

Attention	:	Prospective Bidders
From	:	Supply Chain Management
Date	:	10 October 2023
Bid Number	:	RFP2023/21/NYDA
Number	:	1 st addendum
Bid Title	:	Re-Advertisement of the appointment of a short-term insurance company for the NYDA for a period of three (3) years.

YOU ARE HEREBY ADVISED OF THE ADMINISTRATIVE REGULATIONS AND PROCEDURES

- o Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive Bidding (or Bid rigging). Collusive Bidding is a per se prohibition meaning that it cannot be justified under any grounds. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.

1. QUESTIONS AND ANSWERS DURING AND AFTER THE BRIEFING MEETING BUT BEFORE 9 OCTOBER 2023.

1.1	Question	:	What are the reasons for the re-advertisement of this tender?
	Answer	:	The initial tender specification document requested that Tenderers must have registration with South African Insurance Brokers Association of which such an organization is no longer existing.
1.2	Question	:	How are bidders going to receive the proposal form?
	Answer	:	The proposal forms will be shared via email directly with the bidders who requested the forms.
1.3	Question	:	The motor / Fleet comprehensive insurance cover includes mechanical breakdown which is capped at R 150 000 so why does NYDA request for a separate cover for mechanical breakdown? this is a duplication of cover.
	Answer	:	There is no duplication as some motor / Fleet comprehensive cover does not include mechanical breakdown. If yours includes the mechanical breakdown cover, you must state included or refer to the comprehensive cover section for the holistic quoted amount in the price schedule.
1.4	Question	:	Roadside assist is capped at R 200,000 across the while full comprehensive cover is required/ this is duplication of cover. Are we capping roadside assistance to 200k or providing full comprehensive cover?
	Answer	:	There is no duplication as some motor / Fleet comprehensive cover does not include the Roadside assist. If yours includes the Roadside assist cover, you must state or refer to the comprehensive cover section in the price shedule.
1.3	Question	:	The motor / Fleet comprehensive insurance cover includes Panel beating so why does NYDA request for a separate cover for Panel beating which is capped at R 500,000 across? this is a duplication of cover.
	Answer	:	Bidder must refer or state that the cover is included in the motor / Fleet comprehensive cover.

1.5	Question	:	Project specific insurance for foreign exchange students: are you providing travel insurance cover or also Healthcare cover which is life and not short term?											
	Answer	:	It is both travel insurance and healthcare cover, and not short-term.											
1.6	Question	:	Sasria/riots and strikes cover: is capped at a limit of R 10,000,000 are we not paying any sasria claim beyond the R 10,000,000 limit?											
	Answer	:	Yes, the amount beyond R10 000 000 limit will be covered by the NYDA.											
1.7	Question	:	We need completed proposal forms for the following covers: • Directors' and officers' liability • Fidelity guarantee/Commercial crime • Directors' and officers' liability • Professional Indemnity • Events liability (annual proposal form)											
	Answer	:	Completed and shared with bidders who rested them.											
1.8	Question	:	Reference is made to page number 11 of your Bid document under the title "Scope of Services Required", Kindly assist with the following: • Stock and assets in transit – How much cover do you want. • Stock and assets - How much cover do you want. • Group Personal Accident – kindly provide with a breakdown of the number of board members, committee members and officials to be covered.											
	Answer	:	• Stock and assets in transit – R50 000 cover needed for Theft. • Stock and assets - R50 000 cover needed for Theft. • Group Personal Accident – breakdown of the number of board members, committee members and officials to be covered: <table><tr><td>Number of board members</td><td>Number of committee members - Independent</td><td>Number of officials</td><td>Total</td></tr><tr><td>7</td><td>4</td><td>656</td><td>667</td></tr></table>				Number of board members	Number of committee members - Independent	Number of officials	Total	7	4	656	667
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1.9	Question	:	With regards to the tender document, I would need specific details of the company to receive a quote for the price evaluation schedule, 1. Company Registration Number 2. Company description											
	Answer	:	The National Youth Development Agency was established by an Act of parliament, act no 54 of 2008. The institution was established to be a single, unitary structure, established to address youth development issues											
	Question	:	For us to obtain quotes please provide us with the below information and complete the attached documents: ❖ Policy Schedule ❖ 3 years Claims History ❖ Asset Registers ❖ Motor Fleet Lists - all vehicle description/or numbers as per each category of vehicles(personal/tractors/truck) and specify high value vehicle. ❖ Corporate travels- number of day travelled per year for LOCAL and International. ❖ The number of board and committee members to be covered under the GPA policy. ❖ Laptop split ❖ Latest financial statement ❖ Sum insure/limit of cover for each section ❖ Money section limit											

		❖ Number of persons to be insured for GPA and death benefit cover Travel Program for the year and persons who will be travelling			
	Answer	❖ Policy Schedule – The successful / appointed bidder is the one to provide NYDA with a policy schedule for all insurance cover portfolios. ❖ 3 years Claims History - Provided ❖ Asset Registers - Provided ❖ Motor Fleet Lists - all vehicle description/or numbers as per each category of vehicles(personal/tractors/truck) and specify high value vehicle.- Included in the Asset Register provided. ❖ Corporate travels- number of day travelled per year for LOCAL and International. - 365 Days per year ❖ The number of board and committee members to be covered under the GPA policy. = 11 in total ❖ Laptop split – No split ❖ Latest financial statement - Provided ❖ Sum insure/limit of cover for each section – Provided on the tender specification / requirement document. ❖ Money section limit - R 20 000 hard cash ❖ Number of persons to be insured for GPA and death benefit cover			
		Number of board members	Number of committee members - Independent	Number of officials	Total
		7	4	656	667
		❖ Travel Program for the year and persons who will be travelling – as and when invitations for the 677 employees are received.			

2. ANNEXURES

#	DESCRIPTION
A	Presentation
B	Assets register
C	Claim history
D	Annual report

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Board Members:

Asanda Luwaca - Chairperson | Karabo Mohale – Deputy Chairperson
Avela Mjajubana | Lebogang Mulaisi | Thulisa Ndelela | Pearl Pillay | Alexandria Procter | Waseem Carrim (CEO)