

	Meeting Minutes Clarification Meeting – The design, detailed engineering, manufacture, testing at works, supply, delivery, removal of existing transformers, placement on foundation, installation, erection, testing, commissioning, and storage of class 0 and 1 power transformers on an “as and when” required basis for a period of ten years. Tender Number: E2767GXMWP	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2030		
		Generation			

Meeting Name: Clarification Meeting			
Date:	Time:	Venue:	Meeting No.:
08-06-2026	10:00	Ms Teams	01/2026

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure		Chairperson	
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda In attendance:		Chairperson	

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	Tshepiso Apollos Lionel Jordaan Faneng Mashilo Mangaliso Mngomezulu Kelebogile Makwela Patrick Mdluli Lesego Garegae Mikateko Chauke Cement Temwenjelo Ntuthuko Msane Phindile Mbonambi			
3.	Declaration of interest	There was no conflict of interest raised in the meeting.	All	

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4.	Purpose: Clarification session for the tender covering the design, engineering, manufacture, installation, testing, commissioning, and storage of Class 0 and Class 1 power transformers under Tender No. E2767GXMWP. The contract period is 10 years. The meeting was transcribed. Executive Summary The meeting provided suppliers with clarification on the tender requirements, evaluation methodology, commercial conditions, technical specifications, quality requirements, safety, environmental compliance, localization requirements, and submission requirements for the procurement of Class 0 and Class 1 power transformers. Suppliers were reminded that tender evaluations will be conducted strictly according to the Invitation to Tender (ITT) requirements and that complete compliance with all mandatory documentation is essential. Key Commercial Highlights 1. Tender Submission Requirements			

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	- Tender submissions must be submitted electronically via the Eskom tender portal before the closing date and time. - Physical submissions will not be accepted. - Suppliers were strongly advised not to wait until the last minute to submit. - All supplier communications and clarification requests must reference Tender Number E2767GXMWP. 2. Mandatory Documentation - Failure to submit mandatory returnables may result in disqualification. - Some missing documents may be requested after closing, with a 5-working-day response period. - Forms must be fully completed, signed, and submitted as required. - Suppliers must carefully review the returnables tables in the ITT. 3. Clarification Management			

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	- All supplier questions and Eskom responses will be recorded and published through a Question & Answer register. - A change log will also be maintained for any additional tender documents or updates. Pricing and Commercial Evaluation Pricing Schedule - Pricing schedules must be submitted in: - PDF format (mandatory) - Excel format (requested for evaluation purposes) - Failure to submit the PDF pricing schedule may render a tender non-responsive. CPA Requirements			

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	- Contract Price Adjustment (CPA) formulas must be submitted. - CPA structure: 15% Fixed Portion 85% Variable Portion - Suppliers must provide appropriate public indices and reference publications. [Clarificat...2767GXMWP) Meeting] Foreign Currency and Exchange Rates - For transformers above 40 MVA sourced internationally, exchange rates applicable at tender advertisement will be used. - Suppliers must indicate foreign currency portions clearly. Lead Times - Suppliers must provide:			

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	○ Manufacturing lead times ○ Delivery lead times ○ Installation lead times ○ Commissioning lead times ● Following a supplier query, Eskom agreed that lead times may be measured from design approval rather than only from order placement. Technical Highlights Presented by Lionel Jordaan. [Link] Transformer Scope			

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	• Class 0: Up to 1.25 MVA • Class 1: Up to 132 kV and 160 MVA • Scope includes: ○ Design ○ Detailed engineering ○ Manufacturing ○ Testing ○ Delivery ○ Installation ○ Commissioning			

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	○ Specialist training Local Manufacturing Exemption - Local content requirements do not apply to transformers rated 40 MVA and above. - Imports are permitted for transformers exceeding 40 MVA. - Transformers below 40 MVA must comply with local content requirements. Technical Evaluation Requirements Mandatory technical returnables include: - Completed AB schedules - Drawings - Winding arrangements			

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	- Nameplate information - Company profiles - Technical schedules fully completed with no omissions. Reliability Focus Eskom emphasized: - Long-term reliability - Standardization where practical - Reduction of lifecycle costs - Suitable maintenance support for proposed equipment and components.			

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	Supplier Development and Localization (SD&L) Presented by Phindile Mbonambi. BBBEE Requirements - Suppliers must submit valid BBBEE certificates or affidavits. - Preference points will be allocated according to BBBEE level. Local Content - Designated commodities requirements apply to transformers below 40 MVA. - SBD 6.2 and prescribed local content schedules must be submitted. Mandatory Subcontracting 20% subcontracting to qualifying designated enterprises was highlighted.			

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	- Subcontractors must be independent entities and not affiliated companies. Skills Development Targets include: - Artisan development - Technician training - Workplace-based learning opportunities - Community development initiatives. Performance Security - Eskom may retain 3% of invoice values as SD&L security until obligations are fulfilled.			

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	Environmental Requirements Presented by Patrick Mdluli. Suppliers must provide: • Environmental Management System (e.g., ISO 14001) or equivalent environmental plans. • Site environmental management plans. • Waste management procedures. • Controls for chemicals, hazardous materials, and environmental impacts. • Evidence of compliance with environmental legislation. Safety Requirements			

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	Presented by Mikateko Chauke. Required documents include: - Signed safety requirements documentation. - SHE plans specific to the scope. - Baseline risk assessments. - Valid Compensation Fund Letter of Good Standing. - Occupational Health & Safety policies. - Commitment statements to health and safety compliance. Quality Requirements			

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	Presented by Lesego Garegae.[] Key requirements: • ISO 9001 certified Quality Management System. • Organizational charts and responsibility matrices. • Internal audit reports. • Management review records. • Quality Control Plans (QCPs). • Contract Quality Plans (CQPs). • Completion of Eskom quality forms.			

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	Important Supplier Questions Addressed 1. Local content exemption ○ Confirmed for transformers above 40 MVA. 2. Lead time calculations ○ Eskom accepted lead times based on design approval milestones.[] 3. Transformer quantities ○ Eskom advised that forecast quantities are planning estimates only and are non-committal. Orders will be placed on an "as and when required" basis. 4. Technical component alternatives			

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	○ Certain alternative component options may be offered, but maintainability and long-term support remain important evaluation considerations. Key Action Items for Suppliers • Review the ITT thoroughly and comply with all mandatory returnables. • Submit clarification questions at least 5 working days before tender closing. • Reference Tender No. E2767GXMWP in all correspondence. • Submit pricing schedules in PDF and Excel formats. • Ensure all commercial, technical, SHEQ, SD&L, and environmental documents are fully completed and signed. • Structure electronic submissions with clear folders and indexes for ease of evaluation. • Monitor the tender bulletin regularly for updates, revised documents, and published responses to supplier questions.			

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5.	Closure Next meeting	Meeting was adjourned	Chairperson	

Signed as a correct record:



 Chairman

__01 Jul 2026__

 Date

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