SARS Procurement Centre
Head Office

Lehae La Sars
299 Bronkhorst Street
Nieuw Muckleneuk, 0181
Private Bag X92
Pretoria, 0001

South African Revenue Service

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Gerda Wessels
E-mail: Gwessels@sars.gov.za
Phone: 0124224075
Fax: 0124224075

Purchase Order

Purchase Order Information	
Description:	AV EQUIPMENT
Order Number:	3100038430
Order Creation Date:	04/07/2025
Reference:	RFx 6/29207
Buyer:	Faith Dladla
Tel Number:	012 422 4081
E-mail:	FDladla@sars.gov.za

Delivery Address	
Deliver To:	Adri Rademeyer SARS Bronkhorst 271 FORMER LANDBANK Gauteng PRETORIA
Tel Number:	0763432700
Delivery Date:	01/08/2025

Vendor Information			
Vendor Number:	6000002968	**Vat Number:**	4660168669
Name:	UBUNTU TECHNOLOGIES SANDTON	**CSD Number:**	MAAA0007751
Address:	PO Box 68259 PRETORIA 0169	**Currency:**	ZAR
		Payment Terms:	Z006 - SARS 30 net due
		Tel Number:	0123477944
		Fax Number:	0123474903
Email:	rani@ubuntusa.co.za		

Supplier Note

RFx 6000029207

Item	Description	Quantity	Unit	Unit Price	Net Amount	
1	UNITEK DISPLAYPORT TO HDMI 4K CONVE	50	EA	355.22	17,761.00	ZAR
2	UNITEK 2M USB2.0 MALE TO MICRO MALE (Y-C	10	EA	48.55	485.50	ZAR
3	USB OVER CATEGORY CABLE EXTENDER, LOCAL	2	EA	15,291.21	30,582.42	ZAR
4	TRADE SWITCH 8 PORT USB	1	EA	46,000.00	46,000.00	ZAR
5	TRADE SWITCH 8 PORT USB	1	EA	46,000.00	46,000.00	ZAR
6	WIRELESS KEYBOARD AND MOUSE	2	EA	539.22	1,078.44	ZAR
7	CUSTOM BRACKET BRACKET	1	EA	5,660.55	5,660.55	ZAR
8	CRESTRON 21.5 IN. HD TOUCH SCREEN DISPLA	1	EA	30,590.83	30,590.83	ZAR
9	CRESTRON DIGITAL GRAPHICS ENGINE 200 WIT	1	EA	30,891.33	30,891.33	ZAR
10	CRESTRON DM NVX 360 DM NVX® 4K60 4:4:4 H	1	EA	41,843.72	41,843.72	ZAR
11	CRESTRON DM NVX 360 DM NVX® 4K60 4:4:4 H	1	EA	41,843.72	41,843.72	ZAR
12	INSTALLATION OF NEW EQUIPMENT AND LABELI	1	EA	50,312.50	50,312.50	ZAR
13	PROGRAMMING	1	EA	74,750.00	74,750.00	ZAR
	Total Net Value VAT Inclusive: 417,800.01					**ZAR**

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CONDITIONS & INSTRUCTIONS TO VENDORS:

1. Standard Conditions:

- SARS Procurement Procedures (as amended), will apply for this Purchase Order.
- It is mandatory to acknowledge the receipt of this Purchase Order.
- Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

2. Price Basis:

- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

3. Exchange Rate (if applicable):

- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

4. Invoices and Payment:

- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
- In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
- The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
- The Invoice number should not exceed 16 digits/characters.
- The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
- The Invoice descriptions and line items must match those reflected on this Purchase Order.
- A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

5. Cash Discount:

- Invoices must be clearly endorsed with the conditions under which the discount is offered.

6. Value Added Tax:

- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

7. Correspondence:

- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
- All other correspondence must be addressed to this office.

8. Alterations or Additions:

- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

9. Electronic Purchase Order Sign-Off:

- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.