



Request for Proposal:

CDC/197/24-T

**QUANTITY SURVEYING PROFESSIONAL
CONSULTANCY SERVICES FOR THE PLANNING,
DESIGNING AND CONSTRUCTION MANAGEMENT OF
VARIOUS CLINICS**

Project N^o

PN/DoH-Infr/24/00002

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PN/DoH-Infr/24/00003

CLOSING DATE: 30 August 2024

DOCUMENT INFORMATION SHEET

Title of Document : QUANTITY SURVEYING PROFESSIONAL
CONSULTANCY SERVICES FOR THE PLANNING,
DESIGNING AND CONSTRUCTION MANAGEMENT OF
VARIOUS CLINICS

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Prepared for : *CDC*

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DOCUMENT CONTROL SHEET

The purpose of this form is to ensure that documents are reviewed and approved prior to issue. The form is to be bound into the front of all documents released by the CDC.

PROJECT NAME : *QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS*

DOCUMENT TITLE : *REQUEST FOR PROPOSAL (RFP)*

DOCUMENT No. : *CDC-DOH-LET-053-24*

SIGNING OF THE ORIGINAL DOCUMENT

We, the undersigned, accept this document as a stable work product to be placed under formal change control as described by the Change Control Procedure document.

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Distribution:	Potential Bidders
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REVISION CHART

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REQUEST FOR PROPOSAL**QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE
PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS****Contract No. CDC/197/24-T**

The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003 hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

The CDC is assisting the Eastern Cape Department of Health (ECDOH) with implementation of infrastructure projects within the Eastern Cape Province. These projects are aimed at enhancing the health infrastructure leading to sustainable livelihoods, creating jobs, developing and transferring skills and reducing poverty.

INVITATION AND SCOPE OF SERVICES

The CDC is inviting capable and competent Professional Service Providers to submit proposals for the provision of **QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS**.

Respondents must be registered with the South African Council for the Quantity Surveying Profession (SACQSP) as a Professional Quantity Surveyor. The consultancy services are required mainly for the development of documentation required for the procurement of contractors and on an ad hoc basis during the planning and construction of construction of various Primary Healthcare Facilities (PHFs) i.e. Clinics and/or Community Health Centres, with associated bulk services, roadworks, and residential accommodation for medical practitioners.

The list of Primary Healthcare Facilities (PHFs) for which the services required are as follows:

- (a) Ntshale Clinic located at OR Tambo District: GPS location 31.67177; 28.723315
- (b) Mpozolo Clinic located at Amathole District: GPS location at -32.181066, 28.779346
- (c) Good Hope Clinic located at OR Tambo District: GPS location -30.559152, 28.735506
- (d) PHF in Buffalo City Metropolitan Area (specific facility to be confirmed)

- (e) PHF in Alfred Nzo District (specific facility to be confirmed)

The period for this appointment will be valid for 48 months or after the acceptance of the Close Out report for this project, whichever comes first. The successful bidders will subsequently enter into an agreement (SLA) with the CDC.

CONDITIONS OF TENDER

Failure to adhere to the conditions stated hereinunder or to provide evidence where specified, will render the submission non-responsive and the submission will be declared as null and void and will not be considered further.

- (a) Consultants to be registered with The SA Council for the Quantity Surveying Profession
- (b) The CDC's Procurement Policy and Procedures shall apply.
- (c) The 80/20 preference point system, as per the Preferential Procurement Regulations, 2022

The following scores will be applied:

- (i) Price - 80
- (ii) Specific Goals (B-BBEE Status Level of Contribution)- 20
- (d) The following legislation shall apply:
 - (i) Public Finance Management Act (PFMA).
 - (ii) Construction Industries Development Board Act, Act 38 of 2000
 - (iii) Preferential Procurement Policy Framework Act, 2000
 - (iv) The Preferential Procurement Regulations 2022
 - (v) National Treasury Regulations.
 - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
 - (vii) Compensation for Occupational injuries and disease Act (130 of 1993);
 - (viii) Disaster Management Act (57 of 2002);
 - (ix) BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013);
 - (x) NEMA National Environmental Management Act (107 of 1998) and
 - (xi) Any other applicable legislation.
- (e) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of above R1.8 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover

of less than R1.8 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise;

- (f) A bidder who provides an invalid BBBEE Certificates or Affidavit will score zero points for specific goals. The type of certification a bidder needs to comply with is dependent on their annual turnover. For built environment professionals the requirements are as follows:
 - (i) An entity with less than R1.8mil annual turnover as per their latest financial statements qualifies for the EME construction affidavit or submit a BEE certificate issued by CIPC.
 - (ii) All entities with more than R1.8mil annual turnover as per latest financial statements must engage a SANAS Accredited verification agency and will be issued with a BEE certificate.
- (g) Bidders and all its Consortium/Joint Venture (JV) members, if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (h) All Bidders must be Value Added Tax (VAT) Vendors and the offers will be deemed to include VAT. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Service (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.
- (i) The CIDB B.U.I.L.D Standard for Developing Skills Through Infrastructure Contracts (March 2023) shall also apply to this contract;
- (j) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.
- (k) The CDC will only award the Tender to a Successful Tenderer who is tax compliant. The tax compliant status of the Tenderers (and all the members in the Tendering Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.
- (l) CDC will not award more than five active Projects to one bidder, unless one Project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded five contracts.
- (m) The CDC will not allocate additional projects to any bidder who has Final Accounts/Close Out Reports outstanding for more than 60 days from the date of contractual obligation.

- (n) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and bidders will be disqualified should they be found to be in contravention with the regulations. A letter of confirmation must be provided with this bid document should a bidder have been granted permission by National Treasury to conduct business with an organ of state.
- (o) The Bidders must nominate a person who will be their Overall Project Team Leader. The Overall Project Team Leader:
 - (i) Should have delegated authority to sign:
 - (1) The Tender Submissions;
 - (2) Any correspondence with the CDC during the bidding process;
 - (3) The Agreement to be entered into with the Successful Bidder; and
 - (4) Any correspondence during the Contract Execution Phase.
 - (ii) Would be conferred the authority to be the duly Authorised Signatory as would be provided in the **Certificate of Authority of Signatory** that should be included in the Tender Document.
 - (iii) Will be the sole point of contact between the CDC and the Bidder during this bidding process, and during contract execution (i.e. for the Successful Bidder).
 - (iv) Would be required to review and sign off all the deliverables to the CDC during the execution of the contract, confirming their quality and professional soundness.
- (p) In the case of JVs/Consortia, the Bidder must include a Letter of Intent to Enter into a **JV/Consortium Agreement**.
- (q) Entities are not allowed to be a member of more than one (1) JV/Consortium or Bidding Team.
- (r) Bidders must complete and sign the **POPI Act Form Q**. In the case of a Joint Venture/ Consortium, a separate form in respect of each party to the JV must be completed.
- (s) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (t) The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) and National Environmental Management Act, Act (107 of 1998), Disaster Management Act, Act (57 of 2002) and all applicable Legal and Other requirements. CDC Sustainability Business Unit will monitor compliance and implementation of SHE Management Systems throughout the duration of the contract.
- (u) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they collect the tender documents to enable any communication that the CDC

might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.

- (v) Evaluation of bids will be done by at least three (3) CDC members of staff (Procurement representative and two (2) Project Managers).

The bids will be evaluated as follows:

- (i) Stage 1: Responsiveness Assessment,
 - (ii) Stage 2: Quantitative Assessment,
 - (iii) Stage 3: Qualitative Assessment
- (w) Tender validity shall be **Twelve (12) weeks** from the closing date. The Tender validity will expire on **22 November 2024**.
- (x) No telephonic or any other form of communication with any other CDC member of staff, other than the named individual on the tender advert, relating to this request for the tender will be permitted. All enquiries regarding this tender must be in writing only and must be directed to: Zine Mtanda e-mail: dohtenders@coega.co.za
- (y) Incomplete Tender document Submissions will be deemed null and void and shall be considered non-responsive. Tenders must only be submitted on the tender document that is issued. Tenders must only be submitted on the tender document issued.
- (z) Disbursements will be paid based on proven costs using Department of Public Works rates as a guideline. Bidders are advised to utilise the correct vehicle capacity they intend to use when pricing for Travelling under disbursement.
- (aa) Proof of registration with relevant Professional Statutory Bodies or membership with Voluntary Associations (whichever is specified). Confirmation of professional registration will be conducted at a point in time of the evaluation process through the Professional Bodies' Registries, therefore professionals must ensure that their registrations are valid and appear in the registers throughout the evaluation process.

Collection of Documents

Bid documents will be available for download from the CDC Website (www.coega.co.za) from **8 August 2024 10:00 am**, at no cost. Potential bidders must provide their email addresses in the system before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

Non-Mandatory Online Briefing Session

A non-compulsory virtual briefing meeting will be held on Wednesday **15 August 2024** at **14h00**. Briefing notes will be shared with all potential bidders who attend the tender Briefing Meeting. The MS Teams code for the meeting is:

Meeting ID: 312 282 932 08

Passcode: cLsLEr

Closing date and time

The closing time for the receipt of tenders is **12h00** on **30 August 2024**. One original completed bid document shall be placed in a sealed envelope clearly marked:

CDC/197/24-T QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS. Bids are to be placed in the tender box at the **CDC EAST LONDON Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London.**

Bids will not be opened in public, and no late submission will be considered. Failure to provide any mandatory information required in this document will result in the submissions being deemed null and void and shall be considered non-responsive.

Bid Communication

Bidders are requested to send enquiries related to the bid dohtenders@coega.co.za between the period of **Friday 8 August 2024 to Friday 23 August 2024**. No new queries received after **23 August 2024** will be entertained.

No telephonic or any other form of communication relating to this bid with any other CDC member of staff, CDC Agent, Client or any other role players will be permitted. All enquiries regarding this tender must be in writing only, and must be directed to: Ms Zine Mtanda, Unit Head: Supply Chain Management; email: dohtenders@coega.co.za

Failure to provide mandatory information required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

There shall be no disclosure, other than to the Clients legal and technical advisors of the tender amounts, method of work, terms conditions, etc., to any other service Bidder nor to any parties who have not submitted tender documents.

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.

1 INTRODUCTION AND BACKGROUND

The Eastern Cape Department of Health (ECDoH) has identified the requirement to develop several Primary Healthcare Facilities (PHFs) located within the Eastern Cape. The ECDoH has devised a comprehensive plan, which makes use of a Design & Construct procurement strategy. The CDC was appointed as the Implementing Agent these projects. The implementation of the projects will be done expeditiously to allow for an earlier on-site start date and an earlier completion date when compared to a traditional Design by Employer delivery model, through overlapping design and construction activities.

Although most of the Professionals Consultants/ Service Providers (PSPs) will form part of the construction contractor's team, there is a need for Quantity Surveying professionals to be appointed directly under the CDC to immediately commence with the initial works and to ensure that there is independent cost control during the implementation of the works.

2 SCOPE OF SERVICES

The specific services are to be provided by a Quantity Surveying entity with Professional Quantity Surveyor/s registered with the South African Council for the Quantity Surveying Profession (SACQSP). The consultancy services are required for the development of documentation required to procure contractors for the construction of various Primary Healthcare Facilities i.e. Clinics, and or Community Health Centres with associated bulk services, roadworks, and residential accommodation for medical practitioners.

Respondents must be/have a Professional Quantity Surveyor with the South African Council for the Quantity Surveying Profession (SACQSP). The respondents are required to have relevant experience and knowledge to undertake the various Quantity Surveying duties and complete the identified deliverables from Stages 1 to 6, on an ad hoc basis.

3 Key Deliverables

The gazetted standard Quantity Surveying services will be commissioned per project as per stages below:

- (a) Stage 1: Inception
- (b) Stage 2: Concept and Viability (Preliminary Design)
- (c) Stage 3: Design Development (Detailed Design)
- (d) Stage 4: Procurement and Documentation
- (e) Stage 5: Contract Administration and Inspection
- (f) Stage 6: Close Out

4 Proposed Project Timelines

The appointed professional service provider will be required to complete all the required deliverables for all the identified facilities within 36 months period. For each individual project, the overall duration is 24

months which includes an estimated construction of 18months. Subject to funding from the Project sponsor, ECDoH, the identified projects may be implemented simultaneously or in a staggered manner.

5 Services To Be Performed by Professional Service Providers

The following are the detailed services, broken down into various project stages with specific deliverables, which shall be provided by the Professional Service Providers:

Table 1: Scope of Services

STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 1 (As per Schedule A1)	Inception and Consultations Required within 20 working days after appointment	1) Assist in developing a clear project brief 2) Attend the project initiation meetings 3) Advise of the procurement strategy for the project 4) Advise on other consultants and services required 5) Define the consultant's applicable work and services 6) Conclude the terms of the agreement with the client 7) Advise on economic factors affecting the project 8) Advise on appropriate financial design criteria which may improve value 9) Provide necessary information within the agreed scope of the project to the other consultants 10) Prepare procurement documentation for D&B contract 11) Adjudicate financial offers during procurement process 12) Prepare Contract documentation for D&B Contract	(i) Agreed scope of work (ii) Agreed services (iii) Signed agreement (iv) Rough Order of Magnitude (using Prototype) (v) D&B Contract documentation
STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 2 (As per Schedule A1)	Concept Design (Preliminary Designs)	1) Attend design and consultants' meetings (ad hoc – User / Client value engineering sessions – near and at conclusion of stage gate) 2) Review and evaluate design concepts (including other data provided and alongside estimate provided by D&B consulting team (Draft and Final concept) 3) Reviewing of preliminary and elemental or equivalent estimates of construction cost financial viability report (within the stage gate report) – (Draft review and Final Concept format)	(i) Agreed scope of work (ii) Agreed services (iii) Signed agreement (iv) Review, advise and report on review findings. Sign off preliminary estimates, elemental or equivalent

			estimates of construction costs.
STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 3 (As per Schedule A1)	Design Development	1) Review the documentation programme with the principal consultant and other consultants 1) Attend design and consultants' meetings (ad hoc – User / Client value engineering sessions – near and at conclusion of stage gate) 2) Review and evaluate design concepts (including other data provided and alongside estimate provided by D&B consulting team (Draft and Final Design) 3) Review detailed estimates (within the stage gate report) – (Draft review and Final Design format)	(i) Review, advise and report on review findings. Sign off detailed estimate(s) of construction cost. (ii) Adjudication report
STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 4 (As per Schedule A1) (Only first module)	Tender Documentation and Procurement	1) Attend design and consultants' meetings (ad hoc – User / Client value engineering sessions – near and at conclusion of stage gate) 2) Review and evaluate design concepts (including other data provided and alongside estimate provided by D&B consulting team (Draft and Final concept) 3) Reviewing of the budget of construction costs for financial viability (within the stage gate report) – (Draft review and Final Design format)	(i) Review, advise and report on review findings. Sign off sign off detailed budget of construction costs.
STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 5 (As per Schedule A1) (Only first module)	Construction	1) Review predicted cash flows on behalf of client (ad hoc) 2) Review, analyse and advice on the validity and cost of proposed variation orders (VO) for client decision-making 3) Review, analyse and advice on the validity and cost of proposed extension of time (EOT) for client decision-making 4) Attend regular site, technical and progress meetings (ad hoc)	(i) Review of predicted cash flows (ii) Review and recommend solutions on proposed variations



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		5) Review and provide advice on financial claims by the contractors 6) Assist in the resolution of contractual claims by the contractors 7) Review and sign off on valuations for payment certificates to be issued by the contractor	(iii) Review and sign off on valuations for payment certificates (iv) Review and sign off extension of time due for approval (v) Review monthly cost reports and provide feedback and advice.
STAGE	DESCRIPTION	SCOPE OF SERVICES	PSP DELIVERABLES
Stage 6 <i>(As per Schedule A1)</i> (Only first module)	Close-Out	1) Review valuation for payment certificates to be issued by the principal agent D&B contracting team for the conclusion of the final account(s). 2) Review the final account and ensure compliance. Sign off final account(s)	(i) Review and sign off on valuations for payment certificates due (ii) Review and sign off on final account(s)

6 PREPARATION OF SUBMISSION

The following items are to be submitted:

- (a) All documentation required under the Mandatory assessment criteria;
- (b) Submission of prescribed resource information (i.e. Lead/Key Professionals as nominated) under the Mandatory assessment criteria; and
- (c) Provision of proof of specific contracts management experience as required the Mandatory assessment criteria.

7 BID EVALUATION CRITERIA

All bids received by the CDC before the closing time will be evaluated on:

- (i) Responsiveness Assessment
- (ii) Quantitative Assessment
- (iii) Qualitative Assessment.

7.1 STAGE 1: RESPONSIVENESS ASSESSMENT

- (a) For the bidder to be considered as being responsive and eligible for the next stage of assessment, it must pass the Responsiveness Assessment Stage. This will be determined from the submitted bid and Returnable Documents meeting the mandatory requirements that are listed in **Table 2** below.
- (b) If any of the items reflected in **Table 2** are not furnished fully, then the submitted bid will be considered as null and void and shall be considered as non-responsive and will therefore not be assessed further.

Table 2: Mandatory Requirements to be Submitted

Item No.	Description
(1)	Completed and signed Invitation to Bid (SBD 1), (Appendix A) . In bids where Joint Venture/Consortium are involved, each party must submit a separate CSD number on SBD1 .
(2)	Original completed handwritten Financial Proposal Schedules (A1, A2 & A3) filled in clearly legible with permanent ink and duly signed. Bidders must price for all facilities and all disbursements. Partially priced bidders will be disqualified (Appendix D)
(3)	Signed Letter of Intent to enter into Joint Venture/Consortium. To be signed by all parties (Where applicable).
(4)	Authority of Lead Partner to sign Joint Venture/Consortium documents. To be signed by all parties in the JV (Where applicable).
(5)	Completed and signed Bidder's Disclosure Form (SBD 4) (Appendix B) . In case of a Joint Venture/Consortium, a separate Bidder's Disclosure Form in respect of each party to the Joint Venture must be completed and submitted.
(6)	The lead/key professionals as nominated in Appendix F duly completed and signed, to supply proof of professional registration and CV as follows: a) Quantity Surveying - Professional Quantity Surveyor registered with SACQSP with a minimum of 5 years post registration experience in the built environment. NB: Only professional registration is required, and no candidate registration will be accepted. The Professional may not be nominated for two (2) or more competing bidders as this constitutes a Conflict of Interest in terms of the Companies Act.
(7)	Relevant NEC3/NEC4 Contract Management experience: Quantity Surveyor/Entity must supply proof of specific contracts management experience. Bidders must provide one or more of the following: (a) Client Reference Letter: Confirmation of contract type (i.e. NEC3/NEC4); Project Value and Role of entity/individual on the project; and/or (b) Contract Data: Confirmation of contract type (i.e. NEC3/NEC4); Project Value and Role of entity/individual on the project; and/or (c) NEC3/NEC4 Training Certificate of Attendance or Completion in the name of the individual identified as Lead Professional/Professional QS.
(8)	Bidders must submit a signed letter of intent (on the Bidder's letterhead) to take up Professional Indemnity Insurance cover for the services, equating to twice the value of the professional fee amount offered in this RFQ.



Not providing, completing, and signing all mandatory information will result in submissions being deemed null and void and shall be considered “non – responsive” and therefore they will not be considered for further evaluation.

Additional Information Required

The following additional information is required for the assessment of tenders:

Table 3: Additional Information to be Submitted

Item No.	Description
(1)	Completed and signed Form SBD 6.1 (Appendix C) preference points claim form in terms of the Preferential Procurement Regulations 2022.
(2)	As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of above R1.8 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R1.8 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise;
(3)	Supporting documents for nominated project team: (a) An organogram of all members of the Joint Venture/Consortium; (b) Company profiles of all the members of Joint Venture/Consortium; (c) Pro-Forma Joint Venture/Consortium Agreement; and (d) CVs of quantity surveying professional and support staff as nominated in Appendix F.
(4)	Reference letters or detailed performance evaluation forms duly completed and signed from at least two (2) previous Clients for projects implemented using a Design & Build or Develop & Construct delivery methodology.
(5)	Bidders must submit a completed and signed POPIA consent form.
(6)	Demonstrate Specific Experience in Healthcare projects. The Quantity Surveying firm must demonstrate experience using specific projects that are comparable in terms of complexity, size, value in the past 10 years. Bidders are to provide details on projects with the highest value that have been completed (or awarded) including the details of at least two contactable references of Clients for past completed healthcare projects.

8 Stage 3 - Quantitative Assessment

Bids will be evaluated according to the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 with a 80/20 preferential point system will be used to evaluate Price and Specific Goals.

The allocation of tender adjudication points for this Contract shall be as follows:

Area of Adjudication	Maximum Points
Tendered Price (S_P)	80
Specific Goals (S_E)	20
Total Points (S)	100

Preference Point Systems

A maximum of 80 points is allocated for price on the following basis:

The formula to calculate points for price will be as follows:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

The 80:20 weighting applies to contracts up to R 50 million (VAT inclusive).

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)
B-BBEE Status Level of Contributor 1	20
B-BBEE Status Level of Contributor 2	18
B-BBEE Status Level of Contributor 3	14
B-BBEE Status Level of Contributor 4	12
B-BBEE Status Level of Contributor 5	8
B-BBEE Status Level of Contributor 6	6
B-BBEE Status Level of Contributor 7	4
B-BBEE Status Level of Contributor 8	2
Non-compliant contributor	0

9 Stage 4 - Qualitative Assessment

A Qualitative Assessment will be conducted on the top three (3) highest scoring bidders. The main aim of this assessment is to do risk analysis and mitigation and to ascertain that they have capacity and capability to execute the project successfully. Performance reports for the previous projects done internally and externally (to the CDC) will be reviewed and those bidders with negative performance reports will be invited to a clarification meeting to explain the reasons for non-performance before the decision is taken. Blacklisted bidders as well as bidders listed on the Treasury default register will be disqualified.

During this stage, tender offers will be verified if they are market related and if there are arithmetic errors made. The outcome of the verification will be communicated with the bidder to confirm if their tendered price still stands or withdraws. If the price offered by the tenderers scoring the highest points is not market related, CDC may not award the contract to those tenderers. This is in line with Preferential Procurement Regulations of 2022, section 6 (9a).

10 TERMS AND CONDITIONS

- (a) All submissions must be received by the CDC no later than **12:00 noon, Monday, 30 August 2024**. Respondents must submit their proposals before the closing date and time and any late submissions will not be considered;
- (b) Failure to fully satisfy the mandatory requirements will result in submissions being deemed null and void and shall be considered “non-responsive” and therefore not considered;
- (c) Telegraphic, telexed, faxed or e-mailed submissions will not be accepted;
- (d) One original document shall be placed in sealed envelopes clearly marked. **“CDC/197/24-T - QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS”**
- (e) Respondents or their representatives (including the courier services) must ensure that they register their submissions in the Register for Submissions form that will be provided at the Reception Desk of the CDC, wherein they will indicate the name of the person delivering the submission, the number of copies submitted, the time and date of submission and attach their signatures;
- (f) All enquiries regarding this Request for Proposal must be directed in writing only to:
 - i. Ms. Zine Mtanda: Unit Head: Supply Chain Management
 - ii. Coega Development Corporation 12 Pearce St, Berea, East London, 5241.
 - iii. Email **dohtenders@coega.co.za**
- (g) The contact person reflected above shall be the only point of contact for this contract. Failure to observe this requirement will lead to immediate disqualification of the bidder;
- (h) Submission of a proposal and its subsequent receipt by the CDC does not represent a commitment on the part of the CDC to proceed further with any bidder for the project;

- (i) The bidder shall treat as confidential all documentation, drawings, reports, etc which are provided pursuant to this RFP;
- (j) All bids submitted to the CDC will become the property of the CDC and as such will not be returned to the Bidder. The CDC will make all reasonable efforts to maintain proposals in confidence. Proprietary information should be identified as such in each proposal.
- (k) Costs incurred by the bidder in the preparation of their submission will be for their own account and not be reimbursed;
- (l) Bidders will not be awarded more than five active projects, unless one project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded two contracts;
- (m) Disbursements will be paid on a proven cost basis as per Department of Public Works Rates as approved by the Client.
- (n) The Consultancy Agreement may be suspended at the end of any service delivery stage and/or during any implementation phase which may be instructed due to budget constraints or delay with implementation of the project beyond the control of the CDC. The CDC will not be liable for any penalty for suspension of the services, loss of profit or any damages incurred;
- (o) If the CDC amends this RFP, an Addendum will be sent to each Bidder in writing. No oral amendments by any person will be considered or acknowledged;
- (p) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and bidders will be disqualified should they be found to be in contravention with the regulations. If the bidder has been granted permission by Treasury, the letter must be provided with the bid document;
- (q) Bidders must complete and sign the POPIA consent form. In case of Joint Venture/Consortium, a separate form in respect of each party to the JV/consortium must be completed; and
- (r) The RFP validity period shall be twelve (12) weeks from the RFP closing date expiring on **22 November 2024**.

11 DISQUALIFICATIONS

Bidders will be immediately disqualified if, during the RFP stage or during the RFP evaluation and adjudication stage or after the contract has been awarded, a bidder is found to have conducted or committed any of the following:

- (a) Bidder, bidder's representatives, associates, or shareholders sought to influence the adjudication process of this tender, or outcomes of the adjudication process, directly or indirectly;
- (b) Bidder that failed to follow or observe the lines of communication that are prescribed in the RFP advert;
- (c) Collusion among bidders;
- (d) Misrepresentation of information;
- (e) Any Bidder or its principals or both who have engaged in corrupt and fraudulent practices, not only with the CDC but anywhere else;

- (f) Bidder who has pending liquidation, in receivership, bankrupt/insolvent (actually and commercially);
- (g) Tendered price that is unrealistically low and posing commercial risk to the CDC;
- (h) Poor past performance on previous projects (CDC and other); and
- (i) Bidders appearing on the National Treasury's list of restricted suppliers.

12 CIDB B.U.I.L.D. STANDARD FOR DEVELOPING SKILLS THROUGH INFRASTRUCTURE PROJECTS

The contractor shall achieve the CSDG (*per Government Gazette No.48491 of 31 March 2023 and any subsequent legislative amendment*) by providing opportunities to trainees, learners, interns and candidate professionals requiring structured workplace learning and experiential opportunities, for the Service Provider to fully comply to the requirements of the CIDB Contract Skills Development Goal.

The service providers shall ensure the provision of structured workplace learning opportunities for built environment profession candidates towards professional registration by a listed statutory council. (CSDG Method 4).

A provisional sum has been provided in the Disbursement section of the RFP Pricing Schedule for these initiatives. The above initiatives should apply over the full appointment period.

13 COPYRIGHT

Copyright in this document is vested in the CDC. No part of this document may be copied, in whole or in part, in any form or any format without the prior written consent of the CDC.

14 CONFIDENTIALITY AND MEDIA PROTOCOL

All information and documents received in relation to this tender shall be treated with strict confidence. The CDC reserves the right to announce the names of the successful bidders in the media and/or its website. A respondent shall not be entitled to any information, or documents disclosed by another bidder to the CDC which the CDC has determined to be confidential.

APPENDIX A - SBD 1 (PART A & B)

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	CDC/197/24-T	CLOSING DATE:	30 August 2024	CLOSING TIME:	12H00
DESCRIPTION	QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Coega Development Corporation (Pty) Ltd					
10 Pearce St,					
Berea, East London,					
5241					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms Zine Mtanda		CONTACT PERSON	Ms Zine Mtanda	
TELEPHONE NUMBER	No calls allowed		TELEPHONE NUMBER	No calls Allowed	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	dohtenders@coega.co.za		E-MAIL ADDRESS	dohtenders@coega.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

14.1.1.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	14.1.1.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

APPENDIX B – SBD 4
BIDDER’S DISCLOSURE

1 PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2 BIDDER’S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2. Do you, or any person connected with the bidder, have a relationship 1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise. Full Name Identity Number Name of State institution SBD4 with any person who is employed by the procuring institution?

YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1. If so, furnish particulars:

.....

.....



- 2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1. If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint Venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring Joint venture¹ or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract. SBD4 institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in



terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....

APPENDIX C – SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80.00
SPECIFIC GOALS	20.00
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **“tender”** means a written offer in the form determined by an organ of state in response to

an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes; and
- (d) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be

supported by proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contributor 1	20	
B-BBEE Status Level of Contributor 2	18	
B-BBEE Status Level of Contributor 3	14	
B-BBEE Status Level of Contributor 4	12	
B-BBEE Status Level of Contributor 5	8	
B-BBEE Status Level of Contributor 6	6	
B-BBEE Status Level of Contributor 7	4	
B-BBEE Status Level of Contributor 8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation

- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.



.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

.....

APPENDIX D – FINANCIAL PROPOSAL

CDC/197/24-T**QUANTITY SURVEYING PROFESSIONAL CONSULTANCY SERVICES FOR THE PLANNING, DESIGNING AND CONSTRUCTION MANAGEMENT OF VARIOUS CLINICS****Pricing Notes:**

- (a) This Contract will be managed as a rates-based appointment therefore the appointed Service Provider will need to provide time sheets to substantiate the hours claimed under each stage/per deliverable;
- (b) Schedule A1 provides indicative hours per deliverables which are for pricing purposes only and should not be construed as fixed;
- (c) Schedule A1 & A2 should be fully completed (i.e. bidders must price for all facilities and all disbursements provided);
- (d) Fees will be paid upon proof of satisfactory fulfilment of all deliverables as per scope of services for each stage and sign off;
- (e) The anticipated construction duration is only provided for competitive bidding by all bidders for tendering purposes of fees;
- (f) Bidders to supply a detailed resource schedule (Appendix F) to demonstrate suitable competence and availability of resources, to adequately manage the anticipated project workload;
- (g) The costs of the support staff is to be factored into the overall bidder's Final Offer;
- (h) Disbursements will be paid on a proven cost basis as per Department of Public Works Rates as approved by the Client.
- (i) Disbursements for travel expenses will be payable from Mthatha, as the Cost Centre. All mileage and time based travel fees will be based on the actual distance from Mthatha to the various project sites, unless otherwise instructed by written instruction from the CDC;
- (j) Post appointment, the Service Provider will, upon instruction from the CDC, be required to:
 - (i) Source 3 quotations for suitably qualified entities/individuals to fulfil:
 - 1) Clinical Planning/Health Technology scope of works
 - 2) Environmental Impact Assessment specialist scope of works
 - 3) Site Investigation service providers for:
 - (a) Topography Surveys
 - (b) Geohydrological Studies
 - (c) Geotechnical Investigations
 - (d) Town Planning Services

Approval shall be obtained from the Client prior to the appointment of the afore-mentioned specialist Consultants/Service Providers. The appointed Service Provider shall be compensated upon completion of deliverables and submission of clearly documented timesheets.
 - (ii) Identify a minimum of 3 eligible candidate professionals to be appointed in fulfilment of the CSDG programme as required by C.I.D.B. Interns to be compensated on a monthly basis, and the cost thereof shall be included in the Service Provider's monthly claims.

1. PRICING SCHEDULE

SCHEDULE A1:				
DISCIPLINE TENDERED: QUANTITY SURVEYOR: RATE BASED FEES				
Item	Stage Description	Indicative Hours	Rate	Amount
Good Hope Clinic				
1	Stage 1	180.00		
2	Stage 2 - 4	90.00		
3	Stage 5	320.00		
4	Stage 6	90.00		
Ntshele Clinic				
5	Stage 1	180.00		
6	Stage 2 - 4	90.00		
7	Stage 5	320.00		
8	Stage 6	90.00		
Mpozolo Clinic				
9	Stage 1	180.00		
10	Stage 2 - 4	90.00		
11	Stage 5	320.00		
12	Stage 6	90.00		
PHF – Buffalo City Metropolitan Area (specific facility to be confirmed)				
	Stage 1	180.00		
	Stage 2 - 4	90.00		
	Stage 5	320.00		
	Stage 6	90.00		
PHF – Alfred Nzo District (specific facility to be confirmed)				
	Stage 1	180.00		
	Stage 2 - 4	90.00		
	Stage 5	320.00		
	Stage 6	90.00		
Sub-Total (1) Consultancy Fees Excl. VAT)				
Carry Forward to Summary on SCHEDULE A2				

SCHEDULE A2:					
DISBURSEMENT STRUCTURE BREAKDOWN					
Item	Description	Unit	Qty	Rate	Total
A	Printing	Prov. Sum	1	R25,000.00	R25,000.00
B	Travel to project sites (mileage)	Km's	9000		
C	Travel to project sites (time)	Hours	1000		
D	Accommodation (Provisional Sum)	Per Night	35	R2,000.00	R70,000.00
E	Site Investigations				
E1	Topographical Surveys	Prov. Sum	4 (No. of Clinics)	R80,000.00	R320,000.00
E2	Geotechnical Investigations	Prov. Sum	4 (No. of Clinics)	R120,000.00	R480,000.00
E3	Geohydrological Studies	Prov. Sum	4 (No. of Clinics)	R100,000.00	R400,000.00
E4	Town Planning Services	Prov. Sum	5 (No. of Clinics)	R50,000.00	R250,000.00
E6	Sub-Total - Site Investigations				R1,450,000.00
E6	Profit & attendance	%			
F	Specialist Services				
F1	Clinical Planner/Health Technologist	Prov. Sum	1	R1,000,000.00	R1,000,000.00
F2	Environmental Impact Assessment Practitioners	Provisional Sum	1	R700,000.00	R700,000.00
F2	Profit & attendance	%			
F	CSDG Internship Programme	Prov. Sum	5	R240,000.00	R1,200,000.00
G	Other provisions	Prov. Sum	1	R50,000.00	R50,000.00
	Sub-Total (2) Disbursements				
SUBTOTAL (3) = (1) + (2)					
ADD 15% VAT					
TOTAL FEES INCLUDING 15% VAT					



SCHEDULE A3:
FINAL FORM OF OFFER

We/I _____ in _____ my/our _____ capacity as
_____ duly authorized _____ Lead Party for the
_____ Single Entity/Consortium/Joint Venture offer for
Stages 1 to 6 the total amount for Fees and Disbursements amounting to
R_____ (inclusive of VAT) (Amount in Words)

for rendering Professional Consultancy Services for the ECDOH Clinics.

Name of Person: _____ **Authorized Signature:** _____

Delegation: _____

Witness:

Name: _____ **Signature:** _____



APPENDIX E - EME AND QSE AFFIDAVIT TEMPLATES

B-BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES
(ISSUED IN TERMS OF THE AMENDED CONSTRUCTION SECTOR CODE)

(Gazette Vol. 630 No. 41287)

Issued in terms of paragraph 3.6.2.4.1 (B)

I, the undersigned,

Full names and surname	
Identity number	

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a Member / Director / Owner of the following enterprise and am duly authorized to act on its behalf:

Enterprise Name:			
Trading Name (If Applicable):			
Registration Number:			
Physical Address:			
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):			
Nature of Construction Business: <i>Indicate the applicable category with a tick.</i>	BEP (Built Environment Professional)	Contractor	Supplier
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalization before 27 April 1994; or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date."		
Definition of "Black Designated Groups"	"Black Designated Groups" means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"		

- I hereby declare under Oath that as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise is _____ % Black Owned
- The Enterprise is _____ % Black Female Owned
- The Enterprise is _____ % Owned by Black Designated Group (provide Black Designated Group Breakdown below as per the definition in the table above)
 - Black Youth % _____ %
 - Black Disabled % _____ %
 - Black Unemployed % _____ %
 - Black People living in Rural areas % _____ %
 - Black Military Veterans % _____ %

Construction Sector Affidavit

- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, (dd/mm/yyyy) the annual Total Revenue was less than the applicable amount confirmed by ticking the applicable box below.

BEP	R1.8 million	
Contractor	R3.0 million	
Supplier	R3.0 million	

If the turnover exceeds the applicable amount in the table above then this affidavit is no longer applicable and an EME certificate must be obtained from a rating agency accredited by SANAS or when applicable a B-BBEE Verification Professional Regulator appointed by the Minister of Trade and Industry.

- Please Confirm on the below table the B-BBEE Level Contributor, by ticking the applicable box below.

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
At least 30% Black Owned	Level Four (100% B-BBEE procurement recognition level)	
Less than 30% Black Owned	Level Five (80% B-BBEE procurement recognition level)	

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

 Commissioner of Oaths
 Signature & stamp

APPENDIX F - PROFESSIONALS TO BE ASSIGNED TO THIS PROJECT

The bidder shall list below the key personnel whom he proposes to employ on the contract should his offer be accepted, both at his headquarters and on the Site, to direct and for the execution of the work, together with their qualifications, experience, positions held and their nationalities. **Curriculum Vitae of Key Personnel to be attached to this Bid Document.**

DESIGNATION	NAME OF NOMINEE	SUMMARY OF QUALIFICATIONS, EXPERIENCE AND PRESENT OCCUPATION
Professional Quantity Surveyor		
Alternative: Professional Quantity Surveyor (as stand in when required)		
Technical Project Support		
Administrative Project Support		

Note:

Above personnel to match Schedule B3, and Professional Registration to be provided as per Mandatory Requirement Item 7.

SIGNATURE: DATE:
 (of person authorised to sign on behalf of the Tenderer)

APPENDIX G – FORM R: PROTECTION OF PERSONAL INFORMATION (POPIA) CONSENT FORM

The introduction of The Protection of Personal Information Act (POPIA) ensures the regulation of personal information through its entire life cycle of collection, transfer, storing and deletion.

As part of its business activities, the Coega Development Corporation (CDC) obtains and requires access to personal data from a wide range of internal and external parties, including without limitation bidders who respond to requests for proposals that are published by the CDC from time to time. The CDC confirms that it shall process the information disclosed by Bidders for the purpose of evaluating and subsequently awarding/appointing a successful Bidder.

In order to comply with procurement principles, set out in Section 217 of the Constitution and national procurement legislative prescripts, the names of all entities that submitted a bid, the tendered price thereof and the subsequent award will be made public.

The CDC hereby states that it does not and will never modify, amend, or alter any personal information submitted to it by a Bidder. Unless directed to do so by an order of court, the CDC does not disclose or permit the disclosure of any personal information to any Third Party without the prior written consent of the owner of the information.

Similarly, Bidders will from time-to-time access and will be seized with information of a personal nature pertaining to the CDC. Some of the information may, because of legislative compliances be available in the public domain, whilst some is uniquely provided to bidders in pursuit of procurement or other business-related activities. In this regard, the CDC requires that Bidders which receive or have access to its personal information, process any such information in a manner compliant with the requirements of the POPIA.

AGREEMENT

1. The CDC and the Bidder (the Parties) agree and undertake that upon obtaining and having access to personal information relating to either of them, they shall always ensure that:
 - a) They process the information only for the express purpose for which it was obtained.
 - b) Information is provided only to designated and authorized personnel who require the personal information to carry out the Parties' respective obligations in terms of the Procurement processes.
 - c) They will introduce, and implement all reasonable measures ensure the protection of all personal information from unauthorized access and/or use.
 - d) They have taken appropriate measures to safeguard the security, integrity, and authenticity of all personal information in its possession or under its control.
 - e) The Parties agree that if personal information will be processed for any other purpose other than the one for which the accessing of the information was intended, explicit written consent will be obtained prior to the execution of such reason.
 - f) The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the interception of personal information in its possession or under its control and shall implement and maintain appropriate controls in mitigation of such risks.
 - g)
2. The Parties agree that they will promptly return or destroy any personal data in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected, subject to any legal retention requirements. The information will be destroyed in such a manner that it cannot be reconstructed to its original form, linking it to any individual or organisation.



3. Bidder's Obligations:

- h) The Bidder is required to notify the Information Officer of CDC, in writing as soon as possible after it becomes aware of or suspects any loss, unauthorized access or unlawful use of any of the CDC's personal information.
- i) The Bidder shall, at its own cost, promptly and without delay take all necessary steps to mitigate the extent of the loss or compromise of personal data.
- j) The Bidder shall be required to provide the CDC with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity (if known) of the unauthorized person who may have accessed or acquired the personal data.
- k) The Bidder undertakes to co-operate with any investigation relating to security breach which is carried out by or on behalf of CDC.

On behalf of the Bidder:

.....
Signature

.....
Date

.....
Position

.....
Name of the Bidder

On behalf of the Client:

.....
Signature

.....
Date

.....
Position

.....
Name of Client Representative