

ADDENDUM

MBD 3.3

PRICING SCHEDULE

PRICING INSTRUCTIONS:

1. Only firm prices will be accepted. Non-firm prices will not be considered.
2. The document must be completed in non-erasable black ink.
3. NO correction fluid/tape may be used.
4. In the event of a mistake having been made, it shall be crossed out in ink and accompanied by an initial at each and every alteration.
5. The bidder must indicate whether he/she/the entity is a registered VAT Vendor or not.
6. In the case of the bidder not being a registered VAT Vendor, both columns (amount/rate excluding AND including VAT) must reflect the same amount.

	INDICATE WITH AN "X"									
Are you/ Is the firm a registered VAT Vendor?	YES						NO			
If "YES", please provide VAT Number										

I / We

(full name of Bidder) the undersigned in my capacity as

of the firm

Hereby offer to Umsobomvu Local Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Umsobomvu Local Municipality and subject to the conditions of tender, for the amounts indicated

ULM/FIN/INS/03/2025 – APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SHORT-TERM INSURANCE FOR A PERIOD OF 36 MONTHS

hereunder:

PRICING INSTRUCTION

- The annual renewal premium for the outer two years will be based on the escalated premiums quoted as per the below cover, subject to any addition and / or reductions required as per the updated information supplied by the Municipality
- Pricing Schedule: A summary of assets attached as Annexure A must be used to determine the pricing
- Items listed in “Detail Cover”: As per the table submitted the bidder is required to provide one-year pricing schedule (**2025/2026**). The increase will be based on the CPI applicable on the anniversary of the contract.
- It must be highlighted that the Municipality can, after awarding the tender to the successful bidder, amend the insured amount with any further information obtained before the start of the financial year for which the cover must be placed.
- The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the highest or any tender.

DETAIL COVER

Below is a schedule with the details of the cover required as at 01 July 2025:

SECTION	SUM INSURED	RATE EXCL VAT	PREMIUM EXCL VAT	SASRIA EXCL VAT	EXCESS EXCL VAT
COMBINED					
Standard and Non-Standard Construction					
Inventory total (Central Stores)					
1. Buildings (Including Store rooms, Workshops, Parks Offices, etc.)	R 8 287 391				
2. Plant and Machinery	R 6 303 338				
3. Museums and their contents	R 298 800				
4. Private Dwellings, Residential Units and Flats	R -				
5. Substations, Mini sub-stations, Transformers, etc.	R 20 362 882				
6. Other (Multi layers possible as below)					
▪ Libraries and related Contents	R 970 752				
▪ Cemeteries	R 447 327				
▪ Sports and Recreation Facilities	R 15 567 776				
▪ Transfer Stations	R 5 942 921				
▪ Reservoirs	R 48 791 578				
▪ All sewerage works, pump stations, etc.	R 64 217 667				
▪ Property in the open					
▪ Non-standard structures – Mobile offices (fixed)	R -				
▪ All water and purification work, and pump stations	R 97 220 394				
▪ Air Conditioners	R 441 645				
▪ Community Buildings	R 14 065 937				
▪ Buildings above R 100 000 000 (Civic Centre, Colesberg Sport Complex, Noupoot Sport Complex)	R -				

ULM/FIN/INS/03/2025 – APPOINTMENT OF INSURANCE SERVICE PROVIDER FOR SHORT-TERM INSURANCE PORTFOLIO FOR A PERIOD OF 3 YEARS

▪ Substations Buildings	R 132 177				
▪ Clinics	R 78 324				
▪ Fire Stations					
▪ Power Sage (2%)					
▪ Private Dwellings (Councillors Houses)					
▪ Non-Standard Private Dwellings Residential Units	R 32 210 470				
15% Escalation					
20% Capital Additions					
Reasonable Precaution					
HOUSE OWNERS					
Standard Constructions	R 412 932 893				
Non-Standard Constructions					
Removal of Debris					
Professional Fees					
Extensions					
Subsidence and Landslip	R 250 000.00				
Motor Vehicles whilst parked at insured	R 1 000 000.00				
▪ Power Sage (2%) Limited to R 1 000 000.00) per Item	R				
▪ Leakage of oils, chemicals or other fluids	R 20 000.00				
▪ Theft of immovable Property	R 60 000.00				
▪ Malicious Damage	R 100 000.00				
▪ Reasonable Precautions	R 500 000.00				
▪ Claims Preparation Costs	R 100 000.00				
TOTAL MATERIAL COMBINED	R 509 113 296				
BUSINESS INTERRUPTION					
Electricity Sales	R 29 408 123.00				
Water Sales	R 13 435 936.00				
Sewerage Sales	R 11 596 177.00				
Refuse Removal	R -				
Increase in cost of Working	R -				
Fines and Penalties	R -				
Claims Preparation Costs	R 100 000.00				
TOTAL BUSINESS INTERRUPTION	R 54 540 236				
OFFICE COMBINED					
Office Contents	R 1 210 000.00				

ULM/FIN/INS/03/2025 – APPOINTMENT OF INSURANCE SERVICE PROVIDER FOR SHORT-TERM INSURANCE PORTFOLIO FOR A PERIOD OF 3 YEARS

Loss of Documents	R 550 000.00				
Legal Liability	R 1 000 000.00				
Theft (forcible & Violent entry or exit)	R 302 500.00				
Extensions					
Sum Insured					
Debris Removal					
Locks and Keys	R 20 000.00				
Reasonable Precautions	R 20 000.00				
Claims Preparation Costs	R 100 000.00				
TOTAL OFFICE CONTENTS					
ACCOUNTS RECEIVABLES					
Outstanding Debt Balances	R 49 234 579.00				
Extensions					
Claims Preparation Costs	R 100 000.00				
TOTAL ACCOUNT RECEIVABLES					
BUSINESS ALL RISKS					
General Specified Items	R 3 583 527				
Laptops & Tablets	R 605 000				
Cameras					
Tractor Slashers					
License Scanners					
Extensions					
Sum Insured					
Locks and Keys	R 20 000.00				
Claims Preparation Costs	R 100 000.00				
TOTAL BUSINESS ALL RISKS					
THEFT					
First Los Limit	R 60 500.00				
Extensions					
Property in Open	R 50 000.00				
Malicious Damage	R 50 000.00				
Reasonable Precautions	R 20 000.00				
Locks and Keys	R 20 000.00				
Claims Preparation Costs	R 100 000.00				
TOTAL THEFT					

ULM/FIN/INS/03/2025 – APPOINTMENT OF INSURANCE SERVICE PROVIDER FOR SHORT-TERM INSURANCE PORTFOLIO FOR A PERIOD OF 3 YEARS

MONEY					
Major Limit	R 100 000.00				
Seasonal Increase	-				
Money in the custody of Authorised Council Employee Away on Business Trip	R 20 000.00				
On premises outside business hours in locked Safe	R 10 000.00				
Extensions					
Reasonable Precautions	R 10 000.0				
Locks and Keys	R 7 500.00				
Personal Accident					
Capital Sum	R 25 000.00				
Weekly Amount	R 250.00				
Medical Expenses	R 5000.00				
Vending Machines	R 200 000.00				
Claims Preparation Costs	R 100 000.00				
TOTAL MONEY					
FIDELITY GUARANTEE					
Limit of Indemnity	R 1 000 000.00				
Extensions					
Claims Preparation Costs	R 100 000.00				
TOTAL FIDELITY GUARANTEE					

GOODS IN TRANSIT					
ACCIDENTAL DAMAGE					
Limit of Indemnity					
Claims Preparation Costs					
TOTAL GOODS IN TRANSIT					
PUBLIC LIABILITY					
Limit of Indemnity	R25 000 000				
SUB-LIMITS					
Wrongful Arrest and defamation	R 2 250 000				
Errors and Omissions	R 2 250 000				
Products Liability and Detective Workmanship	R 2 250 000				
Legal Defense Cost	R 2 250 000				
Professional Liability in respect of Medical Practitioners or Other Medical Officials	R 2 250 000				
Spread of Fire					
TOTAL PUBLIC LIABILITY					
DIRECTORS AND OFFICIALS					
Limit of Indemnity	R 1 000 000				
TOTAL DIRECTORS AND OFFICIALS					
EMPLOYERS'S LIABILITY (Workman's Compensation)	R 2 250 000				
Limit of Indemnity					
TOTAL EMPLOYER'S LIABILITY					
GROUP PERSONAL ACCIDENT					
13 X Councillors 24 Hours – R850 000					
13 X Spouses, 24 hours cover – R850 000					
SASRIA COUNCILLORS					
SASRIA PROPERTY - 13 Councillors					
STATED BENEFITS					
All Employees	R 60 419 728				
Death Benefits	3 X				
Permanent Disablement	% of Death benefit				

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Temporary Total Disability	100% monthly up to 104 weeks				
Medical expenses	R 10 000				
Additional Death Cover	R 10 000				
Repatriation	R 10 000				
Relocation	R 10 000				
Mobility	R 10 000				
ELECTRONIC EQUIPMENT					
Computer Equipment	R 9 922 000				
Software and Licence:	R -				
Laptops / Tablets	R 605 000				
Increase in Cost of Working	R 250 000				
Extensions	R -				
Reconstruction of data	R 250 000				
Claims Preparation Costs	R 100 000				
TOTAL – ELECTRONIC EQUIPMENT	R 11 127 000				
MACHINERY BREAKDOWN					
Specified Machinery	R33 982 652				
Extensions	R -				
Claims Preparation Costs	R 100 000				
TOTAL – MACHINERY BREAKDOWN	R 34 082 652				

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MOTOR VEHICLES					
30 X Council Vehicles					
▪ 30 x Council Vehicles of Limit < R 500 000.00					
▪ 10 x Council Vehicles of Limit > R 500 000.00					
▪ Sub-Total – Council Vehicles					
SPECIALISED VEHICLES					
8 x Council Vehicles					
▪ 5 x Council Vehicles of Limit < R 500 000.00					
▪ 3 x Council Vehicles of Limit > R 500 000.00					
▪ Sub-Total – Council Vehicles					
▪ Grand Sub-Total – Vehicle Fleet					
CAR HIRE					
▪ Executive Mayor					
▪ Speaker					
▪ Single Whip					
▪ Sub-Total – Car hire					
ROADSIDE ASSISTANCE					
▪ Sub-Total – Roadside Assistance					

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Refer to the vehicle

DETAILED LIST OF SPECIALISED VEHICLES	SUM INSURED				
Maximum Any One Vehicle R 500 000,00					
Excavators					
Fire Engines					
Cases 4 x 4 TLB back-actor					
Refuse Trucks					
Front loader					
Graders					
Sewer Trucks					
Cherry Pickers Trucks					
Waste street sweeper Truck					
Compactor					
LDVS					
High Valued Vehicles					
Medical expense (per occupant)					
Loss of keys					
Theft or attempted theft of radio/sound equipment					
Trauma					
Claims preparation costs					
Motor Third Party Liability					
BROKERAGE FEE/ COMMISSION					
TOTAL BID PRICE EXCLUDING VAT					
VAT					
DISCOUNTED BID VALUE FOR THE ABOVE (Incl. VAT)					

SCHEDULE 1

PRICING SUMMARY

THE FINAL TENDERED AMOUNT INCLUSIVE OF VAT (IF VAT REGISTERED)
MUST BE TRANSFERRED TO **COVER PAGE**

YEAR 1 (2025/2026)	
YEAR 2 (2026/2027)	
YEAR 3 (2027/2028)	

Escalation % to apply on the anniversary of the contract	%
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Name of Tender:Date:.....

Signature:Position:

Full Name of signatory: