


TRANSNET NATIONAL PORT AUTHORITY

 an Operating Division of **TRANSNET SOC LTD**

[Registration No. 1990/000900/30]

 [hereinafter referred to as **Transnet**]

TENDER NUMBER: TNPA/2024/02/0029/58475/RFQ
FOR THE PROVISION OF ENVIRONMENTAL SERVICES TO EXECUTE THE SEARCH & RESCUE OF PLANT SPECIES, REMOVAL & RELOCATION OF PLANT SPECIES, MAINTENANCE OF PLANT SPECIES AND MONITORING VEGETATION CLEARANCE ALONG PERIMETER FENCE IN THE PORT OF EAST LONDON FOR A PERIOD OF SEVEN (7) MONTHS

 Questions and answers from advert date and during compulsory briefing session on the 15th of March 2024

Number	Questions	Answers
1	I just want to ask if the briefing is compulsory and if you accept online?	The briefing session is compulsory as we also need to go to the site viewing
2	How do we prove the submission of our tender upon submission on the Transnet system?	It is important to take screen shots of your submission upon completing uploading as that will also help to prove the submission. Transnet can see all the system engagements through the uploading including the name of the uploader, the document naming, even the time of upload and more.
3	Why is the price being scored?	The preference point system that will be used for evaluation is the 80/20 as the project is below R50m. Price evaluation is the last stage of evaluation. The evaluation starts on Stage 1 step 1 where the bid responses must be submitted on time, they must be valid, signed by the authorized person from the bidder. The next stage of evaluation being a pre-qualification where the mandatory documents are assessed being the price offer, registration of the Biodiversity Assessment Specialist and the certificate of attendance. The next stage of evaluation being a technical pre-qualification of a registration of the Biodiversity Assessment Specialist. The next stage being the functionality where the capability and capacity of the bidder is assessed on experience, qualification of the Biodiversity Assessment Specialist, the previous experience of the bidder and the method statement. A bidder does not progress to the

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		next stage without fulfilling the requirements of each stage of evaluation. The 80 points scored by the lowest price does not mean TNPA focuses only on price, but it is to assess if the bidder's price is market related and the bidder will be able to start and complete the services. TNPA is not obliged to appoint a bidder with the lowest price if based on a risk assessment its risky as the price is not market related. Same as when the price is high, if through negotiations the price still being high, TNPA can decide to cancel the tender. Evaluation is for the purpose of differentiating one bidder from the next and being transparent on the entire process as required by section 217 of the Constitution.
4	What happens when the Biodiversity Assessment Specialist has as an example 4years compared to the required 6 years, yet the owner has more than 20years?	As per the scoring guide, the 6years experience of a Biodiversity Assessment Specialist is a minimum. Experience below the minimum gets considered as well as experience above the minimum, they all score according to the advertised scoring points. Also, the owner's experience is considered on the number of projects required under previous bidder's experience.
5	If as a bidder I do not have a registered Biodiversity Assessment Specialist, what are the expectations in terms of documents if I get someone who is registered?	The tender supports subcontracting for the same benefit of allowing bidders without the Biodiversity Assessment Specialist to obtain one. The documents required if a Biodiversity Assessment Specialist is obtained elsewhere is the registration and all the specific goals requirements such as a subcontracting agreement that needs to state what the exact services the subcontractor will perform, CIPC registration, B-BBEE certificate or affidavit, copy of identification document.
6	Is the expectation on the certificate of attendance to be duplicated, 1 copy being for the bidder and the other for TNPA? As my copy is not returned, what will happen for this proof?	TNPA has made it easier by bringing a signed certificate of attendance for bidders to co-sign and take the copy to include on the tender response. Bidders must ensure they sign the attendance register during the briefing session.
7	COMMENT: Letter of good standing must also be submitted by bidders as proof that the bidder has registered its employees for compensation should there be any injury whilst performing the services. An Addendum to the RFQ will be issued for this returnable document.	

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