



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Administration Centre

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TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, DELIVERY, INSTALLATION, AND CONFIGURATION OF SERVERS FOR THE IKHALA TVET COLLEGE.

1. BACKGROUND

The Ikhala TVET College

2. OBJECTIVE

The main objective of the project is to ensure that the Ikhala TVET College are connected to the internet and ensure all other internet-related services are fully functional.

3. REQUIREMENTS /SCOPE OF WORK

The Ikhala TVET College requires the following services:

- Microsoft Windows Servers professional 2025
- 1U rack server with variety of specifications, including its processor, memory, storage and power supply.
- Up to 40 cores per processor memory.
- 32 DDR4 DIMM2 TB Max or LRDIMM 8 TB max
- Speed up to 3200MT/s Storage
- Up to 10 X2.5 -inch SAS/SATA/NVMe(HDD/SSD)max 153 TB
- 3 year onsite warranty.
- NB: Configuration of DNS,AD, Replication and synchronization across all sites. Virtualization.

NB: TOTAL NUMBER OF SERVERS =07

Delivery: The supplier is expected to: Install/mounted to wall, connect and test the interface.

Service locations:

Region	Address
Ikhala TVET college, Administration Centre	Admin Centre and Ezibeleni Campus: No 2020, Zone D, Gwadana Drive, Ezibeleni,5326
Ezibeleni Engineering Campus	Ezibeleni Skills Centre: Zone 3, Phelandaba Street, Ezibeleni,5326
Queenstown Campus	Komani Campus: Cnr Robinson RD & Zeiler Street, Queenstown,5320
Queen Nonesi Campus	Gqebenya Location, Lady Frere
Aliwal North Business Campus	Somerset St, Aliwal North, Maletswai
Sterkspruit Business Campus	Emfundweni Street, Zwelitsha Township, Stertspruit
Ezibeleni Business Skills Centre	Kamte Street, Ezibeleni
Aliwal North Engineering Campus	Murray Street, Joe Gqabi, Aliwal North 9750
Sterkspruit Engineering Campus	Tienbank Village, Next to Bensonvale College, 9762q

4. REPORTING

The successful bidder will report directly to Ikhala TVET College SCM on matters relating to the contract performance and ICT division.

Administration Centre: 047 873 8800 Aliwal North Campus: 051 634 1035
Aliwal North Engineering Campus: 051 634 1035 Cala Skills Centre: 087 238 2225
Ezibeleni Engineering Campus: 047 873 1293 Ezibeleni Skills Centre: 047 873 1293
Queenstown Campus: 045 838 2593/94 Queen Nonesi: 087 238 2225
Sterkspruit: 051 611 0205 Sterkspruit Engineering Campus: 051 611 0205

- ICT division for technical matters.

5. COMPLETION DATE

The expected duration of the project will be six (6) months

6. EVALUATION CRITERIA

The bid will be evaluated on the following (3) stages:

6.1. STAGE 1: MANDATORY REQUIREMENTS

6.1.1. Bidders must submit the following documents to advance to the Functionality Evaluation:

- The bidder must be a Microsoft silver partner with cloud proficiency, copy of the certificate must be submitted (attach proof of a valid certificate from the vendor)

6.2. STAGE 2: FUNCTIONALITY EVALUATION

The functionality will be scored against the following criteria. Please note that where a minimum Rating to qualify for a criterion has been indicated, a bidder will be disqualified if not achieved.

FUNCTIONALITY: PHASE 1		
Criteria	Sub-criteria	Points
Company experience.	The company must have five (5) years' experience working and providing the same or similar services. • Bidders must submit five (5) contactable reference letters with reference to the successful completion of similar projects as per the Ikhala TVET College requirements. • Reference letters to include project description, duration, start and end dates and must be within the past five years. Contactable reference letters must include the telephone, email address and physical address of the company which the service was rendered or performed. NB: reference letters must indicate the amount awarded for the project. 5 points allocated for each letter provided. Fraudulent and letters that do not meet the above requirements will not be considered.	(15)
Technician experience	Technicians must have a minimum of five (5) years' experience in installing, configuring, maintaining, and troubleshooting the required services. • Detailed CV's and qualifications of technicians executing such support services must be attached. The team leader/lead technician must be highlighted.	(10)

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	- Technicians must be vendor certified in the solution being proposed (Attach proof of a valid certification from the vendor) - Attach CV and proof of certification. 5 years = 5 points; 6 and more years = 10 points, certification =10 points	
Project Plan	Bidders are required to provide a clear project plan with final outputs and identified timeframes of the services to be rendered including maintenance plan for a period of 36 months. Project plan should include lead time schedule to install and integrate the hardware to the existing infrastructure. Project plan submitted without time frames =0; submitted with timeframes =5	(5)
LOCALITY	In South Africa =5 Eastern Cape =10 (Eastern Cape: JoeGqabi and Chris Hani District =15)	(15)
Equipment Resource Capacity	The purpose is to establish an overall picture of the company's equipment resource capacity and ability to undertake the work and will therefore be services/goods specific. Important Note: The supplier to submit a list of the product(s), the name or brand indicating the specification of the product to be installed. It is mandatory to include documents or pictures or internet links to the specification sheet of the product to assist as part of this evaluation. The rating of this item is based on a four-point scale: No submission =0 Minimal capacity in relation to the scope =10 Capacity meets the scope requirements with some gaps=15 Capacity meets the scope of requirements =15	(15)
Financial Requirements	Submit audited financial statements for the past two years	(10)
Total Points	80 points	

NB: BIDDERS OBTAINING 60 POINTS OF AND ABOVE SHALL PROCEED TO THE NEXT EVALUATION WHICH IS PRICE AND PREFERENCE POINTS.

6.3. STAGE 3: PRICE AND PREFERENCE POINTS.

The 80/20 Principle is based on Price and special goals for Ikhala TVET College.



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