NC: EDUCATION
ORDER\SERVICE

ORDER NO. OR-039013

SUPPLIER FP423 HASHDATA

REPRINT NUMBER 1

ORDER DATE	DELIVERY DATE	SYSTEM DATE	STORE NUMBER & DESCRIPTION	ENQUIRES TO	TELEPHONE NO.
04/Aug/2026	03/Sep/2026	04/Aug/2026	7920602001 NC EDUCATION: HQ	MASEGO LEKWENE	053 839 6541

SUPPLIER NAME & ADDRESS	POSTAL INVOICE ADDRESS	DELIVERY ADDRESS	COMMENTS
HASHDATA HASHDATA P O BOX 209 KUILS RIVER SP - [REMOVED] KUILS RIVER CITY OF CAPE TOWN CITY OF CAPE TOWN SOUTH AFRICA 7579	P/BAG X5029 KIMBERLY KIMBERLY RSA 8300	156 BARKLY ROAD KIMBERLY KIMBERLY RSA 8301	!!!! BANK DETAILS MUST BE UPDATED ON CSD !!!! THIS ORDER IS PRINTED IN THE DEPARTMENT'S UNITS OF ISSUE AND NOT IN YOUR UNIT OF ISSUE. Suppliers are responsible for ensuring bank details for payment are correctly captured, active and verified on CSD and reflects on the invoice. The Department reserves the right to use the supplier's preferred account. Departments are not liable for delays if the supplier has no usable banking details on CSD.

ITEM CONTROL NO.	ITEM DESCRIPTION	GOVERNMENT CONTRACT / QUOTE DETAILS NUMBER	ITEM	PART	UNIT	QTY.	RATE	AMOUNT
DDDD00S0014011	ADVISORY ;CONSULTANT SPECIAL ADVISOR	NC/DE/004/2021-2022	0042738800		EACH	6	R258,462,50	R1,550,775,00

HASH TOTAL	6	PAGE TOTAL	R1,550,775,00
		RUNNING TOTAL	R1,550,775,00
		GRAND TOTAL	R1,550,775,00

THE ONUS OF RESPONSIBILITY TO VERIFY THE CORRECTNESS OR ACCURACY OF THE CONTENT OF THIS ORDER RESTS WITH THE APPOINTED SUPPLIER BEFORE DELIVERY.

CONDITION OF DELIVERY	AUTHORISATIONS	PAYMENT DETAILS
		-R345 000-00
FREE ON RAIL	DEPARTMENT	
WAYBILL NO.	TREASURY	NOT APPLICABLE
TRANS. ACC. NO.	TENDER BOARD	NOT APPLICABLE
BY POST	PROCUREMENT	NOT APPLICABLE
FILE NO.	FINANCIAL	NOT APPLICABLE

THIS AREA IS INTENTIONALLY LEFT BLANK

SIGNATURE AUTHORISING OFFICER	NAME AUTHORISING OFFICER	DESIGNATION	DATE
	TS MATSELISO	act. HoD	13/08/2026

CSD REFERENCE NUMBER: MAAA0356105
PLEASE ENSURE THAT THE ABOVE REFERENCE NUMBER IS CORRECT.
IF NOT, PLEASE CONTACT THE DEPARTMENT.

CEF52BFA - 91C167F3 - C9841824 - C4181132 - D42DC7D0 - EB14C0D2 - ED200296 - 60C56272

PADO14SP ***** PROCUREMENT ADVICE INFORMATION ***** PADO05M1
4 Aug,2026 1 more >

Store no.: 7920602001 NC EDUCATION: HQ
Proc Advice : PA-105013 PA-Status : Created Rej Reason Cd :
ICN : DDDD00S0014011 ADVISORY ;CONSULTANT SPECIAL ADVISOR
Quotations : _ (Y) Supplier No.: FP423 HASHDATA
Contract No : AA-00124015 Quote Line :
Gov Contract: NC/DE/004/2021-2022 Old Proc No :
Order No : Order Line : Cost Centre No: 200M
Requisition : RQ-042586 Requisit Line : 1 Footprint Tme: 1508447
Create Date : 20260804 Footprint Dt : 20260804 App User Id :
Approved Dt : Approved Time : PC Indicator : N
App Term Id : Consolidate : Y
Del Type : C Part No :
Contract Price : 258462.5000 Unit Price : 1276903.3900
Advised Purchase Qty: 6 Approved Qty : 6
Bal on Hand : Escalation % : 0.0000
Outstanding In : 27 Outstanding Out : 33
PA Price : 258462.5000 Total Value : 1550775.0000
R-O-I : Sub Minor : C
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
help retrn quit left right main
PROCUREMENT ADVICE PA-105013 displayed successfully

OR-039013

NORTHERN CAPE DEPARTMENT OF EDUCATION
PROCUREMENT CONTROL SHEET

PLEASE ENSURE THIS DOCUMENT IS COMPLETED FROM START TO FINISH OF THE PROCUREMENT PROCESS

NC/DE/0014/2021-2022
00427388

Requisition — 1

Requisition of goods — CONSULTING

Request for goods number — EDU 91923

Date:
Captured by: Peter Bosvark — SPBosvark
Position: AC
Authorised by: ..... Sign: .....
Position: .....
(Requisition form must be printed out from the system and signed as well by both the compiler and approver)

RQ-042586

SCM — 2

Procurement process applicable	*Checklist number:*
Up to R10 000	A
R10 001 – R30 000	B
R30 001 – R500 000	C

Processed by: ..... Sign: .....
Position: .....

PA Authorisation — 3

Approved Supplier Name: .....
Authorised by:..... Sign: .....
Position: .....
Sign: .....

Order — 5

Ordering of goods (System)

Date: ...../...../.....
Authorised by: ..... Sign: .....
Order number: .....

Delivery and receipt of goods — 6

Payment documentation received (Invoice)

Date: ...../...../.....
Received by: ..... Position: .....
Sign: ..... SRI number: .....

Verified that delivered goods agree to ordered goods: **Yes/No**
If NO provide reason(s): .....

Verified that invoice amount agrees to order amount: **Yes/No**
If NO provide reason(s): .....
Is variation/approved letter attached **Yes/No**

Invoice number: ..... Invoice amount: .....
Invoice captured date: ...../...../.....

Payment made within 30 days? **Yes/No**
If NO provide reason(s):
.....
.....
.....

Date payment submitted for capturing: ...../...../.....
Submitted by: .....

PRE-ORDER QUALITY ASSURANCE — 4

Documentation attached	YES	NO
Requisition	✓	
Budget control form	✓	
3/5 Quotations	N/A	
Approved deviation if applicable		
Rotation of database	✓	
Price quotation	✓	
Scoring sheet	✓	
Bid recommendation	✓	
Valid tax clearance certificate	✓	
Valid BBBEE certificate/sworn affidavit	~~N/A~~	
NCP 4	✓	
NCP 8	N/A	
NCP 9		
HR Verification	✓	
Verification of restricted bidders	✓	
Amount on quotation agree to Bid recommendation form		

Checked by: Position: SCM Practitioner — Sign: .....

SUPPLY CHAIN MANAGEMENT

BID RECOMMENDATION FORM D

STRICTLY CONFIDENTIAL - NOT FOR PUBLICATION

SUPPLIER SELECTED

HASHDATA

COMMODITY

CONSULTING

INSTIT SUP

INFRASTRUCTURE

A. RECOMMENDED SUPPLIER/BIDDER:

SUPPLIER NAME	COMMODITY	PRICE QUOTED/BID AMOUNT
HASHDATA	CONSULTING	R 1 550 775,00

B. LOWEST PRICE QUOTED:

SUPPLIER NAME	COMMODITY	PRICE QUOTED/BID AMOUNT
HASHDATA	CONSULTING	R 1 550 775,00

C. HIGHEST PRICE QUOTED:

SUPPLIER NAME	COMMODITY	PRICE QUOTED/BID AMOUNT

D. COMMENTS:

E. DECLARATION:

I, THE UNDERSIGNED HEREBY DECLARE THAT

1. THE INFORMATION STATED ABOVE IS TRUE AND CORRECT
2. THE QUOTATIONS HAVE BEEN SOURCED IN LINE WITH THE POLICY REQUIREMENTS
3. ALL REQUIREMENTS MENTIONED BELOW HAVE BEEN COMPLIED WITH.

REQUIREMENTS FOR TRANSACTIONS ABOVE R 1 000 000

N/A	5 QUOTATIONS
YES	APPROVED DEVIATION IF APPLICABLE
N/A	ROTATION OF DATABASE
N/A	PRICE QUOTATION FORM (80/20)
YES	SCORING SHEET
YES	VALID TAX CLEARANCE CERTIFICATE
YES	SBD 4
YES	SBD 6.1

APPROVAL OF SUPPLIER:SCM	EXPENDITURE VERIFIED BY:INTERNAL CONTROL	EXPENDITURE APPROVAL:CLIENT UNIT
NAME: T SMATSELISO	NAME: T. Nortje	NAME: T SMATSELISO
SIGNATURE:	SIGNATURE: T Nortje	SIGNATURE:
DESIGNATION: CD ARMED	DESIGNATION: SA	DESIGNATION: ACT HOD
DATE: 13/08/2026	DATE: 29/07/2026	DATE: 13/08/2026

SCORING SHEET

CALCULATION OF POINTS FOR PRICE COMPARISON
CATERING
MST

	A	B	C
COMPANY NAME	HASHDATA		
QUOTED AMOUNT	R 1 550 775,00		
LOWEST PRICE	R 1 550 775,00		
SPECIFIC GOALS	20		
POINT SCORING			
PRICE	80,00		
SPECIFIC GOALS	0		
SUPPLIER'S PLACE OF OPERATIONS IN THE NORTHERN CAPE PROVINCE	0,00		
ENTERPRISE WITH OWNERSHIP BY PERSON(S) WHO ARE WOMEN	0,00		
ENTERPRISE WITH OWNERSHIP BY PERSON(S) WITH DISABILITY	0,00		
ENTERPRISE WITH OWNERSHIP BY PERSON(S) WHO ARE YOUTH	0,00		
TOTAL POINTS	**80,00**		

Company Name	Quoted Amount
HASHDATA	R 1 550 775,00
0	R 0,00

SLD

EDU 91923

REQUEST / REQUISITIONING FORM

Supplier no. FP 423

Logis Requistion no.: RQ -

Logis PA no. PA -

Logis Order no. OR -

PAGE ___ OF ___

Asset Group: Consulting

Name of Unit: Infrastructure

Cost Centre no.: 200M

ICN	ITEM DESCRIPTION	UI	REQUEST QUANTITY	APPROVED QUANTITY	INCREASE IN CAPACITY	REPLACEMENT QUANTITY	LOCATION/PERS. NO.
	Request for: SaaS Consulting :- GovERP Infrastructure - Linked Module Delivery & Consulting June - Dec.						

Remarks/Motivation: _____

Signatures:

1. Compiler: Melonie Fortuin — Date: 11/06/2026

2. Approved: [signature] — Date: 17.06.2026

3. Authorised: [signature] — Date: 21/07/2026

4. RQCP - Entered — Date

5. RQAT - Verified — Date

Red Apple Media 97000

BUDGET CONTROL FORM

UNIT/DIRECTORATE NAME: INFRASTRUCTURE UNIT EDU NO:

MOBILE CLASSROOM AT THE BACK: ROOM 7/9B

ALLOCTIONS PER ITEM

Allocation Detail: Item Line No	
SEGMENT TYPE	SEGMENT DETAIL
INFRASTRUCTURE	NON INFRA/ST ALONE:CURRENT
ITEM	~~TRAIN & DEV:EMPLOYEES~~ A85/0/5 : Admin & Supprt Staff
FUND	EDUCATION INFRASTRUCTURE GRANT
OBJECTIVE	~~CG INFRA ADMIN*P~~ Infrastructue Administration
RESPONSIBILITY	~~CD: IT,EMIS&PHYSICAL RESOURCES*P~~ Dir : Physical Resources *P
PROJECT	No Projects
NET ASSETS	~~NO PROJECTS~~ Non Assets Related
REGIONAL IDENTIFIER	NC: WHOLE PROVINCE
MATCHING FIELD 1	
MATCHING FIELD 2	

Allocation Detail: Item Line No	
SEGMENT TYPE	SEGMENT DETAIL
INFRASTRUCTURE	
ITEM	
FUND	
OBJECTIVE	
RESPONSIBILITY	
PROJECT	
NET ASSETS	
REGIONAL IDENTIFIER	
MATCHING FIELD 1	
MATCHING FIELD 2	

BEFORE COMMITTING EXPENDITURE, OFFICIALS MUST ENSURE THAT THEY ADHERE TO SECTION 45 OF THE PFMA.

	Unit	Budget Office
	R	R
Budget Amount on Item as per Exp Report:		Funds available
Commitments as on Exp Report:		within Grant
Availabe as per Exp Report:		
Projected Amount for Purchase/Service:		1,550,775-00

Compiled By	Checked and Verified By	Expenditure Authorised by	Verified - Internal Control Official
MS M JANTJIES	MS F JACOBS	MR GB OLIPHANT	T. NORTJE
Rank	**Rank**	**Rank**	**Rank**
ADMIN OFFICER	ACTING-DIRECTOR	CHIEF DIRECTOR	SA
Signature	**Signature**	**Signature**	**Signature**
Melanie Jantjies		pp	TNortje
Date (dd/mm/yyyy)	**Date** (dd/mm/yyyy)	**Date** (dd/mm/yyyy)	**Date** (dd/mm/yyyy)
11/06/2026	16/06/2026	19/06/2026	29/07/2026

Outlook

Fwd: GOVERP ORDER | Request for SCM Order – GovERP Infrastructure-Linked Module Delivery & Consulting (June–December 2026)

From Debbie Fielding <ncdoe.debbie@gmail.com>
Date Thu 6/11/2026 9:02 AM
To Melonie M. Jantjies <MelonieJantjies@ncdoe.gov.za>

3 attachments (914 KB)
Quote 317.pdf; Quote 317.pdf; ADDENDUM EXTENSION SLA HASHDATA.pdf;

---------- Forwarded message ---------
From: **Janette Britz** <britzjanette@gmail.com>
Date: Wed, Jun 10, 2026 at 3:50 PM
Subject: Fwd: GOVERP ORDER | Request for SCM Order – GovERP Infrastructure-Linked Module Delivery & Consulting (June–December 2026)
To: Mrs. Debbie Fielding <ncdoe.debbie@gmail.com>

---------- Forwarded message ---------
From: **Janette Britz** <britzjanette@gmail.com>
Date: Wed, Jun 10, 2026 at 1:38 PM
Subject: GOVERP ORDER | Request for SCM Order – GovERP Infrastructure-Linked Module Delivery & Consulting (June–December 2026)
To: Melonie Jantjies <ncdoe.melonie@gmail.com>
Cc: Gideon Oliphant <oliphantgb@icloud.com>, Fayeriel Jacobs <fayerieljacobs@ncdoe.school.za>, Fayeriel Jacobs <fayerieljacobs@ncdoe.gov.za>, Mr. Andre Ralph <ncdoe.aralph@gmail.com>

Dear Melonie,

Kindly assist with the processing and issuing of a purchase order against the existing Service Level Agreement (SLA) with Hashdata, as confirmed and approved by Mr G.B. Oliphant, for the delivery of the GovERP Infrastructure-Linked Modules and associated consulting services for the period June to December 2026. The details are as follows:

Service Provider: Hashdata
Programme: Administration
Project: GovERP Infrastructure-Linked Module Delivery & Consulting
Period: June 2026 – December 2026
Amount: R1,348,500.00 excluding VAT (R1,550,775.00 VAT inclusive)

Scope of Work:

Delivery, configuration, implementation and support of GovERP Software-as-a-Service (SaaS) modules in support of the Northern Cape Department of Education's infrastructure improvement programme.

The scope includes the development and deployment of modules supporting:

- Infrastructure planning and project management;
- Maintenance management and scheduling;
- Infrastructure performance monitoring and reporting;
- Inspectorate documentation and workflow management;
- Integration with existing departmental systems and business processes;
- Workflow design and optimisation;
- User training, enablement and support across provincial and district offices; and
- Associated professional consulting services required to ensure successful implementation and adoption of the solution.

The proposed work forms part of the Department's ongoing efforts to strengthen infrastructure planning, monitoring, reporting and maintenance management through the GovERP platform.

Please note that all consulting rates and service costs are aligned to the approved rates contained in the current SLA with Hashdata.

Kindly proceed with the necessary SCM processes to facilitate the issuing of the order.

Should any additional documentation be required, please do not hesitate to contact me.

Kind regards,

--

Dr. Janette Britz - Pr. Pln A/1982/2014
Northern Cape Department of Education
Acting Chief Director: Strategic Planning and Management
Work: 053 839 6393 [Acting PA]
Cell: 082 497 9546
Fax: 086 679 1053

It's time to start something new and trust in the magic of beginnings

--
Dr. Janette Britz - Pr. Pln A/1982/2014
Northern Cape Department of Education
Acting Chief Director: Strategic Planning and Management
Work: 053 839 6393 [Acting PA]
Cell: 082 497 9546
Fax: 086 679 1053

It's time to start something new and trust in the magic of beginnings

--

Debbie Fielding
Administration Officer
Infrastructure Development - Planning
Northern Cape Department of Education
Work: 053 839 6710

HashData (Pty) Ltd
Fairway Square E001, 23 Fairway Close, Parow Golf Course, Parow
Cape Town, Western Cape 7500
+27213305784
ashley@hashdata.co.za
www.hashdata.co.za
VAT Registration No. 4960274779

Quotation

ADDRESS
Northern Cape Department of Education
Private Bag X5029
Kimberley, Northern Cape 8300
South Africa

QUOTATION 0000317
DATE 08/06/2026

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
SaaS & Consulting	GovERP Infrastructure-Linked Module Delivery & Consulting - June to December 2026 Delivery, configuration, and support of GovERP Saas modules in support of the Northern Cape Department of Education's infrastructure improvement programme. Scope encompasses the development and deployment of modules supporting departmental infrastructure planning, maintenance management, performanoe reporting and related administrative workflows - including associated consulting services for system integration, workflow design and user enablement across provincial and district offices.. All consulting rates are aligned to existing SLA rates as per the current Service Level Agreement	1	1,348,500.00	1,348,500.00

SUBTOTAL	1,348,500.00
TAX	202,275.00
TOTAL	**R1,550,775.00**

Accepted By

Accepted Date

ADDENDUM EXTENSION
SERVICE LEVEL AGREEMENT

entered into by and between:

NORTHERN CAPE DEPARTMENT OF EDUCATION

hereafter referred to as "**the Department**"
herein represented by
DR MI ISHMAIL, in her capacity as
Acting Head of Department of the Northern Cape Department of Education
and being duly Authorised to sign this Agreement

and

HASHDATA

a Private Company incorporated in accordance with the laws of South Africa
Registration Number: 2013/166073/07

hereafter referred to as "**the Supplier** "
herein represented by
MR PETER PRESENT in his capacity as Director
him being duly Authorised to sign this Agreement

(individually or collectively, as the context may require, all of these shall be referred to as "**a Party**" or "**the Parties**")

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1 DEFINITIONS

In this Agreement, unless the context clearly indicates a contrary intention, the following expressions and words have the meanings assigned to them below and derivative expressions and words will have a corresponding meaning:

1.1 **"the/this Agreement" means this agreement together with the annexures hereto, as well as all amendments thereto executed by the Parties;**

1.2 **"Business Day" means any day other than a Saturday, Sunday or official Public holiday in the Republic of South Africa;**

1.3 **"Contract Value" of this Agreement is specified in Departmental Order;**

1.4 **"the Effective Date" means the date on which the NCDoE and HashData signs the SLA.**

1.5 **"Data" all reports, information and records to be delivered by the Supplier to the Department in terms of the pursuant to this agreement;**

1.6 **"Personnel" of a Party includes employees, directors, agents, consultants, contractors, subcontractors, professional advisers, or other representatives of the Party, while "Employees" of a Party is limited to employees (whether permanent or fixed-term) and directors of the Party.**

1.7 **"Deliverables" any duty, obligation, service, task, action, products, information, documents, program, advice, recommendation, reports or disclosure required to be rendered, furnished, provided, made, done and/or compiled by a party in terms of this Agreement;**

1.8 **"Expenditure", expenditure, other than fruitless, irregular, unauthorised and/or wasteful expenditure as defined in the Public Finance Management Act, Act No.1 of 1999, as amended.**

2 INTERPRETATION

2.1 **References to this Agreement shall include the schedules and annexures to this Agreement;**

2.2 **The table of contents, and the headings to the clauses in this Agreement are for convenient reference purposes only, shall not be used in the interpretation of this Agreement, and shall not limit or extend the language of the clauses to which they refer;**

2.3 **Words and phrases defined in this Agreement shall also apply in the interpretation of the same words and phrases in annexures or schedules to this Agreement, save where specifically indicated to the contrary in such annexures or schedules;**

2.4 **Unless the context otherwise requires:**

2.4.1 **the singular shall import and include the plural and vice versa;**

2.4.2 **words indicating a gender shall import and include other genders;**

2.4.3 **words indicating natural persons shall include juristic persons;**

2.4.4 **references to clauses, schedules, parts and sections are, unless otherwise provided, references to clauses, schedules, parts and sections of this Agreement.**

2.5 **Where appropriate, meanings ascribed to defined words and expressions in clause 1, shall impose substantive obligations on the Parties.**

2.6 **The use of the word "including" followed by a specific example or examples shall not be construed or interpreted as limiting the meaning of the general wording preceding it and the *euisdem generis* rule shall not be applied in the interpretation of such general wording and/or such specific example or examples.**

3 TERMS OF REFERENCE

3.1 **The Department issued a Request for Quotation (RfQ) for an extension of service to securing software support and system maintenance on the HRMS for a period of 12 (twelve months). See Annexure A.**

3.2 **The Supplier was successful in its response to the RfQ and issued an order under OR number OR-038052.**

3.3 **The Supplier has agreed to perform for the Client the services as outlined in its response.**

4 APPOINTMENT AND ACCEPTANCE

4.1 **The Department hereby appoints the Supplier to provide SOFTWARE SUPPORT AND SYSTEM MAINTENANCE ON THE HRMS for an additional 12 (twelve months as per the attached Annexure A and initial TOR to order number OR-037021.**

4.2 **The Supplier hereby confirms its acceptance of the appointment and undertakes to execute its duties and responsibilities in accordance with the specification document at the costs and on the terms regarding time for delivery and/or execution as set out in:**

4.3 **The ToR attached to OR-037021**

4.3.1 **the Award letter, if any**

4.3.2 **the Project Plan**

4.3.3 **the Payment Schedule**

4.3.4 **any other terms and conditions as may be agreed to in writing between the Parts**

4.4 **In the event of any conflict between the provisions of this Agreement and quote submission, the provisions of this Agreement shall prevail;**

4.5 The Parties agree that the scope of this Agreement is to regulate the performance of the Supplier related to the Services;

4.6 All Services performed by the Supplier will be in accordance with the agreed terms for the Project as contained in this Agreement unless both Parties in writing agree upon a revision.

5 DURATION OF THE AGREEMENT

5.1 The duration of this project is 12 (twelve) months;

5.2 The rights and obligations of the Parties in terms of and pursuant to the provisions of this Agreement shall commence on the date the HoD and HashData sign the SLA and will expire 12 months from such date;

5.3 Subject to the provisions of Clause 10 relating to breach, the duration of the Agreement will be for the period stipulated in sub-paragraph 5.2 above.

6 RIGHTS AND OBLIGATIONS OF THE SUPPLIER

6.1 Save as otherwise specifically provided herein, the Supplier shall not have the power to represent, to enter into any agreement(s) or otherwise bind or incur liability on behalf of the Department or the Provincial Government.

6.2 The Supplier shall exercise and maintain a high degree of care and responsibility in respect of the use of all deliverables belonging to the Department and/or Provincial Government.

6.3 In providing the deliverables, the Supplier shall exercise the highest degree of skill, care and diligence that can be expected of identical institutional Suppliers.

6.4 The Supplier shall fulfil its obligations in terms of and pursuant to this Agreement and act at all times in full compliance with applicable legal and statutory prescriptions and requirements;

6.5 The Supplier undertakes to provide a comprehensive project initiation plan for its proposed activities related to its commitment.

6.6 The Supplier shall meet with the Department as for the duration of the Agreement, unless otherwise agreed between the parties, so as to discuss matters of mutual interest.

7 RIGHTS AND OBLIGATIONS OF THE DEPARTMENT

7.1 The Department shall ensure that the Supplier is afforded access at all reasonable times to all relevant locations, systems of data reasonably required by the Supplier for the performance of its obligations in terms of and pursuant to this Agreement;

7.2 The Department shall provide reasonable and necessary support to the Supplier to perform its obligations in terms of and pursuant to this Agreement;

7.3 The Department shall fulfil its obligations in terms of and pursuant to this Agreement and act at all times in full compliance with applicable legal and statutory prescriptions and requirements;

7.4 Any expenditure over and above the commitment of the Department shall be the subject to agreement between the parties. The commitment of the Department covers only expenditure incurred from the commencement date and after signature of this agreement by both parties until the completion date of the project;

7.5 The Department may, in special circumstances, adjust the time limits for the implementation of specific phases, elements or dimensions of the project on the basis appropriate justification to be provided by the Supplier.

8 SCOPE OF WORK

8.1 The Scope of Work is outlined in Annexure A.

9 PAYMENT

9.1 Payment to the Supplier for delivery of services shall take place in accordance with the provisions of this Agreement;

9.2 All payments made to be in compliance with the Public Finance Management Act 1 of 1999, as amended by Treasury Regulations.

9.3 All amounts referred to are inclusive of 15% VAT, where applicable.

9.4 Payments to be made as outlined in the attached schedule.

9.5 Payments will be made on a monthly basis, within 30 (thirty days) upon submission of invoices.

10 BREACH

10.1 If the Supplier fails to comply with its obligations in terms of and pursuant to this Agreement and fails to remedy such breach within 14 (fourteen) business days after receipt of written notice from the Department calling on it to remedy such breach, the Department shall:

10.1.1 Suspend further payments to the Supplier for the goods and services concerned;

10.1.2 Follow further written notice of not less than 7 (seven) business days, terminate the Agreement, provided that payment is tendered for all outstanding costs incurred and fees due

to the Supplier for performance of Services other than the performance or Services which resulted in the termination of the agreement; and

10.2 If the Department fails to comply with its obligations in terms of this Agreement and fails to remedy such breach within 14 (fourteen) business days after receipt of written notice from the Supplier calling on it to remedy such breach, the Supplier, may in addition to any other legal remedies it may;

10.2.1 Compel the Department to fulfil its obligations and abide by the terms and conditions of the Agreement through the legal process;

10.2.2 Following a further 30 (thirty) business days calling on the Department to remedy such breach and the Department failing to do so, terminate this Agreement and demand payment in respect of outstanding fees for the provision of deliverables rendered or performed under or in terms of this Agreement.

11 INTELLECTUAL PROPERTY

11.1 Own Technology:

11.1.1 Each Party has created, acquired or otherwise obtained rights in, and may, in connection with the Project, and its obligations under this Agreement, employ, provide, modify, create, acquire or otherwise obtain rights in various concepts, ideas, methods, methodologies, procedures, processes, know-how, techniques, models, templates; generalised features of the structure, sequence and organisation of software, user interfaces and screen designs; general purpose consulting and software tools, utilities and routines; and logic, coherence and methods of operation systems (collectively known as "Own Technology", and individually referred to as "Department Technology" and "Supplier Technology").

11.1.2 To the extent that either Party's Own Technology is utilised in connection with the performance of Services, or in terms of this Agreement, such shall remain the property of that Party. Except for cases where a licence is expressly granted in writing, neither Party shall acquire any right or interest in the other Party's Own Technology. Any improvements to a Party's Own Technology resulting from a Project will remain the property of that Party.

11.1.3 Notwithstanding anything in this Agreement, each Party will own all right, title and interest, including but not limited to all rights under all copyright, patent and other intellectual property laws, in and to its Own Technology.

11.1.4 In the event of either Party requesting the use of any of the Own Technology of the other Party outside the scope of this Agreement, this would be subject to the Parties agreeing to a written licence agreement for such use.

11.1.5 Each Party (the "warranting party") warrants that no aspect of its Own Technology rightfully utilised by the other Party in terms of this Agreement will infringe any patent, design, copyright, trade secret or other proprietary right of any third party ("third party proprietary rights"), and the warranting party shall, at its cost, defend the other Party against any claim that the fulfilment of its obligations under this Agreement infringes any such third party proprietary rights, provided that the other Party gives prompt notice to the warranting party of such claim and the warranting party controls the defence thereof.

12 CONFIDENTIALITY AND FRAUD

12.1 Unless the information in question lies within the public domain, or is required to be provided in terms of the law, a Party to this agreement, and any person under the control of such Party shall not disclose in any manner whatsoever any information gathered, obtained by it/him/her, by virtue of involvement in work performed under the Agreement, except in fulfilment of such Party's obligations under the Agreement;

12.2 All information gathered, obtained or known by virtue of involvement in work performed under the Agreement shall be deemed to be of commercial value and the Parties and persons under their control shall exercise due care and diligence in managing such information;

12.3 Any disclosure of information contrary to the terms of the Agreement may result in termination of the Agreement, forfeiture of the remaining moneys payable under the Agreement for incomplete work the institution of legal proceedings;

12.4 The Parties accept responsibility for any person under their control in the event of such authorised disclosure.

13 GENERAL

This Agreement constates the entire agreement between the Parties and any amendment, addition or alteration to the provisions hereof shall only be deemed to be of force and effect if such amendment, addition or alteration is reduced to writing and signed by the Parties.

14 ANNEXURES

This heading relates to clauses within the annexures on the following pages.

ANNEXURE A – EXTENSION OF SERVICE SOFTWARE SUPPORT AND SYSTEM MAINTENANCE ON THE HRMS

1. BACKGROUND AND DISCUSSION

1.1 Terms of Reference has been adapted to include a more granular breakdown of the specifications required.

1.2 In ensuring on-going support for 12 months on the existing on-line HR system, the following would be required from the appointed service provider;

- **Reserve 2 hours per day, dedicated for support and maintenance.**
  - The appointed service provider to dedicate 2 hours (during working weekdays) to ensure the upkeep and maintenance of the HRMS, responding to requests dealing with down-time, modular glitches, minor enhancements to existing modules and the development of new modules.

- **Maintain the Server (Hosting environment), currently accommodated in the SITA environment in Bloemfontein.**
  - Remotely manage and ensure the upkeep of the server environment.
  - Deploy enhancements, as well as newly developed modules from the Test environment to the Production environment.
  - Ensure that existing software is kept up to date.
- **Create an off-line Test Environment of the entire application, with the ability to update the Production environment should any changes be required.**
  - Standard procedure dictates that the service provider has a Test Environment in place to facilitate Joint Application Development sessions, prior to deployment to the Production Database.
  - System Administrators should have access to the Test Environment, so as to facilitate on-line JAD sessions.

- **Ensure front-end Software support on existing modules (PHP source code will be provided).**
  - End users should have access to an active Helpdesk facility, in order to log requests and monitor progress.
  - This has to integrate with the billing process, by providing time sheets to be attached to monthly invoices.

- **Ensure back-end support on the Database (access to the Oracle Database will be provided).**
  - Service Provider to maintain the Oracle Database and the Apache Server.

- **Completion of the existing NC-Recruitment Module (PHP source code will be provided).**
  - Provide a functional E-Recruitment System (for the advertising, applications and processing of school-based Educators), by customising the existing platform as

provided by a sister Department of Education (source code to be provided).

- **Develop new modules should the need arise.**
  - The contract should allow for the development of new modules on the HRMS, as the need arises.

- **Ensure quarterly JAD (Joint Application Development) sessions with the client.**
  - The contract should allow for at least one on-site quality assurance visit and one JAD session at the service provider's premises.

CONTINUED SERVICES

1 IT-Requested Additional Hosting Services

1.1 Our IT unit has specifically requested additional hosting services for the E-Submission Module.
1.2 This covers the infrastructure required to ensure stable, secure, and efficient operation of the module.
1.3 The inclusion of this service is essential for meeting our evolving operational requirements and ensuring that the contract extension fully supports expanded digital needs.

2. Transition to Cloud Hosting (AWS)

2.1 Historically, our servers were hosted by the service provider at X-Neelo. With the increasing demands on our ERP systems, the service provider transitioned to full AWS cloud hosting. This shift represents a strategic investment that strengthens our long-term service capability. The benefits are significant and align with industry best practices:
2.2 Security & Data Privacy: AWS ensures enterprise-grade, ISO-certified standards, strengthening compliance with South African data protection regulations.
2.3 Reliability & Uptime: Cloud hosting provides redundancy and disaster recovery, reducing operational risk for our ERP systems.
2.4 Scalability: AWS allows us to scale rapidly as new modules are deployed without additional infrastructure investment.
2.5 Future-Proofing: The move positions us to integrate with modern tools, ensuring longevity of our GovERP offering.
2.6 The associated costs of this transition arise from three specific areas:
2.7 Hosting for the new GovRecruit Module, which provides a public-facing teacher recruitment interface.
2.8 General GovERP hosting across the Department's modules.
2.9 Server management and AWS tools required to support the migration.

3. Modules included in scope

3.1 Organogram Structure Module

3.1.1 The contract extension includes the Organogramme Structure Module, a critical HR planning

tool. While it represents new functionality, we have incorporated it seamlessly into costing to strengthen digital capacity. It is framed as part of the overall evolution of the system rather than an optional add-on. Including it strengthens the value proposition of the extension proposal.

3.1.2 Included in this delivery will be the following functionality:

3.1.3 Functionality to create the structure and ability to upload structure information via Excel or CSV interface.

3.1.4 Ability to export approved structure into Excel or CSV format for uploading to Persal by relevant HR managers.

3.1.5 Functionality to create a graphic representation of the Org Structure based on Persal units

3.1.6 Functionality to add positions and staff to the structure

3.1.7 Functionality to add costing to the structure based on identified salary and allowances expenses (Cost to Organisation).

3.1.8 Dashboard functionality.

3.2. E-Recruitment: Phase 3

3.2.1 Assistance with the support on Phase 1 and 2 – refine Post Profiling module, build intelligent sifting module, add scoring module to interview process.

3.3 E-Leave Module: Phase 3

3.3.1 Integrate e-Leave with Attendance Module. Assist with the support in implementing Phase 1 and 2 – finalise writing-back to PERSAL

3.4 Acting Allowance Module

3.4.1 Delivery and Support aligned to Expanded Functional Requirements

3.5 Costing Module

3.5.1 Enhancement and adaptation of current module

3.6 Transfer of Skills

3.6.1 Training of NCDoE IT officials to ensure capacity building, thus equipping less experienced individuals with the ability to perform certain functions on the system without ongoing reliance on an external entity.

3.6.2 This will further ensure that critical knowledge is not "locked", but spread across a dedicated team within the NCDoE so as to guarantee continuity and shared support.

3.7 Continued Support

3.7.1 During the extension period, the service provider will continue providing full support across about 45 existing modules in production (SaaS). This is a key internal commitment and an important component of our service value. The support covers updates, enhancements to

existing modules (included within the approved contract value and not treated as optional extras), proactive issue resolution, and ongoing assistance, ensuring that our ERP investment continues to yield results.

ANNEXURE C – REPRESENTATION AND DOMICILIA CITANDI ET EXECUTANDI

HashData Addresses:

Physical Address:	E001 Fairway Square, 23 Fairway Close, Parow Golf Course, 7500
Postal Address:	E001 Fairway Square, 23 Fairway Close, Parow Golf Course, 7500
Telephone Number:	082 577 9221
E-Mail Address:	accounts@hashdata.co.za

HashData Representatives:

Names:	Ashley Skippers; Peter Present
Position:	Directors
Contact Details:	ashley@hashdata.co.za; peter@hashdata.co.za

Northern Cape Department of Education Addresses:

Physical Address:	IK Nkoane Education House, 156 Barkly Road, Homestead, Kimberley
Postal Address:	IK Nkoane Education House, 156 Barkly Road, Homestead, Kimberley
Telefax Number:	(053) 839 6500
E-Mail Address:	FrankDeJager@ncdoe.gov.za; frankdejager6@gmail.com; claudetshimanika@ncdoe.gov.za

Northern Cape Department of Education Representative:

Name:	Dr MI Ishmail
Position:	Acting Head of Department
Contact Details:	mishmail21@gmail.com

By signing this declaration, I hereby declare that the information herein is complete and accurate.

SIGNATURES

THUS DONE AND SIGNED at **KIMBERLEY** by **NCDOE** on the 21 day of May 2026.

DR MI ISHMAIL	**HEAD OF DEPARTMENT**	MIshmail
(Print Name in block letters)	**ACTING** Designation	Signature
For and on behalf of **NCDoE** and duly authorised thereto.	A/HOD	

AS WITNESSES:

1. _____

2. _____

THUS DONE AND SIGNED at **CAPE TOWN** by **HashData** on the **15th Day of MAY 2026**.

PETER PRESENT	**DIRECTOR**	
(Print Name in block letters)	Designation	Signature
For and on behalf of **HashData** and duly authorised thereto.		

AS WITNESSES

1. _____

2. _____

ANNEXURE C

ADDENDUM TO

SERVICE LEVEL AGREEMENT

Securing Software Support and System Maintenance on the HRMS

entered into by and between:

NORTHERN CAPE DEPARTMENT OF EDUCATION

and

HASHDATA

This Addendum is entered into between the Northern Cape Department of Education ("the Department") and HashData in relation to the existing Service Level Agreement and associated system development, support, maintenance and enhancement services currently rendered within the GovERP environment.

1. **PURPOSE OF THE ADDENDUM**

   The purpose of this Addendum is to provide for the continued enhancement, expansion, integration and development of functionality within the GovERP environment and related systems in support of the Department's planning, governance, monitoring, reporting, compliance and management responsibilities, with a primary focus on infrastructure and related operational functions.

2. **BACKGROUND**

   The Department continues to strengthen integrated digital governance, infrastructure reporting, audit readiness and operational management processes across Head Office, Districts and schools.

   The Department currently utilises national and provincial systems including the Education Facility Management System (EFMS), Infrastructure Reporting Model (IRM), GovERP and other reporting and information management platforms in support of infrastructure planning, delivery and reporting obligations.

   The intention of this Addendum is not to duplicate existing national systems or replace existing infrastructure planning and project management platforms, but rather to:

   - strengthen integration between systems;
   - improve operational management functionality;
   - improve workflow and reporting capability;
   - strengthen infrastructure governance;
   - improve management information and executive oversight;
   - improve audit readiness and evidence management;
   - improve infrastructure expenditure oversight;
   - strengthen compliance monitoring; and
   - improve internal coordination and operational efficiency relating to infrastructure management.

   The envisaged enhancements and developments shall therefore complement and support existing systems.

3. **SCOPE OF THE ADDENDUM**

   HashData shall provide ongoing professional services, technical support, consultation, enhancement, development, configuration, integration and implementation services relating to infrastructure-related functionality and associated operational management requirements within the GovERP environment.

   The scope may include, but shall not be limited to:

   - enhancement of existing functionality;
   - development of additional functionality;

- workflow development and automation;
- dashboard and reporting functionality;
- document and evidence management functionality;
- monitoring and tracking functionality;
- audit trail and compliance functionality;
- risk and incident management functionality;
- expenditure and maintenance monitoring functionality;
- project and programme management functionality;
- communication and stakeholder tracking functionality;
- mobile and site-based operational functionality;
- data management and analytics;
- GIS-linked or spatially related functionality where required; and
- any additional operational functionality agreed to between the parties from time to time.

The detailed specifications, prioritisation, phases, deliverables and implementation timelines may be agreed to between the parties through approved technical specifications, implementation plans, approved business requirements or written instructions issued by the Department.

4. IMPLEMENTATION APPROACH

The parties acknowledge that system requirements may evolve over time based on:

- legislative changes;
- audit outcomes;
- operational requirements;
- programme requirements;
- reporting obligations;
- policy changes;
- technological advancements;
- risk management requirements; and
- Departmental strategic priorities.

The parties therefore agree that enhancements, additional functionality, phased developments and management requirements may be implemented incrementally and prioritised based on operational and strategic requirements of the Department.

5. **GENERAL**

All other terms and conditions of the existing Service Level Agreement remain unchanged unless specifically amended through this Addendum.

This Addendum shall be read together with the original SLA and any approved specifications, implementation plans, governance approvals or technical schedules associated with the implementation of infrastructure-related functionality and services.

By signing this declaration, I hereby declare that the information herein is complete and accurate.

SIGNATURES

THUS DONE AND SIGNED at **KIMBERLEY** by **NCDOE** on the 21 day of May 2026.

DR MI ISHMAIL	**HEAD OF DEPARTMENT**	
(Print Name in block letters)	**ACTING** / A HOD	Signature
For and on behalf of **NCDoE** and duly authorised thereto.	Designation	

AS WITNESSES:

1. _____ 2. _____

THUS DONE AND SIGNED at **CAPE TOWN** by **HashData** on the **15TH** day of **MAY 2026**.

	DIRECTOR	
(Print Name in block letters)	Designation	Signature
For and on behalf of **HashData** and duly authorised thereto.		

AS WITNESSES:

1. _____ 2. _____