

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 09 MAY 2025

TDR122/2024/2025: GENERAL VALUATION AND SUPPLEMENTARY VALUATIONS FOR MOSSEL BAY MUNICIPALITY

Tenders are hereby invited from service providers for general valuation and supplementary valuations for Mossel Bay Municipal Area for the period 1 July 2027 to 30 June 2032. The tender is subject to the approval of a Section 33 process.

Tenders must be submitted on the original documents and remain valid for one-hundred and twenty (120) days after the closing date of the tender. Enquiries pertaining to the specifications can be addressed to Ms. Daleen Groenewald at telephone (044) 606-5072 or e-mail at dgroenewaldt@mosselbay.gov.za. Enquiries pertaining to the completion of the documents can be addressed to Mr Deslin Kohler at telephone (044) 606-5000 (Ext 6334) or e-mail to dkohler@mosselbay.gov.za.

A set of tender documents can be obtained at a non-refundable cost of **R528.00** per set from Mr Deslin Kohler who may be contacted at telephone (044) 606-5000 (Ext 6334) or e-mail at dkohler@mosselbay.gov.za **OR** it can be obtained on our website at www.mosselbay.gov.za free of charge. If you require a hard copy of the tender document, payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za)**, prior to collecting and proof of payment must be provided when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

A **compulsory online information meeting** will take place at **11h00 on Wednesday, 09 April 2025 via TEAMS.**

Bidders who wish to attend the online briefing meeting via Microsoft Teams must log into the meeting with the following link to join the meeting or using the following Teams login details:

Meeting ID: 362 165 510 376
Passcode: uv7on2Lj

ATLEAST ONE OF THE PARTNERS OF A JOINT VENTURE MUST ATTEND THIS COMPULSORY INFORMATION MEETING.

BIDDERS (including one partner of a Joint Venture) WHO DID NOT ATTEND THE INFORMATION MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory information meeting as the Special conditions of contract and specifications will be discussed. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 09 MAY 2025** or be posted to reach the **Tender Box, Mossel Bay Municipality** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be evaluated on pre-qualification as set out in the tender document.

Bids will be pre-evaluated on following criteria and bids that score less than **64 out of 80 points** will be considered as not responsive:

Pre-evaluation criteria and weight:

1. Relevant key personnel allocated for this tender carrying a maximum weight of 20 points.
2. Company (or JV) Experience carrying a maximum weight of 20 points.
3. References related to experience carrying a maximum weight of 30 points.
4. Financial viability carrying a maximum weight of 10 points.

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12h00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on this Database.

MR C PUREN
MUNICIPAL MANAGER