

REQUIREMENT DESCRIPTION:

TO SUPPLY AND INSTALL A PASSENGER LIFT AT THE INSTITUTE FOR MARITIME TECHNOLOGY (IMT)

COMPULSORY BIDDER BRIEFING SESSION: 04 NOVEMBER 2021 AT 12:00 noon, IMT BUILDING, MARTELLO ROAD, SIMON'S TOWN, WESTERN CAPE

TABLE OF CONTENTS

KD17:	12 Pages
KD18:	2 Pages
KD21:	1 Page
KD22:	2 Pages
KD24:	4 Pages
KD25:	1 Page
KD26:	2 Pages
KD27	5 Pages
Annexure 1 to KD 24	2 Pages
Annexure 2 to KD24	2 Pages
Annexure 1 to KD 25	2 Pages
Annexure A	6 Pages
Annexure B	6 Pages
Annexure C	3 Pages
Annexure D	1 Page
Value System	1 Page

PROPRIETARY INFORMATION:

Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.

Kindly register on the National Treasury's Central Supplier Database (CSD) via www.csd.gov.za

RETURNABLE DOCUMENTS**CHECKLIST**

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
		Yes	No
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	☐	☐
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	☐	☐
3.	Originally certified copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	☐	☐
4.	Copy of a joint venture / consortium/subcontracting agreement duly signed by all parties and shareholding declaration. (Where applicable)	☐	☐
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	☐	☐
6.	B-BBEE Verification Certificate(s) accredited by SANAS and, or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice For a joint venture or consortium a consolidated BBBEE certificate must be submitted.	☐	☐
7.	Designated sectors: Local production and content. (Where applicable)	☐	☐
8.	Originally certified copy of Identity Document for the Company representative	☐	☐
9.	Copy of latest audited financial statements (Where Applicable)	☐	☐
10.	Bid conditions acceptance form on KD17 (Mandatory)	☐	☐

**ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD
(ARMSCOR)**

Company registration: 1968/008611/06 Vat registration: 4780115236

REQUEST FOR BID:

1. INSTRUCTIONS ON SUBMISSION OF BIDS

- 1.1 Bid Closing at **11:00 am on 19 November 2021 (SOUTH AFRICAN TIME)**
- 1.2 Bids must be submitted in a sealed envelope marked with this bid reference number.
- 1.3 The sealed envelope must be deposited in the bid box at Armscor Head Office, Visitors Entrance (Block) 8 before the bid closing date and time addressed to:
- The Manager R&D Procurement Secretariat
Armscor SOC Ltd
- Postal address: Armscor SOC Ltd
Private Bag X337
Pretoria, 0001
- Delivery address: Armscor Head Office
Armscor: R&D Bid Box; Visitors' Entrance (Block 8)
370 Nossob Street
Erasmuskloof Ext 4
Pretoria
- 1.4 Bids dispatched by the courier service Company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time. **Armscor will not be held responsible for any delays where bid documents are handed to the Armscor Reception.**
- 1.5 Bid proposals received after the closing time and date will not be considered.

2. ENQUIRIES

- 2.1 All queries regarding this bid must be addressed in writing to:
R&D Procurement Secretariat.
E-mail Address: abtenders@armscor.co.za
Facsimile address: (International) +27 12 428 3109

3. BID VALIDITY PERIOD

Bids proposals to remain valid for acceptance for a period of 120 days counted from the closing date.

NOTE: Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 3 dated 23 April 2014 and the Rules of Procedure for Offerors (A-STD-0010) Issue 2 dated 21 April 2014, as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at www.armscor.co.za.

BID AWARD RESULTS:

**Result on bid awarding information is not sent to unsuccessful bidders.
Particulars of successful bidders are also NOT published on the Armscor:
R&D Bulletin.**

BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If using subcontractors, indicate the following:	
Name of Prime -Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
Subcontractor Details:	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents for both Prime and Sub-Contractors:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Other:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....
Name

.....
ID number

Declaration of Bidder's Past Supply Chain Management Practices

This Standard Bidding Document serves as a declaration to ensure that goods and services being procured are aligned with all reasonable steps are taken to combat the abuse of the supply chain management system. The bid of any bidder may be disregarded if that bidder or any of its directors have been involved in the abuse of public institution's supply chain management system

In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
	If so, furnish particulars:		
2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
	If so, furnish particulars:		
3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
	If so, furnish particulars:		
4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
	If so, furnish particulars:		

CERTIFICATION

I, the undersigned (full name).....certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

BID CONDITIONS ACCEPTANCE FORM**Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0010 Issue 2 dated 21 April 2014 and A-STD-0020 Issue 3 dated 23 April 2014 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 3 dated 23 April 2014, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....

.....
(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:.....

AUTHORISED SIGNATURE

..... Date:

Name in block letters:

Capacity:

NB: FAILURE TO COMPLETE AND SIGN THIS PAGE SHALL INVALIDATE THE BID AND WILL BE DISQUALIFIED FROM FURTHER EVALUATION.

SUPPLIER REGISTRATION

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

The Security Registration

Private Bag X337

PRETORIA

0001

E-mail:- register@armscor.co.za

ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
 - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
 - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
 - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
 - 2.4. indicate the prices quoted in the units shown and quote them per item;
 - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
 - 2.6. complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
 - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
 - 3.2. Where supplies are quoted which are subject to levying of any customs duty, *ad valorem* customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, *ad valorem* customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD 18).
4. **Security:**
 - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
 - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. **Broad-Based Black Economic Empowerment Compliance:**

- 5.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (1 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 5.2 Failure by the bidder to comply with the **B-BBEE mandatory and Compulsory requirements** as stated in the KD24 will lead to disqualification.

6. **Advance payments:**

Bidders shall furnish the price without advance payment. (Consult paragraph 8 of A-STD-0010).

7. **Performance Guarantee:**

Armcor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

8. **Commissions:**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bids.

9. **Compliance with Arms Control and Non-Proliferation requirements**

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 9.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
 - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 9.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 9.3 It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 9.4 If a contract with Armcor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract.

10. Submission of a NCACC Permit

- 10.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:
- a) Registered with the National Conventional Arms Control Committee (NCACC)
 - b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.

11. Tax Compliance

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

12. Defence Industrial Participation and National Industrial Participation

- 12.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million;
 Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million;
 Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million;
 Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

- 12.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

13. Mandatory local production and content for designated sectors

- 13.1 When applicable, bids not meeting the mandatory local production and content for designated sectors will not be considered for further evaluation.
- 13.2 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 13.3 If there is no designated sector, Armscor will include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.

14. **Awarding of Bids**

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

The applicable points are:

Price: (Pp)	80 Points
Broad-Based Black Economic Empowerment:	20 Points
Total:	100 Points

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).
(Armscor may also apply this formula to price quotations with a value of less than R30 000, if and when appropriate):

$$P_s = P_p$$

$$\text{Provided that } \sum (P_{pa}) = 80$$

Where:

P_s	= points scored for bid/bids under consideration
P_p	= points scored for price
a	= allocated

$$\text{The points scored for price } (P_p) = P_{pa} * \left(1 - \frac{P_t - P_m}{P_m}\right)$$

Where: P_{pa} = points allocated for price

P_t = comparative price of bid/bids under consideration

P_m = comparative price of lowest acceptable bid/bids

15. **Objective Criteria**

- 15.1 A contract may be awarded to a bidder that did not score the highest points only in accordance with section 2(1)(f) of the Act. If Armscor intends on applying objective criteria in terms of section 2(1)(f) of the Act, this will be stated in the bid document.

BID NUMBER : R&D/IMT-2021/003
CLOSING AT 11:00 ON : 19 November 2021

VALIDITY**PERIOD: 120 DAYS****NAME OF BIDDER :**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1	To supply and install a passenger lift at the Institute for Maritime Technology (IMT) in accordance with Annexure A and B attached.	1		
TOTAL (VAT EXCLUDED)				
VAT				
TOTAL (VAT INCLUDED)				
The following attachments has a direct bearing on the item listed above to supply and install a passenger lift at the Institute for Maritime Technology (IMT) in accordance with Annexure A and B attached: Annexure A: Scope of Work Annexure B: User Requirements Specification for passenger Lift at IMT P0142-300000-501 Issue 1 Annexure C: Critical Criteria. Annexure D: Compliance Declaration form.				

NOTES:

1. The Bidder/offeror shall be required to attend a compulsory bidders briefing 7 days after publishing of the Bid/RFB at 12H00 noon IMT Building, Martello Road, Simon's Town.

All potential bidders are required to arrive 30 minutes before the starting time to avoid any delays, late arrivals will not be allowed access to the premises after the meeting has concluded.

2. Delivery address: Services rendered at IMT building, Martello Road, Simon's Town.....
3. *Period required for commencement of delivery, after receipt of order: **Immediately after awarding of contract.**

4. *Rate of delivery: **As contracted.**
5. *Period required for completion of order, after receipt thereof: **36 Weeks.**
6. ***The Prices are fixed for the duration of the contract**
7. See Annexure A: Scope of Work (SOW)
8. See Annexure B: User Requirements Specification for passenger Lift at IMT P0142-300000-501 Issue 1
9. See Annexure C: Critical Criteria.
10. See Annexure D: Compliance Declaration
11. Critical criteria requirements, in the event that the bidder does not meet ONE or ALL-critical criteria requirements shall invalidate this offer/proposal.
12. Annexure D, the bidder must complete and sign the (Annexure D) IMT Compliance Declaration of conformity with Annexures A and B and submit it with the completed Bid/RFB document.
13. The undermentioned elements are contained in the attached RFB R&D/IMT-2021/003.
 - 13.1. **Annexure A: Scope of Work**
 - 13.2. **Annexure B: User Requirements Specification for passenger Lift at IMT P0142-300000-501 Issue 1**
 - 13.3. **Annexure C: Critical Criteria.**
 - 13.4. **Annexure D: Compliance Declaration form.**

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD
(ARMSCOR)**

QUESTIONNAIRE

REPLIES

- | | | |
|-----|---|--------------------------|
| 1. | What is the request for bids number? | |
| 2. | Price basis of bids (if deviating from Delivered into store): | |
| 3. | Indicate which of the following applies: | |
| 3.1 | The prices are fixed. | ☐ |
| 3.2 | The prices are not fixed (N. B. See Par. 9 of A-Std-0010) | ☐ |
| 4. | Is the delivery period fixed? | |
| 5. | Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? | |

WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:

- | | | |
|-----|--|--------------------------------|
| 6. | Is a special import permit required? | |
| | If not, state your import permit number | |
| 7. | What are the names and addresses of your overseas suppliers? (Give particulars in KD 22) | |
| 8. | Foreign content: | |
| 8.1 | What amount in foreign currency must be remitted overseas? | |
| 8.2 | What is the rate of exchange used in converting the amount into SA Rand and the date on which this is based? | ZAR1, 00 =.....
DATE: |
| 9. | Statutory costs: | |
| 9.1 | Are the goods quoted on subject to customs duty, ad valorem customs or surcharge? | |

-2 and last-

9.2 If so, what is the amount payable in respect of

a) Customs duty?

b) Ad valorem customs duty?

PRICE BREAKDOWN

10. The following particulars must be furnished, failure of which may invalidate the bids.

- 10.1 FOB/FCA cost of item
- 10.2 Sea/Air freight
- 10.3 Insurance charges
- 10.4 Clearance charges
- 10.5 Customs duties
- 10.6 Ad valorem customs duties
- 10.7 Delivery costs from port/airport to your premises
- 10.8 Local content (excluding (10.10))
- 10.9 Delivery costs from your premises into store
- 10.10 Balance (detail to be submitted)

TOTAL

AMOUNT	% OF TOTAL PRICE

.....
DATE

.....
BIDDER'S SIGNATURE

-1 and last-

**ARMAMENTS CORPORATION OF S.A. LIMITED
(ARMSCOR)**

PREVIOUS PURCHASES

LAST TWO BIDS

If any similar or identical equipment has been supplied to ARMSCOR,
or to any of ARMSCOR'S subsidiaries or the South African National Defence
Force, the completion of this form by bidders is compulsory.

DATE OF BIDS	ORGANIZATION	ORDER NO.	ITEMS PURCHASED	UNIT PRICE	MOTIVATION FOR PRICE DIFFERENCES

BIDDER:	
SURNAME AND INITIALS:	
DATE:	
SIGNATURE:	

-1-

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	
.....	
.....	
.....	

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	
.....	
.....	
.....	

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	
.....	
.....	
.....	

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	
.....	
.....	
.....	

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....	
.....	
.....	
.....	

-2 and last-

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES/NO

If yes:-

Item No. (s).

.....

.....

.....

.....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS? YES/NO

If Yes:-

Item No. (s).

Requirements

.....	
.....	
.....	
.....	

2. Failure to furnish the information requested may render the bid invalid.

.....

NAME

.....

DATE

.....

BIDDER'S SIGNATURE

BROAD-BASED BLACK ECONOMIC EMPOWERMENT

ACRONYMS AND ABBREVIATIONS

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off The Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

1. MANDATORY B-BBEE REQUIREMENT:

- 1.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (01 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 1.2 EMEs are exempted from compliance with the mandatory B-BBEE requirement.

2. COMPULSORY B-BBEE REQUIREMENTS

2.1 Pre-Qualification Criteria

- 2.1.1 Pre-Qualification criteria will be applied to advance certain designated groups with specific bidding conditions that only one or more of the bidders may respond:

- a) Stipulated minimum B-BBEE status level e.g. level 4
- b) EMEs or QSEs
- c) Sub-contract a minimum 30% of the value of the contract to one or more:
 - (i) At least 51% black owned EMEs or QSEs
 - (ii) At least 51% black youth owned EMEs or QSEs
 - (iii) At least 51% black women owned EMEs or QSEs
 - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
 - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
 - (vi) At least 51% black owned cooperatives
 - (vii) At least 51% black owned EMEs or QSEs by military veterans
 - (viii) EMEs or QSEs

2.2 Sub-Contracting

- a) For a contract above R30 000 000 (million), Armscor may apply subcontracting to advance designated groups.
- b) The successful bidder must subcontract 30% of the contract value to one or more of the following:
 - (i) At least 51% black owned EMEs or QSEs
 - (ii) At least 51% black youth owned EMEs or QSEs
 - (iii) At least 51% black women owned EMEs or QSEs
 - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
 - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
 - (vi) At least 51% black owned cooperatives
 - (vii) At least 51% black owned EMEs or QSEs by military veterans
 - (viii) EMEs or QSEs

NB: Failure by the bidder to comply with the B-BBEE Mandatory and Compulsory Requirements as stated herein above will lead to disqualification.

3. PREFERENCE POINTS FOR BROAD-BASED BLACK ECONOMIC EMPOWERMENT

- 3.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.
- 3.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)
- 3.3 Preference points for this bid shall be awarded for:

PRICE	80
B-BBEE STATUS	20
Total points for Price and B-BBEE must not exceed	100

- 3.4 **Bidders who do not submit a valid proof of B-BBEE status will score zero (0) for preference points.**

4. ALLOCATION OF B-BBEE POINTS

- 4.1 The B-BBEE points will be allocated according to the table below, for acquisition of services, works or goods with a value of up to R50 000 000, 00. B-BBEE Points claimed must be in accordance with the table below and must be substantiated by means of a valid proof of B-BBEE.

B-BBEE status level	Points Allocated
Level 1	20
Level 2	18
Level 3	14
Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant	0

- 4.2 The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

5. PRINCIPLES**5.1 Valid proof of B-BBEE status is either of the following:****5.1.1 A B-BBEE Sworn Affidavit fully completed and**

- 5.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths
- 5.1.1.2 Does not contradict itself (% black ownership matches compliance level)
- 5.1.1.3 Commissioner of Oaths credentials and signature are reflected.

5.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency**5.1.3 An unincorporated Joint Venture / Consortium must submit a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.****5.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.****5.2 Sub-Contracting****5.2.1 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.****5.2.3 A supplier awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.**

-4 and last--

B-BBEE DECLARATION**1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	Period Ending (Day, Month, Year)

2. Confirmation of Subcontractors involved in the execution of the order:

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

3. Confirmation of Suppliers involved in the execution of the order:

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

AUTHORISED SIGNATURE : Date:

Name in block letters :

Capacity :

TAX COMPLIANCE REQUIREMENTS

It is a condition of bids that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website www.sars.gov.za.

NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by Armscor or the State, or persons who act on behalf of Armscor or the State or person having a kinship with persons employed by Armscor or the State, including a blood relationship, may make an bids or bids in terms of this invitation. In view of possible allegations of favouritism, should the resulting bids, or part thereof, be awarded to persons employed by Armscor or the State, or to a person who acts on behalf of Armscor or the State, or to persons connected with or related to them, it is required that the bidder or his authorized representative signing the KD17 document shall declare his position vis-à-vis the evaluating authority and/or take an oath declaring his interest, where-
 - the bidder is employed by Armscor or the State or acts on behalf of Armscor or the State; and/or
 - the legal person on whose behalf the bids document is signed, has a relationship with persons/a person who are/is involved with the evaluation of the bidder(s), or where it is known that such a relationship exists between the person of persons for or on whose behalf the declarant acts and persons who are involved with the evaluation of the bids.

In order to give effect to the above, the following questionnaire shall be completed and submitted with the bids.

* Delete whichever is not applicable

2. Are you or any person connected with the bidder directly or indirectly, (i.e. connected by kinship or marriage or associated in an enterprise, business partnership or as colleagues) employed by Armscor or the State?

*YES / NO

- 2.1. If yes, state particulars.

.....

.....

.....

.....

3. Do you, or any person connected by kinship or marriage or associated in an enterprise, business, partnership or as colleagues with the bidder, directly or indirectly have any relationship or association (family, friend, other) with a person employed in the Department of Defence or South African Police Service, Correctional Service or Armscor, and who may be involved with the evaluation or adjudication of this bids.

*YES / NO

- 3.1. If yes, state particulars.

.....

.....

-2 and last-

4. Are you, or any person connected by kinship or marriage or associated in an enterprise, business partnership or as colleagues connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by the Department of Defence, South African Police Service, Correctional Service or Armscor, who may be involved with the evaluation or adjudication of this bids?

*YES / NO

4.1. If yes, state particulars.

.....

.....
Signature of Declarant

.....
Bid number

.....
Date

.....
Position of Declarant
(See Paragraph 1)

.....
Name of Company or Bidder

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

INTELLECTUAL PROPERTY REQUIREMENTS

1 INTRODUCTION

1.1 What is Intellectual Property?

Intellectual Property (or “IP”) means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a “recipe”.

1.2 How is IP manifested?

IP is typically manifested and embodied in Data Items or Documents.

“Data items or Documents” means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

NOTE:

- The document itself is not IP
- The contents of a document represent IP
- The document becomes the tangible and recordable carrier of IP

1.3 What is Background IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Background IP” belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

1.4 What is Historic IP?

“Historic IP” is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

1.5 What is Foreground IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Foreground IP” is new intellectual property that is created during the execution of the order.

1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Shared” or “Jointly Owned” or “Co-owned” IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armcor IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
 - Order Number on which Historic IP was generated
 - Master record index (MRI) reference
 - Original Supplier
 - Cost of Establishment
 - Percentage Ownership (DOD)
 - Associated Milestone / Line item on the order under which the IP was established

2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

Note 1: The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

Note 2: To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armscor's web site.

After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

3. SAFEGUARDING OF IP

3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

3.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information

required to conduct the audit.

4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website (www.armscor.co.za/Downloads/Download.asp) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- “Background IP” provides a form to capture all background IP information
- “Historic IP” provides a form to capture all historic IP information.
- “Foreground IP” provides a form to capture all foreground IP information.

4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

5. INTELLECTUAL PROPERTY QUESTIONNAIRE

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.

WITNESSES:

1 _____

2 _____

SIGNATURES OF BIDDER(S)

DATE:

ADDRESS: _____

ANNEXURE 1 TO KD24

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups	“Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

ANNEXURE 1 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date

ANNEXURE 2 TO KD24

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups	“Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

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RESTRICTED

**RFB No: R&D/IMT-
2021/003**

ANNEXURE 2 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

ANNEXURE 1 TO KD25

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :					
ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms LM van Niekerk		CONTACT PERSON	Ms LM van Niekerk	
TELEPHONE NUMBER	012 428 2037		TELEPHONE NUMBER	012 428 2037	
FACSIMILE NUMBER	n/a		FACSIMILE NUMBER	n/a	
E-MAIL ADDRESS	lindavn@armscor.co.za		E-MAIL ADDRESS	lindavn@armscor.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ANNEXURE 1 TO KD25

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

VALUE SYSTEM

RFB Nr: R&D/IMT-2021/003

REQUEST FOR: TO SUPPLY AND INSTALL A PASSENGER LIFT AT THE INSTITUTE FOR MARITIME TECHNOLOGY (IMT)

This Value System must be used for evaluation purposes, based on the 80/20 preference point system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

Please ensure that the correct value system is chosen as:

1. Allocation of points are on the following basis:

The expected value of the tender is below or equal to R 50 000 000 and the value system to be used is therefore:

▪ Price:	80
▪ BBBEE	20

2. PREFERENTIAL PROCUREMENT REGULATION REQUIREMENTS

Refer Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, GNR 32 of 20 January 2017.

a. Mandatory Black Equity Ownership

April 2021/22 - Minimum Black Equity Ownership 35%

b. Pre-Qualification Criteria (applicable):

BBBEE status level 4 or better

NOTE: Failure by an Offeror/Bidder to comply with any of these criteria will result in immediate elimination from the evaluation process.

3. Critical Criteria (applicable):

Annexure B: User Requirements Specification for passenger Lift at IMT P0142-300000-501 Issue 1

Annexure C: Critical Criteria.

Annexure D: Compliance Declaration form.

NOTE: Failure by an Offeror/Bidder to comply with any of these criteria will result in immediate elimination from the evaluation process.

4. Functionality (not applicable):



RFB NR R&D/IMT-2021/003 ANNEXURE A

**SCOPE OF WORK FOR THE PASSENGER LIFT
AT THE INSTITUTE FOR MARITIME TECHNOLOGY, A DIVISION OF ARMSCOR
SOC LTD**

SUMMARY: THIS DOCUMENT DESCRIBES THE SCOPE OF WORK FOR THE PASSENGER LIFT REPLACEMENT AT THE INSTITUTE FOR MARITIME TECHNOLOGY (IMT) IN SIMON'S TOWN, A DIVISION OF ARMSCOR SOC Ltd.



1. **PURPOSE**

- 1.1 The Institute for Maritime Technology (IMT) a division of Armscor SOC LTD, based in Martello road, Simon's Town has a requirement to replace the existing passenger lift in order to ensure compliance with all applicable General Safety and Legal Related Legislation, Building Regulations and Standards.
- 1.2 This contractual document serves as the Scope of Work to be performed by the successful contractor in replacing the existing passenger Lift with a new passenger Lift in full accordance with the User Requirements Specification (URS), as per Annexure B below.

2. **APPLICABLE DOCUMENTS**

Annexure B: User Requirements Specification for passenger Lift at IMT
P0142-300000-501 Issue 1

Annexure C: Critical Criteria.

Annexure D: Compliance Declaration form.

2.2 **General Standard Specifications**

The latest edition, including all amendments up to date of tender of the following specifications, publications and codes of practice shall be read in conjunction with this specification and shall be deemed to form part thereof.

Armscor's General Conditions of Contract A-STD-0020 Issue 004 dated 14 Feb 2020.
Contractor appointment 5.1 (k) Agreement.

All reference in this document to the South African National Standards (SANS) specifications and codes of practice, or any other standard specifications or codes of practice, including National Building Regulations and Standards Act (Act 103 of 1973) (NBRs), and Regulations as amended, shall be deemed references to the latest issues of such specifications and codes:

SANS Standards and others, including but not limited to:

Occupational Health and Safety (OHS) Act No. 85 of 1993;	
SANS 10021	Standardised Specification: Civil Engineering Construction
SANS 1545	Safety Rules for Construction & Installation of lifts
SANS 0400	The application of the National Building Regulations
SANS 50081-1	General Safety Standards
SANS 50081-70	Accessibility for persons including persons with disability
SANS 10400(Part T)	Fire Safety Requirements
SANS 10400(Part S)	Disability Safety Requirements

EN 81–20	Safety Rules for Construction & Installation of lifts
EN 81–70	Accessibility for persons including persons with disability

3. **SAFETY, HEALTH & ENVIRONMENTAL (SHE) REGULATIONS**

The /bidder shall be required to complete an Oath of Non-Disclosure and an Occupational Health & safety (OHS) 37.2 Agreement must be signed before commencement of work on-site. The bidder shall provide and maintain a SHE File and a Risk plan for the duration of the contract.

Any staff arriving on site must always have Personal Protective Equipment (PPE) on them, e.g. safety glasses, ear protection, breathing mask, hardhat, gloves, high-visibility vest, safety boots and harness to be used as and when needed.

Ensure that all plant and equipment they bring on to site has been inspected and serviced in accordance with legal requirement and manufacturer's or suppliers' instructions.

Make arrangements to ensure that all employees designated to work on or visit the site present themselves for site inspection prior to commencement of work.

The contractor to provide all details of any hazardous substances to be brought onsite bearing in mind that IMT is located close to a penguin colony and under no circumstances shall they be harmed or interfered with.

The contractor is responsible for the issuing of all uniforms and safety clothes to his or her employees. It is the responsibility of the contractor to ensure that his employees and sub-contractors use the appropriate safety clothes. Any staff arriving on site must always have Personal Protective Equipment (PPE) on them in accordance with the standards of health protocols relating to COVID-19 at the workplace as regulated under the Disaster Management Act, 2002, e.g. safety glasses, ear protection, breathing mask, hardhat, gloves, high-visibility vest, safety boots and harness to shall be used as and when needed.

4. **CONTRACTORS RESPONSIBILITY**

All contractor staff shall be accountable for the following:

- 4.1 Use the correct tools and equipment for the job and use safety equipment and protective clothing supplied, e.g. helmets, goggles, ear protection, safety belts etc. as required /instructed.
- 4.2 Maintain and keep all tools in good and serviceable condition.
- 4.3 Report to the Site Supervisor any unsafe or unhealthy condition or any defects in plant or equipment.
- 4.4 Develop a concern for safety for themselves and for others.
- 4.5 Not to operate any item of plant unless they have been specifically trained and are authorized to do so.
- 4.6 Disposal of existing Lift is to be negotiated with the client and a process shall be agreed upon after order placement.

-
- 4.7 A Disposal Certificate shall be issued to the client prior to completion of works.

5. **ADDITIONAL WORK**

Before the commencement of any undefined task for the project, the contractor shall submit a Work Authorisation Request which shall be duly signed by the Contractor, the IMT Facility Manager, IMT Project Leader and a representative of IMT's Quality Department. In addition, all Works Authorisation Requests shall be approved by IMT's Senior Manager or their duly authorised representative. Work Authorisation Requests shall at least detail the following:

- 5.1 Order item number and description
- 5.2 Task number
- 5.3 Task description
- 5.4 Task deliverables
- 5.5 Task price based on contractual skill category at contracted rates
- 5.6 Number of labour hours per skill category
- 5.7 Quotations for Material & Subcontractors costs
- 5.8 Task completion date
- 5.9 Task acceptance criteria

6. **MOBILIZATION**

The Contractor shall mobilize their Equipment, Tools, Work labour force, Project team including and all materials required for execution of work within the specified period in paragraph 8 below and Annexure B after receipt of order.

7. **PROJECT PLAN**

The successful bidder will be required to provide a concise and clear project plan, which is to include key timelines involved in the entire works to replace the passenger Lift.

8. **SCOPE OF WORK**

Item no	Description	Task Description	Milestone
1	Establish site at IMT premises.	Contractor established on site within negotiated and demarcated site area, in accordance with Section 6 of this SoW.	Contractor established on site.
2	Removal of existing Lift.	Removal and disposal of entire old Lift, in accordance with Section 4 of the URS.	Existing old Lift removed from the building and disposed off-site.

3	Installation of new passenger Lift.	Installation and setting-to-work of new passenger Lift, in accordance with Section 4 of the URS.	New passenger Lift installed in the IMT building.
4	Commission of new passenger Lift.	Commission and certification of new passenger Lift, in accordance with Section 4 of the URS.	New passenger Lift commissioned and certified legally compliant.
5	Training	Key IMT staff trained in all aspects of Lift operation, as described in Section 4.9 of the URS.	Key IMT staff trained in all aspects of Lift operation.
6	Documentation	Compilation, submission, authorisation and acceptance of all documentation (Data-pack of OEM drawings, SOPs Maintenance Schedules, Certificates), as described in Section 4 of the URS.	All documentation described delivered to and accepted by IMT as complete.
7	Additional Works	Additional Works activated as may arise, per Sections 5 of this SoW.	All authorised additional Works completed and invoiced.
8	Completion	Completion of all works, demobilisation and removal of all contractor equipment from site, in accordance with Section 4 of the URS shall be within 36 weeks after receipt of order.	Contractor and all equipment off site.

9. **COMPLETION**

- 9.1 Upon completion of all work detailed in the SOW area to be cleared by removing all the rubble related to the given project from the site and dumped at a legal dumping site identified by the contractor.
- 9.2 The Contractor to leave the site in a good and perfect condition to the approval of the IMT Project team responsible for the project.
- 9.3 The contractor is advised that the building on the site will be occupied during the duration of the project and that she/he is to arrange with the authorities concerned so that the work may be carried out with the least possible inconvenience.

-
- 9.4 The Contractor shall provide for all the equipment, scaffolding, crane hire, special equipment, safety equipment, generators, tools etc. for the duration of the project.
- 9.5 The commissioned and hand-over of the entire Lift installation with submission of all documentation as described in Section 4 of the User Requirements Specification, shall be completed with 36 weeks after receipt of order.

NOTE: No personnel, equipment and/or tools shall be provided by IMT.

10. **DISCLAIMER**

This document includes statements, which reflect various assumptions, which may or may need correction. Therefore, each bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this document and obtain independent advice from appropriate sources in their own interest.

Neither IMT nor its appointed engineers and employees will have any liability what so ever to any bidder or any other person under the law or contract, the principles of restitution or unjust enrichment or otherwise for any loss expense or damage whatsoever which may arise from or be incurred or suffered in connection with anything contained in this document, any matter deemed to form part of this document, provisions of services and any other information supplied by or on behalf of IMT or its members or otherwise arising in any way from the selection process for the work.

Though adequate care has been taken while issuing the bid document, the bidder should satisfy itself that the documents are complete in all respect. Intimation of any discrepancy noticed shall be given to this office immediately.



RFB NR R&D/IMT-2021/003 ANNEXURE B

**User Requirements Specification for the Passenger Lift
at the Institute for Maritime Technology, a division of ARMSCOR SOC Ltd**

SUMMARY: THIS DOCUMENT SPECIFIES THE USER'S REQUIREMENTS FOR A PASSENGER LIFT REPLACEMENT AT THE INSTITUTE FOR MARITIME TECHNOLOGY (IMT) IN SIMON'S TOWN, A DIVISION OF ARMSCOR SOC LTD.



1. **PURPOSE**

- 1.1 The Institute for Maritime Technology (IMT) a division of Armscor SOC LTD, based in Martello road, Simon's Town has a requirement to replace the existing passenger lift in order to ensure compliance with all applicable General Safety and Legal Related Legislation, Building Regulations and Standards.
- 1.2 This document serves as the User Requirement Specification to define the respective legal, physical and logistical requirements that such a replacement Lift shall adhere to.

2. **DESCRIPTION**

- 2.1 The existing passenger lift (CTE 3119) was manufactured by Schindler and was commissioned in 1983.

The existing passenger lift has a motor room in the basement and has three stops, Ground level, First floor and Second floor.

The existing passenger lift has a one year monthly maintenance service agreement in place, with the original equipment manufacturer.

- 2.2 The following details describe the current passenger lift;

BUILDING	
Type of building	Office
Grade	A/B
Type of tenant	General single tenant offices, with capacity for 80 -100 employees
Location	IMT Building, Martello Road, Simon's Town, Western Cape

BASIC STRUCTURAL DETAIL		
Shaft Width	1799mm	
Shaft Depth	2670mm	
Pit Depth	2453mm	
Headroom	5380mm	
Shaft Construction	Concrete	
Machine Room Position	Below adjacent (front)	
Machine Room Size	Offset area of 6.0m x 2.0m with access via stairwell on lower level	

TECHNICAL INFORMATION of EXISTING PASSENGER LIFT			INSTALLED
Lift numbers	One (1) Simplex unit		1993
Certification Numbers	CTE 3119		1993
Fireman's Lift	Not Prescribed		
Machine Type	AC geared		1993
Drive Type	AC direct drive (dynamic)		1993
Control Type	Relay		1993
Door Operator	Low duty rate (unregulated) (QKS_9)		1993
Safety Gear	Schindler		1993
Buffers	Neoprene		1993
Speed Governor	Schindler (parking)		1993
Compensation	Not provided		
Car/ Sling/Counterweight	Schindler		1993
Load Capacity	1200 Kgs		
Rated Speed	Foyer Lift 1.0 m/s		
Number of Stops	Three (3) all in-line		
Cabin Dimensions	±1566mm(w)	±1931mm(deep)	±2200mm(high)including ceiling
Cabin Finish	Stainless steel & carpeting on inside/rear wall with half height mirrors above handrail on rear wall		
Flooring	Norament type with aluminium tread-plate		
Ceiling	Diffused lighting		
Doors	Central opening		
Door Dimension	±800mm (wide)	2100mm (high)	
Door Finish	Car	Stainless steel	
	Landings	Stainless steel	
Architraves	MAIN LANDING: Stainless steel (full reveal frames)		
Smoke Entrance	Checked	No	
Counterweight Position	Rear		

3. APPLICABLE DOCUMENTS

3.1 OHS Act Lift & Escalator Regulations, Regulation 6 (1) (e)

3.2 SANS Standards, including but not limited to:

- | | |
|-----------------------|---|
| a) SANS 1200 | Standardised Specification: Civil Engineering Construction |
| b) SANS 1545 | Safety Rules for Construction & Installation of lifts |
| c) SANS 0400 | The application of the National Building Regulations |
| d) SANS 50081-1 | General Safety Standards |
| e) SANS 50081-70 | Accessibility for persons including persons with disability |
| f) SANS 10400(Part T) | Fire Safety Requirements |
| g) SANS 10400(Part S) | Disability Safety Requirements |
| h) EN 81-20 | Safety Rules for Construction & Installation of lifts |
| i) EN 81-70 | Accessibility for persons including persons with disability |

4. REQUIREMENTS

4.1 Legal Compliance

All equipment, installation tasks and legal inspections for this Lift shall be in accordance with relevant and applicable National standards pertaining to lifts for passenger use, as per Section 3 above.

4.2 Physical Requirements

4.2.1 Minimum Cabin Sizes of:

- Depth of 2.0 m (minimum)
- Width of 1.1 m (minimum)
- Ceiling Height of 2.2 m (minimum)

4.2.2 Minimum Door Width of 800 mm (centre) opening.

4.2.3 Load Rating of 1 000 kg (minimum) of the Motor Room-Less type.

4.2.4 Number of persons, up to 12.

4.2.5 3-Stops, as present installation in shaft: Ground, First & Second.

4.2.6 Disabled person's access, as per SANS 0400 (Part S).

4.2.7 Fire Integrity, as per SANS 0400 (Part T) and to interface to existing Fire alarm System (ZP3) in certified operation at IMT.

4.2.8 Cabin walls finish shall be stainless steel, with mirror on end.

4.3 Life Expectancy

Operational life of the new passenger Lift shall be at least twenty years in the marine environment due to the IMT building's close proximity to the coast, in accordance with Maintenance schedules, as provided by the original equipment manufacturer (OEM).

4.4 Site Works

4.4.1 All works by contractor shall be in accordance with applicable standards as per Section 3 above, with a dedicated Contractor site area being allocated at IMT for secure storage of equipment and material as installation occurs.

4.4.2 Removal of all material (in accordance with standards as per Section 3 above) shall be concluded before contractor moves off site and the IMT facility manager shall inspect such site for clearance before final payment.

4.5 Installation

During respective phase that contractor is on site to Remove old, Install new, Set-to-work, Commission and Hand-over the Lift, allowance shall be made and managed, in order to ensure that the disruption to IMT work processes are kept to an acceptable minimal level.

4.6 Commission

4.6.1 The new passenger Lift shall be set-to-work, commissioned and certified Safe for use by the OEM, in accordance with all Standards and Regulations specified in section 3, above.

4.6.2 The OEM shall arrange for the Lift Inspector to provide authorised Annexure B (SANS 1545) Certificate of Registration for public use of the commissioned Lift.

4.6.3 This Lift Inspector shall have a valid Lift Inspectors of SA membership.

4.7 Maintenance

4.7.1 The Lift shall have a 24-hr Call Centre manned by OEM/approved staff to assist in possible emergency responses.

4.7.2 The Full Maintenance Schedules, intervals and legal inspection periods shall be provided by the OEM, for client contracting then of OEM approved service agents.

4.8 Warranty

A two year warranty period on the entire passenger Lift installation, shall be provided by the OEM.

4.9 Training

The OEM shall provide training to key IMT Facility and Security personnel in the safe operational procedures for the Lift in the event of Emergency Procedures, e.g. Load-shedding.

4.10 Documentation

4.10.1 A complete As-installed Data-pack shall be provided to client on commission.

4.10.2 All legal compliance certificates shall also be provided in hard-copy format to the client on commission.

4.10.3 A Standard Operating Procedure for adherence by the trained key IMT personnel shall be provided to the client on commission for the event of Emergency Procedures, as may occur.

4.11 Completion Date

The commissioned and hand-over of the entire Lift installation with submission of all documentation as described in Section 4 above, shall be completed with 36 weeks after receipt of order.

4.12 Additional Works

Any unforeseen additional works that may arise shall only be approved by the Contracting Authority via certified Works Authority, as indicated in Annexure A of the RFB document.

RFB Nr R&D/IMT-2021/003 ANNEXURE C

Critical Criteria (Page 1 of 3)

NOTE:

Failure by a Bidder to comply with any of these critical criteria requirements will result in immediate disqualification from the evaluation process.

The onus is thus on the Bidder to submit clear proof of compliance for each and every critical criterion with the Bid / Proposal.

- 1 The Bidder shall attend a compulsory site visit / Briefing where the Prospective Bidders will be exposed to a visual inspection at IMT, failure to do so shall result in automatic disqualification.

Proof of Compliance 1: The Bidder shall sign an IMT Attendance Register, which shall be used for the evaluation of compliance with the critical criteria.

- 2 The Bidder shall provide proof of Engineering Council of South Africa (ECSA) registration of the skilled worker conducting the work and submit it with the completed RFB/proposal document.

Proof of Compliance 2: The Bidder shall submit the following valid and in date registration status:

- Engineering Council of South Africa (ECSA) registration for mechanical and/or electrical engineer authorising the Passenger Lift installation.

- 3 The bidder shall provide proof of Lift Inspectors Association of South Africa (L.I.A.S.A) affiliation/membership/certification for the independent Lift Inspector to be contracted to legally certify the Passenger Lift, and submit it with the completed RFB/proposal document.

Proof of Compliance 3: The Bidder shall submit a valid and in date Lift Inspectors Association of South Africa (L.I.A.S.A) affiliation/membership/certificate of the independent Lift Inspector to legally certify the Passenger Lift.

- 4 The bidder must fully comply with all twelve (12) requirements described in section 4 of the User Requirement Specification (Annexure B) by fully completing the IMT

Compliance Declaration (Annexure D) and must submit it with the completed RFB/proposal document.

Proof of compliance 4: The Bidder shall complete the IMT Compliance Declaration (Annexure D) to confirm compliance with all twelve requirements;

- 4.1 Legal Compliance
- 4.2 Physical Requirements
- 4.3 Life Expectancy
- 4.4 Site Works
- 4.5 Installation
- 4.6 Commission
- 4.7 Maintenance
- 4.8 Warranty
- 4.9 Training
- 4.10 Documentation
- 4.11 Completion Date
- 4.12 Additional Works

as specified in Section 4 of the User Requirement Specification (Annexure B).

- 5 The bidder shall submit a valid/in-date Letter of Good Standing as issued by the Department of Labour for the bidder (company) and submit it with the completed RFB/proposal document.

Proof of Compliance 5: The Bidder shall submit a valid/in-date Letter of Good Standing (as issued by the Department of Labour) for the Bidder.

- 6 The bidder shall provide a Letter or Certification from the Original Equipment Manufacturer (OEM) to confirm that the bidder is authorised to supply, install and provide after sales/technical support, for the equipment supplied and installed, in the event of system failure and submit this with the completed RFB/proposal document.

Proof of Compliance 6: The Bidder shall submit the Letter of Certification from the OEM confirming that the bidder is authorised as the Local Service Agent and can provide after sales/technical support, for the equipment supplied and installed.

- 7 The bidder shall provide proof of registration with the Construction Industry Development Board (CIDB). A minimum Grading of 2SI shall be acceptable and submit this with the completed RFB/proposal document.

Proof of Compliance 7: The Bidder shall submit proof of 2SI CIDB Grading registration as part of their offer.

RFB Nr R&D/IMT-2021/003 ANNEXURE D

DECLARATION OF CONFORMITY AND COMPLIANCE WITH THE REQUIREMENTS IN ANNEXURE B

The Bidder must complete the following table to confirm compliance with the **REQUIREMENTS IN ANNEXURE B**.

Non-compliance with the requirements in Annexure B will invalidate the received offer/Bid. The Bidder must submit this document with the completed RFB/Bid/proposal.

I, (name and surname)....., the (position).....of (company name).....declare that I/we comply with the stated requirements in Annexure B of the Bid document We, the undersigned, declare that: We have examined and declare that I/we comply and have no reservations: To confirm compliance with all twelve requirements as indicated in the RFB document. (a) As described in Annexure B . (b) We undertake, if our Bid is accepted, to deliver the goods and services in accordance with the delivery schedule specified in the bid document. Signature.....Date.....
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