

Address all correspondence to:  
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Koponong Local Municipality  
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9913

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## ADVERTISEMENT

Koponong Local Municipality invites suitably qualified and experienced service providers to submit proposals in terms of Section 18(b) of the Supply Chain Management Policy.

| Bid Number         | Description                                                                                                                                                                    | Evaluation Criteria                                                                                                                                                                           | Briefing session                                         | Bid Document Price | Contact Person (Enquiries)                                                                                                                                                                                                                                                                   | Closing date and Time                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| KLM/RPM/2025/26    | Rental of Photocopy Machines for a Period of 24 Months.                                                                                                                        | <b>Stage 1:</b> Responsiveness test (Pre-evaluation)<br><b>Stage 2:</b> Functionality<br><b>Stage 3:</b> Preference Points 80 – Price<br>20 – Specific goals<br><b>Stage 4:</b> Risk Analysis | 09 May 2025 @ 11h00am at Trompsburg Municipal Town Hall. | R 750.00           | <b>Technical Enquiries:</b><br>Mrs. W Seihunisa on 073 491 5649 or <a href="mailto:welisehseihunisa@gmail.com">welisehseihunisa@gmail.com</a><br><b>Supply Chain Management:</b><br>Mr. LM Molloung on 083 585 8111 <a href="mailto:molloungsir@gmail.com">molloungsir@gmail.com</a>         | Wednesday, 22 May 2025, at 12h00 PM at 20 Louw Street Trompsburg, Municipal Head Offices |
| KLM/MSD/MO/2025/26 | Appointment of a Panel of Service Providers to Supply and Delivery of Equipment, Parts, Goods and Services for Municipal Operations and Maintenance for a period of 36 Months. | <b>Stage 1:</b> Responsiveness test (Pre-evaluation)<br><b>Stage 2:</b> Functionality<br><b>Stage 3:</b> Preference Points 80 – Price<br>20 – Specific goals<br><b>Stage 4:</b> Risk Analysis | 09 May 2025 @ 12h00pm at Trompsburg Municipal Town Hall. | R 750.00           | <b>Technical Enquiries:</b><br>Mr. MS Seihunisa on 078 562 8236 or <a href="mailto:molefsethseihunisa29@gmail.com">molefsethseihunisa29@gmail.com</a><br><b>Supply Chain Management:</b><br>Mr. LM Molloung on 083 585 8111 <a href="mailto:molloungsir@gmail.com">molloungsir@gmail.com</a> | Wednesday, 22 May 2025, at 12h30 PM at 20 Louw Street Trompsburg, Municipal Head Offices |

Bid documents will be available from the 09th of May 2025 upon payment of a non-refundable document fee during office hours between 08:00 - 13:00 and 13:30 – 16:30 weekdays from the Koponong Local Municipality procurement office at the head office in Trompsburg.

Payments can be made at the municipal pay point: Trompsburg Unit. Alternative direct or electronic deposits can be made to Koponong Local Municipality bank account: **ABSA, Account Number: 4110724394, Branch Code: 630018, Type of Account: Public Sector Cheque Account, Reference: "KLM/RPM/2025/26" or "KLM/MSD/MO/2025/26"**

### Minimum Requirements:

- Bidders must be registered on the government Central Supplier Database (CSD) – Submit a full CSD report
- Valid Tax Compliance Status PIN (TCS) must be submitted
- Certified copy of company registration certificate (CIPC) reflecting name, identity numbers of active shareholding of all parties and ID Copies of parties must be attached
- Municipal Rates & Taxes Clearances Certificate (with latest updated account) / account not older than 90 days MUST be attached or Lease agreement (must be accompanied by a statement/account from the lessor) for the company and directors. A lease agreement must show who is liable for municipal rates between the lessor and lessee
- Letter of Good Standing (COLDA) must be attached
- At least 3 years audited Annual Financial Statements must be attached
- In the case of a JV certified copies of all the above minimum requirements must be attached for both JV partners
- Proof of purchase of tender document must be attached
- No bids will be accepted from a person who is in the service of state
- All supplementary/compulsory forms contained in the bid document must be completed in full, initialed and signed
- All submission will be subjected to verification. Bids received after closing TIME and/or DATE will not be considered. No e-mailed or faxed tenders will be accepted. Other requirements are listed in the tender documents.
- Failure to comply with the above-mentioned conditions will invalidate your bid.

Tender documents clearly marked **correct bid reference** must be deposited in the tender steel box at the Kopanong Local Municipality in Trompsburg and must be addressed to: The Municipal Manager, Kopanong Local Municipality.

BC MPOKOWELA

**ACTING MUNICIPAL MANAGER**