

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
Office: COMM ENG: MADLANGA COMMISSION

Billing Address:
 Delivery Address: MOMENTUM BUILDING S708,
 Tel: 0123151111 Fax:

Email:

SBD BUSINESS SYSTEMS

PURCHASE ORDER

Original

PO Number: POT000063C
 Amendment: 0 Date: 2025/08/29

Attention: Alexander Roedoff Wolluter
 Cell: 071 611 2860
 Office: 033 342 0389
 Fax:
 Email: lucias@sbdirect.co.za

Our contact
 CHRISTEL GERBER
 Cell: 083 301 1751
 Tel: 012 357 8241
 Fax: 086 687 4305
 Email: cgerber@justice.gov.za

Contract Number	Your Item Number	Our Item Number	Description	Delivery Date	Quantity	Total (Excl)
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1	29082025	742479 1386	PHOTOCOPIER RENTAL (6 MONTHS) MADLANGA COMMISSION	2025/08/29	1.00 MNH	46,741.98
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Terms 30 DAYS
 Comments

PLEASE NOTE: It is compulsory that all invoices be sent to both, firstly creditors@justice.gov.za as the main port of receipts and secondly to the contact person to whom the goods and services were delivered to as an additional port. The invoice must contain the purchase order number. Invoices not addressed to creditors@justice.gov.za will result in non-payment.

Full Names:

11-AN-1

MASHTA BSA

Signature:

Print date: Friday, 29 August 2025, 13:28

Date:

29/08/2025

CHECKLIST

RESPONSIBILITY NAME: <u>Madhava Commission</u>		RESPONSIBILITY CODE: <u>31147479</u>	
NO.	ACTIVITY	DATE:	
1.	CHECK QRT	YES	29/08/2025
	QRT	NO	
2.	CHECK SUPPLIERS		
	CAN THEY PROVIDE THIS ITEM?	✓	
	CLOSEST SUPPLIER TO THE OFFICE	✓	
3.	IF ALL IN ORDER PRINT QRO & E-MAIL TO SUPPLIER	✓	
4.	RECEIVED ALL SCM COMPLIANCE DOCUMENTS	✓	
5.	ASSETS PROCUREMENT:		
	CONFIRMATION OF ALLOCATIONS:		
6.	IT EQUIPMENT SPECIFICATION CONFIRMATION		
7.	CHECK CEILING AMOUNT		
	If > ceiling amount, it must be changed by buying office or internally	✓	
	If < ceiling amount, continue	✓	
8.	AWARD		
EVALUATOR: <u>Kumar</u>		CHECKED BY: <u>NABULLO</u>	



the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

MANUAL COMPARATIVE SCHEDULE 80/20 PREFERENCE POINTS SYSTEM

REQUEST FOR QUOTATION (RFQ) NO.

MADLANGA COMMISSION

PROCUREMENT OF PHOTOCOPY MACHINE

DESCRIPTION OF ITEM / PRODUCT REQUIRED

Suppliers invited	SBD BUSINESS SYSTEM	DIDO DIGITAL DOCUMENT				
Tax Complaint status	Compliant	Compliant				
Availability of Item / Product						
Offer Comply with specification issued						
Delivery period						
Price quoted firm						
Tender Price	R 53 753,28	R 56 789,04				
Lowest Acceptable Price	R 53 753,28	R 53 753,28				
POINTS FOR PRICE	80,00	75,48				
Specific Goals Total 20 points						
Historically Disadvantaged Individual (HDI)						
Enterprises with ownership of 51% or more by persons who are black persons, (10 points)	10	0				
Enterprises with ownership of 51% or more by persons who are women, (5 points)	0	0				
Enterprises with ownership of 51% or more by persons who are youth, (3 points)	0	0				
Enterprise with ownership of 51% or more by person/s with disability, (2 points)	0	0				
TOTAL SCORED FOR SPECIFIC GOALS	10	0				
GRAND TOTAL	90,00	75,48				
Suppliers ranking	1	2				
RECOMMENDED SUPPLIER						
Reason for recommending supplier						
SBD BUSINESS SYSTEM						
HIGHEST POINTS SCORING SERVICE PROVIDER						
Complete by:						
Name & Surname:	SC KEMPE	Verified by:				
Signature:		Name and Surname:	N. Mthethwa			
Designation:	P.A.O	Signature:				
Date:	28-08-2025	Designation:	A.S.D			
		Date:	28/08/2025			

REQUEST FOR QUOTATION EVALUATION

QRT00004VW

RFQ Line	Item Number	Description	Quantity
1	742479 1368	PHOTOCOPIER RENTAL (6 MONTHS) MADLANGA COMMISSION	1.00 MNH

Supplier and quotation detail		Price (ZAR):	Goals	Price	Total	Accepted
Supplier: SBD BUSINESS SYSTEMS		53,753.28	10.00	80.00	90.00	☒
Comments: A valid quotation has been received		Points awarded				

SC KEARKE
 Evaluator Name and Surname
 82381700
 Evaluator Persal Number
 [Signature]
 Evaluator Signature
 29/08/25
 Date