



NAME OF BIDDER:

CSD NUMBER:

NOTICE AMOUNT

EMAIL:

CONTACT NUMBER:

CLOSING DATE: 06 SEPTEMBER 2021

REQUEST FOR FORMAL WRITTEN QUOTATIONS

NOTICE 17 OF 2021 - SUPPLY, DELIVERY, AND INSTALLATION OF OFFICE FURNITURE

Buffalo City Metropolitan Development Agency hereby invites suitably qualifying service providers to submit formal written quotations for SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE

Enquiries should be addressed to Miss. Z. Madabane at email address: zisanda@bcmda.org.za.

The detailed specifications are attached hereunder.

To ensure responsiveness to the NOTICE Bidders to take note of the following requirements (Compliance Evaluation):

1. Service providers must be registered on National Treasury's Central Supplier Database and submit a summary report as proof of registration or alternatively reflect the CSD supplier number on their proposal;
2. All prospective/interested suppliers should complete the MBD 4, MBD 8 and MBD 9 forms which may be obtained from the BCMDA website: www.bcmda.org.za;
3. All prices must be inclusive of VAT, where applicable;
4. Use of Tippex and erasable ink will render the bid non- responsive
5. Bidders are required to submit valid B-BBEE Status Level Verification Certificates together with their bids, to substantiate their B-BBEE rating claims, failing which will result in a status level score of zero be assigned to the tenderer; a joint venture, trust or consortium; must submit a consolidated B-BBEE status level verification certificate.
6. Bidders must submit confirmation that the bidder's municipal accounts are not in arrears for a period exceeding 3 months. Such confirmation must be for the company must be as follows:
 - o statements of municipal accounts showing the age of the municipal debt;
 - OR

-
- a tenderers debt clearance certificate from their respective municipality that is stamped and signed by that municipality; OR
 - lease agreements (signed by both lessor and lessee) must be submitted and must be supported by:
 - a written confirmation from the lessor stating that the bidder is not in arrears with regards to their payment obligations in terms of the lease agreement.
7. IN ADDITION TO 6 ABOVE : Bidders must submit confirmation that its directors' municipal accounts are not in arrears for a period exceeding 3 months. Such confirmation must be for the directors and must be as follows:
- statements of municipal accounts showing the age of the municipal debt; OR
 - a tenderers debt clearance certificate from their respective municipality that is stamped and signed by that municipality; OR
 - lease agreements (signed by both lessor and lessee) must be submitted and must be supported by:
 - a written confirmation from the lessor stating that the bidder is not in arrears with regards to their payment obligations in terms of the lease agreement.
8. BCMDA reserves the right to request further written information or clarification on any aspect pertaining to this tender;
9. Quotations received after the specified closing time and date will not be considered;
10. The BCMDA does not bind itself to accept the lowest priced tender or any tender and reserves the right to accept the whole or part of the tender.
11. All quotations are valid for 90 days after the bid closing date;
12. Quotations must be sealed and completed in full. Unsigned or quotations submitted by facsimile, will not be accepted;
13. BCMDA will not take responsibility for incorrectly delivered bids sent by courier. It is the bidder's responsibility to make sure that their quotation is correctly delivered in the tender box on or before the closing date of this notice;
14. The proposal or quotation must demonstrate the requirements detailed on the specifications below.
15. NO QUOTATIONS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE LOCAL GOVERNMENT MUNICIPAL FINANCE MANAGEMENT ACT 56 OF 2003: MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS.
16. EMAILED QUOTATIONS WILL NOT BE ACCEPTED

Failure to meet the above stated minimum requirements will result in a tender being considered non-responsive and therefore not considered for the award of the contract.

Evaluation criteria:**A. COMPLIANCE EVALUATION**

- B. MBD 6.2 local content declaration - only locally produced or locally manufactured with a stipulated minimum threshold for local production and content will be considered. Only SABS approved technical specifications number SATS 1286:2011 must be used to calculate local content and an exchange rate to be used to calculate local content and exchange rate to be used for the calculation of local production and content must be the exchange rate published by the SABS at 12:00 on the date of advertisement.

<u>NO.</u>	<u>DESCRIPTION OF SERVICES, WORKS OR GOODS</u>	<u>STIPULATED MINIMUM THRESHOLD</u>
1.	Office furniture	70%

C. PPPFA PREFERENTIAL POINTS CALCULATION AND PRICE

- Quotations meeting the tender conditions shall be evaluated on an 80/20 basis, in line with the PPPFA, as follows:

CRITERIA	POINTS
PRICE	80
B-BBEE	20
TOTAL	100

Quotations must be submitted in a sealed envelope, clearly marked: **NOTICE 17 OF 2021 – SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE** and must be deposited in the **QUOTATIONS BOX**, At the offices of the Buffalo City Metropolitan Development Agency, 12 Esplanade Road, Quigney, East London, 5201 NOT LATER THAT THE CUT-OFF TIME OF 12H00 (MIDDAY) ON MONDAY, 06 SEPTEMBER 2021.

1. PURPOSE

The Buffalo City Metropolitan Development Agency (BCMDA) seeks to appoint a suitable and reputable Office furniture Service Provider to supply and install office furniture to the BCMDA offices, in 12 Esplanade Road, Quigney, East London. The Agency require office furniture of the highest quality.

The preferred bidder must have expert background knowledge and will be expected to timely deliver on superior quality furniture as required. Ensure that Office furniture are delivered to the office and such costs must be part of the total Office Furniture price to be submitted to the Agency. The preferred bidder will be required to come through at the BCMDA offices to take/confirm measurements before delivering office furniture.

2. BACKGROUND

BCMDA resides at 12 Esplanade, Quigney in East London. The current offices do not have enough space to host the future growth of the Agency. BCMDA is in the process of expanding its offices to accommodate new BCMDA employees. With the expansion there's a need for more office furniture and also a requirement to install file cabinets in the strong room of the Agency.

3. SCOPE OF WORK

The Agency intends to appoint a service provider to supply, deliver and install office furniture on a once off basis in line with the given specification at time of procurement.

Delivery: Service Providers must deliver furniture to BCMDA offices. All deliveries and installation must be completed within the agreed upon delivery times.

Assembly/Installation: If furniture is packed loose or in pieces, it is the responsibility of the Service Provider to assemble the unit before the Agency official/s sign for delivery and prepare payment documents.

Only locally produced goods are eligible for participation. The minimum requirement threshold for Local Production and Content for the Office Furniture required in this procurement is 70%. The pricing schedule below stipulates the minimum local content threshold required for each item sought.

4. CONTRACT PERIOD

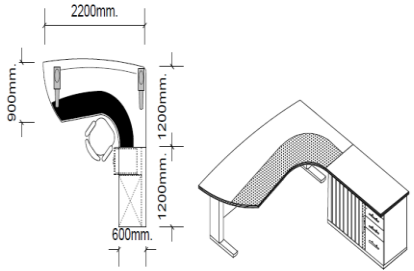
The service provider must be able to deliver the ordered furniture within thirty (30 days) post appointment.

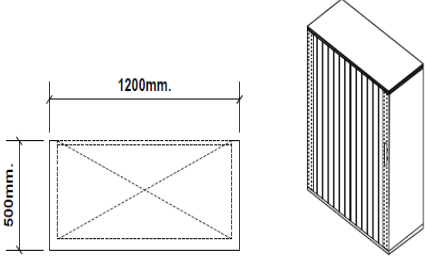
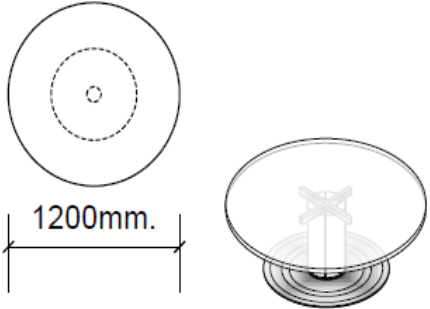
5. PRICING SCHEDULE

ITEM NO	ITEM	MINIMUM LOCAL CONTENT	QUANTITY	UNIT PRICE	TOTAL PRICE
1.	L- Combo Executive Desk	70%	1		
2.	Executive side wall unit	70%	1		
3.	Executive curved workstation	70%	3		
4.	Roller door system cupboard	100%	3		
5.	Executive round conference table	90%	1		
6.	Hat & coat stand	100%	4		
7.	Square Alum 5 Tier Open Shelving	100%	20		
GRAND TOTAL					

ANNEXURE A: DETAILED SPECIFICATION (Sample images attached below are for demonstration purposes only)

NO.	ITEMS SPECIFICATION	EXAMPLE	QTY
1.	L- Combo Executive Desk • 2600mm W x 2000mm D x 732mm H • <i>Walnut Veneer Finish</i> • 50mm Thick Floating Top • 50mm Flat Solid Wood Edge • Black Leatherette Inlay • ¾ Modesty Panel - o Black supawood • 2 x <i>Roller Door Credenza:</i> - o 900mm x 500mm each - o 2 x Door Lock - o 2 x Height Adjustable Shelf - o 4 x Chrome Insets - o 2 x Silver Stub Pole Legs • 1 x <i>Fitted Desk Height Pedestal:</i> - o 2 x Standard Drawers - o 1 x Deep Filer - o Steel Roller Runners - o Top Drawer Lock - o PVC Drawer Inners - o 4 x Silver Stub Pole Legs <i>With Silver Bar Handles</i>		1
2.	Executive side wall unit: • 1800mm H x 1800mm W x 500mm D • <i>Walnut Veneer Finish</i> • 50mm Thick Floating Top • 50mm Flat Solid Wood Edge • 4 x Silver Stub Pole Leg Supports At Floating Top • 6 x Silver Stub Pole Leg Supports At Base		1

	• 2 x Side Single Full Height Panel Wood Hinged Doors ○ Bar Handles ○ Lockable ○ 4 x Adjustable Shelves Each • 1 x Centre Open Bookcase Section ○ Bar Handles 4 x 32mm Thick Adjustable Shelves		
3.	Executive curved workstation consisting of: • 1 x 2200/900 x 1300/600 Workstation ○ Rosewood, Mahogany, Oak or Cherry veneer finish ○ 32mm x 6mm Solid wood edges on the top ○ Black leatherette inlay following table shape ○ 2 x Metal canti lever leg ▪ Silver epoxy coated finish ▪ Welded top plate ▪ Clip of front reticulation channel ▪ Fitted to grid of steel insets – underside of worktop. ▪ Height adjustable ferrules. ○ Silver metal perforated modesty panel ▪ Square punched ▪ Fitted to grid of steel insets – underside of worktop. ▪ 2 x Fin fixing brackets • 1 x Roller door pedenza storage unit ○ 1200 x 600 ○ Silver P.V.C Roller door slatts		3

	○ 1 x Adjustable shelf ○ Lockable ○ 1 x Desk height pedestal ▪ 2 x Standard drawers ▪ 1 x deep filing drawer with steel cradle ○ Metal draw runners ○ PVC draw inners ○ Silver arched handles ○ Central lock mechanism Height adjustable ferrules		
4.	Roller door system cupboard • 1500mm h x 1200mm w x 500mm d • Rosewood, Mahogany, Oak or Cherry veneer finish • Edges on top to match desk range • 32mm Solid wood profile • Black / Silver P.V.C Roller door slatts • Full 32mm thick top • Full 32mm base • 32mm x 3mm Solid wood flat edge on top and base • 16mm casing structure • 3 x Steel adjustable shelves ○ Black epoxy coated finish • Lockable		3
5.	Executive round conference table • 1200 Round – 4-Seater • Rosewood, Mahogany, Oak or Cherry veneer finish • 32mm x 6mm Solid wood edges on the top • Full 32mm thick top • Silver metal dome base		1

	○ Silver epoxy coated finish ○ Welded top plate Fitted to grid of steel insets – underside of worktop.		
6.	Hat & coat stand • Black / Silver powder coated finish • Solid wood balls to match desking range		4
7.	Square Alum 5 Tier Open Shelving • 1800H x 914W x 381D • Metal Finish with Epoxy Powder Coating • Side & back support gusset • No back panel • 5 Shelves to the height • Nuts and bolts • Wheels		20

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) an executive member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?.....**YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?
YES / NO

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

..

.....

..

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the Does Is the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js367bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- (a) prices;
- (b) geographical area where product or service will be rendered (market allocation)
- (c) methods, factors or formulas used to calculate prices;
- (d) the intention or decision to submit or not to submit, a bid;
- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

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DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	☐	NO	☐
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3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):.....
NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

DECLARATION OF BIDDER

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Name

Enterprise Name