

M1851

This form is to be used in all cases in which there is a deviation from the standard procurement processes and for the ratification of minor breaches of procurement processes. The form is to be signed by the Accounting Officer and a copy is to be forwarded to the Supply Chain Management Unit (SCMU) for reporting to Council. The SCMU is to submit these reports to Council on behalf of the accounting officer as well as include this report as a note to the annual financial statements.

Section 36 (1) of the Supply Chain Management Policy states that:

'The accounting officer may –

- (a) dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 1. In an emergency;
 2. If goods and services are produced or available from a single provider only;
 3. For the acquisition of special works of art or historical objects where specifications are difficult to compile;
 4. Acquisition of animals for zoos and/or nature and game reserves;
 5. **In any other exceptional case where it is impractical or impossible to follow the official procurement processes.**
- (b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

To: **Municipal Manager (Z.W. Mcineka)**
 Cc: Acting Strategic Executive Director BTO (MS Ndlovu)
 Director Supply Chain Management (M Mdlalose)
 From: **Strategic Executive Director Corporate Director (Dr PD Thabethe)**

Details of goods /services required	:	Equity Session with Thabisile, went through the steps to check on Mandatory data and making sure the Equity Plan is up to date. Printed the Exception Report.
Requested by	:	TH Sithole
Telephone contact number	:	034 328 7616
Department	:	Corporate Services Department (HRM)
Cost Centre	:	010130010792
Requisition Number	:	233757
Estimated Value	:	R1 466,25
Supplier	:	TIMES 3 TECHNOLOGIES SAGE 300 PEOPLE

Reason for Deviation: as above, please circle 1 **(2)** 3 4 5 b

Explanation for Deviation:

Times 3 Technologies is a consultant working for SAGE 300 PEOPLE, the system HR is currently using for payroll. Newcastle Municipality is currently using Times 3 Technology, in this case we are updating the payroll system and due to risk involved in payroll system we cannot rotate service providers hence deviation from SCM processes.

SED : Corporate ServicesSupported / ~~Not Supported~~

Signature: _____

Date: 27/10/2022

Reasons for not supporting (if applicable): _____

Director : Supply Chain Management UnitSupported / ~~Not supported~~

Signature: _____

Date: 15/11/2022**DIRECTOR: SUPPLY CHAIN MANAGEMENT UNIT****MR. M. MDLALOSE B MDLADU**Supported / ~~Not Supported~~

Signature: _____

Date: 15/11/2022

Reason for not supporting (if applicable): _____

ACTING STRATEGIC EXECUTIVE DIRECTOR:**BUDGET AND TREASURY OFFICE****MR. M.S. NDLOVU**Recommended / Not Recommended

Signature: _____

Date: 18/11/2022

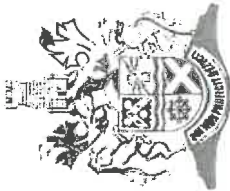
Reason for not supporting (if applicable): _____

MUNICIPAL MANAGER**MR. Z.W. MCINEKA**Approved / ~~Not Approved~~

Signature: _____

Date: 23/11/2022

Reason for not supporting (if applicable): _____



NEWCASTLE MUNICIPALITY

DIRECT PURCHASE REQUISITION

NB: ONLY FIVE (5) ITEMS PER REQUISITION

REQUESTED BY: Nomphumelelo Kuthuba

SALARY NO: SL6-307

SIGNATURE: [Signature]

DATE

COST CENTRE (IF USING ONLY 1)

PROJECT / VEHICLE (IF USING ONLY 1)

2022	10	14	010130010	229	7449
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REQUESTING DEPARTMENT: Corporate Services

COST CENTRE/ PROJECT (IF USING MORE THAN 1)	QTY	DESCRIPTION	AMOUNT (INCL VAT)
		Sage HR and Payroll Consulting	R1,466.25
		Invoice number INV0013468	
		Expert Session with Thabizile, went through the steps to check on	
		Mandate work and making sure the expert plan is up to date.	
		Printed the Exception Report	R1,466.25

COUNCIL'S RESOLUTION

DATE	2022/10/14	ITEM NO.		FOLIO NO.		CONTRACT / BID NO	
SUPPLIER NAME	Times 3 Technologies (PTY) Ltd			P O BOX	51595	CITY	West Beach
SPECIAL INSTRUCTIONS				CODE	7449	AUTHORISED BY	<u>[Signature]</u>

TAX INVOICE

NUMBER: INV0013468
REFERENCE: 2022-09 - SAGE 300 PEOPLE
CONSULTING
DATE: 27/09/2022
PAGE: 1/1



FROM
TIMES 3 TECHNOLOGIES (PTY) LTD

VAT NO: 4320252846
POSTAL ADDRESS:
PO Box 51595
West Beach
7449

TO
NEWCASTLE LOCAL MUNICIPALITY

CUSTOMER VAT NO: 4000791824
POSTAL ADDRESS:
Private Bag X6621
Newcastle
Kwa-Zulu Natal
2940

Description	Quantity	Excl. Price	Disc %	VAT %	Excl. Total
CONS - 300P - Sage HR & Payroll Consulting	1.0	R 1,275.00	0.00%	15.00%	R 1,275.00
2022/09/15 - Fourie, Gideon - Case Ref: 267224 - Equity Session with Thabisile, went through the steps to check on Mandatory data and making sure the Equity Plan is up to date. Printed the Exception Report. - 1 Hour					

[Handwritten signature]
23/11/2022
[Handwritten initials]

Bank: First National Bank
Branch: Fourways
Branch Code: 251655
Account No: 62224397192
Swift Code: FIRNZAJJ

Please utilise your Invoice Number as
the payment reference: INV0013468

Total Discount: R 0.00
Total Exclusive: R 1,275.00
Total VAT: R 191.25
Sub Total: R 1,466.25

Grand Total: R 1,466.25

BALANCE DUE
R 1,466.25

TAX INVOICE

NUMBER: INV0013468
REFERENCE: 2022-09 - SAGE 300 PEOPLE
CONSULTING
DATE: 27/09/2022
PAGE: 1/1



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BALANCE DUE
R 1,466.25

Thabisile Sithole

From: Thubelihle tb. Biyela
Sent: Wednesday, October 26, 2022 11:55 AM
To: Thabisile Sithole
Subject: Fw: T3T Invoice Attached (HR/Payroll Services)
Attachments: Invoice 013724 - Newcastle Local Municipality.pdf; Invoice 013468 - Newcastle Local Municipality.pdf

Sisi

Kindly attend to this payment.

Thank you.

From: Tanya Ellington <tanyae@t3t.co.za>
Sent: 26 October 2022 11:35
To: Thubelihle tb. Biyela <Thubelihle.Biyela@newcastle.gov.za>
Cc: Gideon Fourie <gideonf@t3t.co.za>
Subject: T3T Invoice Attached (HR/Payroll Services)

Hello Thubelihle

I trust you are well?

Attached please find the T3T Invoice for Sage HR & Payroll Consulting Services based on the supporting schedules on our Invoice for October.

Please note that our billing cut-off was the 23rd of October 2022.

Can you also kindly assist in providing update on payment for our outstanding invoice, attached.

When making a payment, please use the invoice number/s as reference

Kind regards,
Tanya



TANYA ELLINGTON
ADMINISTRATOR

+27 (0) 11 251 1540

+27 (0) 79 495 2624

tanyae@t3t.co.za

www.t3t.co.za



TIMES 3 TECHNOLOGIES (PTY) LTD

CAPE TOWN • DURBAN • JOHANNESBURG



Facebook



LinkedIn



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TIMES 3 TECHNOLOGIES (PTY) LTD reserves all rights in the contents of this e-mail.

Consulting Report

Company Name	Newcastle Municipality
Date	2022-09-15
Site Code	
Contact Person	Thabisile Sithole <thabisile.sithole@newcastle.gov.za>
Consultant	Gideon Fourie
Invoice Nr	(T3T Ticket = #267224)
Purchase Order Nr	

Consultation Details

Scope of Consultation

Assistance with Equity Management.

Actions performed

Equity Session with Thabisile,

View Equity Screen on Employee,

View Job Grades making sure Occupational Levels are linked,

Went through the steps to check on Mandatory data and making sure the Equity Plan is up to date.

Printed the Exception Report.

Thabisile will adjust accordingly for us to run equity maintenance and the workforce profile report.

www.t3t.co.za

P O Box 51595 West Beach 7449

CAPE TOWN	Tel: +27 (0)21 556 2622	Unit 15, Vision House II 53 Blaauwberg Road Tableview 7441
DURBAN	Tel: +27 (0)31 267 4370	-3 Floor, 18 The Boulevard Westway Office Park Westville 3630
JOHANNESBURG	Tel: +27 (0)11 251 1540	Unit A1, Rock Cottage Office Park Cnr Christiaan de Wet & John Vorster Roads Weltevreden Park 1709

Invoice details:

2022-09-15: 1 Hour

I, the undersigned, hereby accept the content of this document and the total cost for the consultation as indicated above.

Name	Signature	Date

www.t3t.co.za

P O Box 51595 West Beach 7449

CAPE TOWN	Tel: +27 (0)21 556 2622	Unit 15, Vision House II 53 Blaauwberg Road Tableview 7441
DURBAN	Tel: +27 (0)31 267 4370	-3 Floor, 18 The Boulevard Westway Office Park Westville 3630
JOHANNESBURG	Tel: +27 (0)11 251 1540	Unit A1, Rock Cottage Office Park Cnr Christiaan de Wet & John Vorster Roads Weltevreden Park 1709

DIRECTORS: AJH ELLINGTON (British) SC HOWE | REG NO. 2009/008697/07 | VAT NO. 4320252846



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0989791	Total annual turnover	More than R50 million
Is supplier active?	Yes	Financial year start date	01 Mar 2020 00:00:00:000
Supplier type	CIPC Company	Registration date	06 May 2009 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	stephenh@t3t.co.za
Legal name	TIMES 3 TECHNOLOGIES	Created date	22 Oct 2020 12:55:39:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	stephenh@t3t.co.za
Government breakdown	Private Companies (Pty) (Ltd)	Edit date	18 Aug 2021 03:05:12:367
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	2009/008697/07	Government Employee	No
Have Bank Account	Yes		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Information and communication	Core industry	Computer programming, consultancy and related activities
Division	Computer programming, consultancy and related activities	% share of annual turnover	100.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Bid Office	Cellphone number	083 627 0330
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	Stephen	Created by	stephenh@t3t.co.za
Surname	Howe	Created date	22 Oct 2020 12:55:39:387
Identification type	South African Identification Number	Edit by	csd.datafix@treasury.gov.za
Prefer communication via email	Yes	Edit date	22 Oct 2020 12:55:39:387
Email address	stephenh@t3t.co.za		





CSD REGISTRATION REPORT

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	Yes	Postal code	7441
Address line 1	Unit 15, Vision House II	Ward Number	107
Address line 2	53 Blaauwberg Road	Country	South Africa
Suburb	Table View	This address S/A delivery	Yes
Province	Western Cape	This address S/A payment	Yes
Municipality	City of Cape Town	Created by	stephenh@t3t.co.za
City	Blouberg	Created date	22 Oct 2020 12:55:39:387
		Edit by	stephenh@t3t.co.za
		Edit date	22 Oct 2020 12:55:39:387

ADDRESS 2

Is this a preferred address?	No	Ward Number	107
Address line 1	PO Box 51595	Country	South Africa
Address line 2	West Beach, Blouberg	Created by	stephenh@t3t.co.za
Suburb	West Beach	Created date	22 Oct 2020 12:55:39:387
Province	Western Cape	Edit by	stephenh@t3t.co.za
Municipality	City of Cape Town	Edit date	22 Oct 2020 12:55:39:387
City	Blouberg		
Postal code	7449		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts	Created date	22 Oct 2020 12:55:39:857
Bank	FIRST NATIONAL BANK	Edit by	csd.safetynetbatchdownload@treasury.gov.za
Branch number	251655	Edit date	23 Oct 2020 11:02:09:073
Branch name	FOURWAYS VIEW	Bank Verification Status	Verification Succeeded
Account number	62224397192	Foreign Bank Account	No





CSD REGISTRATION REPORT

Account holder	TIMES 3 TECHNOLOGIES (PTY) LTD	Is the identifier linked at the bank	Yes
Is this a preferred account?	Yes	Is this a Shared Funding Account	No
Active start date	22 Oct 2020 12:44:43:000	Funding Partner(s)	
Created by	stephenh@t3t.co.za		

TAX INFORMATION

Income tax number	9288419170	Would you like to receive notifications?	Yes
VAT number	4320252846	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	Yes	Created by	stephenh@t3t.co.za
PAYE number	7050772682	Created date	22 Oct 2020 12:55:39:870
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	11 Jan 2023 08:18:00:000	Edit date	18 Aug 2021 03:05:12:000

B-BEEE INFORMATION

Certificate type	None		
Created by	stephenh@t3t.co.za	Edit by	stephenh@t3t.co.za
Created date	22 Oct 2020 12:55:40:137	Edit date	22 Oct 2020 12:55:40:137

OWNERSHIP INFORMATION

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
STEPHEN CHARLES HOWE	6812085121087	Yes	White	Male	50.00%	No	No	No		
ASHLEY JAMES HENRY ELLINGTON	5905085245186	Yes	White	Male	50.00%	No	No	No		
Total					100.00%					





CSD REGISTRATION REPORT

OUTCOMES AGAINST PREFERENTIAL PROCUREMENT CRITERIA BASED ON OWNERSHIP

Enterprise type

B-BBEE status level of contributor

Owned by black people

Owned by black people who are youth

Owned by black people who are women

Owned by black people with disabilities

Owned by black people who are military veteran

Owned by black people living in rural or underdeveloped areas

Owned by black people living in townships

GEN

N/A

0.00%

0.00%

0.00%

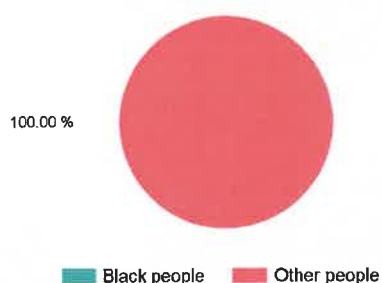
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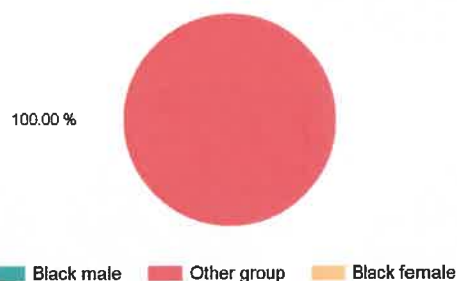
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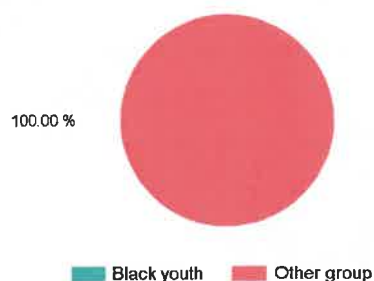
People % Ownership



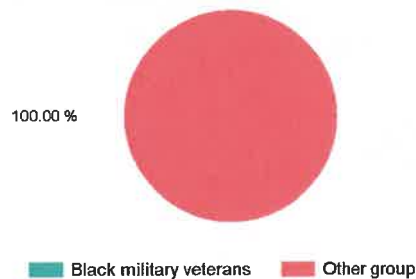
Gender % Ownership



Youth % Ownership



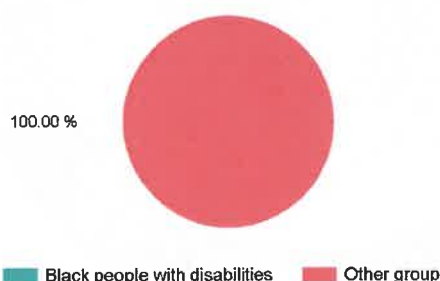
Military veteran % Ownership



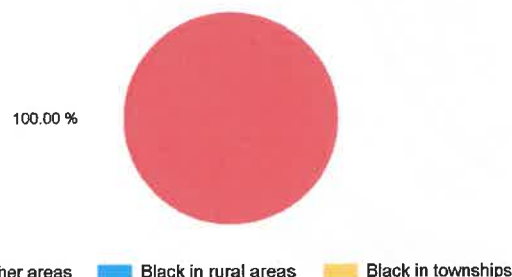


CSD REGISTRATION REPORT

Disabled % Ownership



Living area % Ownership



DIRECTORS/MEMBERS/OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director,Owner	Owner youth	No
Director status	Active	Owner person with disabilities	No
Name(s)	STEPHEN CHARLES	Owner military veteran	No
Surname	HOWE	Created by	stephenh@t3t.co.za
Country	South Africa	Created date	22 Oct 2020 12:39:09:000
Identification type	South African Identification Number	Edit by	stephenh@t3t.co.za
South African identification number	6812085121087	Edit date	22 Oct 2020 12:48:47:000
Appointment date	06 May 2009 00:00:00:000	Restricted Supplier	No
Email address	stephenh@t3t.co.za	Restriction Last Verification Date	11 Jan 2023 08:17:30:953
Cellphone number	083 627 0330	Government Employee	No
Owner	Yes	Government Employee Last Verification Date	11 Jan 2023 08:17:30:517
Ownership %	50.00%	SA identification number Verified	Yes
Living areas of owner	City of Cape Town, Melkbosstrand SP	SA identification number verification date	11 Jan 2023 08:17:30:780
Owner's ethnic group	White	Companies involved in	MAAA0442557;
Owner's gender	Male		

DIRECTOR/MEMBER 2

Director type	Director,Owner	Owner's gender	Male
Director status	Active	Owner youth	No
Name(s)	ASHLEY JAMES HENRY	Owner person with disabilities	No





CSD REGISTRATION REPORT

Surname	ELLINGTON	Owner military veteran	No
Country	South Africa	Created by	stephenh@t3t.co.za
Identification type	South African Identification Number	Created date	22 Oct 2020 12:39:09:000
South African identification number	5905085245186	Edit by	stephenh@t3t.co.za
Appointment date	06 May 2009 00:00:00:000	Edit date	22 Oct 2020 12:49:27:000
Email address	ashleye@t3t.co.za	Restricted Supplier	No
Cellphone number	083 456 1238	Restriction Last Verification Date	11 Jan 2023 08:17:30:970
Owner	Yes	Government Employee	No
Ownership %	50.00%	Government Employee Last Verification Date	11 Jan 2023 08:17:30:547
Living areas of owner	City of Johannesburg, Randpark Ridge	SA identification number Verified	Yes
Owner's ethnic group	White	SA identification number verification date	11 Jan 2023 08:17:30:860
		Companies involved in	MAAA0442557;

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Tips and Frequently Asked Questions (FAQ)

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)





CENTRAL SUPPLIER
DATABASE
FOR GOVERNMENT

Report Date:

11 Jan 2023 08:17:47.030 AM

Report Ran By:

mllibongwe.malinga@newcastle.gov.za

CSD REGISTRATION REPORT

Print Date:

1/11/2023 8:17:45 AM

Page: 8 of 8



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA