

Tel +27 11 723 1400 Fax +27 11 453 9354
 The Maples, Riverwoods, 24 Johnson Road,
 Bedfordview, Gauteng, South Africa, 2008
 P O Box 75480, Gardenvue,
 Gauteng, South Africa, 2047
www.airports.co.za

Airports Company South Africa Limited Reg No 1993/004149/06 VAT No 4930138393



Meeting Name: CONTRACTOR APPOINTMENT FOR THE WATER RETICULATION SEWERAGE & STORMWATER MAINTENANCE SERVICES AT CAPE TOWN INTERNATIONAL AIRPORT FOR A PERIOD OF 03 YEARS

Meeting Called By: Mochaki Monyela

Venue: Join Microsoft Teams Meeting

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[+27 21 834 0841,,682965608#](#) South Africa, Cape Town

Phone Conference ID: 682 965 608#

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Date: Friday 24th June 2022

Time: 11:00 AM

Present:

Name & Surname	Role
Mochaki Monyela	Chairperson
Khwezi Mahlangu	Technical
Ndivhuwo Tshikondela	Technical
Sabelo Buthelezi	Technical

Apologies: N/A

MEETING MINUTES

ITEM	DISCUSSION POINT	DATE	WHO
	- Mochaki welcomed the attendees to the meeting and introductions were conducted - Mochaki Presented the commercial requirements of the Bid. - Khwezi Mahlangu presented the Scope of Work to bidders: - Khwezi Mahlangu and Mochaki presented the following information on the tender document: 4 stages of the evaluation process (Stage 1 Pre-qualification, Stage 2 Mandatory Requirements, Stage 3 Functionality, Stage 4 Price and BBEE evaluation) - Submission instruction and tender timelines. emphasized that the closing date for submission of queries 01 July 2022 at (16H00PM) and the closing date for bid submission is 13 July 2022 (12H00 PM). No late submissions will be accepted - Bids to be submitted anytime within the due date, bid documents must be submitted via email using the following email address below. Mochaki.Monyela@airports.co.za . - Mochaki highlighted that bidders must not email their submission as one big attachment. They should break their submission in at least (04) four or more attachments of 4mb each. - Bidders to also send an additional email to mochaki.monyela@airports.co.za stating that they have made a submission once all attachments have been sent.	info	ALL

	- Tenders may only be submitted on the tender documentation that is issued. - Should bidders not submit their bid submission at the set tender closing time and date (13 July 2022 @ 12:00PM), their submission will be considered non-responsive. - Mochaki informed bidders that all queries must be directed to Mochaki.monyela@airports.co.za - The following questions were posed by bidders and answer provided by ACSA SCM and Technical: - No questions were asked.		
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ACTIONS

<u>Description</u>	<u>Responsibility</u>	<u>Due date</u>
- Bidders to submit queries by	Bidders	01 July 2022 at (16H00PM)
- Bid submission by	Bidders	13 July 2022 at (12:00PM)

<u>Conclusion</u>
Meeting was closed at 12h00

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

MLS Monyela

Mochaki Monyela (Chairperson)