



## TENDER DATA

| 1.                                                                   | The Employer is:<br>Nkangala District Municipality<br>P.O Box 437<br>Middelburg<br>1050                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                     |                              |                            |                                                                      |                                                                                                  |                                                                                                     |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------|----------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 2.                                                                   | <b>Tender Documents</b><br><br><b>Tendering Procedures</b><br>Tender notice and invitation to tender<br>Tender data<br><br><b>Returnable Documents</b><br>List of Returnable Papers<br><br><b>The Contract</b><br><b>Agreements and Contract data</b><br>Forms of Offer and Acceptance<br>Contract Data<br><br><b>Pricing Data</b><br>Pricing Instruction<br>Bill of Quantities<br><br><b>Terms of Reference</b><br>Terms of Reference<br><br><b>Additional Relevant Documents</b><br>Supply Chain Management Policy                                              |                                                                                                     |                              |                            |                                                                      |                                                                                                  |                                                                                                     |
| 3.                                                                   | <b>Interpretation</b><br><br>The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these tender conditions.                                                                                                                                                                                                                                                                                                                                                        |                                                                                                     |                              |                            |                                                                      |                                                                                                  |                                                                                                     |
| 4                                                                    | <b>Communication.</b><br><br>The Employer's Representative is; <table border="1"><thead><tr><th><u>Accounting Officer</u></th><th><u>Procurement Enquiries</u></th><th><u>Technical Enquiries</u></th></tr></thead><tbody><tr><td>Mr ML Mahlangu<br/>P.O. Box 437<br/>Middelburg<br/>1050<br/>013 249 2006</td><td>Mr SI Masilela - Supply Chain Unit<br/>P.O. Box 437<br/>Middelburg<br/>1050<br/>013 249 2104 / 5 / 7</td><td>Mrs SH Mkhize<br/>11 Derby Place, Derby Downs<br/>Office Park, Westville<br/>3629<br/>Tel: 063 646 8511</td></tr></tbody></table> | <u>Accounting Officer</u>                                                                           | <u>Procurement Enquiries</u> | <u>Technical Enquiries</u> | Mr ML Mahlangu<br>P.O. Box 437<br>Middelburg<br>1050<br>013 249 2006 | Mr SI Masilela - Supply Chain Unit<br>P.O. Box 437<br>Middelburg<br>1050<br>013 249 2104 / 5 / 7 | Mrs SH Mkhize<br>11 Derby Place, Derby Downs<br>Office Park, Westville<br>3629<br>Tel: 063 646 8511 |
| <u>Accounting Officer</u>                                            | <u>Procurement Enquiries</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <u>Technical Enquiries</u>                                                                          |                              |                            |                                                                      |                                                                                                  |                                                                                                     |
| Mr ML Mahlangu<br>P.O. Box 437<br>Middelburg<br>1050<br>013 249 2006 | Mr SI Masilela - Supply Chain Unit<br>P.O. Box 437<br>Middelburg<br>1050<br>013 249 2104 / 5 / 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Mrs SH Mkhize<br>11 Derby Place, Derby Downs<br>Office Park, Westville<br>3629<br>Tel: 063 646 8511 |                              |                            |                                                                      |                                                                                                  |                                                                                                     |

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Tenderer

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Employer

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| 4.1 | Attention is drawn to the fact that verbal communication given by the Employer's representative prior to the close of tenders will not be regarded as binding on the employer. Only information issued formally by the employer in writing to the tenders, under the signature of the Accounting Officer will be regarded as amending the tender documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5   | <p><b>Eligibility</b></p> <p>Only those tenderers who are suitably qualified, who meet the prescribed qualification criteria and who are registered with the Construction Industry Development Board (CIDB), or are capable of being so registered prior to the evaluation of submissions, will be considered. Tenderers must be registered with the CIDB in a 9CE class of construction work and must provide their company CRS numbers.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"><li>1. Every member of the joint venture is registered with the CIDB;</li><li>2. The lead partner has a contractor grading designation in the <b>9CE</b> class of construction work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status.</li><li>3. The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a <b>9CE</b> class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry.</li></ol> <p>Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his/her principals, is not under any restriction to do business with employer.</p> <p>Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.</p> |
| 6.  | <p><b>Public Liability Insurance</b></p> <p>The Employer shall not award the Contract to any Tenderer that does not hold valid <b>Public Liability Insurance</b> with a minimum policy limit of <b>R 20 000 000.00</b>. The Employer reserves the right, where reasonably required due to the nature, value or risk profile of the Works, to require the Contractor to increase the insurance cover to an appropriate level. Any such requirement shall be communicated to the Contractor in writing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 7   | <p><b>The Employer's right to accept or reject any tender offer</b></p> <p>7.1. The Employer does not bind himself to accept the lowest or any other tender.</p> <p>7.2. The Employer will only consider tenders from tenderers who can prove to the satisfaction of the Employer that they:</p> <ol style="list-style-type: none"><li>(a) have the necessary financial resources to undertake and complete the work;</li><li>(b) are experienced in the performance of work of a similar scope, complexity, extent and duration. In making an assessment in this regard, the Employer shall be entitled to have regard to inter alia the scope, complexity, extent and duration of previous work undertaken or tendered for by the tenderer;</li></ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

Tenderer

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Employer

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|           | <p>(c) have sufficient employees who possess the high level of skill and expertise commensurate with the type of work tendered for, which skill and expertise must be detailed in the tender.</p> <p>7.3. The Employer reserves to himself the right, in his sole discretion, to reject any tender where it appears to the Employer that the tenderer does not comply with any of the requirements set out above.</p> <p>7.4. The employer has the right not to accept the lowest tender and to accept the whole or part of any tender or not to consider any tender.</p> |
| <b>8</b>  | <b>Tenderer Obligations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 8.1       | The Employer reserves the right to call for any additional information that it may deem necessary                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8.2       | <p>If tendering as a Joint Venture, Joint venture must be constituted by means of a comprehensive and fair, written agreement between the members, which sets out their obligations, rights, risks and rewards. Joint venture members should share at least the following aspects of the joint venture activities in a meaningful and equitable manner:</p> <ol style="list-style-type: none"> <li>1. Control</li> <li>2. Management</li> <li>3. Operations</li> <li>4. Risk</li> <li>5. Profit and Loss</li> </ol>                                                       |
| 8.3       | If a Tenderer , or any person employed by him is found to have either directly or indirectly, promised or given to any person in the employment of Council, any commission, gratuity, gift or other consideration, The Employer shall have the right to summarily and without recourse to law and without prejudice to any other legal remedy which it may have in regard to any loss and/ or additional costs or expenses, to disqualify the Tender or cancel the Contract without paying any compensation to the aforesaid Tender or Contract.                          |
| 8.4       | At the request of the Municipal Manager or his/her authorised representative, the Tenderer shall furnish additional information, or with a sample or specimen for testing purposes or otherwise, or from giving a demonstration so as to enable the recommendation to the Employer's responsible Committee on the award of the contract be formulated.                                                                                                                                                                                                                    |
| <b>9.</b> | <b>Compensation of tendering</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|           | <p>9.1. The employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the cost of any testing necessary to demonstrate that aspects of the offer satisfy requirements.</p> <p>9.2. Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer comply with requirements</p>            |

Tenderer

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|                  | 9.3. The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |              |              |                        |                  |                                                                                           |
| 10.              | <p><b>Check documents</b></p> <p>The Tenderer should check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.</p> <p><b>Nkangala District Municipality reserves the right to request the bidder to submit original documents (as detailed in the proposed key personnel of the tender document and but not limited to, company CK document, qualifications of key personnel) for review and certification by its Commissioner of Oath.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |              |              |                        |                  |                                                                                           |
| 11.              | <p><b>Clarification Meeting</b></p> <p>A compulsory clarification meeting will be held on:</p> <table border="1" style="margin-left: 40px;"> <tr> <td><b>Time:</b></td><td><b>10h00</b></td></tr> <tr> <td><b>Date:</b></td><td><b>13 October 2026</b></td></tr> <tr> <td><b>Location:</b></td><td><b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b></td></tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Time:</b> | <b>10h00</b> | <b>Date:</b> | <b>13 October 2026</b> | <b>Location:</b> | <b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b> |
| <b>Time:</b>     | <b>10h00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |              |              |                        |                  |                                                                                           |
| <b>Date:</b>     | <b>13 October 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |              |              |                        |                  |                                                                                           |
| <b>Location:</b> | <b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |              |              |              |                        |                  |                                                                                           |
| 11.1             | In the case of a Joint Venture a representative of each of the Companies in the Joint Venture partnership should attend the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |              |              |                        |                  |                                                                                           |
| 11.2             | No individual may represent more than one tenderer at the compulsory briefing session. Non-completion in full of the fields required on the attendance register may lead to automatic disqualification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |              |              |                        |                  |                                                                                           |
| 12.              | <p><b>Confidentiality and Copyright of Documents.</b></p> <p>Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.</p> <p><b>In submitting any information or documentation requested in this tender or any other information that may be requested pursuant to this Tender, you are consenting to the processing by NDM or its stakeholders of your personal information and all other personal information contained therein, as contemplated in the Protection of Personal Information Act, No.4 of 2013 and Regulations promulgated thereunder (“POPI Act”). Further, you declare that you have obtained all consents required by the POPI Act or any other law applicable. Thus, you hereby indemnify NDM against any civil or criminal action, administrative fine or other penalty or loss that may arise as a result of the processing of any personal information that you submit.</b></p> |              |              |              |                        |                  |                                                                                           |
| 13.              | <b>Submitting tender offer:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |              |              |                        |                  |                                                                                           |
| 13.1             | Tenders must be submitted in <b><i>two separate envelopes or packages</i></b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |              |              |                        |                  |                                                                                           |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



The first must be sealed in an envelope or package and clearly Titled "VOLUME 1 - TECHNICAL PROPOSALS PERTAINING TO PROJECT NUMBER: 173320/1 FOR CONSTRUCTION OF WESTERN HIGHVELD BULK WATER SUPPLY SCHEME - WORK PACKAGE 1". The technical proposals shall be placed in the tender box at the Main Entrance Ground floor, Nkangala District Municipality, 2A Walter Sisulu Street, Middleburg 1050 at or prior to **12h00 on 10 November 2026**.

After the closing of tenders, the received Technical Proposals and Financial Proposals will not be immediately opened and read in public. However, the received Technical Proposals which will be evaluated in accordance with the procedures stated in the Tender Data, will immediately and publicly be recorded and listed in a separate sheet, indicating the names of the Tenderers from which the Technical Proposals were received. All Tenderers will have immediate access to the records.

Following the completion of the Technical Proposals evaluation process, only those Tenderers who will have achieved the minimum functionality score and successfully satisfied all experience verification requirements shall be deemed responsive and shall therefore proceed to the Financial Proposals evaluation stage. The shortlisted Tenderers will thereafter be formally invited to the opening of their Financial Proposals. Tenderers who are not shortlisted after the completion of the Technical Proposals evaluation process will not be invited to the opening of the Financial Proposals. However, Tenderers who are not shortlisted will have their Financial Proposals returned to them unopened. Despite not being invited to the opening of the Financial Proposals, Tenderers who are not shortlisted will not be prohibited from attending the opening of the Financial Proposals.

Technical Proposals will consider tender compliance with all the prescribed key requirements for submission with this tender which are regarded as eliminating factors. Elimination factors include non-compliance with key requirements specified for the following:

- Organizational Structure
- Company's Experience
- Financial Management Plan
- Quality Management Systems and Controls

The Organizational Structure, Company's Experience, Financial Management Plan and Quality Management Systems and Controls are regarded as key and carry a combined total of 102 points. In this regard, a Tenderer must obtain a Minimum of 68 Points out of the 102 points to be considered for the next stage of evaluation. a Tenderer must obtain minimum prescribed points under each category as indicated on the table below to be considered for the next stage of evaluation.

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



| Description                             | Maximum Points Obtainable | Minimum Points Required |
|-----------------------------------------|---------------------------|-------------------------|
| Organizational Structure                | 42                        | 28                      |
| Company's Experience                    | 35                        | 25                      |
| Financial Management Plan               | 20                        | 15                      |
| Quality Management Systems and Controls | 5                         | 0                       |
| <b>Totals</b>                           | <b>102</b>                | <b>68</b>               |

- 13.2 The second must also be sealed in an envelope or package and clearly Titled "VOLUME 2 - FINANCIAL PROPOSALS PERTAINING TO PROJECT NUMBER: 173320/1 FOR CONSTRUCTION OF WESTERN HIGHVELD BULK WATER SUPPLY SCHEME - WORK PACKAGE 1". The financial proposals shall be placed in the tender box at the Main Entrance Ground floor, Nkangala District Municipality, 2A Walter Sisulu Street, Middleburg 1050 at or prior to **12h00 on 10 November 2026**.

Financial Proposals evaluation will consider the following:

- (a) Price which contains a maximum of 90 points; and
- (b) Specific goals which contain a maximum of 10 points

Financial Proposals (Envelope 2), Volume 2 shall remain sealed, securely stored and unopened by the Employer until completion of the functionality evaluation and any experience verification process required in terms of the Tender Data.

The Employer shall notify qualifying tenderers of the date, time and venue for the opening of Financial Proposals. At the financial opening, the names of qualifying tenderers and their tendered prices shall be announced and recorded.

Financial Proposals submitted by tenderers who fail to achieve the minimum functionality score or fail the experience verification requirements shall not be opened, considered or evaluated. Such Financial Proposals shall be retained unopened until the conclusion of the procurement process and thereafter returned unopened to the respective tenderers or otherwise disposed of in accordance with the Employer's procurement procedures.

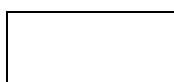
- 13.3 Tenders must be deposited in the tender box clearly marked:

**PROJECT NO: 173320/1**  
**CONSTRUCTION OF WESTERN HIGHVELD BULK WATER SUPPLY SCHEME - WORK PACKAGE 1**

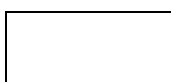
**Location of tender Box:** Main Entrance Ground floor Nkangala DM Building

**Physical Address:** Nkangala District Municipality, 2A Walter Sisulu Street, Middleburg 1050.

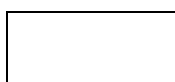
Telephonic, telegraphic, telex, facsimile or emailed tenders will not be considered



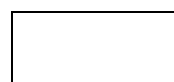
Tenderer



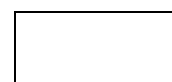
Witness 1



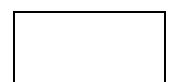
Witness 2



Employer



Witness 1



Witness 2



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| 13.4                 | <p>(a) All tenders and supporting documents shall be submitted strictly in accordance with the instructions given in the official Tender Notice. All tenders and supporting documents shall be sealed in an envelope or package clearly marked with the contract number and title.</p> <p>(b) Delivery of the tender shall be by hand, in which case the sealed envelope shall be deposited in the tender box at the address stated in the Tender Notice. Tenders shall reach the stipulated address not later than the closing hour and date given in the Tender Notice.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |              |                      |                         |                  |                                                                                           |
| 13.5                 | All tenders received by the Nkangala District Municipality will remain in the Municipality's possession until after the stipulated closing date and time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |              |                      |                         |                  |                                                                                           |
| 13.6                 | Accept that a tender submitted to the employer cannot be withdrawn or substituted. No substitute tenders will be considered.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |              |                      |                         |                  |                                                                                           |
| 14.                  | <b>Closing Time: 12:00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |              |                      |                         |                  |                                                                                           |
| 14.1                 | <p>The time and location for opening of the Tender offers are:</p> <table border="1"><tr><td><b>Closing Time:</b></td><td><b>12:00</b></td></tr><tr><td><b>Closing Date:</b></td><td><b>10 November 2026</b></td></tr><tr><td><b>Location:</b></td><td><b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b></td></tr></table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Closing Time:</b> | <b>12:00</b> | <b>Closing Date:</b> | <b>10 November 2026</b> | <b>Location:</b> | <b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b> |
| <b>Closing Time:</b> | <b>12:00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |              |                      |                         |                  |                                                                                           |
| <b>Closing Date:</b> | <b>10 November 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |              |                      |                         |                  |                                                                                           |
| <b>Location:</b>     | <b>Nkangala District Municipality<br/>2A Walter Sisulu Street<br/>Middelburg<br/>1050</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |              |                      |                         |                  |                                                                                           |
| 14.2                 | After the opening of the tender proposals, no information relating to the clarification, determination of responsiveness, evaluation and comparison of tender proposals and recommendations concerning the award of the tender shall be disclosed to any other tenderer or persons not concerned with such process until the award of the Tender has been announced by the NDM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |              |                      |                         |                  |                                                                                           |
| 15.                  | <p><b>Pricing the tender</b></p> <p>15.1. The Tenderer shall include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.</p> <p>15.2. The tenderer shall allow in the tender for all labour, material, equipment, all taxes, levies, duties and everything necessary for the execution and completion of the works in accordance with the tender documents. Value Added Tax (VAT) shall be excluded from the rates and prices. VAT payable by the employer shall be shown separately as an addition to the tendered total of the prices.</p> <p>15.3. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.</p> <p>15.4. The rates and prices shall be in the currency of the South African Rand (ZAR) unless instructed otherwise in the tender data.</p> |                      |              |                      |                         |                  |                                                                                           |
| 16.                  | <b>Alterations to the Tender Documents.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |              |                      |                         |                  |                                                                                           |

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|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | <p>16.1. No unauthorised alteration or addition shall be made to the letter of tender, to the bill of quantities or to any other part of the tender documents. If any such alteration or addition is made or if the bill of quantities, other schedules or certificates are not properly completed, the tender may be rejected.</p> <p>16.2. Tenders submitted in accordance with these tender documents shall be without any qualifications. The tenderer shall request employer at as early a date as possible during the tender stage to clarify any point which is difficult to interpret. Should it be found that a point in question is significant, the employer shall inform all the tenderers as early as possible.</p> <p>16.3. Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 17  | <p><b>Alternative tender offer.</b></p> <p>No alternative tender offers will be considered or accepted</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 18  | <p><b>Tender Offer Validity</b></p> <p>The Tender offer validity period is <b>120</b> days from the closing date.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 19. | <p><b>Tender clarification after submission</b></p> <p>19.1. The Employer may ask any tenderer for a clarification of his tender, or to amend or correct the imbalance tendered rates. Nevertheless, no tenderer shall be permitted to alter his tender sum after the tenders have been opened. However, clarifications or amendments to imbalanced tendered rates which do not change the tender sum may be accepted.</p> <p>19.2. Tenders shall remain valid for a period of one hundred and twenty (120) days from the time set for the opening of tenders and no tender may be withdrawn during this period unless the employer informs the tenderer in writing before the end of this period that his tender is not accepted.</p> <p>19.3. Should a tenderer amend or withdraw his tender after the time set for the receipt and opening of tenders and during the period of its validity, but prior to his being notified of the acceptance of his original tender, or should a tenderer, after having been notified that his tender has been accepted-</p> <ul style="list-style-type: none"> <li>(a) give notice of his inability to execute the contract in terms of his tender; or</li> <li>(b) fail to sign a contract or furnish the performance security within the period fixed in the conditions reflected in the letter of tender or any extended period fixed by the employer; or</li> <li>(c) fail to execute the contract according to the contract documents;</li> </ul> <p>he shall pay either the difference between his tender and a less favourable tender accepted, or if the employer decides to invite fresh tenders, all additional expenses which the employer has to incur in this regard, as well as any difference between his tender and the accepted new tender; provided that the employer may fully or partly exempt a tenderer from the provisions of this sub-rule if he is of the opinion that the circumstances justify the exemption.</p> <p>19.4. When, in the circumstances mentioned in sub-rule 19.3 it is not deemed desirable to invite fresh tenders, the employer may accept another tender from those already received.</p> |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|                                                                  | 19.5. A tender may be regarded as non-responsive if the tenderer fails to provide clarification requested by the employer within the time for submission stated in the employer's written request.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |        |              |           |                       |           |                                                                  |            |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------|--------------|-----------|-----------------------|-----------|------------------------------------------------------------------|------------|
| 20.                                                              | <b>Tender evaluation points</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |        |              |           |                       |           |                                                                  |            |
| 20.1                                                             | The value of this bid is estimated to exceed R50 000 000 (all applicable taxes included) and therefore the 90/10 system shall be applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |        |              |           |                       |           |                                                                  |            |
| 20.2                                                             | Preference points for this bid shall be awarded for: <ul style="list-style-type: none"> <li>(c) Price; and</li> <li>(d) Specific goals.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |        |              |           |                       |           |                                                                  |            |
| 20.3                                                             | The maximum points for this bid are allocated as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |        |              |           |                       |           |                                                                  |            |
|                                                                  | <table border="1"> <thead> <tr> <th></th><th>POINTS</th></tr> </thead> <tbody> <tr> <td><b>PRICE</b></td><td><b>90</b></td></tr> <tr> <td><b>SPECIFIC GOALS</b></td><td><b>10</b></td></tr> <tr> <td><b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED</b></td><td><b>100</b></td></tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                            |  | POINTS | <b>PRICE</b> | <b>90</b> | <b>SPECIFIC GOALS</b> | <b>10</b> | <b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED</b> | <b>100</b> |
|                                                                  | POINTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |        |              |           |                       |           |                                                                  |            |
| <b>PRICE</b>                                                     | <b>90</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |        |              |           |                       |           |                                                                  |            |
| <b>SPECIFIC GOALS</b>                                            | <b>10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |        |              |           |                       |           |                                                                  |            |
| <b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED</b> | <b>100</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |        |              |           |                       |           |                                                                  |            |
| 21.                                                              | <b>Evaluation of Tenders</b><br>The Tenderers notice is drawn to the fact that the evaluation, adjudication and awarding of this tender will be in terms of the Supply Chain Management Policy of the NDM.<br>Clause 54 of the Supply Management Policy which entails balance between financial offer and functionality.                                                                                                                                                                                                                                                                                                                                                                        |  |        |              |           |                       |           |                                                                  |            |
| 21.1                                                             | <b>The following steps will be followed in evaluation;</b> <ol style="list-style-type: none"> <li>1. Determination of whether or not tender offers are complete.</li> <li>2. Determination of whether or not tender offers are responsive.</li> <li>3. Determination of the reasonableness of tender offers.</li> <li>4. Confirmation of the eligibility of preferential points claimed by tenderers.</li> <li>5. Determination of expertise and experience of tenderers.</li> <li>6. Awarding of points for financial offer.</li> <li>7. Ranking of tenderers according to the total points</li> <li>8. Performance of risk analysis by checking the credit record of the tenderers</li> </ol> |  |        |              |           |                       |           |                                                                  |            |
| 21.2                                                             | <b>Evaluation Criteria</b><br>The procedure for the evaluation of responsive Bids will be on the average of the previous three projects where the firm was involved for other clients.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |        |              |           |                       |           |                                                                  |            |
| 21.3                                                             | Tenders are adjudicated in terms of NDM Supply Chain Management Policy, and the following framework is provided as a guideline in this regard.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |        |              |           |                       |           |                                                                  |            |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



**22. Tender Responsiveness**

Tender responsiveness shall mean tender compliance with all the prescribed key requirements for submission with this tender which are regarded as eliminating factors. Elimination factors include non-compliance with key requirements specified for the following:

- Organising and Staffing
- Registration

The Organizational Structure, Company's Experience, Financial Management Plan and Quality Management Systems and Controls are regarded as key and carry a combined total of 102 points. A Firm must obtain a Minimum of 68 Points out of the 102 points above to be considered for the next stage of evaluation.

| Description                             | Maximum Points Obtainable | Minimum Points Required |
|-----------------------------------------|---------------------------|-------------------------|
| Organizational Structure                | 42                        | 28                      |
| Company's Experience                    | 35                        | 25                      |
| Financial Management Plan               | 20                        | 15                      |
| Quality Management Systems and Controls | 5                         | 0                       |
| <b>Totals</b>                           | <b>102</b>                | <b>68</b>               |

**22.1 EVALUATION FOR FUNCTIONALITY**

**A FIRM MUST OBTAIN A MINIMUM OF 68 POINTS OUT OF THE 102 POINTS ABOVE TO BE CONSIDERED.**

**CONTRACTS MANAGER (Maximum Points obtainable 12, Minimum Points required 8)**

**Name:** .....

| Evaluation Criteria                            | Description                                                       | Elimination Factor | Maximum Points obtainable | Points Claimed |
|------------------------------------------------|-------------------------------------------------------------------|--------------------|---------------------------|----------------|
| Academic Qualifications<br>(Note 1 and Note 2) | Below BSC / B. Eng/ B-Tech in Civil Engineering (NQF Level 7)     | Yes                | 0                         |                |
|                                                | BSC / B. Eng/ B-Tech in Civil Engineering (NQF Level 7) or higher | No                 | 2                         |                |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|                                                            |                                                                                               |                           |                                  |                       |
|------------------------------------------------------------|-----------------------------------------------------------------------------------------------|---------------------------|----------------------------------|-----------------------|
|                                                            | Not Professionally Registered with ECSA as Pr. Tech. Eng or Pr. Eng                           | Yes                       | 0                                |                       |
|                                                            | Professional Registration with ECSA Pr. Tech. Eng or Pr. Eng                                  | No                        | 2                                |                       |
| <b>Sub-Total</b>                                           |                                                                                               |                           | <b>4</b>                         |                       |
| <b>Evaluation Criteria</b>                                 | <b>Description</b>                                                                            | <b>Elimination Factor</b> | <b>Maximum Points obtainable</b> | <b>Points Claimed</b> |
| Years of relevant work Experience<br>(Note 3)              | Below 10 Years appropriate experience as Contracts Manager                                    | Yes                       | 0                                |                       |
|                                                            | 10 to 14 Years appropriate experience as Contracts Manager                                    | No                        | 2                                |                       |
|                                                            | 15 Years and above appropriate experience as Contracts Manager                                | No                        | 4                                |                       |
| <b>Sub-Total</b>                                           |                                                                                               |                           | <b>4</b>                         |                       |
| <b>Evaluation Criteria</b>                                 | <b>Description</b>                                                                            | <b>Elimination Factor</b> | <b>Maximum Points obtainable</b> | <b>Points Claimed</b> |
| Full involvement in Bulk Water Supply Projects<br>(Note 4) | <b>0 to 2 completed</b> Bulk Water Supply Projects valued at a minimum R150 million each      | Yes                       | 0                                |                       |
|                                                            | <b>3 to 4 completed</b> Bulk Water Supply Projects valued at a minimum R150 million each      | No                        | 2                                |                       |
|                                                            | <b>5 and above</b> completed Bulk Water Supply Projects valued at a minimum R150 million each | No                        | 4                                |                       |
| <b>Sub-Total</b>                                           |                                                                                               |                           | <b>4</b>                         |                       |
| <b>Total for Contracts Manager</b>                         |                                                                                               |                           | <b>12</b>                        |                       |

**SITE MANAGER** (Maximum Points obtainable 12, Minimum Points required 8)

Name: .....

|                            |                    |                           |                                  |                       |
|----------------------------|--------------------|---------------------------|----------------------------------|-----------------------|
| <b>Evaluation Criteria</b> | <b>Description</b> | <b>Elimination Factor</b> | <b>Maximum Points obtainable</b> | <b>Points Claimed</b> |
|----------------------------|--------------------|---------------------------|----------------------------------|-----------------------|

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|  |                                                         |                                                                                        |                    |                           |                |
|--|---------------------------------------------------------|----------------------------------------------------------------------------------------|--------------------|---------------------------|----------------|
|  | Academic Qualifications<br>(Note 1 and Note 2)          | Below BSC / B. Eng/ B-Tech in Civil Engineering (NQF Level 7)                          | Yes                | 0                         |                |
|  |                                                         | BSC / B. Eng/ B-Tech in Civil Engineering (NQF Level 7) or higher                      | No                 | 2                         |                |
|  |                                                         | Not Professionally Registered with ECSA as Pr. Tech. Eng or Pr. Eng                    | Yes                | 0                         |                |
|  |                                                         | Professional Registration with ECSA Pr. Tech. Eng or Pr. Eng                           | No                 | 2                         |                |
|  | Sub-total                                               |                                                                                        |                    | 4                         |                |
|  | Evaluation Criteria                                     | Description                                                                            | Elimination Factor | Maximum Points obtainable | Points Claimed |
|  | Years of relevant work Experience<br>(Note 3)           | Below 10 Years appropriate experience as Site Manager                                  | Yes                | 0                         |                |
|  |                                                         | 10 to 14 Years appropriate experience as Site Manager                                  | No                 | 2                         |                |
|  |                                                         | 15 Years and above appropriate experience as Site Manager                              | No                 | 4                         |                |
|  | Sub-Total                                               |                                                                                        |                    | 4                         |                |
|  | Evaluation Criteria                                     | Description                                                                            | Elimination Factor | Maximum Points obtainable | Points Claimed |
|  | Full involvement in Bulk Water Supply Projects (Note 4) | 0 to 2 completed Bulk Water Supply Projects valued at a minimum R150 million each      | Yes                | 0                         |                |
|  |                                                         | 3 to 4 completed Bulk Water Supply Projects valued at a minimum R150 million each      | No                 | 2                         |                |
|  |                                                         | 5 and above completed Bulk Water Supply Projects valued at a minimum R150 million each | No                 | 4                         |                |
|  | Sub-Total                                               |                                                                                        |                    | 4                         |                |
|  | Total for Site Manager                                  |                                                                                        |                    | 12                        |                |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



**SITE SUPERVISOR** (Maximum Points obtainable 8, Minimum Points required 6)

Name: .....

| Evaluation Criteria                                     | Description                                                                      | Elimination Factor | Maximum Points obtainable | Points Claimed |
|---------------------------------------------------------|----------------------------------------------------------------------------------|--------------------|---------------------------|----------------|
| Academic Qualifications<br>(Note 1 and Note 2)          | Below National Diploma in Civil Engineering (NQF Level 6)                        | Yes                | 0                         |                |
|                                                         | National Diploma in Civil Engineering (NQF Level 6) or higher                    | No                 | 2                         |                |
|                                                         | Registered with ECSA as Candidate Technician, Technologist or Engineer           | No                 | 0                         |                |
|                                                         | Professional Registration with ECSA (Pr. Techni or Pr. Tech. Eng or Pr. Eng)     | No                 | 1                         |                |
| Sub-Total                                               |                                                                                  |                    | 3                         |                |
| Evaluation Criteria                                     | Description                                                                      | Elimination Factor | Maximum Points obtainable | Points Claimed |
| Years of relevant work Experience<br>(Note 3)           | 0 to 4 Years appropriate experience as Site Supervisor                           | Yes                | 0                         |                |
|                                                         | 5 to 10 Years appropriate experience as Site Supervisor                          | No                 | 1                         |                |
|                                                         | 11 Years and above appropriate experience as Site Supervisor                     | No                 | 3                         |                |
| Sub-Total                                               |                                                                                  |                    | 3                         |                |
| Evaluation Criteria                                     | Description                                                                      | Elimination Factor | Maximum Points obtainable | Points Claimed |
| Full involvement in Bulk Water Supply Projects (Note 4) | 0 to 2 completed Bulk Water Supply Projects valued at a minimum R80 million each | Yes                | 0                         |                |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|                                  |                                                                                              |           |          |  |
|----------------------------------|----------------------------------------------------------------------------------------------|-----------|----------|--|
|                                  | <b>3 and above</b> completed Bulk Water Supply Projects valued at a minimum R80 million each | <b>No</b> | <b>2</b> |  |
| <b>Sub-Total</b>                 |                                                                                              |           | <b>2</b> |  |
| <b>Total for Site Supervisor</b> |                                                                                              |           | <b>8</b> |  |

**SAFETY OFFICER:**     *(Maximum Points obtainable 10, Minimum Points required 6)*

**Name:** .....

| <b>Evaluation Criteria</b>                                       | <b>Description</b>                                                              | <b>Elimination Factor</b> | <b>Maximum Points obtainable</b> | <b>Points Claimed</b> |
|------------------------------------------------------------------|---------------------------------------------------------------------------------|---------------------------|----------------------------------|-----------------------|
| <b>Academic Qualifications<br/>(Note 1 and Note 2)</b>           | Below Accredited Occupational Health and Safety qualification (NQF Level 5)     | <b>Yes</b>                | <b>0</b>                         |                       |
|                                                                  | Accredited Occupational Health and Safety qualification (NQF Level 5 or higher) | <b>No</b>                 | <b>2</b>                         |                       |
|                                                                  | Not Professionally Registered with SACPCMP as Safety Officer                    | <b>Yes</b>                | <b>0</b>                         |                       |
|                                                                  | Professional Registration with SACPCMP as Safety Officer                        | <b>No</b>                 | <b>2</b>                         |                       |
| <b>Sub-total</b>                                                 |                                                                                 |                           | <b>4</b>                         |                       |
| <b>Evaluation Criteria</b>                                       | <b>Description</b>                                                              | <b>Elimination Factor</b> | <b>Maximum Points obtainable</b> | <b>Points Claimed</b> |
| <b>Years of relevant Experience as a Safety Officer (Note 3)</b> | 0 to 4 years appropriate experience as Safety Officer                           | <b>Yes</b>                | <b>0</b>                         |                       |
|                                                                  | 5 to 10 years appropriate experience as Safety Officer                          | <b>No</b>                 | <b>1</b>                         |                       |
|                                                                  | 11 years and above appropriate experience as Safety Officer                     | <b>No</b>                 | <b>3</b>                         |                       |
| <b>Sub-Total</b>                                                 |                                                                                 |                           | <b>3</b>                         |                       |

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*



| Evaluation Criteria                                                               | Description                                                         | Elimination Factor | Maximum Points obtainable | Points Claimed |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------|--------------------|---------------------------|----------------|
| Involvement as a Safety Officer in any Civil Engineering Projects <b>(Note 4)</b> | 0 to 2 completed projects valued at a minimum R80 million each      | Yes                | 0                         |                |
|                                                                                   | 3 to 4 completed projects valued at a minimum R80 million each      | No                 | 1                         |                |
|                                                                                   | 5 completed projects and above valued at a minimum R80 million each |                    | 3                         |                |
| Sub-Total                                                                         |                                                                     |                    | 3                         |                |
| Total for Safety Officer                                                          |                                                                     |                    | 10                        |                |

**EXPERIENCE OF FIRM** (Maximum Points obtainable 35, Minimum Required 25)

**Note: Company's previous completed projects**

Provide proof of the company's previous completed projects which is in the form of verifiable appointment letters **and** completion certificates. If these are not provided, zero points will be allocated in that regard.

| Evaluation Criteria                                                                                                                                                                                                                                                                                  | Description                            | Elimination Factor | Maximum Points obtainable | Points Claimed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|---------------------------|----------------|
| Company Experience with Execution of Bulkwater Supply Projects<br><br>The projects listed must be of 160 mm minimum diameter bulk water pipelines, water treatment works, concrete reservoirs, and reinforced concrete structures with a minimum contract value of R200 million each <b>(Note 5)</b> | 0 to 3 projects completed successfully | Yes                | 0                         |                |
|                                                                                                                                                                                                                                                                                                      | 4 to 6 Successfully Projects Completed | No                 | 25                        |                |
|                                                                                                                                                                                                                                                                                                      | 7 and above, successfully completed    | No                 | 35                        |                |
| Company Experience Total                                                                                                                                                                                                                                                                             |                                        |                    | 35                        |                |

**FINANCIAL MANAGEMENT PLAN** (Maximum Points obtainable 20, Minimum Points Required 15)

| Evaluation Criteria | Description | Elimination Factor | Maximum Points | Points Claimed |
|---------------------|-------------|--------------------|----------------|----------------|
|---------------------|-------------|--------------------|----------------|----------------|

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|                                                                                            |                                                                                                                       |     |    |            |  |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----|----|------------|--|
|                                                                                            |                                                                                                                       |     |    | obtainable |  |
| Company's Annual Turnover<br>(Note 6)                                                      | Average annual turnover of below R200 million over the immediate past three (3) consecutive financial years.          | Yes | 0  |            |  |
|                                                                                            | Average annual turnover of at least R200 million over the immediate past three (3) consecutive financial years.       | No  | 5  |            |  |
| Sub-total                                                                                  |                                                                                                                       |     | 5  |            |  |
| Company's Bank Rating from the Recognized Banking Institution must be attached<br>(Note 7) | Company's Bank rating of below "C" from the Financial Institution registered in terms of Banks Act, No 94 of 1990     | Yes | 0  |            |  |
|                                                                                            | Company's Bank Rating of "C" and above from the Financial Institution registered in terms of Banks Act, No 94 of 1990 | No  | 5  |            |  |
| Sub-total                                                                                  |                                                                                                                       |     | 5  |            |  |
| Company's Available Capital (Liquid funds) or Investments (Note 8)                         | Available capital or investments below the amount of 20 million Rands (R20 000 000)                                   | Yes | 0  |            |  |
|                                                                                            | Available capital or investments of between 20 million Rands (R20 000 000) and 29 million Rands (R29 000 000)         | No  | 5  |            |  |
|                                                                                            | Available capital or investments of between 30 million Rands (R30 000 000) and above                                  | No  | 10 |            |  |
| Sub-total                                                                                  |                                                                                                                       |     | 10 |            |  |
| Total for Financial Management Plan                                                        |                                                                                                                       |     | 20 |            |  |

**COMPANY QUALITY MANAGEMENT AND CONTROL (Maximum Points obtainable 5, Minimum Points Required 0)**

| Evaluation Criteria | Description | Elimination Factor | Maximum Points obtainable | Points Claimed |
|---------------------|-------------|--------------------|---------------------------|----------------|
|---------------------|-------------|--------------------|---------------------------|----------------|

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Witness 1

Witness 2

Employer

Witness 1

Witness 2



|                                                                       |                                                                                                         |    |   |  |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----|---|--|
| Company's Quality Control Accreditation and certification<br>(Note 9) | Company's ISO 9001:2015 Certification by the South Africa's by the Recognized Accreditation Institution | No | 5 |  |
| Sub-total                                                             |                                                                                                         |    | 5 |  |
| Total For Company Quality Management and Control                      |                                                                                                         |    | 5 |  |

**TOTAL SCORE:** \_\_\_\_\_/102

**Note 1: Academic Qualifications**

- Proof of academic qualifications in the form of copies must be attached to the CVs of the proposed personnel. Foreign qualifications must be accompanied by a verification certificate from South African Qualifications Authority. Failure to provide this proof of Professional Registration will be regarded as not having minimum prescribed qualifications and will result in the tender being eliminated from further evaluation. The CV must contain only necessary and relevant information for the purpose of this project (not marital status, hobbies, number of children, etc.).

**Note 2: Professional Registration / Prescribed Accreditation**

- Proof of Professional Registration with the Engineering Council of South Africa (ECSA). However, in the case of a Safety Officer, Proof of Professional Registration with the South African Council for the Project and Construction Management Professions (SACPCMP) must be attached to the CV. Failure to provide this proof of Professional Registration will be regarded as not having minimum prescribed qualifications and will result in the tender being eliminated from further evaluation. The CVs must contain only necessary and relevant information for the purpose of this project (not marital status, hobbies, number of children, etc.).

**Note 3: Relevant Work Experience**

- The experience acquired by an individual since obtaining Prescribed Minimum academic qualification explained under **Note 1** must be clearly demonstrated in the CV. This must have been a number of years individual has been working since obtaining academic qualifications. Years of experience may also include relevant work experience obtained from previous employers indicating who an individual worked for and from which month and year to which month and year. The CV must contain only

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



necessary and relevant information for the purpose of this project (not marital status, hobbies, number of children, etc.).

**Note 4: Involvement in similar and comparable projects**

- Individual's involvement in Bulkwater Supply Projects of significant size and magnitude must be clearly demonstrated on the CV attached, listing each project separately for scoring purposes.

**Note 5: Company Experience**

- The Service Provider must have a minimum of prescribed years of proven experience in the prescribed Bulkwater Supply Projects of significant prescribed magnitude and size.
- The projects individually listed must be of 160mm minimum diameter bulk water pipelines, water treatment works, pump stations, concrete reservoirs, and reinforced concrete structures with a minimum contract value of R200 million each
- The Service provider must attach copies of appointment letters and completion certificates.
- All projects submitted for consideration and evaluation must have been undertaken within the boundaries of the Republic of South Africa.

**Note 6: Company's Annual Turnover**

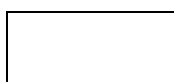
- The Bidder must attach audited financial statements for the immediate past three (3) financial years. Such audited financial statement must reflect an average turnover of R200 million over the immediate past three (3) consecutive financial years

**Note 7: Company's Bank Rating**

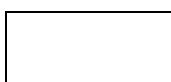
- The Bidder must attach a rating of a minimum "C" from the recognized financial Banking institution registered in terms of Banks Act, No 94 of 1990.
- Any rating below the minimum requirement shall automatically eliminated the tender form any further evaluation.

**Note 8: Company's Available Capital or Investments**

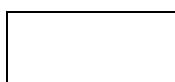
- A company demonstrates available capital or investments through official financial statements, bank verifications, and audited reports that show liquid funds.
- Such official financial statements, bank verifications, and audited reports must reflect immediate available liquid funds (cash) of a minimum of 20 million (R20m) at the closing of tenders as well as at time of award.



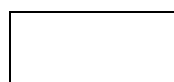
Tenderer



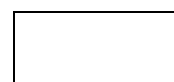
Witness 1



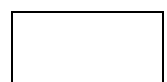
Witness 2



Employer



Witness 1



Witness 2



**Note 9: Quality Management Systems and Control**

- The Bidder must attach a copy of an ISO 9001:2015 Certificate that a business follows an internationally recognized Quality Management System (QMS) and proves that the company consistently delivers products or services that meet customer and regulatory requirements.

**23. Technical adjudication and General Criteria**

- Tenders will be adjudicated in terms of inter alia:
- Compliance with Tender conditions
- Technical specifications

If the Tenderer does not comply with the Tender Conditions, the Tenderer may be rejected. If technical specifications are not met, the Tender may also be rejected.

With regard to the above, certain actions or errors are unacceptable and warrants REJECTION OF THE TENDER, for example

- A Tax Compliance letter with a unique PIN in terms of the electronic Tax Compliance Status (TCS) system from SARS must be submitted.
- Pages to be completed, if removed from the Tender document, and would be deemed to have therefore not been submitted;
- If tender document is not fully completed as required and as stipulated in the tender data.
- If any tender document is tampered with or it is unbundled or unbundled.
- Failure to complete the schedule of quantities as required – only lump sums provided.
- Scratching out without initialling next to the amended rates or information.
- Writing over / painting out rates / the use of tippex or any erasable ink, e.g. pencil.
- Failure to attend compulsory site inspections would render the tender non-responsive.
- The Tender has not been properly signed by a party having the authority to do so, according to the **Form F- “Authority of signatory”**.
- A Resolution by a Board of Directors of the Company authorizing the Tenderer to sign the Tender document on behalf of the Company.
- Particulars required in respect of the Tender have not been provided, implies non-compliance of Tender requirements and/or specifications.
- The Tenderer’s attempts to influence, or has in fact influenced the evaluation and/or awarding of the contract will lead to disqualification.
- Disqualification will ensue if the Tender has been submitted after the relevant closing date and time.

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*



- Failure to complete and sign **Form C1.1: Form of Offer and Acceptance**, automatically disqualifies the tender.
- If any municipal rates and taxes or municipal service charges owed by that Tenderer or any of its directors to the municipality, or to any other municipality or municipal entity, are in arrears for more than three months the tenderer is disqualified.
- If any Tenderer who during the last five years has failed to perform satisfactorily on a previous contract with the municipality or any other organ of state after written notice was given to that tenderer that performance was unsatisfactory leads to automatic disqualification.

#### **Size of enterprise and current workload**

Evaluation of the Tenderer's position in terms of:

- Previous and expected current annual turnover
- Current contractual obligations
- Capacity to execute the contract

#### **Staffing profile**

Evaluation of the Tenderer's position in terms of:

- Staff available for this contract being Tendered for
- Qualifications and experience of key staff to be utilised on this contract.

#### **Proposed Key Personnel**

In this part of the tender, the Tenderer shall also supply Curriculum Vitae (CV's) for the Staff available named and working on full time basis for the Tenderer. The CV should follow the normal Professional Format as used by Professional Service Providers.

#### **Each CV should give at least the following:**

- Position in the firm and within the organisation of this assignment
- Educational qualifications
- Professional Registrations
- Relevant experience (actual duties performed, involvement and responsibility), including locations, dates and durations of assignments, starting with the latest.
- Language proficiency and
- References (company name, individual name, position held, contact details)

Much importance will be placed on the experience of the staff proposed. The Tender must ensure that, if selected, the nominated staff will be assigned as proposed. Failure to do so may result in the annulment of any

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | acceptance of the Tenders' proposal and/ or Agreement entered into by the Client for the execution of the services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 24. | <b>Good standing with SA Revenue Services</b> <ul style="list-style-type: none"> <li>▪ Determine whether a valid tax clearance certificate or tax document with a Pin from SARS has been submitted.</li> <li>▪ The Tenderer <b>must affix the latest CSD report stating the status of the Tax Clearance Certificate</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 25. | If the Tender does <b>not</b> meet the requirements contained in the NDM Procurement Policy, and the mentioned framework, it will be rejected by the Employer and may not subsequently be made acceptable by correction or withdrawal of the non-conforming deviation or reservation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 26. | <b>Penalties</b> <p>The Nkangala District Municipality will if upon investigation it is found that a preference in terms of the Act and these regulations has been obtained on a fraudulent basis, or any specified goals are not attained in the performance of the contract, on discretion of the Municipal Manager, one or more of the following penalties will be imposed:</p> <ul style="list-style-type: none"> <li>▪ Cancel the contract and recover all losses or damages incurred or sustained from the Tenderer.</li> <li>▪ Impose a financial penalty at the discretion of Council</li> <li>▪ Restrict the contractor, its shareholders and directors on obtaining any business from the Nkangala District Municipality for a period of 5 years</li> </ul> |
| 27. | <b>Proposals</b> <p>Proposals should be well organized, straight forward, clear and concise. Proposals must respond specifically to the criteria specified in this tender document. Colour: black Font: Aerial: Size 12: Spacing one and half: pages not more than 30. (Excluding appendices).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|     | <p>The firm, in his/her proposal, shall state the categories and number of staff and personnel that he considers necessary to perform the services, including the core professional team and support staff. The firm shall provide brief descriptions of the responsibilities and duties envisaged for the professional positions of the supervision team. The firm shall make a clear distinction between resources required, time allocation and costs for the project.</p> <p>The proposals and all supplementary documents and correspondences shall be drawn up and submitted in English.</p>                                                                                                                                                                    |
| 28. | <b>The additional conditions of Tender are:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



1. Service providers who have scored the highest points for Price and Specific goals in terms of the Preferential Procurement Regulations 2022 will be appointed.
2. Nkangala District Municipality may also request that the Tenderer provide written evidence that his financial, labour and resources are adequate for carrying out the project.
3. The Nkangala District Municipality reserves the right to appoint a firm of chartered accountants and auditors and / or execute any other financial investigations on the financial resources of any Tenderer. The Tenderer shall provide all reasonable assistance in such investigations.

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*