean the criteria as set out below, read together with all Parts of the contract document, which it will be deemed in the contract that the Tenderer has taken into account when developing his prices.

1. For the purpose of the Pricing Schedule, the following words shall have the meanings hereby assigned to them:
  - Unit: The unit of measurement for each item of work.
  - Quantity: The number of units of work for each item.
  - Rate: The agreed payment per unit of measurement.
  - Amount: The product of the quantity and the agreed rate for an item.
  - Sum: An agreed lump sum payment amount for an item, the extent of which is described in the Scope of Work, but the quantity of work which is not measured in any units.
2. A rate, sum, and/or price as applicable, is to be entered against each item in the Pricing Schedule. An item against which no price is entered will be considered to be covered by the other prices or rates in the Pricing Schedule.
3. The rates, sums, and prices in the Pricing Schedule are to be fully inclusive prices for the work described under the several items. Such prices and rates are to cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit.
4. Where quantities are given in the Pricing Schedule, these are provisional and do not necessarily represent the actual amount of work to be done. The quantities of work accepted and certified for payment will be used for determining payments due and not the quantities given in the Activity Schedule.
5. All other rates, sums, or prices (as applicable) tendered in the Pricing Schedule shall be final and binding and shall **not** be subject to any variation throughout the period of the contract.
6. While the Employer has every intention to complete the full scope of works, the Employer reserves the right to reduce or increase the scope of works according to the dictates of the budget, or to terminate this contract, without adjustment to the agreed rates, sums and without payment of any penalty or surcharge in this regard. The Service Provider shall however be entitled to pro-rata payment for all services carried out in terms of any adjustment to the Scope of Work.
7. All Prices in the Price List exclude VAT, while the total of Prices reflected in the Contractor's Offer includes VAT.
8. Where the Scope requires detailed shop drawings and designs or other information to be provided, all costs associated therewith are deemed to have been provided for and included in the unit rates and Prices tendered for such items.



## **PART C 2.2: BILLS OF QUANTITIES**

### **ANNEXURE B**



## **PART 3: DRAWINGS**

**N/A**



## **PART C3 SCOPE OF WORK (TERMS OF REFERENCE)**

### **C3 Scope of Work (Terms of Reference)**

#### **3.1 Brief Scope of Work**

##### **DESCRIPTION OF THE WORKS**

3.1.1 This tender is advertised for the purpose of maintenance and repairs required at various government buildings within the Eastern Cape Department of Public Works & Infrastructure

##### **3.1.2 SITE LOCATION**

The various government sites located within Bisho, King Williams Town, East London.

##### **3.1.3 SITE BRIEFING MEETING**

No Site information meeting will be held. Contractor can do an on-site inspection from Monday - Friday between 07h45 - 16h00

##### **3.1.4 CONTACT DETAILS EMPLOYER REPRESENTATIVE**

Project Leader – Vukile Mpondo  
Contact Number Cell phone – 082 418 6744  
E-mail Address – Vukile.mpondo@ecdpw.gov.za

#### **3.2 Operational Protocols**

- Security is a priority, and the site shall be kept safe at all times
- The approved Health and Safety plan shall be provided by successful bidder prior commencement and Health and Safety shall be adhered to at all times
- All staff members of the contractor shall wear PPE at all times
- All staff members of the contractor shall be always specifically identifiable and to this end shall wear a predetermined coloured overall to be able to enter and work on the site.
- Regular meetings (Progress, Technical Meeting and ad-hoc meeting), the frequency of which is to be determined.



### **3.3 Access**

- Prospective bidders are to fully familiarize themselves with the site and access to the site and restricted area for site establishment.

### **3.5 Employers Objectives**

- General building maintenance at various government sites in Bisho, KWT & EL

### **3.6 Location of the Works**

- Government Buildings in.
  1. Bisho
  2. King William's Town
  3. East London

### **4.8 Temporary Works**

- All temporary work to comply with the Occupational Health and safety Act (Act 85 of 1993) and its regulations

### **4.9 Employer's Design**

- N/A

### **4.10 Design Brief**

- N/A

### **4.10 Drawings**

N/A



## C4 SITE INFORMATION

|                        |                                                                                                                                                 |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project title:</b>  | <b>GENERAL BUILDING: TERM CONTRACT FOR GOVERNMENT BUILDINGS IN BISHO, EAST LONDON, KING WILLIAMS TOWN FOR A PERIOD OF TWO YEARS (24 MONTHS)</b> |
| <b>Project Number:</b> | <b>SCMU5-24/25-0097</b>                                                                                                                         |

### GENERAL

Prospective bidders to familiarize themselves with the locality, access, any other “restrictions”.  
(Refer to *Scope of Works C3*)

The site is.

- Government Buildings in.  
Bisho  
King William’s Town  
East London

### Location of Works

- Bisho
- King Williams Town
- East London

### GENERAL

The work is to be executed in various Government Buildings in Bisho, East London and KWT remain fully functional 24 hours per day and 7 days a week. Access to the facilities must not be at all.

- 1 Work required to be executed outside of these hours must be arranged with the entrance se advance
  - 2 Noise must be always kept to a minimum and within acceptable levels.
- All prospective tenderers are to note that installation of any equipment has to conform to the star  
All equipment damaged whether by fault of the equipment or while installation or removal the e  
be the responsibility of the successful tenderer to replace.



MINIMUM REQUIREMENTS FOR CONTRACTOR: -

Proof of Carpentry; Painting Trade Test Certificates for personnel who will undertake the carpentry and painting works, from the authorized training institution.

All above documentation to be attached to the tender document.

Note: all used materials will remain the property of the Department of Public Works & Infrastructure unless specified otherwise.



## **ANNEXURE A - OHS**



## Annexure A

### OHS

| ITEM NO | DESCRIPTION                                                                                                             | UNIT     | QTY | RATE | TOTAL |
|---------|-------------------------------------------------------------------------------------------------------------------------|----------|-----|------|-------|
| C.01    | Preparation of the Contractor's site specific Health and Safety Plan                                                    | Lump sum | 1   |      |       |
| C.02    | Contractor's initial obligation in respect of the Occupational Health and Safety Act and Construction Regulations       | Lump sum | 0   |      |       |
| C.03    | Contractor's time related obligations in respect of the Occupational Health and Safety Act and Construction Regulations | month    | 0   |      |       |
| C.04    | Provision of Personal Protective Equipment (PPE)                                                                        |          |     |      |       |
|         | (a) Reflective vests                                                                                                    | No       | 4   |      |       |
|         | (b) Hard hats                                                                                                           | No       | 4   |      |       |
|         | ( c ) Protective foot wear                                                                                              | Pairs    | 4   |      |       |
|         | (d) Earplugs                                                                                                            | No       | 4   |      |       |
|         | ( e ) Dust masks                                                                                                        | No       | 4   |      |       |
|         | ( f ) Gloves                                                                                                            | Pairs    | 8   |      |       |
|         | ( h ) Ear Defenders SABS approved                                                                                       | No       |     |      |       |
| 1       | Provision of a full-time Construction Health and Safety Officer                                                         | month    | 0   |      |       |
| 2       | Cost of medical certificates and medical surveillance                                                                   |          |     |      |       |
|         | ( a ) Initial (baseline) medical examinations                                                                           | No       | 3   |      |       |
|         | (b) Periodic and exit examinations                                                                                      | No       | 3   |      |       |



|   |                                                                                                       |          |   |  |  |
|---|-------------------------------------------------------------------------------------------------------|----------|---|--|--|
|   | ( c) Contractor's charges to allow for handling costs and profit in respect of subitems 2 (a) and (b) | Item     |   |  |  |
|   |                                                                                                       |          |   |  |  |
| 3 | Induction training                                                                                    | No       | 3 |  |  |
|   |                                                                                                       |          |   |  |  |
| 4 | Noise monitoring per item of equipment of plant                                                       |          |   |  |  |
|   |                                                                                                       |          |   |  |  |
|   | (a) Establishment of noise zones(plant)                                                               | No       | 0 |  |  |
|   |                                                                                                       |          |   |  |  |
|   | (b) Audiograms(personnel)                                                                             | No       | 0 |  |  |
|   |                                                                                                       |          |   |  |  |
| 5 | Payment for H&S representatives at meetings                                                           | Hour     | 0 |  |  |
|   |                                                                                                       |          |   |  |  |
| 6 | Provision of First Aid Boxes to GSR requirements                                                      | No       | 1 |  |  |
|   |                                                                                                       |          |   |  |  |
| 7 | Transportation of workers                                                                             | Lump sum | 0 |  |  |
|   |                                                                                                       |          |   |  |  |
| 8 | Submission of a Health and Safety file                                                                | Lump sum | 1 |  |  |
|   |                                                                                                       |          |   |  |  |
|   | TOTAL(Carried to P&G Subtotal)                                                                        |          |   |  |  |



+

## ANNEXURE B – BOQ



[illegible]



| Item No | Description                                                                                                                                                                                                                                    | Unit | Qty | Rate | Amount |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|------|--------|
|         | <b>SECTION 1</b>                                                                                                                                                                                                                               |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | <b>BILL NO. 1</b>                                                                                                                                                                                                                              |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | <b>ALTERATIONS</b>                                                                                                                                                                                                                             |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | <b>NOTE</b>                                                                                                                                                                                                                                    |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications , General Specification"as published by the Department of Public Works (2nd Edition July 2013)                                                                   |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                                 |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | The Contractor must visit the site and the buildings and acquaint himself fully with conditions and scope of alterations and demolitions. Description herein are brief and are to serve as a means of identifying work only .                  |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | The contractor must take all measurements of existing buildings on site as the sole responsibility for the correctness of new work is that of the contractor.                                                                                  |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | Where only sections are to be demolished, they shall be done, without damage to the rest of the building and if so damaged the Contractor shall make good any such damage at his own expense to the entire satisfaction of the Project Leader. |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | The Contractor will be held liable for any damage to persons or property and for the safety of structures throughout the contract and is to make good at his own expense any damage that may occur.                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | <b>Old materials to be carted away</b>                                                                                                                                                                                                         |      |     |      |        |
|         |                                                                                                                                                                                                                                                |      |     |      |        |
|         | Old materials from alterations, except where described to be reused or handed over, as well as all rubbish, etc. must be regularly carted from site and not be allowed to accumulate on or around the site.                                    |      |     |      |        |



|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----|--|--|
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | <b>Old materials to be re-used</b>                                                                                                                                                                                                                             |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | None of the old materials are to be used for new work except where specifically described being set aside for re-use.                                                                                                                                          |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | <b>Handing over of materials</b>                                                                                                                                                                                                                               |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | Where certain materials or articles from alterations are described as to be handed over by the Contractor to the client, such materials or articles shall be properly stored by the contractor, until handing over thereof.                                    |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | The contractor must obtain an official receipt listing the materials or articles and dates of handing over. If the contractor fails to submit the receipt when requested to do so, it shall be deemed that the materials or articles are still in his possess. |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | <b>TEMPORARY BARRIERS, SCREENS, ETC.</b>                                                                                                                                                                                                                       |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | <b>Temporary barriers, screens, etc., including removal:</b>                                                                                                                                                                                                   |   |    |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
| 1 | Drywall barrier 3m high of galvanised steel channel section rails and studs covered on one side with 12,7mm gypsum plasterboard and finished with two coats interior quality PVA emulsion paint, including corners, ends, etc.                                 | m | 10 |  |  |
|   |                                                                                                                                                                                                                                                                |   |    |  |  |
|   | <b>Page total carried forward</b>                                                                                                                                                                                                                              |   |    |  |  |

| Item No | Description                                                                                                                                                                                                                                                                    | Unit | Qty | Rate | Amount |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|------|--------|
|         | <b>Page total brought forward</b>                                                                                                                                                                                                                                              |      |     |      |        |
|         |                                                                                                                                                                                                                                                                                |      |     |      |        |
| 2       | Take out and carefully dismantle remove all loose furniture, fittings, etc. from the office area where the works will be executed to a safe place. Execute the works and reassemble the furniture and place it to the original positions. Office sizes are between 15 to 40m2. | No   | 6   |      |        |
|         |                                                                                                                                                                                                                                                                                |      |     |      |        |
| 3       | Take out and carefully dismantle remove all loose furniture, fittings, etc. from the house where the works will be executed to a safe place. Execute the works and reassemble the furniture and place it to the original positions. House sizes range from 200 to 500m2.       | No   | 6   |      |        |



|    |                                                                                                                                                                                                                                                         |                |    |  |  |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--|--|
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
|    | REMOVAL OF EXISTING WORK                                                                                                                                                                                                                                |                |    |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
|    | <u>Taking out and removing doors, windows, etc, including thresholds, sills, etc and building up openings in brick walls, including making good cement plaster on both sides and making good paintwork</u>                                              |                |    |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 3  | Timber single door and timber/steel frame not exceeding 2,5m <sup>2</sup>                                                                                                                                                                               | No             | 15 |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 4  | Timber/steel double door and timber/steel frame exceeding 2,5m <sup>2</sup> and not exceeding 5m <sup>2</sup>                                                                                                                                           | No             | 6  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 5  | Glazed timber/steel/aluminium window not exceeding 2,5m <sup>2</sup>                                                                                                                                                                                    | No             | 6  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 6  | Glazed timber/steel/aluminium window exceeding 2,5m <sup>2</sup> and not exceeding 5m <sup>2</sup>                                                                                                                                                      | No             | 6  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 7  | Roller shutter door 3 x 2.4m high                                                                                                                                                                                                                       | No             | 4  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 8  | Roller shutter door 6 x 2.4m high                                                                                                                                                                                                                       | No             | 4  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
|    | <u>Taking outdoors, windows, etc, including thresholds, sills, etc, setting aside for re-use and later refixing in similar new position</u>                                                                                                             |                |    |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 9  | Timber/steel/aluminium single door and frame 1 x 2.1m high overall, including setting up and building in frame in new brickwork, rehanging door on new 100mm brass hinges and replacing lock with Union or equally approved three-lever mortice lockset | No             | 10 |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 10 | Glazed steel/timber/aluminium window 2.5 x 2.5m high, including setting up and building in in new brickwork and replacing any broken glass panes with 4mm clear float glass                                                                             | No             | 6  |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
|    | <u>Taking down and removing roofs, floors, panelling, ceilings, partitions, etc:</u>                                                                                                                                                                    |                |    |  |  |
|    |                                                                                                                                                                                                                                                         |                |    |  |  |
| 11 | Corrugated sheet steel roof covering and timber purlins                                                                                                                                                                                                 | m <sup>2</sup> | 30 |  |  |



|    |                                                                                                                         |                |     |  |  |
|----|-------------------------------------------------------------------------------------------------------------------------|----------------|-----|--|--|
|    |                                                                                                                         |                |     |  |  |
| 12 | Gypsum plasterboard ceilings, including cornices, timber banding, etc.                                                  | m <sup>2</sup> | 15  |  |  |
|    |                                                                                                                         |                |     |  |  |
| 13 | Flush plastered gypsum plasterboard suspended ceilings 600 x 1200mm, including cornices, suspension grid, hangers, etc. | m <sup>2</sup> | 100 |  |  |
|    |                                                                                                                         |                |     |  |  |
| 13 | Drywall partitions 3m high, including doors, glazed borrowed lights, etc.                                               | m              | 20  |  |  |
|    |                                                                                                                         |                |     |  |  |
|    | <b>Taking out and removing sundry joinery work, fittings, etc</b>                                                       |                |     |  |  |
|    |                                                                                                                         |                |     |  |  |
| 14 | Timber/gypsum cornices                                                                                                  | m              | 20  |  |  |
|    |                                                                                                                         |                |     |  |  |
| 15 | Timber skirtings                                                                                                        | m              | 20  |  |  |
|    |                                                                                                                         |                |     |  |  |
| 16 | Timber sills                                                                                                            | m              | 5   |  |  |
|    |                                                                                                                         |                |     |  |  |
|    | <b>Page total carried forward</b>                                                                                       |                |     |  |  |

| Item No | Description                                                                                                                                  | Unit | Qty | Rate | Amount |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------|------|-----|------|--------|
|         | <b>Page total brought forward</b>                                                                                                            |      |     |      |        |
|         |                                                                                                                                              |      |     |      |        |
| 17      | Timber wall cupboard 4000 x 500 x 3000mm high                                                                                                | No   | 30  |      |        |
|         |                                                                                                                                              |      |     |      |        |
| 18      | Timber floor cupboard 4000 x 500 x 900mm high                                                                                                | No   | 30  |      |        |
|         |                                                                                                                                              |      |     |      |        |
| 19      | Timber sink cupboard 2000 x 500 x 900mm high, including sink and disconnecting waste pipe                                                    | No   | 30  |      |        |
|         |                                                                                                                                              |      |     |      |        |
| 20      | Timber counter 1500 x 500 x 900mm high                                                                                                       | No   | 30  |      |        |
|         |                                                                                                                                              |      |     |      |        |
|         | <b>Taking up and removing wood block floor coverings, vinyl floor coverings, carpets, etc and preparing screeds for new floor coverings:</b> |      |     |      |        |



|    |                                                                                                                                                                                               |                |     |  |  |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|--|--|
|    |                                                                                                                                                                                               |                |     |  |  |
| 21 | Vinyl tile/sheeting floor covering                                                                                                                                                            | m <sup>2</sup> | 150 |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 22 | Carpet floor covering                                                                                                                                                                         | m <sup>2</sup> | 230 |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
|    | <b>Taking out and removing ironmongery</b>                                                                                                                                                    |                |     |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 23 | Mortice/cylinder lockset from timber door                                                                                                                                                     | No             | 25  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 24 | Door closer from timber door and timber/steel frame                                                                                                                                           | No             | 10  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 25 | Toilet paper holder from wall                                                                                                                                                                 | No             | 10  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
|    | <b><u>Hacking up/off and removing ceramic tiles including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces for new screed, plaster, tile finish, etc</u></b> |                |     |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 26 | Tiles to floors                                                                                                                                                                               | m <sup>2</sup> | 50  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 27 | Tiles to walls                                                                                                                                                                                | m <sup>2</sup> | 50  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
|    | <b>BUILDING UP OPENINGS</b>                                                                                                                                                                   |                |     |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
|    | <b><u>Brickwork in NFP bricks or equally approved in class II mortar in building up openings</u></b>                                                                                          |                |     |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 28 | Half brick walls                                                                                                                                                                              | m <sup>2</sup> | 20  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |
| 29 | One brick wall                                                                                                                                                                                | m <sup>2</sup> | 20  |  |  |
|    |                                                                                                                                                                                               |                |     |  |  |



|    |                                                                                               |                |    |  |  |
|----|-----------------------------------------------------------------------------------------------|----------------|----|--|--|
|    | <b>MAKING GOOD OF FINISHES, ETC</b>                                                           |                |    |  |  |
|    |                                                                                               |                |    |  |  |
|    | <b>Making good gypsum plasterboard ceilings and timber brander</b>                            |                |    |  |  |
|    |                                                                                               |                |    |  |  |
| 30 | Ceilings in patches                                                                           | m <sup>2</sup> | 40 |  |  |
|    |                                                                                               |                |    |  |  |
| 31 | Ceilings where half/one brick walls removed                                                   | m              | 40 |  |  |
|    |                                                                                               |                |    |  |  |
|    | <b>Making good 300 x 300 x 2,5mm semi-flexible vinyl floor tiles or carpet floor covering</b> |                |    |  |  |
|    |                                                                                               |                |    |  |  |
| 32 | Floors in patches                                                                             | m <sup>2</sup> | 40 |  |  |
|    |                                                                                               |                |    |  |  |
| 33 | Floors where partitions removed                                                               | m              | 40 |  |  |
|    |                                                                                               |                |    |  |  |
| 34 | Floors where half/one brick walls removed                                                     | m              | 40 |  |  |
|    |                                                                                               |                |    |  |  |
|    | <b>Making good internal cement plaster</b>                                                    |                |    |  |  |
|    |                                                                                               |                |    |  |  |
| 35 | Walls in patches                                                                              | m <sup>2</sup> | 30 |  |  |
|    |                                                                                               |                |    |  |  |
| 36 | Concrete ceilings in patches                                                                  | m <sup>2</sup> | 30 |  |  |
|    |                                                                                               |                |    |  |  |
|    |                                                                                               |                |    |  |  |
|    | <b>Page total carried forward</b>                                                             |                |    |  |  |

| Item No | Description                              | Unit           | Qty | Rate | Amount |
|---------|------------------------------------------|----------------|-----|------|--------|
|         | <b>Page total brought forward</b>        |                |     |      |        |
|         |                                          |                |     |      |        |
| 37      | Walls where half/one brick walls removed | m <sup>2</sup> | 35  |      |        |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--|--|
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 38 | Making good 400 x 400 x 15mm white glazed ceramic tiles                                                                                                                                                                                                                                                                                                                                                                                                            | m <sup>2</sup> | 35 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 39 | Walls in patches                                                                                                                                                                                                                                                                                                                                                                                                                                                   | m <sup>2</sup> | 40 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 40 | Walls where half/one brick walls removed                                                                                                                                                                                                                                                                                                                                                                                                                           | m <sup>2</sup> | 40 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
|    | <b>OPENINGS THROUGH EXISTING WALLS, ETC.</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |                |    |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
|    | <b>Altering openings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |    |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 41 | Altering opening in one brick wall where 900 x 900mm high steel/aluminium window was removed to form opening for single door and frame 900 x 2100mm high overall by breaking out brickwork on both sides and bottom, including making good cement plaster on one side and into reveals and face brickwork on other side and into reveals and with 20 MPa concrete threshold with steel trowelled finish including a new door and frame and making good paintwork.  | No             | 6  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 42 | Altering opening in one brick wall where 1.80 x 1.50m high steel/aluminium window removed to form opening for new double door and frame 1.80 x 2.10m high overall by breaking out brickwork on both sides and bottom, including making good cement plaster on one side and into reveals and face brickwork on other side and into reveals and with 20 MPa concrete threshold with steel trowelled finish including a new door and frame and making good paintwork. | No             | 5  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
|    | <b><u>Breaking out for and forming plain openings through brick walls, including prestressed concrete lintels, making good cement plaster on both sides and into reveals and with 20 MPa concrete thresholds with steel trowelled finish and making good paintwork</u></b>                                                                                                                                                                                         |                |    |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 43 | Opening 900 x 2100mm high through half brick or one brick wall                                                                                                                                                                                                                                                                                                                                                                                                     | No             | 10 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |
| 44 | Opening 1800 x 2100mm high through half brick or one brick wall                                                                                                                                                                                                                                                                                                                                                                                                    | No             | 10 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |    |  |  |



|                            |                                                                                                                                                                                                                                                                                                                                                           |    |    |  |  |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|--|--|
|                            | <b>Breaking out for and forming openings through brick walls for new doors and frames, including brick lintels, making good cement plaster on one side and into reveals and face brickwork on other side and into reveals and with 20 MPa concrete thresholds with steel trowelled finish including a new doors and frames and making good paintwork.</b> |    |    |  |  |
| 45                         | Opening for door with timber frame 900 x 2100mm high overall through one brick wall                                                                                                                                                                                                                                                                       | No | 10 |  |  |
| 46                         | Opening for door with steel frame 1800x 2100mm high overall through one brick wall                                                                                                                                                                                                                                                                        | No | 10 |  |  |
|                            | <b>Breaking out for and forming openings through drywall partition for new doors and frames, including a new doors and frames and making good paintwork.</b>                                                                                                                                                                                              |    |    |  |  |
| 47                         | Opening for door with timber frame 900 x 2100mm high overall through drywall                                                                                                                                                                                                                                                                              | No | 10 |  |  |
| 48                         | Opening for door with steel frame 1800x 2100mm high overall through drywall                                                                                                                                                                                                                                                                               | No | 10 |  |  |
| Page total carried forward |                                                                                                                                                                                                                                                                                                                                                           |    |    |  |  |

| Item No | Description                                                                                                                                                                                                                                                     | Unit | Qty | Rate | Amount |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|------|--------|
|         | <b>Page total brought forward</b>                                                                                                                                                                                                                               |      |     |      |        |
|         |                                                                                                                                                                                                                                                                 |      |     |      |        |
|         | <b>Cleaning of gutters and downpipes including those that are built into concrete or brick columns using a high-pressure water jet master cleaner and ensuring that they are clean and water is flowing freely to the municipal stormwater drainage system.</b> |      |     |      |        |
| 49      | To buildings with fourteen (14) floors                                                                                                                                                                                                                          | No   | 3   |      |        |
| 50      | To buildings with seven (7) floors                                                                                                                                                                                                                              | No   | 3   |      |        |
| 51      | To buildings with five (5) floors                                                                                                                                                                                                                               | No   | 3   |      |        |



|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|--|--|
| 52 | To buildings with four (4) floors                                                                                                                                                                                                                                                                                        | No | 3  |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
| 53 | To buildings with three (3) floors                                                                                                                                                                                                                                                                                       | No | 2  |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
| 54 | To buildings with two (2) floors                                                                                                                                                                                                                                                                                         | No | 2  |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
| 55 | To buildings with a single floor                                                                                                                                                                                                                                                                                         | No | 20 |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
|    | <b>Breaking out for and forming openings through brick walls for new windows, including prestressed concrete lintels, making good cement plaster on both sides and into reveals and with sloping fibre-cement sills on outside and flat fibre cement sills on inside including new windows and making good paintwork</b> |    |    |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
| 56 | Opening for window 2000 x 1500mm high through one brick wall                                                                                                                                                                                                                                                             | No | 3  |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
| 57 | Opening for window 1500 x 900mm high through one brick wall                                                                                                                                                                                                                                                              | No | 3  |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
|    |                                                                                                                                                                                                                                                                                                                          |    |    |  |  |
|    | <b>Page total carried to section summary collection</b>                                                                                                                                                                                                                                                                  |    |    |  |  |

| Item No | Description                           | Unit | Qty | Rate | Amount |
|---------|---------------------------------------|------|-----|------|--------|
|         |                                       |      |     |      |        |
|         |                                       |      |     |      |        |
|         | <b>SECTION NO.2</b>                   |      |     |      |        |
|         |                                       |      |     |      |        |
|         | <b>BILL NO.2</b>                      |      |     |      |        |
|         |                                       |      |     |      |        |
|         | <b>EARTHWORKS</b>                     |      |     |      |        |
|         |                                       |      |     |      |        |
|         | <b>DEMOLITIONS AND SITE CLEARANCE</b> |      |     |      |        |
|         |                                       |      |     |      |        |



|   |                                                                                                               |                |    |  |  |
|---|---------------------------------------------------------------------------------------------------------------|----------------|----|--|--|
|   | <b>Site Clearance</b>                                                                                         |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
| 1 | Clear the whole area, remove all rubbish, debris, vegetation and shrubs not exceeding 200mm girth             | m <sup>2</sup> | 30 |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>EXCAVATIONS, FILLING, ETC.</b>                                                                             |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>Excavation</b>                                                                                             |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>Excavate in earth not exceeding 1m deep below natural or reduced ground level</b>                          |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
| 2 | Surface trenches                                                                                              | m <sup>3</sup> | 25 |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>Extra over excavation in earth for trenches</b>                                                            |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
| 3 | Soft rock                                                                                                     | m <sup>3</sup> | 10 |  |  |
|   |                                                                                                               |                |    |  |  |
| 4 | Hard rock                                                                                                     | m <sup>3</sup> | 5  |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>Extra all excavations for cart away:</b>                                                                   |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
| 5 | Surplus material from excavations and/or stockpiles on site to a dumping site to be located by the contractor | m <sup>3</sup> | 20 |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>Risk of collapse for excavations</b>                                                                       |                |    |  |  |
|   |                                                                                                               |                |    |  |  |
| 6 | Sides of trenches and hole excavations not exceeding 1,5m deep                                                | m <sup>2</sup> | 20 |  |  |
|   |                                                                                                               |                |    |  |  |
|   | <b>KEEPING EXCAVATIONS FREE OF WATER</b>                                                                      |                |    |  |  |
|   |                                                                                                               |                |    |  |  |



|    |                                                                                                                                              |                |    |  |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--|--|
| 7  | Keep excavations free of all water other than subterranean water                                                                             | Item           | 1  |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>FILLING</b>                                                                                                                               |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>Filling with material supplied by contractor compacted to a density of at least 95% Mod. AASHTO maximum density:</b>                      |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
| 8  | Under floors, etc.                                                                                                                           | m <sup>3</sup> | 15 |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>Sand filling supplied by the contractor, compacted to 100% Mod AASHTO density</b>                                                         |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
| 9  | Backfilling to trenches, holes, etc.                                                                                                         | m <sup>3</sup> | 3  |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>COMPACTION</b>                                                                                                                            |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
| 10 | Allow the provisional sum of R 2 000 (Two Thousand Rands) for soil compaction tests to executed by a specialist to be nominated by the Agent | Item           |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>SOIL POISONING</b>                                                                                                                        |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>Soil insecticide in accordance with SANS 5859</b>                                                                                         |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
| 11 | Under Floors                                                                                                                                 | m <sup>2</sup> | 20 |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    |                                                                                                                                              |                |    |  |  |
|    | <b>Page total carried to section summary collection</b>                                                                                      |                |    |  |  |

| Item No | Description         | Unit | Qty | Rate | Amount |
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|         |                     |      |     |      |        |
|         |                     |      |     |      |        |
|         | <b>SECTION NO.2</b> |      |     |      |        |



|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---|--|--|
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>BILL NO. 3</b>                                                                                                                                                                                                                                                                                                                                                                                                     |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>CONCRETE, FORMWORK AND REINFORCEMENT</b>                                                                                                                                                                                                                                                                                                                                                                           |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>PREAMBLES</b>                                                                                                                                                                                                                                                                                                                                                                                                      |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications , General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                                                                                                                                                                                                         |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                                                                                                                                                                                                        |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | Items, materials or methods to be used specified by trade names or catalogue numbers are only an indication of the quality required. Items, materials or methods of similar quality may be used with prior approval from the Principal Agent.                                                                                                                                                                         |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>Cost of tests:</b>                                                                                                                                                                                                                                                                                                                                                                                                 |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | The costs of making, storing and testing of concrete test cubes as required shall include the cost of providing cube moulds necessary for the purpose, for testing costs and for submitting reports on the tests to the Principal Agent. The testing shall be undertaken by an independent firm or institute nominated by the contractor to the approval of the Principal Agent. (Test cubes are measured separately) |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>REINFORCED CONCRETE CAST ON/IN FORMWORK</b>                                                                                                                                                                                                                                                                                                                                                                        |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
|   | <b>Mass Concrete 25MPa/19mm concrete:</b>                                                                                                                                                                                                                                                                                                                                                                             |                |   |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
| 1 | Concrete footing                                                                                                                                                                                                                                                                                                                                                                                                      | m <sup>3</sup> | 5 |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |
| 2 | Surface beds                                                                                                                                                                                                                                                                                                                                                                                                          | m <sup>3</sup> | 4 |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |  |  |



|   |                                                                                 |                |    |  |  |
|---|---------------------------------------------------------------------------------|----------------|----|--|--|
| 3 | Apron Slab                                                                      | m <sup>3</sup> | 2  |  |  |
|   |                                                                                 |                |    |  |  |
|   | <b>TEST CUBE BLOCKS</b>                                                         |                |    |  |  |
|   |                                                                                 |                |    |  |  |
| 4 | Making and testing 150 x 150 x 150mm concrete strength test cube. (Provisional) | No.            | 2  |  |  |
|   |                                                                                 |                |    |  |  |
|   | <b>CONCRETE SUNDRIES</b>                                                        |                |    |  |  |
|   |                                                                                 |                |    |  |  |
|   | <u>Finishing to surfaces of concrete smooth with a wood float/steel trowel</u>  |                |    |  |  |
|   |                                                                                 |                |    |  |  |
| 5 | Surface beds                                                                    | m <sup>2</sup> | 45 |  |  |
|   |                                                                                 |                |    |  |  |
| 6 | Apron beds                                                                      | m <sup>2</sup> | 20 |  |  |
|   |                                                                                 |                |    |  |  |
|   | <b>ROUGH FORMWORK</b>                                                           |                |    |  |  |
|   |                                                                                 |                |    |  |  |
|   | <b>Rough formwork to sides</b>                                                  |                |    |  |  |
|   |                                                                                 |                |    |  |  |
| 7 | Edges, risers, ends and reveals not exceeding 300mm high or wide                | m              | 20 |  |  |
|   |                                                                                 |                |    |  |  |
|   | <b>Page total carried to section summary collection</b>                         |                |    |  |  |

| Item No | Description         | Unit | Qty | Rate | Amount |
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|         | <b>SECTION NO.2</b> |      |     |      |        |
|         |                     |      |     |      |        |
|         | <b>BILL NO. 4</b>   |      |     |      |        |
|         |                     |      |     |      |        |



|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------|--|--|
|   | <b>WATERPROOFING</b>                                                                                                                                                                                                                                                                                                 |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>TRADE PREAMBLES</b>                                                                                                                                                                                                                                                                                               |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | For Trade Preambles refer to 'Specification of Materials and Methods' (PW371) for the full descriptions of material to be used and work to be done in this Bill                                                                                                                                                      |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                                                                                                       |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>Proprietary items or materials</b>                                                                                                                                                                                                                                                                                |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | Proprietary items or materials where specified are to be of the brand specified - or other approved - by the Principal Agent                                                                                                                                                                                         |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>Waterproofing:</b>                                                                                                                                                                                                                                                                                                |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | Waterproofing of roofs, basements, etc shall be laid under a ten-year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labour to turn-ups and turn-downs. |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>WATERPROOFING TO ROOFS, BASEMENTS, ETC.</b>                                                                                                                                                                                                                                                                       |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>One-layer Derbigum CG3 and one layer CG4 or other approved waterproofing with staggered laps, complete with bituminous primer applied with 'torch-fusion' finished as per manufacturer's instructions</b>                                                                                                         |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
| 1 | On surfaces of smooth floated concrete slabs                                                                                                                                                                                                                                                                         | m <sup>2</sup> | 1000 |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
| 2 | Extra over for all turn-ups and turn-downs, etc.                                                                                                                                                                                                                                                                     | m <sup>2</sup> | 310  |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   | <b>PROTECTIVE ROOFING PAINT</b>                                                                                                                                                                                                                                                                                      |                |      |  |  |
|   |                                                                                                                                                                                                                                                                                                                      |                |      |  |  |



|   |                                                                                                                                       |                |     |  |  |
|---|---------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|--|--|
|   | Wash and remove all loose and flaking paint and apply two coats ABE Silvakote or other approved reflective bituminous aluminium paint |                |     |  |  |
|   |                                                                                                                                       |                |     |  |  |
| 3 | On leaking roof areas                                                                                                                 | m <sup>2</sup> | 450 |  |  |
|   |                                                                                                                                       |                |     |  |  |
|   | Page total carried to section summary collection                                                                                      |                |     |  |  |

| Item No | Description                                                                                                                                                                                                                              | Unit | Qty | Rate | Amount |
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|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | SECTION NO. 2                                                                                                                                                                                                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | BILL NO. 5                                                                                                                                                                                                                               |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | CARPENTRY AND JOINERY                                                                                                                                                                                                                    |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | PREAMBLE                                                                                                                                                                                                                                 |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | For Preambles See "specification of Materials and Methods to be used (PW 371)                                                                                                                                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | SUPPLEMENTARY PREAMBLES                                                                                                                                                                                                                  |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | Items, materials or methods to be used specified by trade names or catalogue numbers are only indicated of the quality required. Items, materials or methods of similar quality may be used with prior approval from the Project Manager |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | JOINERY                                                                                                                                                                                                                                  |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | Description of frames shall be deemed to include frames, transomes, mullions, rails, etc.                                                                                                                                                |      |     |      |        |
|         |                                                                                                                                                                                                                                          |      |     |      |        |
|         | Description of hardwood joinery shall be deemed to include pelleting of bolt holes.                                                                                                                                                      |      |     |      |        |



|   |                                                                                                                                                                                                                                |    |    |  |  |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|--|--|
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <b>Fixing</b>                                                                                                                                                                                                                  |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | All nailing timber roof trusses, purlins, etc shall be done with galvanised nails. In coastal areas, copper, aluminium or stainless-steel nails shall be used.                                                                 |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | Items described as "nailed" shall be deemed to be fixed with hardened steel nails or shot pins to brickwork or concrete.                                                                                                       |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs in brickwork or concrete at not exceeding 600mm centres and where described as "bolted" the bolts have been given elsewhere. |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <b>SKIRTING</b>                                                                                                                                                                                                                |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <u>Wrought meranti:</u>                                                                                                                                                                                                        |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
| 1 | 19 x 76mm Skirtings including 19mm quadrant bead, nailed                                                                                                                                                                       | m  | 60 |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <b>FRAMED WROUGHT HARDWOOD DOORS ETC</b>                                                                                                                                                                                       |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <b>SEMI SOLID CORE FLUSH DOORS</b>                                                                                                                                                                                             |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <u>Approved semi-solid flush doors with 3,2mm standard hardboard covering on both sides hung to steel frames:</u>                                                                                                              |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
| 2 | 40mm Door 813 x 2032mm high.                                                                                                                                                                                                   | No | 10 |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <b>SOLID LAMINATED FLUSH DOORS</b>                                                                                                                                                                                             |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |
|   | <u>40mm solid laminated flush doors with hardwood veneer and two concealed edges hung to steel frames:</u>                                                                                                                     |    |    |  |  |
|   |                                                                                                                                                                                                                                |    |    |  |  |



|   |                                                                                                                                                      |    |   |  |  |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------|----|---|--|--|
| 3 | 40mm Framed batten door 813 x 2032mm high of top rail and stiles, middle ledge and braces and bottom rail filled in with Vjointed one side boarding. | No | 5 |  |  |
|   |                                                                                                                                                      |    |   |  |  |
|   | Page total carried to section summary collection                                                                                                     |    |   |  |  |

| Item No | Description                                                       | Unit | Qty | Rate | Amount |
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|         |                                                                   |      |     |      |        |
|         | <b>SECTION NO. 2</b>                                              |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <b>BILL NO. 6</b>                                                 |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <b>MASONRY</b>                                                    |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <b>TRADE PREAMBLES</b>                                            |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <u>Trade Preambles:</u>                                           |      |     |      |        |
|         | For Trade Preambles refer to 'Specification of Materials and      |      |     |      |        |
|         | Methods' (PW371) for the full descriptions of material to be      |      |     |      |        |
|         | used and work to be done in this Bill                             |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <b>BRICKWORK</b>                                                  |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <u>Sizes in descriptions:</u>                                     |      |     |      |        |
|         | Where sizes in descriptions are given in brick units, 'one        |      |     |      |        |
|         | brick' shall represent the length and 'half brick' the width of a |      |     |      |        |
|         | brick.                                                            |      |     |      |        |
|         |                                                                   |      |     |      |        |
|         | <u>Hollow walls etc:</u>                                          |      |     |      |        |
|         | Descriptions of hollow walls shall be deemed to include           |      |     |      |        |



|   |                                                                                         |                |    |  |  |
|---|-----------------------------------------------------------------------------------------|----------------|----|--|--|
|   | leaving every fifth perpend of the bottom course of the                                 |                |    |  |  |
|   | external skin open as a weep hole.                                                      |                |    |  |  |
|   | Walls in two skins described as 'bagged and sealed' shall be                            |                |    |  |  |
|   | deemed to include having the outer face of the inner skin                               |                |    |  |  |
|   | bagged with 1:6 cement and sand mixture and sealed with                                 |                |    |  |  |
|   | two coats 'Brixal' bitumen emulsion waterproofing coating.                              |                |    |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>Face bricks:</b>                                                                     |                |    |  |  |
|   | Bricks shall be ordered timeously to obtain uniformity in size                          |                |    |  |  |
|   | and colour.                                                                             |                |    |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>Pointing:</b>                                                                        |                |    |  |  |
|   | Descriptions of recessed pointing shall include fair face                               |                |    |  |  |
|   | brickwork and face brickwork shall be deemed to include                                 |                |    |  |  |
|   | square recessed hollow weathered pointing etc.                                          |                |    |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>BRICKWORK IN SUPERSTRUCTURE</b>                                                      |                |    |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>Brickwork in NFX bricks (14 Mpa a nominal compressive strength in class I mortar</b> |                |    |  |  |
|   |                                                                                         |                |    |  |  |
| 1 | One brick wall                                                                          | m <sup>2</sup> | 35 |  |  |
|   |                                                                                         |                |    |  |  |
| 2 | ditto but beam filling                                                                  | m <sup>2</sup> | 44 |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>BRICKWORK SUNDRIES</b>                                                               |                |    |  |  |
|   |                                                                                         |                |    |  |  |
|   | <b>Brick reinforcement</b>                                                              |                |    |  |  |
|   |                                                                                         |                |    |  |  |

| Item No | Description                                                                   | Unit | Qty | Rate | Amount |
|---------|-------------------------------------------------------------------------------|------|-----|------|--------|
|         |                                                                               |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | <b>SECTION NO. 2</b>                                                          |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | <b>BILL NO. 7</b>                                                             |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | <b>CEILINGS AND PARTITIONS</b>                                                |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | <b>PREAMBLE</b>                                                               |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | For Preambles See "specification of Materials and Methods to be used (PW 371) |      |     |      |        |
|         |                                                                               |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                |      |     |      |        |
|         |                                                                               |      |     |      |        |



|   |                                                                                                                                                                                                                                         |                |    |  |  |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--|--|
|   | Items, materials or methods to be used specified by trade names or catalogue numbers are only indicated of the quality required. Items, materials or methods of similar quality may be used with prior approval from the Project Leader |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>Descriptions:</b>                                                                                                                                                                                                                    |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | Items described as nailed shall be deemed to be fixed with hardened steel nails or pins or shot pinned to brickwork or concrete.                                                                                                        |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | Items described as plugged shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and were described as bolted the bolts have been given.                                                 |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>DECORATIVE MOULDINGS AND CORNICES</b>                                                                                                                                                                                                |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>Rhino' Moulded Gypsum Cornices:</b>                                                                                                                                                                                                  |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
| 1 | 75mm Coved cornice.                                                                                                                                                                                                                     | m              | 26 |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>NAILED UP AND SCREW UP CEILINGS</b>                                                                                                                                                                                                  |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
| 2 | Ceilings including 38 x 38mm sawn softwood brander at 450mm centres with cross brander at 450mm centres                                                                                                                                 | m <sup>2</sup> | 65 |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
| 3 | Extra over ceiling for 600 x 600mm hinged trap door of wrought softwood rebated framing with one sawn softwood cross brander covered with ceiling board and fitted flush in opening, including necessary trimmers all around.           | No             | 5  |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>SUSPENDEED CEILINGS</b>                                                                                                                                                                                                              |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <b>Drywall stud sub-grids</b>                                                                                                                                                                                                           |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |
|   | <u>9.5mm Gypsum plasterboard with 63mm wide strips of mesh scrim nailed over joints and the whole finished with 3mm hemihydrate plaster trowelled to smooth polished surface exposed face suspension system.</u>                        |                |    |  |  |
|   |                                                                                                                                                                                                                                         |                |    |  |  |



|   |                                                                                                |                |     |  |  |
|---|------------------------------------------------------------------------------------------------|----------------|-----|--|--|
| 4 | Horizontal suspended ceiling exceeding 1m below steel purlins/concrete roof, at 900mm centres. | m <sup>2</sup> | 300 |  |  |
|   |                                                                                                |                |     |  |  |
|   | <b>9.5mm Gypsum flush plastered bulk heads</b>                                                 |                |     |  |  |
|   |                                                                                                |                |     |  |  |
| 5 | Vertical bulkheads                                                                             | m <sup>2</sup> | 20  |  |  |
|   |                                                                                                |                |     |  |  |
| 6 | Horizontal bulkheads                                                                           | m <sup>2</sup> | 25  |  |  |
|   |                                                                                                |                |     |  |  |
|   |                                                                                                |                |     |  |  |
|   | <b>Page total carried forward</b>                                                              |                |     |  |  |

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|         | <b>Page total brought forward</b>                                                       |      |     |      |        |
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|         | <b>PARTITIONS ETC</b>                                                                   |      |     |      |        |
|         |                                                                                         |      |     |      |        |
|         | <b>Metal stud plasterboard partition with standard grade plasterboard on both sides</b> |      |     |      |        |
|         |                                                                                         |      |     |      |        |
| 7       | Partitioning 2.7m high with bottom track plugged and top track fixed to ceiling grid    | m    | 20  |      |        |
|         |                                                                                         |      |     |      |        |
| 8       | Extra over partition 2.7m for vertical abutment                                         | No   | 35  |      |        |
|         |                                                                                         |      |     |      |        |
| 9       | Extra over partition 2.7m high for corner                                               | No   | 15  |      |        |
|         |                                                                                         |      |     |      |        |
| 10      | Extra over partition 2.7m high for T-intersection                                       | No   | 20  |      |        |
|         |                                                                                         |      |     |      |        |
|         | <b>Page total carried to section summary collection</b>                                 |      |     |      |        |

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|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>SECTION NO.2</b>                                                                                                                                                                                                                 |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>BILL NO. 8</b>                                                                                                                                                                                                                   |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>FLOOR COVERING</b>                                                                                                                                                                                                               |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>PREAMBLE</b>                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                        |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | Items, materials or methods to be used specified by trade names or catalogue numbers are only indicated of the quality required. Items, materials or methods of similar quality may be used with prior approval from the architect. |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>2mm fully flexible vinyl sheeting with welded joints</b>                                                                                                                                                                         |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
| 1 | On floors                                                                                                                                                                                                                           | m <sup>2</sup> | 50  |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>8mm thick waterproof laminated flooring</b>                                                                                                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
| 2 | On floors                                                                                                                                                                                                                           | m <sup>2</sup> | 200 |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>Page total carried to section summary collection</b>                                                                                                                                                                             |                |     |  |  |

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|   | <b>SECTION NO.2</b>                                                                                                                                                                                                                                          |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>BILL NO. 9</b>                                                                                                                                                                                                                                            |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>IRONMONGERY</b>                                                                                                                                                                                                                                           |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>PREAMBLE</b>                                                                                                                                                                                                                                              |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                                                 |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                                               |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
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|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>Finishes to ironmongery:</b>                                                                                                                                                                                                                              |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list: BS Satin bronze lacquered: CP Chromium plated: SC Satin chromium plated: SE Silver enamelled : GE Grey enamelled : AS Anodised silver : AB Anodise |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>HINGES, FLOOR SPRING HINGES, BOLTS, PANIC BOLTS, ETC</b>                                                                                                                                                                                                  |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
|   | <b>Solid or similar approved:</b>                                                                                                                                                                                                                            |     |    |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
| 1 | 100mm SC steel projection hinge.                                                                                                                                                                                                                             | No. | 20 |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |
| 2 | Ref. 255/E41 door stop.                                                                                                                                                                                                                                      | No. | 10 |  |  |
|   |                                                                                                                                                                                                                                                              |     |    |  |  |



|   |                                                                                                                                                                                                                                           |     |    |  |  |
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|   | <b>LOCKS</b>                                                                                                                                                                                                                              |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>Solid or similar approved:</b>                                                                                                                                                                                                         |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 3 | Ref. 810 double cylinder lockset with two keys.                                                                                                                                                                                           | No. | 15 |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 4 | Ref. 825 double cylinder lockset with two keys                                                                                                                                                                                            | No  | 15 |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 5 | Supply and fit 3 lever Mortice Lock                                                                                                                                                                                                       | No. | 20 |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>HANDLES:</b>                                                                                                                                                                                                                           |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>Solid or similar approved:</b>                                                                                                                                                                                                         |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 6 | 45 X 45mm PB flush pull handle including 35mm diameter recess in timber face.                                                                                                                                                             | No. | 25 |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>NUMERAL AND NAMEPLATES, ETC.</b>                                                                                                                                                                                                       |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>Clear perspex name plate reverse engraved and enamelled in white lettering 25mm high to suit, twice countersunk holed for and tapscrewed to steel door frames or gate framing with chromium plated dome headed selftapping screws:</b> |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 7 | 3mm Thick x 32mm high plate                                                                                                                                                                                                               | No  | 15 |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   | <b>Soap dispensers:</b>                                                                                                                                                                                                                   |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
| 8 | Wall mounted soap dispenser plugged.                                                                                                                                                                                                      | No  | 5  |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |
|   |                                                                                                                                                                                                                                           |     |    |  |  |



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|         | <b>PINNING BOARDS, WRITING BOARDS, PROJECT SCREENS ETC</b>                                                                                         |      |     |      |        |
|         |                                                                                                                                                    |      |     |      |        |
|         | <b>Carpet pinning boards in aluminium frame with round plastic corners and fixing components all fixed according to manufacturer' instructions</b> |      |     |      |        |
|         |                                                                                                                                                    |      |     |      |        |
| 9       | Pinning board size, 1200 x 1200mm high plugged                                                                                                     | No   | 5   |      |        |
|         |                                                                                                                                                    |      |     |      |        |
|         | Page total carried to section summary collection                                                                                                   |      |     |      |        |

| Item No | Description                                                                                                                                                                                                                         | Unit | Qty | Rate | Amount |
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|         | <b>SECTION NO.2</b>                                                                                                                                                                                                                 |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>BILL NO. 10</b>                                                                                                                                                                                                                  |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>PLASTERING</b>                                                                                                                                                                                                                   |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>PREAMBLE</b>                                                                                                                                                                                                                     |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                        |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                      |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
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|   |                                                              |                |     |  |  |
|---|--------------------------------------------------------------|----------------|-----|--|--|
|   |                                                              |                |     |  |  |
|   | <b>SCREEDS</b>                                               |                |     |  |  |
|   |                                                              |                |     |  |  |
|   | <b>Screeds of wood floated on concrete:</b>                  |                |     |  |  |
|   |                                                              |                |     |  |  |
| 1 | Average 30mm thick on floors to falls and currents.          | m <sup>2</sup> | 120 |  |  |
|   |                                                              |                |     |  |  |
|   | <b>INTERNAL PLASTER</b>                                      |                |     |  |  |
|   |                                                              |                |     |  |  |
|   | <b>One coat cement plaster steel trowelled on brickwork.</b> |                |     |  |  |
|   |                                                              |                |     |  |  |
| 2 | On Walls                                                     | m <sup>2</sup> | 40  |  |  |
|   |                                                              |                |     |  |  |
| 3 | Narrow width                                                 | m <sup>2</sup> | 25  |  |  |
|   |                                                              |                |     |  |  |
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|   | <b>Page total carried to section summary collection</b>      |                |     |  |  |

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|         | <b>SECTION NO.2</b> |      |     |      |        |
|         |                     |      |     |      |        |
|         | <b>BILL NO. 11</b>  |      |     |      |        |
|         |                     |      |     |      |        |
|         | <b>TILING</b>       |      |     |      |        |
|         |                     |      |     |      |        |
|         | <b>PREAMBLE</b>     |      |     |      |        |
|         |                     |      |     |      |        |



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|   | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                        |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
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|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>WALL TILING</b>                                                                                                                                                                                                                  |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | Tiling to have matching 'TAL' PVC edging to all exposed tile edges and corners.                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>200 x 200 x 5mm White glazed ceramic tiles fixed with adhesive to and including plaster backing on brickwork:</b>                                                                                                                |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
| 1 | Walls in splashbacks.                                                                                                                                                                                                               | m <sup>2</sup> | 15  |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>PORCELAIN TILE FLOORING</b>                                                                                                                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>9mm Thick "Keliker Range" or equally approved porcelain tiles size 500 x 500mm laid and bonded to screeded surfaces to:</b>                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
| 2 | Screeded floors                                                                                                                                                                                                                     | m <sup>2</sup> | 100 |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   | <b>9mm Thick "Keliker Range" or equally approved porcelain tiles size 600 x 600mm laid and bonded to screeded surfaces to:</b>                                                                                                      |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
| 3 | Screeded floors                                                                                                                                                                                                                     | m <sup>2</sup> | 100 |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                     |                |     |  |  |



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|         | <b>SECTION NO.2</b>                                                                                                                                                                                                                 |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>BILL NO. 12</b>                                                                                                                                                                                                                  |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>METALWORK</b>                                                                                                                                                                                                                    |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>PREAMBLE</b>                                                                                                                                                                                                                     |      |     |      |        |
|         | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                        |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                      |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
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|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>ALUMINIUM WINDOWS, DOORS, ETC.</b>                                                                                                                                                                                               |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <u>White anodised / Bronze aluminium doors glazed as described and plugged to brickwork or concrete:</u>                                                                                                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
| 1       | Shopfront DO1 size 2400 x 2550mm comprising double door in two leafs size 900 x 2032 hinged on stainless steel hinges, including 6.38mm intruderprufe safety glass.                                                                 | No.  | 10  |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <u>White anodised / Bronze aluminium doors glazed as described and plugged to brickwork or concrete:</u>                                                                                                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
| 2       | Door frame and door                                                                                                                                                                                                                 | No.  | 5   |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |



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|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>SECTION NO.2</b>                                                                                                                                                                                                                 |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>BILL NO.13</b>                                                                                                                                                                                                                   |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>GLAZING</b>                                                                                                                                                                                                                      |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>PREAMBLE</b>                                                                                                                                                                                                                     |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | For Preamble see "PW 371 - A Edition 2.0 - Construction Works: Specifications, General Specification "as published by the Department of Public Works (2nd Edition July 2013)                                                        |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                      |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
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|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>TOPS, SHELVES, DOORS, MIRRORS, ETC.</b>                                                                                                                                                                                          |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <u>4mm Silvered float glass copper backed mirrors with 10 mm bevelled and polished edges holed for and fixed with chromium plated dome capped mirror screws with rubber buffers to plugs in brickwork or concrete:</u>              |      |     |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
| 1       | Mirror size 600 x 600mm                                                                                                                                                                                                             | No.  | 5   |      |        |
|         |                                                                                                                                                                                                                                     |      |     |      |        |
|         | <b>6.38mm intruder or shatterproof glass:</b>                                                                                                                                                                                       |      |     |      |        |



| Item No | Description                                                                                                                                                                                                                               | Unit | Qty | Rate | Amount |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|------|--------|
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | <b>SECTION NO.2</b>                                                                                                                                                                                                                       |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | <b>BILL NO. 14</b>                                                                                                                                                                                                                        |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | <b>PAINTWORK</b>                                                                                                                                                                                                                          |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | <b>PREAMBLE</b>                                                                                                                                                                                                                           |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | For Preamble see "PW 371 - A Edition 2.0 - Construction Works:<br>Specifications, General Specification "as published by the Department of Public Works (2nd<br>Edition July 2013)                                                        |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | <b>SUPPLEMENTARY PREAMBLES</b>                                                                                                                                                                                                            |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |
|         | Items, materials or methods to be used specified by trade names or catalogue numbers are<br>only indicated of the quality required. Items, materials or methods of similar quality may be<br>used with prior approval from the architect. |      |     |      |        |
|         |                                                                                                                                                                                                                                           |      |     |      |        |



|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|--|--|
|   | <b>PAINTWORK ETC TO NEW WORK</b>                                                                                                                                                                                                                                                                                                                                                                              |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <b>ON FLOATED PLASTER</b>                                                                                                                                                                                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | Prepare surfaces and remove all loose material, apply one coat 'Plascon Merit Plaster Primer' and two coats 'Plascon Polvin Super Acrylic' paint:                                                                                                                                                                                                                                                             |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <b>PAINTWORK, ETC TO PREVIOUSLY PAINTED WORK</b>                                                                                                                                                                                                                                                                                                                                                              |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed, and cracks and crevices shall be primed, filled with suitable filler and finished smooth.                                                                                                                                                                                                                  |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <b>General:</b>                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | Surfaces shall be firm, sound, dry and clean, free of dust, sand, grit and flaking particles, loose matter, contaminants such as oil, grease, etc. All existing paint surfaces to be thoroughly washed with detergent to remove dirt.                                                                                                                                                                         |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal.                                                                                                                                                                                                                                                                              |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <b>ON FLOATED PLASTER</b>                                                                                                                                                                                                                                                                                                                                                                                     |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <u>Remove any loose and flaking residue by means of wire brushing, wash with 'Polycell Sugar Soap' or weak spirits of salts, open up cracks and make good with 'Polycell Mendall 90' or 'Polycell Polyfilla Exterior' filler sanded smooth, apply one coat 'Dulux Duraseal Alkali Resistant Primer' or other approved and two coats 'Dulux Wall guard' or other approved pure acrylic suede finish paint:</u> |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
| 1 | On exterior walls in bands to plinth.                                                                                                                                                                                                                                                                                                                                                                         | m <sup>2</sup> | 100 |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
| 2 | Interior walls                                                                                                                                                                                                                                                                                                                                                                                                | m <sup>2</sup> | 120 |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |
|   | <b>ON WOOD</b>                                                                                                                                                                                                                                                                                                                                                                                                |                |     |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                               |                |     |  |  |



|   |                                                                                                                                       |   |      |  |  |
|---|---------------------------------------------------------------------------------------------------------------------------------------|---|------|--|--|
|   | <u>Prepare surfaces and remove all loose material, apply one coat 'Plascon Merit Plaster Primer' and two coats High Gloss enamel:</u> |   |      |  |  |
|   |                                                                                                                                       |   |      |  |  |
| 3 | On interior skirtings, rails, etc. not exceeding 300mm girth.                                                                         | m | 1115 |  |  |
|   |                                                                                                                                       |   |      |  |  |
|   |                                                                                                                                       |   |      |  |  |
|   | <b>Page total carried forward</b>                                                                                                     |   |      |  |  |

| Item No | Description                          | Unit | Qty     |  | Amount |
|---------|--------------------------------------|------|---------|--|--------|
|         |                                      |      |         |  |        |
|         | <b>SECTION SUMMARY COLLECTION</b>    |      |         |  |        |
|         |                                      |      |         |  |        |
|         |                                      |      | Page No |  |        |
|         |                                      |      |         |  |        |
|         | ALTERATIONS                          |      | 79      |  |        |
|         |                                      |      |         |  |        |
|         | EARTHWORKS                           |      | 80      |  |        |
|         |                                      |      |         |  |        |
|         | CONCRETE, FORMWORK AND REINFORCEMENT |      | 81      |  |        |
|         |                                      |      |         |  |        |
|         | WATERPROOFING                        |      | 82      |  |        |
|         |                                      |      |         |  |        |
|         | CARPENTRY AND JOINERY                |      | 83      |  |        |
|         |                                      |      |         |  |        |
|         | MASONRY                              |      | 84      |  |        |
|         |                                      |      |         |  |        |
|         | CEILINGS AND PARTITIONS              |      | 86      |  |        |
|         |                                      |      |         |  |        |



|  |                                     |  |    |  |  |
|--|-------------------------------------|--|----|--|--|
|  | FLOOR COVERING                      |  | 87 |  |  |
|  |                                     |  |    |  |  |
|  | IRONMONGERY                         |  | 89 |  |  |
|  |                                     |  |    |  |  |
|  | PLASTERING                          |  | 90 |  |  |
|  |                                     |  |    |  |  |
|  | TILING                              |  | 91 |  |  |
|  |                                     |  |    |  |  |
|  | METALWORK                           |  | 92 |  |  |
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|  | GLAZING                             |  | 93 |  |  |
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|  | PAINTWORK                           |  | 95 |  |  |
|  |                                     |  |    |  |  |
|  | Page total carried to Final Summary |  |    |  |  |
|  |                                     |  |    |  |  |

| Unit No | Description                                                                                                           | Unit | Qty | Rate | Amt |
|---------|-----------------------------------------------------------------------------------------------------------------------|------|-----|------|-----|
|         |                                                                                                                       |      |     |      |     |
|         | SECTION No. 2                                                                                                         |      |     |      |     |
|         |                                                                                                                       |      |     |      |     |
|         | Bill No.3                                                                                                             |      |     |      |     |
|         |                                                                                                                       |      |     |      |     |
|         | Provisional Sums                                                                                                      |      |     |      |     |
| 1       | ALLOW A PROVISIONAL SUM OF R192 000,00 FOR A STUDENT (ONE HUNDRED AND NINETY-TWO THOUSAND RANDS AT R8000,00 PER MONTH |      |     |      |     |
|         |                                                                                                                       |      |     |      |     |
| 2       | ALLOW FOR PROFIT A 10%                                                                                                |      |     |      |     |
|         |                                                                                                                       |      |     |      |     |



|  |                               |  |  |  |  |
|--|-------------------------------|--|--|--|--|
|  | Page total carried to summary |  |  |  |  |
|--|-------------------------------|--|--|--|--|

| Item No |                                                                                                                                    | Description | From Page | Amount |
|---------|------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------|--------|
|         | SECTION 1                                                                                                                          |             |           |        |
|         | SECTION 2                                                                                                                          |             |           |        |
|         | BUILDING WORKS                                                                                                                     |             | 105       |        |
|         | PROVISIONAL SUMS                                                                                                                   |             | 104       |        |
|         | PRELIMINARIES & GENERAL                                                                                                            |             | 74        |        |
|         | SUBTOTAL 1                                                                                                                         |             |           |        |
|         | ALLOW R30 000 FOR CONTIGENCIES TO BE USED<br>AS DIRECTED BY THE PROJECT LEADER AND DEDUCTED<br>IN WHOLE OR IN PART IF NOT REQUIRED |             |           |        |
|         | SUBTOTAL 2                                                                                                                         |             |           |        |
|         | ALLOW FOR R300 000,00 ONLY FOR CONTRACT PRICE<br>ADJUSTMENT PROVISION OR ESCALATION                                                |             |           |        |
|         | VAT [15%]                                                                                                                          |             |           |        |
|         | TOTAL CARRIED TO FORM OF OFFER<br>OR ACCEPTANCE                                                                                    |             |           |        |



### ANNEXURE C – GOVERNMENT BUILDINGS

| GOVERNMENT BUILDINGS |                                |               |          |       |
|----------------------|--------------------------------|---------------|----------|-------|
| NO.                  | HOME ADDRESS                   | PROPERTY CODE | ERF NO.  | TOWN  |
| 1                    | QHASANA                        | 211225        | ERF 21   | Bisho |
| 2                    | DUKMBANE                       | 211226        | ERF 22   | Bisho |
| 3                    | UNATHI HOUSE                   | 211227        | ERF 23   | Bisho |
| 4                    | OFFICE OF THE PUBLIC PROTECTOR | 211228        | ERF 24   | Bisho |
| 5                    | CUNGWA                         | 211224        | ERF 20   | Bisho |
| 6                    | INDWE                          | 211223        | ERF 19   | Bisho |
| 7                    | COGTA                          | 211222        | ERF 18   | Bisho |
| 8                    | TREASURY                       | 211221        | ERF 17   | Bisho |
| 9                    | PHALO HOUSE                    | 211217        | ERF 13   | Bisho |
| 10                   | UIF BUILDING                   | 211218        | ERF 14   | Bisho |
| 11                   | AMATOLA VILLAGE                | 211219        | ERF 15   | Bisho |
| 12                   | OLD FNB                        | 211220        | ERF 16   | Bisho |
| 13                   | HOUSE OF TRADITIONAL LEADERS   | 211215        | ERF 11   | Bisho |
| 14                   | OLD TBN                        | 211216        | ERF 12   | Bisho |
| 15                   | OLD DISASTER                   | 207360        | ERF 1071 | Bisho |
| 16                   | NEW DISASTER                   |               |          | Bisho |
| 17                   | SAFETY & LIASON BUILDING       |               |          | Bisho |
| 18                   | WILTON MKWAYI BUILDING         | 207236        | ERF 3463 | KWT   |
| 19                   | ALBERTINA SISULU BUILDING      | 206746        | ERF 2789 | KWT   |



**THIS CONTRACT ENDS IMMEDIATELY AFTER 24 MONTHS OR WHEN THE CONTRACT AMOUNT IS FINISHED.**