



Nkomazi Local Municipality

ADDENDUM TENDER NUMBER: 85/2022

- Addendum Tender number: 85/2022 re-advert for proposal for the Formilisation of Driekoppies township for Nkomazi local municipality for a period of two (2) years

Bidders are requested to take note of the mistake or error on the bid document Bin NO. 85/22 which is the technical specification or T2.

Bidders are further requested to print this addendum and attach it in the tender document



XT MABILA
MUNICIPAL MANAGER

15.08.2023
Date

1. INTRODUCTION AND BACKGROUND

The Municipality through its Revenue Enhancement policy, identified six key areas/ villages which will serve as pilot areas for revenue generation in the former homelands. It is envisaged that with the formalization of these Townships the Municipality will be able to collect Municipal Property Rates in terms of the Act, and for services rendered by the Municipality.

The Municipality has the important responsibility of ensuring that citizens reside in developable, formalized, safe and sustainable human settlements, and to the extent possible, within close proximity to employment opportunities that would improve the quality of life of all citizens. What is also tantamount is the security of land tenure, which will allow the citizens to be able to participate in the economy of the Country, and further permit the Municipality in terms of MPRA, to bill residence property tax.

Therefore, Driekoppies is identified as one of the pilot areas to be formalized, and boasts a high population of approximately 18 738 people which is much more than most of the villages in Nkomazi. A phased in approach will be utilized to formalize this vast area, in order to make this project financially viable. **Phase 1 of this project will be the formalization of 500 stands, until registration.**

2. PROJECT AIMS AND OBJECTIVES

Further to above, the project is anticipated to include, amongst other key milestones the following:

- Milestone 1: Project Inception
- Milestone 2: Status Quo- Project analysis
- Milestone 3: Professional Studies
- Milestone 4: Land Development Application
- Milestone 5: Preparation of General Plan
- Milestone 6: Opening of the Township Register
- Milestone 7: Proclamation of the Township
- Milestone 8: Close Out Report

3. SCOPE OF WORK

The project is expected to include amongst other key activities, the following:

- Land use Application submission and approval from the Municipal Planning Tribunal
 - Undertaking Professional studies such as EIA, Geo-tech reports etc.
 - Comprehensive stakeholder participation including the Traditional Council of the area and Community
 - Consultations with the relevant internal and external Departments to acquire the necessary secondary data, i.e., Environmental, Roads etc.
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3. ESTIMATED TIMEFRAME / BUDGET IMPLICATIONS

It is anticipated that these phases of the project can be concluded within a period of twenty-four [24] months.

Costs for the project should be as per project activities and phases identified herein and other additional activities that may be required.

5. DELIVERABLES

The project will be deemed as complete **for the 2023/2024 financial year** once the completed report has been submitted to the Municipality, with the necessary studies as stipulated in the Nkomazi Spatial Planning and Land Use Management By-law 2015, and the preparation of the General Plan. The following documentation and or plans will have to be submitted to the municipality:

- Land Development Application
- Layout Plan
- Draft General Plan

Note: Copies of documents and maps submitted to the municipality should be on soft copy and hard copy. Soft copies for maps should be DXF only.

6. FINANCIAL PROPOSALS

Only the financial proposals of the bidders who have scored at least the minimum points specified herein will be considered.

7. PRICING OF S.O.W. / RENUMERATION OF TOWN PLANNING CONSULTANTS / REPORTING STRUCTURE

Remuneration in respect of town planning consultants to be calculated based on **Tariff of Fees of the Amended Rules of the South African Council for Town and Regional Planners** focusing on a time costs basis.

Payments will be only be made on completion of project milestones as will be agreed upon by both the successful bidder and the municipality.

Whereas **project management will be provided in-house**, the appointed town planning consultants will be responsible for the **co-ordination of all professionals** providing services such as Land Surveying and Conveyancing, etc. to the project.

The service provider will report directly to the **Manager: Land Use Planning** of the Nkomazi Municipality.

A. RELEVANT SKILLS AND EXPERIENCE REQUIREMENTS

The Project team leader must be registered with the South African Council for Planners (SACPLAN) as a Professional Planner, with at least 5 years' experience

The Service provider should at least have 5 years' experience and have the necessary skills and abilities required in the team to execute the project. These include the following:

- Proven Town and Regional Planning experience in strategic spatial and policy frameworks, which includes specialized knowledge in the establishment of Townships.
- Project management
- Facilitation

TECHNICAL FUNCTIONALITY

NO	CRITERIA	WEIGHTS
01	Technical team	=30
	• Proposed technical team to be utilised in the execution of the project (CV's clearly indicating skills, knowledge, experience and qualifications required)	15
	ABILITY: Infrastructure, Capacity and Qualification The team leader's qualifications and proof of registration as a professional Town and Regional planner with SACPLAN (CV's clearly indicating skills, knowledge, experience and qualifications required minimum of 6 years)	15
02	CAPABILITY: Experience & track record and Competency	=50
	Firms experience and proven track record of experience for completion of more than 5 projects of similar nature	30
	Proven track record of experience for completion of 3-4 projects of similar nature	10
	Attach three references of completion certificate/ letters of reference from previous employer on projects completed in the past 3 years.	10
03	Methodology & Project: Management	=20
	Proposed Methodology linked to the project timeframes, milestones, material support and human resources	Weak:5
		Medium: 10
		Good: 20
	TOTAL	100

SCHEDULE OF RATES

ITEM	Description	Quantities	Rates	Grand Total
1.	Formalisation of township	500 units	R	R
	Total			R
	VAT 15%			R
	Total Incl. VAT			R