



PAGE 1 OF 1

REPRINT NUMBER 1  
**AGEN**

SUPPLIER

TELEPHONE NO. \_\_\_\_\_

(012) 3941904 OR 1290

144

◆

Suppliers are responsible for ensuring bank details for payment

are correctly captured, active and verified on CSD and reflect:

on the invoice. The Department reserves the right to use the

delays if the supplier has no usable banking details on CSD.

THE ONUS OF RESPONSIBILITY TO VERIFY THE CORRECTNESS OR ACCURACY OF THE CONTENT OF THIS ORDER RESTS WITH THE APPOINTED SUPPLIER BEFORE DELIVERY.

15 JULY 2005

1

CSD REFERENCE NUMBER: MAAA0146218  
PLEASE ENSURE THAT THE ABOVE REFERENCE NUMBER IS  
IF NOT, PLEASE CONTACT THE DEPARTMENT OF CORRECTIONS

DD09F2A1 - 44361857 - 3AEF5D0B - 0D643F90 - 2FC031B5 - F8C26125 - 844E281D - 6B19EA12

\*\*\*\*\*ENTRANCE\*\*PAGE\*\*01\*\*DATE\*\*TIME\*\*OF\*\*ORIGIN\*\*\*\*\*



RA 3124

|                  |
|------------------|
| RECEIVED AT SCM  |
| SIGNATURE: _____ |

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT  
**REQUEST MEMO**

L09152003/26

|                        |                       |                     |          |
|------------------------|-----------------------|---------------------|----------|
| COST CENTRE NUMBER     | 250C                  | ITEM NUMBER         | 1349911  |
| REQUESTING OFFICIAL    | L NAIKER              | OBJECTIVE           | 30078911 |
| TELEPHONE NUMBER / EXT | 41457                 | RESPONSIBILITY      | 30077911 |
| ROOM NUMBER & BUILDING | BLOCK G, GROUND FLOOR | FUND                | 38911    |
|                        |                       | PROJECTS            | 18911    |
| REQUEST MEMO No (RQ)   | RQ-001931             | ASSETS              | 22911    |
| SUPPLIER FOR ORDER     |                       | REGIONAL IDENTIFIER | 30001911 |
| ORDER AMOUNT           | 198621,9855           | NON-INFRASTRUCTURE  | 49911    |
| PERIOD ORDER           | / / TO / /            | PA NUMBER (SCM)     | PA-0     |

| ICN NUMBER     | DESCRIPTION OF ITEM                                             | QUANTITY REQUESTED | QUANTITY APPROVED |
|----------------|-----------------------------------------------------------------|--------------------|-------------------|
| 999983S0303899 | INSTALL MAINTAIN COMPUTER EQUIPMENT & SOFTWARE PAYMENT OF LOGIS | 36                 |                   |
|                |                                                                 |                    |                   |
|                |                                                                 |                    |                   |

MOTIVATION / REMARKS : \_\_\_\_\_

SIGNATURE & NAME PRINTED OF COST CENTRE CLERK (CCCL) :

L NAIKER

SIGNATURE: \_\_\_\_\_

*L Naiker*  
Lgpr Officer

DATE: 09 May 2023 / 2023

SIGNATURE & NAME PRINTED OF COST CENTRE MANAGER (CCM) :

N RADEBE

SIGNATURE: \_\_\_\_\_

*N Radabe*  
Nominating Officer

DATE: 09 May 2023 / 2023

SIGNATURE & NAME PRINTED (BUDGET CONFIRMATION):

SIGNATURE: \_\_\_\_\_

DATE: / / 2023

000648835

**COMPLIANCE CHECKLIST**  
**REQUISITION FOR GOODS AND/OR SERVICES**

| <b>A. SUPPLY CHAIN MANAGEMENT - VERIFICATION</b>                                                                                                                  |                                                                     | <b>Comments</b> |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------|--|
| Is budget verified and confirmed by Management Accounting (Internal RFQ template)?                                                                                | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the <b>NCSD Summary Report for all 3 suppliers</b> attached?                                                                                                   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the recommended supplier registered on <b>Central Supplier Database and tax compliant (CSD)</b> ?                                                              | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the supplier not on a deregistration process?                                                                                                                  | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |                 |  |
| Are the bank details of the supplier <b>Verified on CSD</b> and active? (If not, was supplier requested to amend on NCSD)                                         | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the supplier not on the National Treasury list of restricted suppliers? (Also indicate date checked)                                                           | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |                 |  |
| Are three quotations attached, dated, valid, vat inclusive and comparative?                                                                                       | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| If applicable was deviation from the procurement processes (e.g. no 3 quotations, emergency, or sole provider) approved by the D: SCM/CFO/DG                      | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| Is the Price Comparative Schedule attached for requirements with a value of R30,000.00 and above                                                                  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the valid BEE certificate or Sworn Affidavit attached?                                                                                                         | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| SBD 4 (Declaration of Interest) completed and duly signed?                                                                                                        | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| 1. Is section 2.8.1 completed section accurately?                                                                                                                 | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| 2. Has the supplier conducted business with DSBD? If so, has this been declared?                                                                                  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| 3. Is the SBD dated correctly?                                                                                                                                    | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| SBD 6.1 (Claim the points for the BEE) completed and duly signed?                                                                                                 | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| 1. Is section 8.4 completed accurately?                                                                                                                           | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| 2. Is section 8.6 completed accurately?                                                                                                                           | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| 3. Is the SBD dated correctly?                                                                                                                                    | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |
| Is there no conflict of interest between companies as per SBD4 (i.e. no company share <b>Directorship in another company bidding for the same requirements</b> )? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the Acting letter of last signatory on submission attached according to delegations (if relevant)?                                                             | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                 |  |
| Is the PDP for attendees attached and signed (Training and Course)                                                                                                | Yes <input type="checkbox"/> No <input type="checkbox"/>            |                 |  |

# COMPLIANCE CHECKLIST

## REQUISITION FOR GOODS AND/OR SERVICES

| A. SUPPLY CHAIN MANAGEMENT - VERIFICATION                                      |  | Yes      | No | Comments<br>SCM               |
|--------------------------------------------------------------------------------|--|----------|----|-------------------------------|
| Checklist compiled by (SCM Official) <i>Sibusiso Mhizuko</i>                   |  |          |    |                               |
| Signature and date                                                             |  |          |    | <i>[Signature]</i> 11/05/2023 |
| <b>B. SUPPLY CHAIN MANAGEMENT ORDER AUTHORISATION</b>                          |  |          |    |                               |
| Is the order amount inclusive of VAT/ NOT a VAT vendor?                        |  | YES/NO   |    |                               |
| Are the budget allocations correct?                                            |  | YES /NO  |    |                               |
| Signature of SCM Official who authorized order online, checked & signed it:    |  | / / 2023 |    |                               |
| Printed name of SCM Official who authorized order online, checked & signed it: |  | Date     |    |                               |

**DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES**

REQUEST NO: \_\_\_\_\_

**PART A**

|                                     |               |                       |               |
|-------------------------------------|---------------|-----------------------|---------------|
| <b>Chief user name</b>              | Lloyd Naiker  | <b>RFQ date</b>       | 24 April 2023 |
| <b>Chief User no (Budget Code):</b> | 30017911      | <b>Contact number</b> |               |
| <b>SCOA item:</b>                   |               | <b>Contact name</b>   | Lloyd Naiker  |
| <b>Date Service Required:</b>       | 24 April 2023 |                       |               |

| <b>Description of goods, assets and services required</b>                                            | <b>Quantity</b> |
|------------------------------------------------------------------------------------------------------|-----------------|
| Renewal of the Business Agreement for mainframe hosting services with SITA (BAS)                     | 36              |
| Renewal of the Business Agreement for mainframe hosting services with SITA (BAS and persal printing) | 36              |
| Renewal of the Business Agreement for mainframe hosting services with SITA (Persal)                  | 36              |
| Renewal of the Business Agreement for mainframe hosting services with SITA (Logis)                   | 36              |
|                                                                                                      |                 |
|                                                                                                      |                 |
|                                                                                                      |                 |

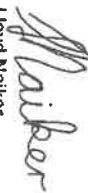
**DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES**

REQUEST NO: \_\_\_\_\_

**Motivation/Reason for requesting quotations (if not sufficient space, attach a separate specification document):**

**Renewal of the Business Agreement for mainframe hosting services with SITA**

**Name and Signature of the Requester**

  
 Lloyd Naliker

**Delegated Official approval: Name and Signature: Requester**

  
 Mballi Mbatia

**BUDGET AVAILABILITY (CONFIRMATION)**

**Budget Availability (Amount)**

R317 747.42 for 2023/2024

**Date of Approval**

25 April 2023

**Comments by Budget Officer:**

**Delegated Official approval: Name and Signature: Budget**

  
 DINEO MALIBE

**DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES**

REQUEST NO: \_\_\_\_\_

**PART B : APPROVAL AND ACCEPTANCE OF QUOTATIONS**

Recommended service provider based on highest PPPFA points: **SITA** Amount: **R 1 006,631,76**

**Do you have any interest in or relationship (family, friend, other) with the attached selected companies? Indicate YES / NO on the table below.**

| Delegated signatories                                                    | Approved for ordering (signature)                                                                                                    | Approving official (Initial and Surname) | Declaration of interest       | Amount accepted (as per the quotation) |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------|----------------------------------------|
| <b>Director</b><br>Up to R200 000.00<br>Date                             |                                                                                                                                      |                                          | YES / NO(if yes specify)      |                                        |
| <b>Chief Director</b><br>>R200 000.00 up to R400 000.00<br>Date          |                                                                                                                                      |                                          | YES / NO(if yes specify)      |                                        |
| <b>Deputy Director-General</b><br>>R400 000.00 up to R999 999.99<br>Date |                                                                                                                                      |                                          | YES / NO(if yes specify)      |                                        |
| <b>Director General</b><br>Unlimited<br>Date                             | <br>LINDOKUHLE MKHUMANE<br><small>SIGNATURE</small> | L Mkhumane                               | YES / NO(if yes specify)<br>✓ | R 1 006 631,76                         |
| 10 May 2023                                                              |                                                                                                                                      |                                          |                               |                                        |

Thresholds for approval of expenditure upon receipt of quotations and a comparative schedule. Please note that ONLY officially appointed as Budget Managers can accept quotations. If acting on behalf of the Budget Manager, is delegation to act attached? YES/NO



Report Date:

11 May 2023 09:10:31.703 AM

Report Ran By:

smazibuko@dsbd.gov.za

## CSD REGISTRATION REPORT

### SUPPLIER IDENTIFICATION

|                      |                                                             |                                              |                           |
|----------------------|-------------------------------------------------------------|----------------------------------------------|---------------------------|
| Supplier number      | MAAA0146218                                                 | South African company/CC registration number | 1999/001899/30            |
| Is supplier active?  | Yes                                                         | Have Bank Account                            | Yes                       |
| Supplier type        | CIPC Company                                                | Registration date                            | 29 Jan 1999 00:00:00:000  |
| Supplier sub-type    | State Owned Company                                         | Created by                                   | bavika.munien@sitla.co.za |
| Legal name           | STATE INFORMATION TECHNOLOGY AGENCY                         | Created date                                 | 23 May 2016 11:41:35:000  |
| ing name             | State Information Technology Agency SOC Ltd.                | Edit by                                      | bavika.munien@sitla.co.za |
| Identification type  | South African Company/Close Corporation Registration Number | Edit date                                    | 11 May 2023 03:08:27:837  |
| Government breakdown | State Owned Company (SOC Ltd)                               | Restricted Supplier                          | No                        |
| Business status      | In Business                                                 | Restricted Director                          | No                        |
| Country of origin    | South Africa                                                | Government Employee                          | Yes                       |

### SUPPLIER CONTACT INFORMATION

|           |                                                 |                                 |                          |                           |                                     |                                |                           |                  |
|-----------|-------------------------------------------------|---------------------------------|--------------------------|---------------------------|-------------------------------------|--------------------------------|---------------------------|------------------|
| CONTACT 1 | Contact type                                    | Is this your preferred Contact? | Name(s)                  | Surname                   | ification type                      | Prefer communication via email | Email address             | Cellphone number |
|           | Administration                                  | Yes                             | Bavika                   | Munien                    | South African Identification Number | Yes                            | bavika.munien@sitla.co.za | 0833762156       |
|           | Finance                                         | No                              | Tasnim                   | Vorajee                   |                                     |                                |                           |                  |
| CONTACT 2 | Contact type                                    | Is this your preferred Contact? | Name(s)                  | Surname                   | ification type                      | Prefer communication via email | Email address             | Cellphone number |
|           | Finance                                         | No                              | Tasnim                   | Vorajee                   |                                     |                                |                           |                  |
|           | Do you want this contact to also be a CSD user? | Created by                      | Created date             | Edit by                   | Edit date                           |                                |                           |                  |
|           | Yes                                             | bavika.munien@sitla.co.za       | 23 May 2016 11:41:35:567 | bavika.munien@sitla.co.za | 23 May 2016 11:41:35:567            |                                |                           |                  |
|           | Yes                                             | bavika.munien@sitla.co.za       | 23 May 2016 11:41:35:567 | bavika.munien@sitla.co.za | 23 May 2016 11:41:35:567            |                                |                           |                  |
|           | Email address                                   | Telephone number                | Cellphone number         | Fax number                |                                     |                                |                           |                  |
|           | tasnim.vorajee@sitla.co.za                      | 0124822122                      | 0826745050               | 0866321133                |                                     |                                |                           |                  |





## BANK ACCOUNT 1

## SUPPLIER BANK ACCOUNT

| ADDRESS 2                    |                 |                 |               | ADDRESS 1                    |                 |                   |              |
|------------------------------|-----------------|-----------------|---------------|------------------------------|-----------------|-------------------|--------------|
| Is this a preferred address? | No              | P. O. Box 26100 | Monument Park | Is this a preferred address? | Yes             | 459 Tsitsa Street | Erasmuskloof |
| Address line 1               | Monument Park   | Monument Park   | Gauteng       | Address line 1               | Erasmuskloof    | Erasmuskloof      | Erasmuskloof |
| Address line 2               |                 |                 |               | Address line 2               |                 |                   |              |
| Suburb                       |                 |                 |               | Suburb                       |                 |                   |              |
| Province                     | Gauteng         | City of Tshwane | Pretoria      | Province                     | Gauteng         | City of Tshwane   | Pretoria     |
| Municipality                 | City of Tshwane | City of Tshwane | Pretoria      | Municipality                 | City of Tshwane | City of Tshwane   | Pretoria     |
| City                         | Pretoria        | City of Tshwane | Pretoria      | City                         | Pretoria        | City of Tshwane   | Pretoria     |
| Postal code                  | 0105            |                 |               | Postal code                  | 0105            |                   |              |

## SUPPLIER ADDRESS INFORMATION

| Identification type                |     |                                                 |                          | Supplier Address Information |                         |            |                          |
|------------------------------------|-----|-------------------------------------------------|--------------------------|------------------------------|-------------------------|------------|--------------------------|
| Prefer communication via cellphone | Yes | Do you want this contact to also be a CSD user? | Yes                      | Website address              | www.sila.co.za          | Created by | bavika.munien@sil.co.za  |
| Prefer communication via email     | Yes | Created date                                    | 23 May 2016 11:41:35:630 | Edit by                      | bavika.munien@sil.co.za | Edit date  | 26 May 2016 09:58:00:000 |

## CSD REGISTRATION REPORT

smazibuko@dsbd.gov.za

Report Ran By:

11 May 2023 09:10:31.734 AM

Report Date:





## CSD REGISTRATION REPORT

|                              |                               |                                      |                                    |
|------------------------------|-------------------------------|--------------------------------------|------------------------------------|
| Account type                 | Current Accounts              | Created by                           | bavika.munien@sita.co.za           |
| Bank                         | STANDARD BANK OF SOUTH AFRICA | Created date                         | 02 Jun 2016 13:03:20:000           |
| Branch number                | 051001                        | Edit by                              | csd.safetynetbatch@treasury.gov.za |
| Branch name                  | STANDARD BANK SOUTH AFRICA    | Edit date                            | 30 Jun 2016 16:13:23:363           |
| Account number               | 410298158                     | Bank Verification Status             | Verification Succeeded             |
| Account holder               | SITA SOC LTD                  | Foreign Bank Account                 | No                                 |
| Is this a preferred account? | Yes                           | Is the identifier linked at the bank | Yes                                |
| Start date                   | 23 May 2016 09:52:42:000      | Is this a Shared Funding Account     | No                                 |

|                                |                          |                    |                                  |
|--------------------------------|--------------------------|--------------------|----------------------------------|
| Income tax number              | 9511089642               | Overall Tax Status | Tax Compliant                    |
| VAT number                     | 4450180346               | Created by         | bavika.munien@sita.co.za         |
| Is this supplier a VAT vendor? | Yes                      | Created date       | 23 May 2016 11:41:35:000         |
| PAYE number                    | 7940712401               | Edit by            | csd.reverfybatch@treasury.gov.za |
| Are you Registered with SARS?  | Yes                      | Edit date          | 02 May 2023 15:51:07:000         |
| Last validation date           | 11 May 2023 07:24:00:000 |                    |                                  |

## B-BEE INFORMATION

|                  |                          |           |                          |
|------------------|--------------------------|-----------|--------------------------|
| Certificate type | None                     | Edit by   | bavika.munien@sita.co.za |
| Created by       | bavika.munien@sita.co.za | Edit date | 22 Jun 2016 09:57:15:000 |
| Created date     | 23 May 2016 11:41:41:897 |           |                          |

## DIRECTORS/MEMBERS/OWNERS INFORMATION

DIRECTOR/MEMBER 1

[illegible]

|          |        |                   |        |              |                                     |               |          |                          |    |                                   |
|----------|--------|-------------------|--------|--------------|-------------------------------------|---------------|----------|--------------------------|----|-----------------------------------|
| Director | Active | MOLATLHEGI KHUNOU | KGAUWE | South Africa | South African Identification Number | 8011225460087 | 00000000 | 01 Dec 2020 00:00:00:000 | No | csd.reveritybatch@treasury.gov.za |
| Director | Active | MAKANO            | MOSIDI | South Africa | South African Identification Number | 6401250295080 | 00000000 | 01 Feb 2022 00:00:00:000 | No | csd.reveritybatch@treasury.gov.za |
| Director | Active | MOTLHAGO STELLA   | BVUMA  | South Africa | South African Identification Number |               |          |                          |    |                                   |

[illegible]

|                           |                                   |
|---------------------------|-----------------------------------|
| No                        | 18 Apr 2023 15:01:33:000          |
| No                        | 11 May 2023 07:23:52:297          |
| Yes                       | 11 May 2023 07:23:52:077          |
| MAAA0597042;              |                                   |
| 22 Feb 2022 15:40:52:000  | cspd.revenfybatch@treasury.gov.za |
| 18 Apr 2023 15:01:34:000  |                                   |
| No                        | 11 May 2023 07:23:52:297          |
| No                        | 11 May 2023 07:23:52:000          |
| Yes                       | 11 May 2023 07:23:52:093          |
| MAAA0169164; MAAA1151117; |                                   |
| 22 Feb 2022 15:40:53:000  | cspd.revenfybatch@treasury.gov.za |
| 18 Apr 2023 15:01:34:000  |                                   |
| No                        | 11 May 2023 07:23:52:297          |
| No                        | 11 May 2023 07:23:52:000          |

## CSD REGISTRATION REPORT



**CENTRAL SUPPLIER  
DATABASE  
FOR GOVERNMENT**

smazibuko@dsbd.gov.za

Report Ran By:

11 May 2023 09:10:31.781 AM

Report Date:

[illegible]

## CSD REGISTRATION REPORT

Created by csd.reverfybatch@treasury.gov.za Companies involved in MAAA0004912; MAAA0173338;

### DIRECTOR/MEMBER 6

Director type  
Director status  
Name(s)  
Surname  
Country  
Identification type  
South African identification number  
Work permit  
Appointment date  
Owner

Director  
Active  
VINCENT MATODZI  
RATSHIMBILANI  
South Africa  
South African Identification Number  
7309056184086  
00000000  
01 Feb 2022 00:00:00:000  
No

Created by csd.reverfybatch@treasury.gov.za

### DIRECTOR/MEMBER 7

Director type  
Director status  
Name(s)  
Surname  
Country  
Identification type  
South African identification number  
Work permit  
Appointment date  
Owner

Director  
Active  
NOLITHA  
PIETERSEN  
South Africa  
South African Identification Number  
8209120627087  
00000000  
01 Feb 2022 00:00:00:000  
No

Created by csd.reverfybatch@treasury.gov.za

### DIRECTOR/MEMBER 8

Director type  
Director status  
Name(s)  
Surname  
Country  
Identification type  
South African identification number  
Work permit  
Appointment date  
Owner

Director  
Active  
Created date  
Created by

Created date  
Edit by  
Edit date  
Restricted Supplier  
Restriction Last Verification Date  
Government Employee  
Government Employee Last Verification Date  
SA identification number Verified  
SA identification number  
Companies involved in

22 Feb 2022 15:40:57:000  
csd.reverfybatch@treasury.gov.za  
18 Apr 2023 15:01:34:000  
No  
11 May 2023 07:23:52:313  
No  
11 May 2023 07:23:52:013  
Yes  
11 May 2023 07:23:52:157  
MAAA0333974; MAAA0354850;  
MAAA0886018; MAAA0906162;  
MAAA1223996;

Created date  
Edit by  
Edit date  
Restricted Supplier  
Restriction Last Verification Date  
Government Employee  
Government Employee Last Verification Date  
SA identification number Verified  
SA identification number  
Companies involved in

22 Feb 2022 15:40:58:000  
csd.reverfybatch@treasury.gov.za  
18 Apr 2023 15:01:35:000  
No  
11 May 2023 07:23:52:313  
No  
11 May 2023 07:23:52:013  
Yes  
11 May 2023 07:23:52:173  
MAAA0750061; MAAA1304353;

Created date  
Edit by  
Edit date  
Restricted Supplier  
Restriction Last Verification Date  
Government Employee  
Government Employee Last Verification Date  
SA identification number Verified  
SA identification number  
Companies involved in

22 Feb 2022 15:40:59:000  
csd.reverfybatch@treasury.gov.za

|                                    |  |                          |  |                     |  |                                     |  |                                     |  |                                                   |  |                                            |  |                                                                                       |  |                                            |  |               |  |                                    |  |                          |  |                                    |  |                          |  |                     |  |                                     |  |                     |  |                                            |  |                                                                                     |  |                                            |  |               |  |                                    |  |                          |  |                                    |  |                          |  |                     |  |                                     |  |                                     |  |               |  |
|------------------------------------|--|--------------------------|--|---------------------|--|-------------------------------------|--|-------------------------------------|--|---------------------------------------------------|--|--------------------------------------------|--|---------------------------------------------------------------------------------------|--|--------------------------------------------|--|---------------|--|------------------------------------|--|--------------------------|--|------------------------------------|--|--------------------------|--|---------------------|--|-------------------------------------|--|---------------------|--|--------------------------------------------|--|-------------------------------------------------------------------------------------|--|--------------------------------------------|--|---------------|--|------------------------------------|--|--------------------------|--|------------------------------------|--|--------------------------|--|---------------------|--|-------------------------------------|--|-------------------------------------|--|---------------|--|
| Name(s)                            |  | Surname                  |  | Country             |  | Identification type                 |  | South African identification number |  | Work permit                                       |  | Appointment date                           |  |  |  | DIRECTOR/MEMBER 9                          |  | Director type |  | Director status                    |  | Name(s)                  |  | Surname                            |  | Country                  |  | Identification type |  | South African identification number |  | Work permit         |  | Appointment date                           |  |  |  | DIRECTOR/MEMBER 10                         |  | Director type |  | Director status                    |  | Name(s)                  |  | Surname                            |  | Country                  |  | Identification type |  | South African identification number |  |                                     |  |               |  |
| JEANNETTE MMATSIATE                |  | MORWANE                  |  | South Africa        |  | South African identification Number |  | 7909050372080                       |  | 00000000                                          |  | 01 Feb 2022 00:00:00:000                   |  | No                                                                                    |  |                                            |  |               |  | Director                           |  | Active                   |  | OLWETHU                            |  | KETSEKILE                |  | South Africa        |  | South African identification Number |  | 8511150634085       |  | 00000000                                   |  | 01 Feb 2022 00:00:00:000                                                            |  | No                                         |  |               |  |                                    |  | Director                 |  | Active                             |  | WILLIAM                  |  | VUKELA              |  | South Africa                        |  | South African identification Number |  | 6912225471085 |  |
| Edit by                            |  | Edit date                |  | Restricted Supplier |  | Restriction Last Verification Date  |  | Government Employee                 |  | Department                                        |  | Government Employee Last Verification Date |  | SA identification number Verified                                                     |  | SA identification number verification date |  |               |  | Created by                         |  | Created date             |  | Edit by                            |  | Edit date                |  | Restricted Supplier |  | Restriction Last Verification Date  |  | Government Employee |  | Government Employee Last Verification Date |  | SA identification number Verified                                                   |  | SA identification number verification date |  |               |  | Created by                         |  | Created date             |  | Edit by                            |  | Edit date                |  | Restricted Supplier |  | Restriction Last Verification Date  |  | Government Employee                 |  |               |  |
| csd.reverifbybatch@treasury.gov.za |  | 18 Apr 2023 15:01:35:000 |  | No                  |  | 11 May 2023 07:23:52:330            |  | Yes                                 |  | National:Communications and Digital Technologies; |  | 11 May 2023 07:23:52:013                   |  | Yes                                                                                   |  | 11 May 2023 07:23:52:187                   |  |               |  | csd.reverifbybatch@treasury.gov.za |  | 22 Feb 2022 15:41:00:000 |  | csd.reverifbybatch@treasury.gov.za |  | 18 Apr 2023 15:01:35:000 |  | No                  |  | 11 May 2023 07:23:52:330            |  | No                  |  | 11 May 2023 07:23:52:030                   |  | Yes                                                                                 |  | 11 May 2023 07:23:52:203                   |  |               |  | csd.reverifbybatch@treasury.gov.za |  | 22 Feb 2022 15:41:01:000 |  | csd.reverifbybatch@treasury.gov.za |  | 18 Apr 2023 15:01:35:000 |  | No                  |  | 11 May 2023 07:23:52:343            |  | Yes                                 |  |               |  |



## CSD REGISTRATION REPORT

|                  |                          |                                            |                                             |                          |                          |                          |
|------------------|--------------------------|--------------------------------------------|---------------------------------------------|--------------------------|--------------------------|--------------------------|
| Work permit      | 00000000                 | Department                                 | National:Public Service and Administration: | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:220 |
| Appointment date | 01 Feb 2022 00:00:00:000 | Government Employee Last Verification Date | SA identification number Verified           | SA identification number | SA identification number | SA identification number |
| Owner            | No                       |                                            |                                             |                          |                          |                          |

DIRECTOR/MEMBER 11

|                                     |                                     |                                            |                                   |                          |                                  |                          |                          |                          |                          |                          |                          |                          |                                                                  |
|-------------------------------------|-------------------------------------|--------------------------------------------|-----------------------------------|--------------------------|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------|
| Director type                       | Director                            | Created by                                 | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:02:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Director status                     | Active                              | Created date                               | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Name(s)                             | RENDANI                             | Edit by                                    | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Surname                             | RAMABULANA                          | Edit date                                  | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Country                             | South Africa                        | Restricted Supplier                        | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Identification type                 | South African Identification Number | Government Employee                        | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| South African identification number | 8409245461087                       | Government Employee                        | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Work permit                         | 00000000                            | Government Employee Last Verification Date | SA identification number Verified | SA identification number | SA identification number         | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number                                         |
| Appointment date                    | 01 Feb 2022 00:00:00:000            | Government Employee Last Verification Date | SA identification number Verified | SA identification number | SA identification number         | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number                                         |
| Owner                               | No                                  |                                            |                                   |                          |                                  |                          |                          |                          |                          |                          |                          |                          |                                                                  |

DIRECTOR/MEMBER 12

|                                     |                                     |                                            |                                   |                          |                                  |                          |                          |                          |                          |                          |                          |                          |                                                                  |
|-------------------------------------|-------------------------------------|--------------------------------------------|-----------------------------------|--------------------------|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------|
| Director type                       | Director                            | Created by                                 | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Director status                     | Active                              | Created date                               | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Name(s)                             | LAURA                               | Edit by                                    | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Surname                             | MSEME                               | Edit date                                  | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Country                             | South Africa                        | Restricted Supplier                        | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| Identification type                 | South African Identification Number | Government Employee                        | csd.revenfybatch@treasury.gov.za  | 22 Feb 2022 15:41:03:000 | csd.revenfybatch@treasury.gov.za | 18 Apr 2023 15:01:36:000 | No                       | 11 May 2023 07:23:52:360 | No                       | 11 May 2023 07:23:52:030 | Yes                      | 11 May 2023 07:23:52:233 | MAAA0081561; MAAA0081726; MAAA0382206; MAAA1014583; MAAA1015091; |
| South African identification number | 6803100006080                       | Government Employee Last Verification Date | SA identification number Verified | SA identification number | SA identification number         | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number                                         |
| Work permit                         | 00000000                            | Government Employee Last Verification Date | SA identification number Verified | SA identification number | SA identification number         | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number                                         |
| Appointment date                    | 01 Feb 2022 00:00:00:000            | Government Employee Last Verification Date | SA identification number Verified | SA identification number | SA identification number         | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number | SA identification number                                         |
| Owner                               | No                                  |                                            |                                   |                          |                                  |                          |                          |                          |                          |                          |                          |                          |                                                                  |



## CSD REGISTRATION REPORT

|                                            |  |                                  |                                      |  |                          |
|--------------------------------------------|--|----------------------------------|--------------------------------------|--|--------------------------|
| SA identification number                   |  | 11 May 2023 07:23:52:250         | SA identification number             |  | 11 May 2023 07:23:52:250 |
| Created by                                 |  | csd.revenfybatch@treasury.gov.za | Created date                         |  | 18 Apr 2023 15:01:36:000 |
| Edit by                                    |  | csd.revenfybatch@treasury.gov.za | Edit date                            |  | 18 Apr 2023 15:01:36:000 |
| Restricted Supplier                        |  | No                               | Restriction Last Verification Date   |  | 11 May 2023 07:23:52:360 |
| Government Employee                        |  | Yes                              | State Information Technology Agency: |  | 11 May 2023 07:23:52:030 |
| Government Employee Last Verification Date |  | 11 May 2023 07:23:52:030         | SA identification number             |  | 11 May 2023 07:23:52:267 |
| SA identification number                   |  | 11 May 2023 07:23:52:267         | SA identification number             |  | 11 May 2023 07:23:52:267 |
| Companies involved in                      |  | MAAA1252999:                     | SA identification number             |  | 11 May 2023 07:23:52:267 |

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign passport number, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.



## CSD REGISTRATION REPORT

### Tips and Frequently Asked Questions (FAQ)

#### Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

#### Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)  
The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

#### Tax

**Tax Compliance Status**  
For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD differs from the tax clearance certificate?](#)

**Tax Compliance Expiry Date**  
For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

#### CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

#### State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

#### BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

#### RESTRICTION

**Restricted Supplier** - A supplier is restricted by using the identification number of the entity e.g. CIPC registration, trust, Social Development non-profit, South African ID, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

**Restricted Director** - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - Am I restricted?





## CSD REGISTRATION REPORT

smazibuko@dsbd.gov.za

Report Ran By:

11 May 2023 09:10:32.250 AM

Report Date:



Print Date:

5/11/2023 9:10:31 AM



DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES

REQUEST NO: \_\_\_\_\_

PART A

|                              |               |                |               |
|------------------------------|---------------|----------------|---------------|
| Chief user name              | Lloyd Naiker  | RFQ date       | 24 April 2023 |
| Chief User no (Budget Code): | 30017911      | Contact number |               |
| SCOA item:                   |               | Contact name   | Lloyd Naiker  |
| Date Service Required:       | 24 April 2023 |                |               |

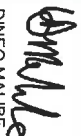
| Description of goods, assets and services required                                                   | Quantity |
|------------------------------------------------------------------------------------------------------|----------|
| Renewal of the Business Agreement for mainframe hosting services with SITA (BAS)                     | 36       |
| Renewal of the Business Agreement for mainframe hosting services with SITA (BAS and persal printing) | 36       |
| Renewal of the Business Agreement for mainframe hosting services with SITA (Persal)                  | 36       |
| Renewal of the Business Agreement for mainframe hosting services with SITA (Logis)                   | 36       |
|                                                                                                      |          |
|                                                                                                      |          |
|                                                                                                      |          |

**DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES**  
**REQUEST NO: \_\_\_\_\_**

**Motivation/Reason for requesting quotations (if not sufficient space, attach a separate specification document):**

**Renewal of the Business Agreement for mainframe hosting services with SITA**

|                                                                                                                                                                              |                           |                                                                                                                                                                                                       |               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <u>Name and Signature of the Requester</u><br><br>Lloyd Naiker<br><small>SIGNATURE</small> |                           | <u>Delegated Official approval: Name and Signature: Requester</u><br><br>Mbali Mbatwa<br><small>SIGNATURE</small> |               |
| <b>BUDGET AVAILABILITY (CONFIRMATION)</b>                                                                                                                                    |                           |                                                                                                                                                                                                       |               |
| <b>Budget Availability (Amount)</b>                                                                                                                                          | R317 747.42 for 2023/2024 | <b>Date of Approval</b>                                                                                                                                                                               | 25 April 2023 |
| <b>Comments by Budget Officer:</b>                                                                                                                                           |                           |                                                                                                                                                                                                       |               |

|                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Delegated Official approval: Name and Signature: Budget</u><br><br>DINEO MALIBE<br><small>SIGNATURE</small> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES

REQUEST NO: \_\_\_\_\_

PART B : APPROVAL AND ACCEPTANCE OF QUOTATIONS

Recommended service provider based on highest PPPFA points: **SITA** Amount: **R 1 006,631,76**

Do you have any interest in or relationship (family, friend, other) with the attached selected companies? Indicate YES / NO on the table below.

| Delegated signatories                                             | Approved for ordering (signature)                                                                | Approving official (Initial and Surname) | Declaration of interest  | Amount accepted (as per the quotation) |
|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------|----------------------------------------|
| Director<br>Up to R200 000.00<br>Date                             |                                                                                                  |                                          | YES / NO(if yes specify) |                                        |
| Chief Director<br><br>>R200 000.00 up to R400 000.00<br>Date      |                                                                                                  |                                          | YES / NO(if yes specify) |                                        |
| Deputy Director-General<br>>R400 000.00 up to R999 999.99<br>Date |                                                                                                  |                                          | YES / NO(if yes specify) |                                        |
| Director General<br>Unlimited<br>Date                             | <br>L. Mkhumane | L. Mkhumane                              | YES / NO(if yes specify) | R 1 006 631,76                         |
| 10 May 2023                                                       | LINDOKUHLE MKHUMANE                                                                              |                                          |                          |                                        |

Thresholds for approval of expenditure upon receipt of quotations and a comparative schedule. Please note that ONLY officially appointed as Budget Managers can accept quotations. If acting on behalf of the Budget Manager, is delegation to act attached? YES/NO

**DSBD: REQUEST FOR QUOTATIONS (RFQ) FOR GOODS, ASSET AND SERVICES**

REQUEST NO: \_\_\_\_\_

**PART B : APPROVAL AND ACCEPTANCE OF QUOTATIONS**

Recommended service provider based on highest PPPFA points:

Amount: \_\_\_\_\_

**Do you have any interest in or relationship (family, friend, other) with the attached selected companies? Indicate YES / NO on the table below.**

| Delegated signatories                                             | Approved for ordering (signature) | Approving official (Initial and Surname) | Declaration of interest  | Amount accepted (as per the quotation) |
|-------------------------------------------------------------------|-----------------------------------|------------------------------------------|--------------------------|----------------------------------------|
| Director<br>Up to R200 000.00<br>Date                             |                                   |                                          | YES / NO(if yes specify) |                                        |
| Chief Director<br><br>>R200 000.00 up to R400 000.00<br>Date      |                                   |                                          | YES / NO(if yes specify) |                                        |
| Deputy Director-General<br>>R400 000.00 up to R999 999.99<br>Date |                                   |                                          | YES / NO(if yes specify) |                                        |
| Director General<br>Unlimited<br>Date                             |                                   |                                          | YES / NO(if yes specify) |                                        |

Thresholds for approval of expenditure upon receipt of quotations and a comparative schedule. Please note that ONLY officially appointed as Budget Managers can accept quotations. If acting on behalf of the Budget Manager, is delegation to act attached? YES/NO

- 2.2 The Mainframe Hosting Service are still required hence a new BA has to be concluded for SITA to continue rendering the service and for the department to comply with the relevant regulatory framework. Mainframe Hosting Services form part of the technology collective that enable the department to access and use the BAS, PERSAL, and LOGIS systems.
- 2.1 The Department of Small Business Development (DSBD) is compelled by the SITA Act to have a signed Business Agreement (BA) in place which governs all services rendered to it by SITA. The current BA for Mainframe Hosting Services expires on 31 March 2023.
- 1.1 To request the Director General to consider and approve a renewal of the Business Agreement for the provision of Mainframe Hosting Services by SITA for a period of 3 years.

## 2. BACKGROUND

## 1. PURPOSE

FILE NUMBER: ICT/2023/02/13

TO: Mr. L. Mkhumane: Director General

FROM: Mr. Lekoloane LE – Deputy Director: ICT

SUBJECT: RENEWAL OF THE BUSINESS AGREEMENT FOR MAINFRAME HOSTING SERVICES WITH SITA

CLASSIFICATION: CONFIDENTIAL

GENERAL SUBMISSION



### 3. FINANCIAL CONSIDERATIONS

The following table detailing the cost of the service over the term is extracted from page 8, section E6 of the business agreement attached hereto.

| Mainframe Project  | Application | 2023/24      | 2024/25      | 2025/26      |
|--------------------|-------------|--------------|--------------|--------------|
| PRA57              | BAS         | R 52 547,07  | R 55 437,16  | R 58 486,20  |
| PR557              | BAS         | R 109 589,50 | R 115 616,92 | R 121 975,85 |
| OZV4P              | LOGIS       | R 54 518,12  | R 57 516,62  | R 60 680,03  |
| BAP83              | PERSAL      | R 59 647,41  | R 62 928,02  | R 66 389,06  |
| SUBTOTAL PER ANNUM |             | R 276 302,10 | R 291 498,72 | R 307 531,14 |
| PLUS: 15% VAT      |             | R 41 445,32  | R 43 724,81  | R 46 129,67  |
| TOTAL PER ANNUM    |             | R 317 747,42 | R 335 223,53 | R 353 660,81 |

### 4. ATTACHMENTS

4.1 Annexure A: Annexure E to SLA 8211\_001: Mainframe Hosting Service

### 5. RECOMMENDATION/S

5.1 It is recommended that the Director General considers and approve the Business Agreement with SITA for the provision of Mainframe Hosting Services for a 3-year period.

**SUPPORTED / NOT SUPPORTED**

*[Signature]*  
Mbalil Mbatha

Ms. Mbalil Mbatha

Chief Director Corporate Management

Date: 15 February 2023



small business  
development  
Department:  
Small Business Development  
REPUBLIC OF SOUTH AFRICA

GENERAL SUBMISSION

RECOMMENDED / NOT RECOMMENDED

four separate system orders to be created for easy monitoring.

Ms. Rudzani Matodzi  
Acting Director SCM

Date: 15 February 2023

RUDZANI MATODZI

RECOMMENDED / NOT RECOMMENDED

Oosterwyk and not Oosterwyk. Average cost of R26 478,95 per month in 2023/24, increasing by 5.5% per annum. Total over MTEF R1 006 631.75 for BAS, Logis & persal hosting.

SEMPPHETE OOSTERWYK

Ms. Semphete Oosterwyk

Chief Financial Officer

Date: 16 February 2023

APPROVED / NOT APPROVED

Thank you but for the next submissions the author must also sign their own submission

LINDOKUHLE MKHUMANE

Mr. Lindokuhle Mkhumane

Director General

Date: 20 February 2023

RENEWAL OF THE BUSINESS AGREEMENT FOR MAINFRAME HOSTING SERVICES WITH SITA

# Annex E to SLA 8211\_001: Mainframe Hosting Service

Document No: 8211\_E

Version: 3.0

Author: N. Modiselle

Effective Date: 1 April 2023

Electronic File: 8211\_E ver 3.0



Annex E: Mainframe Hosting Service

E1. Service Classification

Mainframe Hosting Service is classified as Managed Infrastructure in terms of the SITA Services Catalogue and as a mandatory service in terms of the SITA Act.

E2. Reference(s)

None.

E3. Benefit Statement

| # | Aspect of business challenge                                                                          |                            | Value statement                                                                      |
|---|-------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------|
| 1 | Economies of scale based on volumes (storage)                                                         | Price                      | An increase of volumes results in a lower price per unit                             |
| 2 | Economies of scale based on CPU utilisation                                                           | Price                      | An increase of volumes results in a lower price per unit                             |
| 3 | Economies of scale over shared capability (licensing, resources, technology, facilities, scalability) | Price                      | Shared capability for multiple customers results in lower unit cost based on sharing |
| 4 | Recovery of data (System failure)                                                                     | Business Continuity        | Recovery of information System data within contracted timeframes                     |
| 5 | Recovery of data (Disaster recovery)                                                                  | Business Continuity        | Recovery of information System data within contracted timeframes                     |
| 6 | Elimination of duplication of secure Data Centre facilities                                           | Elimination of duplication | Secure, controlled and shared Data Centre environment                                |

## E4. Service Category – Configured Service

### E4.1 Service Metric: Mainframe Hosting Service

| Service Offering   | Service Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Configured Service                                                                                                          |                              | Workload   |          | Service Components                                                 | Measurement                                                          |                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------|------------|----------|--------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------|
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Basic features                                                                                                              | Additional features required | Contracted | Capacity |                                                                    | Metric                                                               | Unit of measure                            |
| Mainframe Hosting  | Hosting provides capacity on the information technology infrastructure (hardware and software) in terms of storage, backup, servers, network switches, DBMS, application platforms and systems management software.<br><br>This capability has a preparation, administration and management, user support and reporting activity associated with it.<br><br>The collective capability enables information technology systems by means of Hosting Services defined as Mainframe Application Hosting (proprietary, open source). | 1. Managed Data Centre for hosting of ICT infrastructure.                                                                   |                              |            |          | 1. System Availability (24X7 Service)                              | Monthly System Availability of 98%                                   | % System Availability                      |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 2. Hosting platform together with its operating system environment.                                                         |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 3. Connectivity of mainframe to SITA WAN and data centre network infrastructure.                                            |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4. Disk storage capacity and management thereof.                                                                            |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 5. Backup and recovery infrastructure and enabling software.                                                                | None Available               |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 6. Management tools: Capacity, Security, Configuration, Tape Library, Automated Scheduling.                                 |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 7. Administration: Technical Administration and support of all infrastructure components.                                   |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 8. Manage the service offering according to approved Service Management Framework.                                          |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 9. Web Services Administration and Support. (Optional)                                                                      |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 10. Database Management Systems: Repository for storing transactional data.                                                 | None Available               |            |          | 2. Database Availability                                           | Monthly Database Availability of 98%                                 | % Database Availability                    |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 11. Database Administration and support.                                                                                    |                              |            |          |                                                                    |                                                                      |                                            |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12. Database Backup and Recovery.                                                                                           |                              |            |          | 3. Disaster Recovery (Warm: Passive DR for all service components) | 1. Recovery Time Objective: 8 hrs<br>2. DR Testing: Twice a year     | 1. Hours<br>2. Number of DR Tests          |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1. Failover infrastructure for:<br>a. Hosting platform<br>b. Storage platform<br>c. Backup platform<br>2. Remote Mirroring. | None Available               |            |          |                                                                    |                                                                      |                                            |
|                    | The handling of agreed inbound communication channels within acceptable response times and quality levels.                                                                                                                                                                                                                                                                                                                                                                                                                     | 1. Responsiveness and quality of Service Desk                                                                               | None Available               |            |          | 4. Service Desk: Call Answering                                    | 1. 80% of calls handled in 20 seconds.<br>2. 80% Satisfaction Levels | Responsiveness and quality of Service Desk |
| Service Management |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                             |                              |            |          |                                                                    |                                                                      |                                            |

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|                   |                                                                                                                                                                     |                                                                     |                |  |  |                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                   |                                |  |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|----------------|--|--|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--|
|                   | Implementation of the Incident/ Request Management process supporting effective monitoring and escalation as defined by the escalation procedure with the Customer. | 2. Incident / Request Escalations                                   | None Available |  |  | 5. Incident and Request Management: Monitoring and escalation                                                             | 90% Escalations as per agreed escalation procedure                                                                                                                                                                                                                                                                                                                                | Incident / Request Escalations |  |
|                   | Provision of Incident/ Request Management reports on the performance of all Technical Support environments.                                                         | 3. Availability of Incident/ Request Management Performance Reports | None Available |  |  | 6. Incident Management: Reporting on performance against all Incidents and Request                                        | 1. 90% Availability of Service Management Reporting Platform                                                                                                                                                                                                                                                                                                                      | Platform Availability          |  |
| Mainframe Hosting | Resolution of calls logged by users through defined inbound communication channels                                                                                  | 4. Responsiveness to incidents and requests                         | None Available |  |  | 7. MTtr / MTTR (Mean time taken to respond / resolve) calls logged for support in a calendar month during business hours. | 95% of calls will be responded to within response times rolled up across all priorities as follows, MTtr:<br>a. Critical: 2 Hrs<br>b. High: 4 Hrs<br>c. Medium: 8 Hrs<br>d. Low: 16 Hrs<br>95% of calls will be resolved within resolution times rolled up across all priorities as follows, MTTR:<br>a. Critical: 4 Hrs<br>b. High: 8 Hrs<br>c. Medium: 16 Hrs<br>d. Low: 24 Hrs | % Respond and Resolve times    |  |

## E4.2 Service Detail

| Service Category | Service Sub Category | Service Component        | Service Component Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Service Measures                                                                                    | Definition of service measures                                                                                                            | Service Level Metrics                                                                                                  | Dependencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------|----------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hosting          | Mainframe Hosting    | 1. System Availability   | <ol style="list-style-type: none"> <li>Managed Data Centre: Physical location for hosting of ICT infrastructure.</li> <li>Network: SITA WAN and any data centre network infrastructures.</li> <li>Storage: Physical storage space required.</li> <li>Backup and Recovery: Backup and recovery infrastructures and enabling software.</li> <li>Hosting Platform: Provide the server hardware together with its operating system environment.</li> <li>Management tools: Capacity, Security, Configuration, Automated Scheduling, Tape Library Management.</li> <li>Administration: Technical Administration and support of all infrastructure components.</li> <li>Manage the service offering according to approved Service Management Framework.</li> <li>Web Services Administration and Support. (Optional)</li> </ol> | <ol style="list-style-type: none"> <li>Service Availability</li> <li>System Availability</li> </ol> | Monthly SLA reporting on service & system availability                                                                                    | <ol style="list-style-type: none"> <li>Service Availability: 24x7 System Availability: 98%</li> </ol>                  | <ol style="list-style-type: none"> <li>Production application systems shall be available as specified in Service Level Metric, except for:               <ol style="list-style-type: none"> <li>scheduled downtime as negotiated with the Application Owner (the Application Owner will notify their users of scheduled downtime). The Application Owner will be informed at least 48 hours in advance of any scheduled downtime.</li> <li>Unscheduled downtime in cases of emergency.</li> </ol> </li> <li>Extended service hours               <ol style="list-style-type: none"> <li>When essential, the availability of services with regard to production application systems additional to the times specified in this SLA may be requested by the Application Owner via the logging of a call at the SITA Service Desk. Requests for extended service hours shall be requested via the Application Owner at least 48 hours beforehand (the notice period may be shorter in cases of emergency) and will be authorized by SITA should it be acceptable.</li> </ol> </li> </ol> |
| Hosting          | Mainframe Hosting    | 2. Database Availability | <ol style="list-style-type: none"> <li>Database Management System: Repository for storing transactional data.</li> <li>Administration: Database Administration and support.</li> <li>Backup and recovery: Databases.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Database Availability                                                                               | Monthly SLA reporting on Database availability                                                                                            | Database Availability: 98% per month                                                                                   | <ol style="list-style-type: none"> <li>Database availability is subject to the operational requirements of the Application Owner. Databases shall be available as specified in Service Level Metric, subject to dependencies of System Availability.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Hosting          | Mainframe Hosting    | 3. Disaster Recovery     | <ol style="list-style-type: none"> <li>Fallover host platform for:               <ol style="list-style-type: none"> <li>Hosting platform</li> <li>Storage platform</li> <li>Backup platform</li> </ol> </li> <li>Remote Mirroring</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ol style="list-style-type: none"> <li>Recovery Time</li> <li>Conducting DR Tests</li> </ol>        | <ol style="list-style-type: none"> <li>Warm: Passive DR for all service components</li> <li>Bi-annual reporting for DR Testing</li> </ol> | <ol style="list-style-type: none"> <li>Recovery Time Objective (RTO) : 8 hrs</li> <li>Testing: Twice a year</li> </ol> | <ol style="list-style-type: none"> <li>Connectivity from client site to DR site.</li> <li>Client participation in DR tests.</li> <li>Downtime for DR tests approved by Application Owners.</li> <li>RTO measurement to start upon declaration of a disaster</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| Service Category | Service Sub Category | Service Component                                                                  | Service Component Description                                                                                                                                      | Service Measures                                                | Definition of service measures                                                                                                                                          | Service Level Metrics                                                                                                                                                                                                                                                                                                                                                                  | Dependencies                                                                                |
|------------------|----------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Hosting          | Mainframe Hosting    | 4. Service Desk: Call Answering                                                    | The handling of agreed inbound communication channels within acceptable response times and quality levels.                                                         | Responsiveness and quality of Service Desk                      | Number of calls handled that have Breached 20 seconds before being answered) / Total number of calls received for the calendar month (within stipulated service hours.) | 1. 80% of calls handled in 20 seconds over a period of one calendar month.<br>2. 80% Satisfaction Levels, i.e. (Inbound calls)                                                                                                                                                                                                                                                         | Users participating in the survey to obtain a reasonable sample.                            |
| Hosting          | Mainframe Hosting    | 5. Incident and Request Management: Monitoring and escalation                      | Implementation of the Incident/Request Management process supporting effective monitoring and escalation as defined by the escalation procedure with the Customer. | Incident / Request Escalations                                  | % of automated escalations carried out as per agreed escalation procedure.                                                                                              | 90% Escalations as per agreed escalation procedure                                                                                                                                                                                                                                                                                                                                     | As per agreed scope of the escalation procedure enabled by the Customer and/or 3rd Parties. |
| Hosting          | Mainframe Hosting    | 6. Incident Management: Reporting on performance against all Incidents and Request | Provision of Incident/ Request Management reports on the performance of all Technical Support environments.                                                        | Availability of Incident/Request Management Performance Reports | 1. Provision of access to automated reports on<br>a. Mean Time to Respond (MTTR) per service category.<br>b. Mean Time to Resolve (MTTR) per service category.          | 90% Availability of Service Management Reporting Platform                                                                                                                                                                                                                                                                                                                              | Customer and/or 3rd Parties must have internet access.                                      |
| Hosting          | Mainframe Hosting    | 7. Service Support                                                                 | Resolution of calls logged by users through defined inbound communication channels                                                                                 | Responsiveness                                                  | MTTR /\MTTR (Mean time taken to respond /resolve) calls logged for support in a calendar month during business hours.                                                   | 95% of calls will be responded to within response times rolled up across all priorities as follows,<br>MTTR:<br>a. Critical: 2 Hrs<br>b. High: 4 Hrs<br>c. Medium: 6 Hrs<br>d. Low: 8 Hrs<br>95% of calls will be resolved within resolution times rolled up across all priorities as follows,<br>MTTR:<br>a. Critical: 4 Hrs<br>b. High: 8 Hrs<br>c. Medium: 16 Hrs<br>d. Low: 24 Hrs | Users must log a call for support via the support process                                   |

## E5. Roles and responsibilities

| Description           | Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                       | SITA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Client                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| System Availability   | <ol style="list-style-type: none"> <li>1. Operate, manage and maintain ICT infrastructure.</li> <li>2. Manage the reliability of the service to such an extent that unplanned service interruptions are minimized at all times.</li> <li>3. Plan and coordinate hardware installations.</li> <li>4. Manage operating system installations, configurations, new versions, testing, adaptation and deployment by following formal change control processes.</li> <li>5. Configure and install third party system software products.</li> <li>6. SITA will take reasonable measures and precautions to protect Client data from unauthorised, accidental or malicious modification, destruction and disclosure. SITA cannot however accept responsibility for the loss or theft of data and no penalties will be payable in the event of such loss or theft.</li> <li>7. Manage access to the mainframe systems via the RACF Security Server environment, in accordance with standards defined by SITA.</li> <li>8. Provide access to applications based on defined rules of access, upon receipt of a formal request from Client's security administrator.</li> <li>9. Adherence to applicable security and Auditor-General requirements as may be set from time to time.</li> <li>10. Assisting the respective Application Owners with forecasting and planning for the capacity requirements. (where applicable)</li> <li>11. Ensuring the availability of information as and when needed by the Client.</li> <li>12. Execution and implementation of job schedules in accordance with the requirements of the Application Owner. (where applicable)</li> <li>13. Notify the Application Owner with regard to the failure of jobs executed by SITA in accordance with job schedules. (where applicable)</li> <li>14. Create, manage and maintain automated scheduling rules in accordance the requirements of the Application Owner.</li> <li>15. Ensuring the availability of adequate disk space to cater for projections made in the applications systems capacity plan (where applicable).</li> <li>16. Deploy Client's Web Services Application to Websphere in accordance with the requirements of the Client. (Optional)</li> </ol> | <ol style="list-style-type: none"> <li>1. Report all incidents (calls) and service requests to the <u>SITA Service Desk</u> via the <u>Toll free number</u> (0800 11 55 75).</li> <li>2. Report all service requests for transversal systems implementation directly to the Application Owner in writing.</li> <li>3. Advise the Application Owner for transversal systems of significant changes in usage forecasts and of changed/new service requirements deviating from capacity planning forecasts.</li> <li>4. Provide approval to SITA within requested time frame for change control to be implemented as requested from time to time.</li> <li>5. Perform acceptance tests after installation of new software releases as requested by SITA.</li> <li>6. Rules of access for applications are defined by the Client and/or Application Owner.</li> <li>7. Client is responsible for permitting of access to applications and data, based on defined rules of access.</li> <li>8. Management of Client user profiles.</li> <li>9. If the Client is the Application Owner, the Client may choose to create its own rules for automated scheduling. In such cases, the Client will be responsible for the correct functioning, management and maintenance of such rules.</li> <li>10. Provide SITA with growth roadmap.</li> <li>11. Inform SITA in writing in the event of decommissioning a service.</li> <li>12. Provide SITA with correct Web Services Application and configuration requirements for deployment to Websphere. (Optional)</li> <li>13. Comply with technical standards recommended by SITA, as described in document eSDHS-00450 Mainframe Technical Standards for Clients.</li> </ol> |
| Database Availability | <ol style="list-style-type: none"> <li>1. Manage the system database administration process within a formal documented procedure.</li> <li>2. Perform data integrity checks as requested by the Client.</li> <li>3. Provide backup and recovery for Applications owned by the Client, in accordance with the Client's requirements.</li> <li>4. Provide risk/impact analysis of new or changed operating systems and database management systems.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <ol style="list-style-type: none"> <li>1. Report all DBMS related incidents and requests to the SITA Service Desk via the Toll free number (0800 11 55 75).</li> <li>2. Provide approval to SITA within requested time frame for change control to be implemented as requested from time to time.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Disaster Recovery     | <ol style="list-style-type: none"> <li>1. Develop DR Plan together with Application Owner (where applicable).</li> <li>2. Maintain DR Plan.</li> <li>3. Schedule, manage and perform DR Tests.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <ol style="list-style-type: none"> <li>1. Participate in DR testing as and when requested by SITA.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

E6. Pricing

| Mainframe Project  |        | Application  | 2023/24      | 2024/25      | 2025/26 |
|--------------------|--------|--------------|--------------|--------------|---------|
| PRA57              | BAS    | R 52 547,07  | R 55 437,16  | R 58 486,20  |         |
| PR557              | BAS    | R 109 589,50 | R 115 616,92 | R 121 975,85 |         |
| OZV4P              | LOGIS  | R 54 518,12  | R 57 516,62  | R 60 680,03  |         |
| BAP83              | PERSAL | R 59 647,41  | R 62 928,02  | R 66 389,06  |         |
| SUBTOTAL PER ANNUM |        | R 276 302,10 | R 291 498,72 | R 307 531,14 |         |
| PLUS: 15% VAT      |        | R 41 445,32  | R 43 724,81  | R 46 129,67  |         |
| TOTAL PER ANNUM    |        | R 317 747,42 | R 335 223,53 | R 353 660,81 |         |

Notes:

1. Year one is actual and the other years CPI added for budgetary purposes and the new MTEFs will be applied in that specific year or when there are new guidelines from National Treasury.
2. Pricing reflected is only an estimate and have been based on an average monthly usage. The pricing has also been converted to a twelve (12) month period to provide an estimate price per annum. Actual pricing for services rendered will be reflected on the monthly invoices.

E7. Penalties

No penalties apply.

E8. Dependencies and constraints

E8.1 Dependencies:

1. Database availability is subject to the operational requirements of the Application Owner.
2. The service level shall be revised in consultation with the Application Owner if an impact analysis of a newly required application indicates that adding the application may affect the response time.
3. Non-routine batch jobs and abnormal transaction loads not specified in the capacity planning inputs obtained from the Application Owner.

E8.2 Constraints:

1. Unplanned increases in the number of users and transaction volumes. This shall not deter SITA from doing proper planning with inputs obtained from the Application Owner.

E9. Certification:

We hereby certify that this Annex covers the full extent of the Mainframe Hosting Service as required. We further accept the service and the price accordingly.

This Annex shall be effective from 1 April 2023 until 31 March 2026.

PRETORIA  
17th  
February  
2023



Signature: LINDOKUHLLE MKHUMANE

Full names: Lindokuhle Mkhumane  
On behalf of Department of Small Business Development  
And duly authorised thereto

Thus done and signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature: \_\_\_\_\_

Full names: \_\_\_\_\_  
On behalf of State Information Technology Agency SOC Ltd  
And duly authorised thereto

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM
- Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration
- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?
- YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name            | Identity Number | Name of institution of State |
|----------------------|-----------------|------------------------------|
| Mr Molathlegi Kgauwe | 801122 5460 087 |                              |
| Mr Andre Pretorius   | 671216 5055 082 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |
|                      |                 |                              |

- 2.2 Do you, or any person connected with the bidder, have a relationship
- 1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name) Nitulie Tshenye  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with

any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD4**

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature



Date

12 April 2023

Position

Executive National & Regional Consulting Services  
State Information Technology Agency SOC Ltd.

Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE  
GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN  
RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT  
REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- (delete whichever is not applicable for this tender).
- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

| POINTS | PRICE | B-BBEE STATUS LEVEL OF CONTRIBUTOR | SIZE OF ENTERPRISE (SMMES): MICRO, SMALL, MEDIUM ENTERPRISES | SPATIAL (RURAL/ TOWNSHIP/ CITY) |
|--------|-------|------------------------------------|--------------------------------------------------------------|---------------------------------|
| 80     |       | 2                                  | 8                                                            | 4                               |

|                                           |     |
|-------------------------------------------|-----|
| YOUTH AND NON-YOUTH                       | 6   |
| TOTAL POINTS FOR PRICE AND SPECIFIC GOALS | 100 |

- 1.5
- Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6
- The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services, and

- includes all applicable taxes less all unconditional discounts;

- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the

- time of bid invitation, and includes all applicable taxes;

- (d) **“tender for income-generating contracts”** means a written offer in the form

- determined by an organ of state in response to an invitation for the origination of

- income-generating contracts through any method envisaged in legislation that will

- result in a legal agreement between the organ of state and a third party that produces

- revenue for the organ of state, and includes, but is not limited to, leasing and disposal

- of assets and concession contracts, excluding direct sales and disposal of assets

- through public auctions; and

- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No.

- 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender