

FUNCTIONALITY CRITERIA FOR TECHNICAL SCORING

MANDATORY TECHNICAL EVALUATION CRITERIA

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable
1	Permits	Document from the Provincial Government authorising the permit holder to operate on a particular road. Note: This is a mandatory requirement for the Eskom employee transport (Middelburg, Pullenshope and Hendrina). Note: This is not a prerequisite for the learner transport contract.
2	Vehicle Registration	Documents to proof that the vehicles intended for use on the contract are registered with local Traffic authorities.
3	Letter from local Taxi Association	Letter from the local Taxi Association confirming the holders' right to operate in a specific area
4	Roadworthiness of Vehicles	COF for each vehicle intended for use on the contract to carry passengers

QUALITATIVE TECHNICAL EVALUATION CRITERIA

	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub-Weighting (%)
1	Provide at least two (2) contactable references where similar services (home-work-home transport) were provided successfully for at least 2 years, 3 years' experience preferable	Letters from previous clients confirming successful transportation service provision on the client's letterhead. • 2 x Long-term contract / service provision exceeding 3 years scores 5. • 1 x Long-term contract / service provision exceeding 3 years OR 2 x contracts / services of less than 3 years and more than 2 years scores 4. • 1 x contracts / purchase orders providing the service more than 2 years OR 2 x contracts or purchase orders providing the service less than 2 years but more than 1-year scores 2.	15	15

		No experience / no proof submitted scores 0		
2	Liability Insurance for the Company	Proof of personal liability cover or a letter of intent to get insurance	15	15
3	Examples of Checklists / Procedures	Cleaning schedule for vehicles	15	5
		Vehicle checklist i.e., working condition of all components like indicators, lights, wipers, tyres etc. complying to K53 inspection		5
		Service / Maintenance Plan for vehicles		5
4	Contingency plan in case of unforeseen events (strike, protests etc.)	Contingency plan detailing steps that will be taken	10	10
5	Drivers Licences and Professional Driver Permits for drivers	Certified copies of the drivers' licences and Professional Driver Permits	15	15
6	Drivers CV's The drivers intended to be appointed on the contract should have at least 2 years' experience in transporting people	Driver CV, showing years driving and transport experience with contactable reference for employers. - All drivers intended to be employed on contract have more than 2 years' experience transporting people scores 5. - All drivers intended to be employed on the contract have more than 2 years' experience on driving professionally, but not transporting people scores 4. - Only some drivers have more than 2 years' experience on driving professionally scores 2. - All drivers have less than 2 years' experience as professional drivers / no CV's attached / no	20	20

		contactable reference scores 0		
7	Tracker Installation	Proof of an installed tracker in each vehicle intended for use on this contract with capability of drawing speed reports on any given date or a quotation showing intent on having such a tracker installed up contract award. • Proof that all vehicles are already installed with a tracker meeting the requirements scores 5. • Quotation showing intent to have all vehicles fitted with trackers meeting the requirements scores 4. • Only some vehicles included for intent to use have trackers fitted that meet requirements or included on the quotation for intent scores 2. • No evidence of trackers installed or quotation proving intent scores 0.	10	10
		Minimum qualifying weighted average score		70%
		Total scores		100%

Note:

If no tenderer meets the threshold specified for functionality, the functionality threshold may be reduced to the predetermined lower 60% threshold specified.