



**Agricultural Research Council
Onderstepoort Veterinary Institute (OVR)**

Request for Quotation

RFQ NUMBER:	OVI01REQ002736
CLOSING DATE:	Date: 12 November 2025 Time: 11H00am
DESCRIPTION	Boom gates OVR and TAD
ADDRESS	ARC-Onderstepoort Veterinary Institute (ARC-OVI) 100 Old Soutpan Road (M35) Private Bag X05 ONDERSTEPOORT 0110
ENQUIRY AND SUBMISSIONS	Name: Emmy Galane SCM Email: Galanem@arc.agric.za
COMPULSORY SITE BRIEFING	NO

1. You are kindly requested to submit a written quotation to the Agricultural Research Council as per below or attached terms of reference (TOR).

	RFQ number	Description	Quantity	Unit of Measure
1	OVI01REQ002736	Boom gate	6	EA
		Push button	4	EA

SPECIFICATIONS OF THE APPOINTMENT OF A SUITABLE SECURITY SERVICE PROVIDER FOR THE INSTALLATION OF VEHICLE SPIKE BARRIERS

1. INTRODUCTION

The Agricultural Research Council (ARC) is a Research Science and Technology institution of excellence in South Africa, which operates within the National System of Innovation. The ARC has a mandate for innovative and creative agricultural research, technology development and transfer aimed at the advancement of South African agriculture. Its operations are overseen by the ARC Council which is appointed by and accountable to the Minister for Agriculture.

2. OBJECTIVE

The objectives of this bid is to appoint a suitable service provider, with competent, skilled personnel and capabilities that can install vehicle spike barrier at OVR and TAD.

Vehicle spike barriers, also known as tire spike barriers or road spike barriers, are security devices designed to deter and prevent unauthorised vehicle entry. They work by damaging the tires of vehicles attempting to pass over them, thereby immobilizing the vehicle. These barriers are commonly used in high-security applications, such as at the entrance to critical infrastructure and access and egress checkpoints.

3. BACKGROUND

ARC currently has an access control system installed and functional boom gates at both sites.

Current Installation





4. DELIVERABLES

Agricultural Research Council wishes to appoint a suitable service provider for the installation of vehicle barrier spikes. All service provider to be registered with PSIRA as supplier of security services.

The proposed system will include:

The High Security Road Spike Barrier is that is designed to handle high volumes of traffic. The barrier and Road Spike must be driven via two independent single-phase torque motors with an operating speed of one second for the Road Spike and 2.5 -6 seconds for the barrier arm. The spikes must rise after the barrier has passed through a 30° on the closing cycle.

- The spike barrier must be designed to offer protection in both directions on entry and exit.
- Must allow for the minimum amount of excavation work.
- The spike barrier must be configured in the following ways:
 - ❖ Boom stays down on power failure and spikes remain up;
 - ❖ Or boom opens on power failure and spike will lower on power failure.
- Boom arms must be Octagonal or Round aluminium. Octagonal 90mm x 48mm with red reflective UV resistant tape, c/w Boomgate Systems unique break away mechanism to save boom arm from damaging. Round 76mm with red reflective UV resistant tape.
- Barrier boom arms must be manufactured from extruded aluminium tubing, powder coated in white with red reflective tape.
- High Security Lock – tamper proof door.
- The barrier must be equipped with an anti-pedestrian aluminium curtain suspended beneath the boom arm to prevent personal injury.
- Boom Arm Mounting: The solution must allow for left and right hand configurations .
- The cabinet must be IP54 rated enclosure, 3CR12 stainless steel white bottom and red top or 2mm 304/316 brushed stainless steel.
- Cabinets must be powder coated in red and white
- The system must be a double drive system, using two 100% duty cycle torque motors.

- The spikes must lower before the boom arm opens to ensure a safe passage for the vehicle to pass through and must be electrical interlocked.
- The solution must have 3 ultra long lasting rubber buffers that are used for boom dampening to eliminate bouncing.
- Heavy duty industrial bearings.
- Adjustable counter weight springs system.
- The solution must be surface mounted/ flash mounted.
- The Control Logic must have a separate loop detector PCB mother board with robot logic, interlock control, 12V output IR beam input, arming loop output for parking control systems.
- **Boom Arm Accessories:**
 - ❖ Jack-knife kit for Octagonal and Round Boom arms
 - ❖ Boom Arm curtain comes standard on all Spike Barriers.
 - ❖ Boom Arms come standard with breakaway mechanism.
 - ❖ Boom cam kit to monitor boom arm position. Up/down.
- **Barrier Opening Times:**

BOOM ARMS	OPEN IN SECONDS	CLOSE IN SECONDS
3m	3 seconds	2.2 seconds
6m	5 seconds	5 seconds

- **Technical Specifications for Spike Barrier:**
 - ❖ Power: 220V AC $\pm$ 5%
 - ❖ Frequency: 50Hz
 - ❖ Power consumption: 160W (excluding Robots) +75W (incandescent with Robots)
 - ❖ System Integration: Can integrate with any access control by means of no contact that closes and opens again.

Spike stay up when boom arm is forced open.

- Spike barrier can be used for reversible lanes.
- Spike barrier will go into a lock down mode when the door is opened.
- Self-diagnostic logic controller.
- Return Spring to lower spike on power failure.
- The spike barrier can be interfaced with single or multiple remote triggering devices.
- The spike barrier framework is designed to handle vehicles weighing up to 100 tons (except surface mount).
- The spikes protrude 90mm above the road surface and offer protection from both directions.
- The boom arm is joined to the boom adaptor with 2 nylon nuts, which will sheer in case of accidental collision with the boom arm and prevent damage to the barrier and boom arm

Emergency Operations:

- To allow emergency evacuation from the premises.
- To allow emergency vehicles into premises in case of an emergency.

Emergency trigger inputs – 2 types

- Spike will raise, boom will close while loop is detecting.

- Spike will rise even if boom arm is in the up position.

Built-in Robot Controller for Dual Direction

- Robot must turn green for right of way and red for opposite traffic.

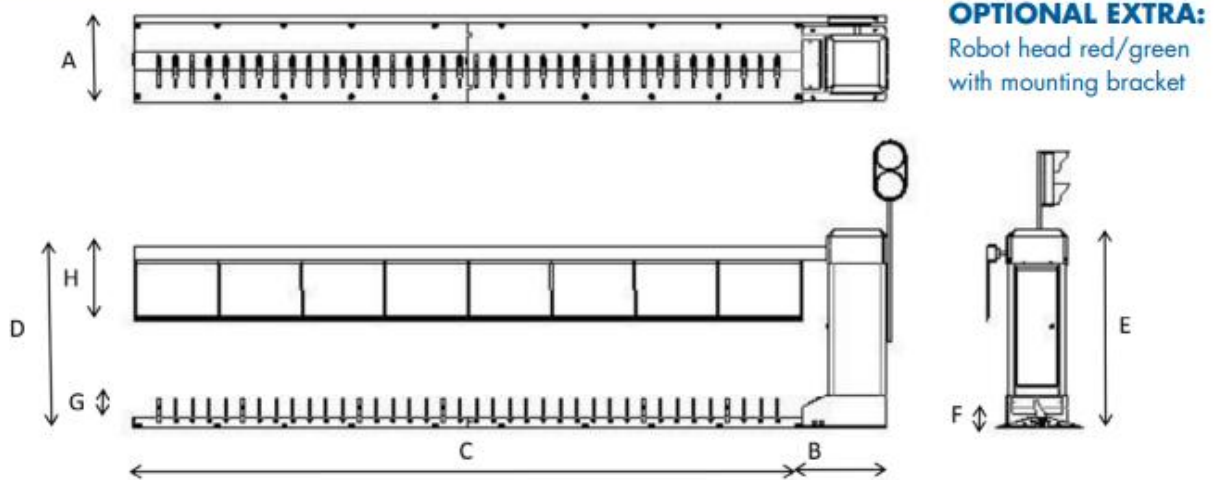
The system should allow for future upscaling and integration with existing Softcon Access Control System systems.

The proposed solution should look similar to the below depiction:



Push Buttons

SURFACE MOUNT SPIKE BARRIER - RIGHT HAND



A Spike Tray Width 520mm

B Plinth Box Length 500mm

C Spike Tray Length 2500 - 6000mm

D Boom Arm Height 1147mm

E Spike Barrier Height 1242mm

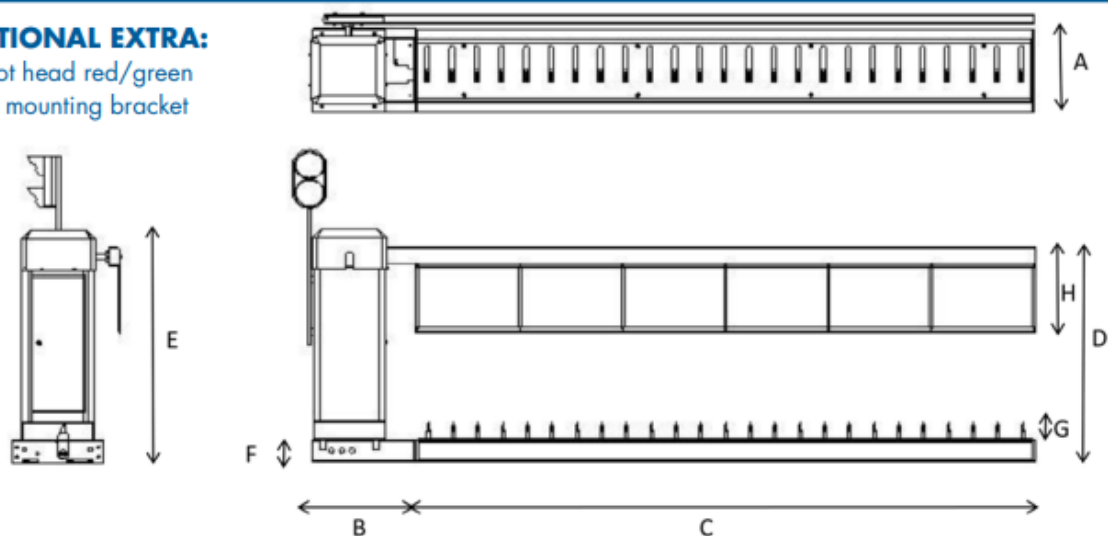
F Spike Tray Height 65mm

G Spike Teeth Height above grid 90mm

H Boom Arm with Curtain Height 590mm

FLUSH MOUNT SPIKE BARRIER - LEFT HAND

OPTIONAL EXTRA:
Robot head red/green with mounting bracket



A Spike Tray Width 445mm

B Plinth Box Length 500mm

C Spike Tray Length 2500 - 6000mm

D Boom Arm Height 1147mm

E Spike Barrier Height 1242mm

F Spike Tray Height 120mm

G Spike Teeth Height above grid 90mm

H Boom Arm with Curtain Height 590mm

5. BILL OF QUANTITIES

Area	Quantities	Installation Location	Cost
OVR Entrance Gate	2 booms	OVR	
OVR Exit Gate	2 booms	OVR	
TAD Entrance Gate	1 boom	TAD	
TAD Exit Gate	1 boom	TAD	
Push Buttons		OVR	
Push Buttons		TAD	
Total			

6. GUARANTEES

- The supplier shall stipulate the guarantees according to ISO and SANS standards or any South African related regulations or standards (minimum of 12 months).
- The supplier shall in detail document what is covered by the guarantee as well as the terms and conditions. (minimum of 24 months).
- The supplier shall in detail document on what will constitutes a “system failure”. In addition, what will be Response plan in the event of system failure after implementation (i.e. while the system is still on guarantee).
- The supplier will provide end-user training and hand over operation manuals.

7. CONTRACT PERIOD

The scope of work needs to completed in 6 weeks.

8. EVALUATION CRITERIA

This bid will be evaluated in four (4) phases

- Phase 1: Pre -Compliance evaluation
- Phase 2 Mandatory requirements

- Phase 3: Functionality criteria
- Phase 4: Specific goals and price

Phase 1. Pre- Compliance

During this phase bid documents will be reviewed to determine the compliance with SCM Returnable documents, tax matters and whether proof of registration on Central Supplier Database (CSD) has been submitted with the bid documents at the closing date and time of the bid.

The bid proposal will be screened for compliance with administrative requirements as Indicated below

ITEM NO.	ADMINISTRATIVE REQUIREMENTS	CHECK/COMPLIANCE
1	Master Bid Document	Provided and bound
2	SCM - SBD 1 - Invitation to Bid	Completed and signed
3	SBD 3.3 and Annexure A Pricing Schedule	Fully Completed
4	SCM - SBD 4 – Bidders Disclosure	Completed and signed
5	Central Supplier database Registration	Attached CSD registration number/ Proof of CSD registration

Phase 2. MANDATORY REQUIREMENT

NB: Bidders who do not meet mandatory requirements will be disqualified and not be evaluated further

The following compulsory documents are required:

Document that must be submitted	Non-submission may result in disqualification.	
PSIRA Business Certificate	Yes / No	Bidders required to submit a certified copy of a PSIRA Business Registration certificate.
At least Three reference letters on similar/related projects	Yes / No	Bidders must submit three or more reference letters of successfully completed related or similar projects within access control systems
PSIRA Director's Registration Certificate	Yes / No	Bidders required to submit a certified copy of a PSIRA Director's Registration certificate under the company
Valid letter of good standing from PSIRA	Yes / No	Bidders required to submit a certified copy of a PSIRA good standing certificate/confirmation
UIF	Yes / No	Bidders required to submit UIF compliance certificate
COIDA certificate	Yes/ No	Bidders required to submit COIDA Letter of Good standing

Phase 3: FUNCTIONALITY EVALUATION

The bidder must score a minimum of **70%** during phase 3 (functionality/technical) of the evaluation to qualify for Phase 4 of the evaluation where only points for price and Specific goals will be considered

The following values/ indicators will be applicable when evaluating functionality:

0 = Non-compliance; 1 = Poor; 2 = Fair; 3 = Average; 4 = Good; 5 = Excellent

FUNCTIONALITY

ITEM	FUNCTIONALITY CRITERIA	WEIGHT
Company Experience	Main Service Provider's Experience (provide the reference letters).	50
	Projects related to supply, installation of access control systems (booms, spikes, electronic access control etc). The combined value of all the reference letters must be above R1, 000, 000.00 (One million) in the last six years.	
	Five and more contactable reference letters =5	
	Four contactable reference letters =4	
	Three contactable reference letters =3	
	Two contactable reference letters.=2	
	One contactable reference letters=1	
	No reference letters provided =0	
- Company resources - Personnel CV's	Personnel Experience and Expertise : - Previous work experience - Total number of years' working experience in installation and maintenance of access control systems (booms, spikes, etc)	50
	Ten or more years previous work experience =5	
	Between Seven-Nine years previous work experience=4	
	Between Four-Six years previous work experience =3	
	Between Three-Two years previous work experience=2	
	Less than Two years Previous work experience= 1	
	No Previous work experience=0	

PHASE 4: SPECIFIC GOALS AND PRICE

In line with the Preferential Procurement Regulations 2022, which include the implementation of RDP goals as one of the specific goals. Therefore over and above the awarding of preference points in favour of Historically Disadvantaged Individuals (HDI). With the **80/20** preferential procurement principle points will be awarded as follows.

Specific Goals	Percentage Ownership (1%)	Points (20)
Ownership by HDIs	51%+	6
Ownership by Women	51%+	4
Ownership by Youth	51%+	4
Ownership by PwD	51%+	2
BEE Status	Level 1 - 4	2
RDP Goals	Any Goal/s	2

PRICE

The Bid will be awarded to a bidder with the highest points on price and Specific goals on condition that they have met all phases of the evaluation criteria and complied with the tender requirements set out in the tender document. The bidder will be allocated 80 of the price and 20 for SPECIFIC GOALS

The points scored by a tenderer in respect of SPECIFIC GOALS contemplated in section 5, read with section 2(1)(b)(i) and (ii) and 2(1)(c), of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000), and with effect from 16 January 2023. Made the regulations set out in the Preferential Procurement Regulations 2022 Schedule

section 2(1)(e) of the Act an organ of state must, in the invitation to submit tenders, clearly specify the specific goals for which a point may be awarded, must be added to the points scored for price

2. Essential administrative requirements:

2.1. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number and full current CSD report with the bid proposal.

2.2. Only bidders that claim specific goals will be considered for scoring on the 20 points as per the 80/20 principle.

2.3. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.

2.4. Tax Clearance Certificate

2.5. BBBEE Certificate / Sworn Affidavit

3. The above specified goods/services should be delivered / rendered to the ARC-Onderstepoort Veterinary Institute at above-mentioned delivery address.
4. The particulars of the guarantee that will apply to the goods quoted for, with the particular regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
5. Your written quotation must be emailed depending on the instructions given in the email or advert.
6. All price quotations that have a rand value of R 2,000.00 to below R 50,000,000.00, including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2022 and its Regulations.
7. The lowest acceptable price will score 80 points, Specific goals for the tender and points claimed are indicate per the table below:

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Percentage (%) Ownership by HDIs	Points 8	
91-100%	8	
81-90	7	
71-80	6	

61-70	5	
51-60	4	
41-50	3	
21-40	2	
1-20	1	
0%	0	
Percentage (%) ownership by Women	Points (4)	
81-100	4	
51-80	3	
31-50	2	
1-30	1	
0%	0	
Percentage (%) Ownership (by Youth	Points (4)	
81-100	4	
51-80	3	
31-50	2	
1-30	1	
0%	0	
Percentage Ownership by PwD	Points (2)	
51-100%	2	
1-50	1	
0%	0	
RDP Goals	Points (2)	
EME's/QSE's	2	

8. Standard conditions:

8.1 The validity of the quotations must be indicated.

8.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

8.3 No price adjustments or amendment of the delivery particulars contained in paragraph 8.2 will be considered by the ARC.

8.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

8.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.

8.6 Quotes should be submitted on an official letterhead and duly signed.

8.7 Goods and services should be supplied / rendered upon receipt of a purchase order from the ARC.

8.8 The General Conditions of Contract issued by National Treasury are applicable.

8.9 The ARC supply chain management code of conduct is applicable.

8.10 Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation. Failure to comply may result to disqualification of your quotation.

8.11 Only the quotation from suppliers who are requested to quote shall be evaluated and considered.

8.12 Your quotation must indicate the delivery date.

8.13 The ARC reserve the right to do due diligence on the quotations.

8.14 The ARC reserves the right to benchmark prices quoted.

Thank you in anticipation.

Ms Emmy Galane

Tel: +27 (0) 12 529-9316

Email: GalaneM@arc.agric.za

Supply Chain Management: ARC

Date: 2025-10-30

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of

this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$	or	$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Percentage (%) Ownership by HDIs		Points 8		
91-100%		8		
81-90		7		
71-80		6		
61-70		5		
51-60		4		
41-50		3		
21-40		2		
1-20		1		
0%		0		
Percentage (%) ownership by Women		Points (4)		
81-100		4		
51-80		3		
31-50		2		
1-30		1		
0%		0		
Percentage (%) Ownership (by Youth		Points (4)		
81-100		4		
51-80		3		
31-50		2		
1-30		1		

0%		0		
Percentage Ownership by PwD		Points (2)		
51-100%		2		
1-50		1		
0%		0		
RDP Goals		Points (2)		
Any RDP goal/s		2		

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,
employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting the
accompanying bid, do hereby make the following statements that I certify to be true
and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder