

TENDER DOCUMENT

TENDER NO: SBM 34/21/22

DESCRIPTION:

HOSTING AND MAINTENANCE OF DATABASE SERVER FOR DRIVER, REFUSE BIN LOGGERS, ENGINE MANAGEMENT AND VEHICLE MONITORING SYSTEM FOR THE PERIOD 01 JULY 2022 TO 30 JUNE 2025.

CLOSING DATE: 06 May 2022

CLOSING TIME: 12h00

BID DOCUMENTS MAY BE POSTED TO:
Private Bag X12
VREDENBURG
7380

A tender posted (at sender's risk) to THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY, PRIVATE BAG X12, VREDENBURG, 7380 in good time so as to reach the Municipal Manager before the above-mentioned closing date, may be accepted on condition that it is placed in the TENDER box before the closing time, it being understood that the Council disclaims any responsibility for seeing that such tenders are in fact lodged in the tender box.

OR

DEPOSITED IN THE TENDER BOX SITUATED AT (STREET ADDRESS)

Finance Department
Buller/Investment Centre
15 Main Road
VREDENBURG

NB: TENDERS must be properly received and deposited in the above-mentioned tender box on or before the closing date and before the closing time. No late tender offers will be accepted under any circumstances. Tender offers must be submitted in a sealed envelope properly marked in terms of the tender number and tender description as indicated above. If the tender offer is too large to fit into the above-mentioned box, please enquire at the public counter opposite the tender boxes for assistance. No tender offers will be accepted via facsimile, email or electronic copies.

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INFORMATION OF TENDERER (IT IS COMPULSORY TO COMPLETE ALL LINE ITEMS)	
NAME OF TENDERER <u>(THE COMPANY)</u>	
STREET ADDRESS	
POSTAL ADDRESS + POST CODE	
TEL NO	
E – MAIL FOR CORRESPONDENCE	
CSD DATABASE REG NO	MAAA.....

COMPULSORY COMPLIANCE REQUIREMENTS REGARDING THE TENDER DOCUMENT

It is compulsory to confirm "yes or no" on all line items		<u>Comply</u> Yes/NO
The original document <u>and price schedule</u> included must be submitted or, if documents are printed from the e-tender website, the original, printed document must be submitted, clearly reflecting all handwriting and signatures in black ink. Documents where the writing, signatures and water mark is unclear and/or copied will render the tender non- responsive.		
It is compulsory to complete the document <u>handwritten</u> in black ink. Information may not be typed on the document		
Print the tender document with a quality printer. If the wording is unclear, the document will be discarded.		
Printed documents must be <u>bounded securely</u> according to page numbers to prevent pages getting lost.		
All Annexures with compulsory attachments must be bound to the back of the document. Failure to submit the complete tender document, Complete Pricing schedule, supporting documents and specifications will render the tender non- responsive.		
No alterations of the document will be accepted. Any alterations will disqualify the tender		
If possible, Print the <u>Tender document</u> on <u>both sides</u> to save paper and for standardisation.		
THIS TENDER DOCUMENT CONSISTS OF 97 PAGES. Ensure that the entire document, including all pages are submitted. Missing pages will render the tender non-responsive.		

It is compulsory to comply and sign below if the tenderer agrees to the requirements above

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

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ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Supply Chain Management
Contact Person: Viandro van Wyk
Tel: 022 701 7168
e-mail: viandro.vanwyk@sbm.gov.za

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION / SPECIFICATIONS MAY BE DIRECTED TO:

Contact Person: Gert Beneke
Tel: 022 701 6942
e-mail: gert.beneke@sbm.gov.za

CHECKLIST

Please ensure that you have included all the documents listed below and submit it with your tender document as well as ensure that you adhere to the listed requirements. This will ensure that your tender is not deemed to be non-responsive and disqualified

PLEASE TICK BOX ☒

- ☐ Current, Valid Tax Clearance Certificate
- ☐ Identity Documents of all those with equity ownership in the organization. In the case of a company please include only those ID documents of the Directors with equity ownership.
- ☐ Company registration forms
- ☐ Certified copy of bidders and director's municipal accounts or valid lease agreements
- ☐ Registration with professional body (If applicable)
- ☐ All relevant sections complete and signed, and all pages of tender document initialed by authorized signatory
- ☐ Proof attached that signatory is duly authorized to enter into contractual agreement with Saldanha Bay Municipality on behalf of the organization
- ☐ Valid B-BBEE Certificate. (Original or originally certified copy)

DECLARATION

I declare that all relevant documentations have been included with the bid document and all the tender conditions have been adhered to.

.....
 Name Signature Date

.....
 Capacity Name of Firm

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SECTION 1.1 ADVERTISEMENT

MUNISIPALITEIT SALDANHABAAI TENDER SBM 34/21/22

**BEDRYF EN ONDERHOUD VAN
DATABASISBEDIENER VIR DRYWER,
VULLISDROMTELLERS,
ENJINBESKERMINGSTELSEL EN
VOERTUIGMONITERINGSTELSEL VIR DIE
PERIODE 01 JULIE 2022 TOT 30 JUNIE 2025.**

Tender dokumente is beskikbaar vir aflaai op die e-Tender publikasie webtuiste www.etenders.gov.za of kan alternatiewelik opgetel word by Mnr. Christo de Bruyn, Hoofstraat 15, Buller/Beleggingsentrum, Vredenburg vanaf **Maandag 04 April 2022**.

Indien tenders opgetel word, moet 'n nie-terugbetaalbare tender deposito van R172.50 betaal word aan Saldanhabaai Munisipaliteit. 'n Bewys van betaling of bank-gewaarborgde tjek moet aangebied word vir die verkryging van tender dokumente.

Navrae kan gerig word aan Mnr. Gert Beneke by gert.beneke@sbm.gov.za.

Tenders moet in die tenderbus by die Departement Finansies, Buller/Beleggingsentrum, Hoofstraat 15, Vredenburg ingedien word voor **12:00 op Vrydag 06 May 2022** en moet in 'n geseëde koevert wees waarop daar aan die buitekant duidelik gemerk is die bovermelde tender nommer en beskrywing.

Na die sluitingsuur sal die tenders in die publiek oopgemaak word. Enige of die laagste tender sal nie noodwendig aanvaar word nie.

Die 80/20 voorkeur-puntestelsel soos vervat in die Voorkeur Verkrygingsregulasies Nr. R32 van 20 Januarie 2017 (B-BBEE) sal in die beoordeling van hierdie tender gebruik word.

'n Geldige inkomstebelasting uitklaringsertifikaat soos uitgereik deur die Suid-Afrikaanse Inkomstediens, moet met die tender dokument ingehandig word, en die tenderaar moet voldoen aan die belastingvoorwaardes op die Sentrale Verskaffers Databasis (CSD).

Mnr. H.F. Mettler
MUNISIPALE BESTUURDER
Munisipaliteit Saldanhabaai
Privaatsak X 12
Vredenburg
7380

SALDANHA BAY MUNICIPALITY TENDER SBM 34/21/22

**HOSTING AND MAINTENANCE OF DATABASE
SERVER FOR DRIVER, REFUSE BIN LOGGERS,
ENGINE MANAGEMENT AND VEHICLE
MONITORING SYSTEM FOR THE PERIOD
01 JULY 2022 TO 30 JUNE 2025.**

Tender documents can be downloaded from the eTender publication portal at www.etenders.gov.za or alternatively can be collected from Mr. Christo de Bruyn, 15 Main Road, Buller/Investment Centre, Vredenburg from **Monday 04 April 2022**.

If tenders are collected, a non-refundable tender deposit of R 172.50 is payable to Saldanha Bay Municipality. A proof of deposit or bank guaranteed cheque is required for the collection of tender documents.

Enquiries can be directed to Mr. Gert Beneke on gert.beneke@sbm.gov.za

Tenders must be placed in the tender box at the Finance Department, Buller/Investment Centre, 15 Main Road, Vredenburg, before **12:00 on Friday 06 May 2022**, in a sealed envelope upon the outside whereon is clearly marked the above-mentioned tender number and description.

The tenders shall be opened in public after the closing hour. Any or the lowest tender will not necessarily be accepted.

The 80/20 preference point system as contained in the Preferential Procurement Regulations No. R32 of 20 January 2017 (B-BBEE) will be used in the adjudication of this tender.

A valid tax clearance certificate from the South African Revenue Services must be supplied with the tender document and the tenderer must be tax-compliant on the Central Supplier Database (CSD).

Mr. H.F. Mettler
MUNICIPAL MANAGER
Saldanha Bay Municipality
Private Bag X 12
VREDENBURG
7380

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SECTION 1.2

TENDER CONDITIONS AND INFORMATION

1.2.1 General and Special Conditions of Contract

The General Conditions of Contract (GCC) as well as Special Conditions of Contract (SCC) forming part of this set of tender documents will be applicable to this tender in addition to the conditions of tender. Where the GCC and SCC are in conflict with one another, the stipulations of the SCC will prevail.

1.2.2 Acceptance or Rejection of a Tender

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or the tender scoring the highest points.

1.2.3 Validity Period

Bids shall remain valid and binding for a minimum of 90 days after the tender closure date and the validity extend automatically till the contract is signed if validity goes beyond the number of days indicated. The reason for this is to ensure that the tender is valid till appeals were considered, if received.

1.2.4 Cost of Tender Documents

Tender documents can be downloaded from the eTender publication portal at www.etenders.gov.za or alternatively can be collected at a non-refundable tender deposit rate payable to Saldanha Bay Municipality. Payment for tender documents must be made by a crossed cheque, cash or payment into SBM Municipality bank account payable to the SBM Municipality. These costs are non-refundable. No unauthorised alteration of this set of tender documents will be allowed. Any unauthorised alteration will disqualify the tender automatically.

1.2.5 Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Central Supplier Database, to register online. In the event that a tenderer is not yet registered, it is requested that the online registration proceeds with the Central Supplier Database. The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the Central Supplier Database.

1.2.6 Completion of Tender Documents

(a) The original tender document must be completed fully in black ink and signed by the authorised signatory to validate the tender. All the pages must be initialled by the authorised signatory and returned. Copies will not be accepted. Failure to do so will result in the disqualification of the tender.

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(b) Tender documents may not be altered or retyped. It will result in the disqualification of the tender.

(c) The complete original tender document must be returned. Missing pages will result in the disqualification of the tender.

(d) No unauthorised alteration of this set of tender documents will be allowed. Any unauthorised alteration will disqualify the tender automatically. Any ambiguity has to be cleared with the contact person for the tender before the tender closure.

(e) Tenders must be completed in indelible ink and NO CORRECTION FLUID may be used in the Tender Document. If corrections must be made, a line must be drawn through the correction and it must be initialed.

1.2.7 Compulsory Documentation

1.2.7.1 Income Tax Clearance Certificate

(a) A valid Income Tax Clearance Certificate must accompany the bid documents unless the bidder is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid Income Tax Clearance Certificate for the bidder on record. If the South African Revenue Services (SARS) cannot provide a valid Income Tax Clearance Certificate, the bidder must submit a letter from SARS on an original SARS letterhead that their tax matters are in order.

1.2.7.2 Construction Industry Development Board (CIDB)

When applicable, a certified copy of the bidder's registration and grading certificate with the CIDB must be included with the tender. Failure to do so will result in the disqualification of the tender.

1.2.7.3 Municipal Rates, Taxes and Charges

(a) A certified copy of the bidder's municipal account for the month preceding the tender closure date must accompany the tender documents.

(b) Any bidder which is or whose directors are in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not made an arrangement for settlement of same before the bid closure date will be disqualified.

1.2.8 Authorized Signatory

(a) A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorizing the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.

(b) A bid shall be eligible for consideration only if it bears the signature (original in black ink) of the bidder or person duly and lawfully authorized to sign it for and on behalf of the bidder.

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1.2.9 Site / Information Meetings

Site or information meetings, if specified, are compulsory. Bids will not be accepted from bidders who have not attended compulsory site or information meetings.

1.2.10 Samples

Samples, if requested, are to be provided to the Municipality with the tender document and are not returnable.

1.2.11 Quantities of Specific Items

If tenders are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful bidder will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful bidder does not accept the new scenario, it will be offered to the second placed bidder. The process will be continued to the Municipality's satisfaction.

1.2.12 Submission of Tender

(a) The tender must be placed in a sealed envelope, or envelopes when the two-envelope system is specified, clearly marked with the tender number, title as well as closing date and time and be **placed in the tender box on the Ground floor at the Buller/Investment Centre, 15 Main Road, Vredenburg by not later than 12:00 on requested date.**

(b) Faxed, e-mailed and late tenders will not be accepted. Tenders may be delivered by hand, by courier, or posted **at the bidder's risk** and must be received by the deadline specified above and be placed in the tender box, irrespective of how they are sent or delivered.

1.2.13 Expenses Incurred in Preparation of Tender

The Municipality shall not be liable for any expenses incurred in the preparation and submission of the tender.

1.2.14 Contact with Municipality after Tender Closure Date

Bidders shall not contact the SBM Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the SBM Municipality, it should do so in writing to the SBM Municipality. Any effort by the firm to influence the SBM Municipality in the bid evaluation, bid comparison or contract award decisions will result in the rejection of the bid.

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1.2.15 Opening, Recording and Publications of Tenders Received

(a) Tenders will be opened on the closing date immediately after the closing time specified in the tender documents. If requested by any bidder present, the names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out loud.

(b) Details of tenders received in time will be published on the Municipality's website as well as recorded in a register which is open to public inspection.

1.2.16 Evaluation of Tenders

Tenders will be evaluated in terms of their responsiveness to the tender specifications and requirements as well as such additional criteria as set out in this set of tender documents.

1.2.17 Supply Chain Management Policy and Regulations

Bids will be awarded in accordance with the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act, No 5 of 2000 as well as the Municipality's Supply Chain Management Policy.

1.2.18 Contract

The successful bidder will be expected to sign the agreement of this bid document **within 7 (seven) days** of the date of notification by the Saldanha Bay Municipality that his/her bid has been accepted. The signing of the relevant sections of this bid document signifies the conclusion of the contract. The Municipality, at its discretion, may request the signing of an additional Service Level Agreement which, together with the signed tender document, will constitute the full agreement between the Municipality and the successful bidder.

1.2.19 Language of Contract

The contract documents will be compiled in English and the English versions of all referred documents will be taken as applicable.

1.2.20 Stamp and Other Duties

The successful bidder will be liable for all duties and costs on legal documents resulting in the establishment of a contract and for the surety and retentions.

1.2.21 Wrong Information Furnished

Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.

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1.2.22 Intellectual property

The tenderer / Contractor agrees to tender and perform the mutually agreed services as stipulated in the tender and any amendments thereto on the basis that the Tenderer / Contractor (T/C) hereby assigns to SBM all rights, including, without implication, copyrights, patents, trademark rights, and any other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, works of authorship, confidential information or trade secrets. (i) Developed or created by the T/C, solely or jointly with others during the course of performing work for or on behalf of SBM. (ii) That the T/C conceives, develops, discovers or makes in whole or in part during the T/C employment by SBM that relate to the business of SBM.

If, notwithstanding the foregoing, the T/C for any reasons retains any right, title or interest in or relating to any Work Product, the T/C agrees promptly to assign, in writing and without any requirement of further consideration, all such right, title and interest to SBM. Upon request of SBM at any time during or after the Employment Period, the T/C will take such further actions, including execution and delivery of instruments of conveyance, as may be appropriate to evidence, perfect, record or otherwise give full and proper effect to any assignments of rights under or pursuant to this tender. The T/C will promptly disclose to SBM any such work product in writing

1.2.23 Enquiries

Enquiries in connection with these tender specifications, prior to the tender closure date, may be addressed to Mr. G. Beneke, 022 701 6942. Enquiries regarding the tender process and Supply Chain Management related aspects may be addressed to Mr. V. van Wyk, Tel no: 022 701 7168 or e-mail viandro.vanwyk@sbm.gov.za.

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1.2.24 Submission of Invoices:

The successful bidder(s) to ensure compliance with Section 20(4) of the Value Added Tax (VAT) Act, 89 of 1991.

In terms of Section 20(4) of the Act, the TAX INVOICE(S) received from registered Vat vendors MUST bear the following information:

- The words "TAX INVOICE" in a prominent place;
- Name, address and VAT registration number of the supplier;
- The name and address: Saldanha Bay Municipality, Private Bag X12, Vredenburg, 7380;
- The Saldanha Bay Municipality VAT registration number: 41001113150;
- Unique VAT invoice number and date of issue;
- Accurate description of goods and/or services;
- Quantity or volume of goods or services supplied; and
- Price and VAT amount and percentage (%).

Failure to comply with above mentioned will result in payments not been made timeously.

Also take note that Saldanha Bay Municipality will not be liable for any late payments as a result of invalid Tax Invoice submitted by suppliers

I hereby declare compliance with Section 20(4) of the Value Added Tax (VAT) Act, 89 of 1991 and that I am duly authorised to sign on behalf of the company

PRINT NAME

SIGNATURE

DATE

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SECTION 1.3

GENERAL CONDITIONS OF CONTRACT

1. Definitions

1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

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- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

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3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

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- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

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- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

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- (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
 - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) In the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

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16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under these contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

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- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

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- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

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24. Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

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- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
 (a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
 (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

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- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34 Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor (s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

SECTION 2.1**MBD 1****INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SALDANHABAY MUNICIPALITY

BID NUMBER: **SBM 34/21/22** CLOSING DATE: **06 May 2022** CLOSING TIME: **12H00**

DESCRIPTION: HOSTING AND MAINTENANCE OF DATABASE SERVER FOR DRIVER, REFUSE BIN LOGGERS, ENGINE MANAGEMENT AND VEHICLE MONITORING SYSTEM FOR THE PERIOD 01 JULY 2022 TO 30 JUNE 2025

The successful bidder will be required to fill in and sign a written Contract (MBD 7.1)

BID DOCUMENTS MAY BE POSTED TO:

The Municipal Manager
Saldanha Bay Municipality
Private Bag X12
VREDENBURG
7380

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

The Finance Department
Buller/Investment Centre
Ground Floor
15 Main Road
VREDENBURG
7380



Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

POSTAL ADDRESS.....

.....

STREET ADDRESS

Initial _____

TELEPHONE NUMBER: CODE..... NUMBER.....

CELLPHONE NUMBER.....

FACSIMILE NUMBER

.....

E-MAIL ADDRESS

.....

VAT REGISTRATION NUMBER

.....

HAS A VALID TAX CLEARANCE CERTIFICATE BEEN SUBMITTED? (MBD 2)

YES / NO

HAS A SANAS APPROVED B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE OR VALID B-BBEE AFFIDAVIT BEEN SUBMITTED? (MBD 6.1)

YES / NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA).....☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); OR.....☐

A REGISTERED AUDITOR☐
[TICK APPLICABLE BOX]

(A SANAS APPROVED B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE OR VALID B-BBEE AFFIDAVIT MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED?

YES / NO

[IF YES ENCLOSE PROOF]

SIGNATURE OF BIDDER

DATE.....

CAPACITY UNDER WHICH THIS BID IS SIGNED

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION / SPECIFICATIONS MAY BE DIRECTED TO:

Contact Person: Mr. G. Beneke

Tel: 022 701 6942

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SECTION 2.2**MBD 2****TAX CLEARANCE CERTIFICATE REQUIREMENTS**

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. In order to meet this requirement bidders are required to make application for a Tax Clearance Certificate" from any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
3. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
4. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.
5. Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

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SECTION 3.1

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorized representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state?

YES / NO

3.8.1 If yes, furnish particulars.

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

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3.9 Have you been in the service of the state for the past twelve months?..... **YES / NO**

3.9.1 If yes, furnish particulars

.....

3.10 Are you, aware of any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.2 If yes, furnish particulars

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

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4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder (The Company)

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SECTION 3.2**MBD 6.1****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS), or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or a sworn affidavit confirming annual turnover and level of black ownership in case of an EME and QSE together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

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2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) as amended by Act No 46 of 2013;
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

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- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for comparative price of bid under consideration
- P_t = Comparative price of bid under consideration
- P_{min} = Comparative price of lowest acceptable bid

Initial _____

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.2** In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations 2017, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 4.3** A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership.
- 4.4** A Bidder other than EME or QSE must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.5** A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 4.6** A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.7** Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.8** A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.9** A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

Initial _____

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1

6.1 B-BBEE Status Level of Contribution: = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME.

(Tick applicable box)

YES		NO	
-----	--	----	--

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of
company/firm:.....

8.2 VAT registration
number:.....

8.3 Company registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

Initial_____

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

Initial_____

- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:

ADDRESS

.....



Initial_____

SECTION 3.3

MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register, enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		

Initial_____

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.5.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY
THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND
CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Tenderer (Company)

Initial_____

DECLARATION OF MUNICIPAL ACCOUNTS OF COMPANY AND DIRECTORS

Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
--	---------------------------------	--------------------------------

The Tenderer must affix proof of Municipal Accounts or valid lease agreements of the company as well as Directors and also complete the addresses of Directors below. If the Bidder has more than 12 Directors, a schedule with addresses must also be attached to the tender document.

Director 1 Address:Mr. / Mrs _____

Director 2 Address:Mr. / Mrs _____

Director 3 Address:Mr. / Mrs _____

Director 4 Address:Mr. / Mrs _____

Director 5 Address:Mr. / Mrs _____

Director 6 Address:Mr. / Mrs _____

Director 7 Address:Mr. / Mrs _____

Director 8 Address:Mr. / Mrs _____

Director 9 Address:Mr. / Mrs _____

Director 10 Address:Mr. / Mrs _____

Director 11 Address:Mr. / Mrs _____

Director 12 Address:Mr. / Mrs _____

Initial _____

SECTION 3.4

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. Take all reasonable steps to prevent such abuse;
 - b. Reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. Cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

Initial_____

MBD 9**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

Initial _____

MBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Initial_____

MBD 9

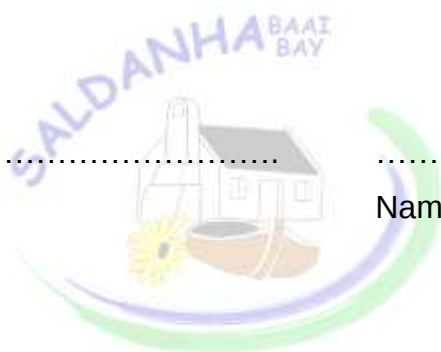
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder (Company)



Initial_____

SECTION 3.5

Central Supplier Database (CSD)

CENTRAL SUPPLIER DATABASE

Paragraph 14(1)(a) of the Municipal Supply Chain Management Policy states that the municipality must keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements. Saldanha Bay Municipality has decided to accept an invitation from Provincial Treasury to join the Western Cape Supplier Database (WCSD) with the view of using one centralized database. However, on 01 July the Municipality will make use of the Centralised Supplier Database. This decision was taken based on the advantages it holds for our suppliers as well as our organization's procurement processes. All prospective providers of municipal goods and/or services are hereby requested to register their business with the CSD.

The usage of the Centralised Supplier Database came into effect on 01 July 2016. REGISTRATION WILL BE COMPULSORY IN ORDER TO CONDUCT BUSINESS WITH SALDANHA BAY MUNICIPALITY. The database will be used to verify the accreditation of a supplier before an award can be made.

All prospective suppliers should be aware of the amended codes of good practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act as issued by the Minister of Trade and Industry (Gazette No.36928) on 11 October 2013.

Enquiries can be made to Mr. S. Macetyana or Mr. A. Adonis at 022 701 6824.

CSD registration number (if registered): MAAA

Initial_____

SECTION 4.1**SPECIAL CONDITIONS OF CONTRACT**

1. The contract period will be as stipulated in the tender description
2. The tender price shall remain fixed for the annual period as per pricing schedule
3. The Municipality reserves the right to purchase any quantity per item, including none
4. It is compulsory to tender on all items. Evaluation will be with the total price for all items
5. It is compulsory that all services must be rendered within the required time frame



Initial_____

TENDER ITEM SUMMARY

ITEM DESCRIPTION

- ITEM 1: HOSTING OF VEHICLE MONITORING DATABASE SERVER AND WEB SITE**
- ITEM 2: HOSTING OF REFUSE BIN COUNTERS (LIFT LOGGERS) DATABASE SERVER AND WEB SITE**
- ITEM 3: HOSTING OF DRIVER ID TAG MONITORING DATABASE SERVER AND WEB SITE**
- ITEM 4: ISSUING AND PROGRAMMING OF ID TAGS TO MUNICIPAL DRIVERS**
- ITEM 5: SUPPLY AND INSTALLATION OF NEW DRIVER AND VEHICLE MONITORING UNITS IN VEHICLES**
- ITEM 6: REMOVAL OF DRIVER AND VEHICLE MONITORING UNITS FROM VEHICLES**
- ITEM 7: FAULT FINDING AND REPAIRS OF DEFECTIVE DRIVER AND VEHICLE MONITORING UNITS AND BIN LIFT LOGGERS**
- ITEM 8: SUPPLY AND INSTALLATION OF NEW BIN LIFT LOGGERS**
- ITEM 9: SUPPLY AND INSTALLATION AND REPAIRS AND OF ENGINE MANAGEMENT AND PROTECTION SYSTEM**

Initial_____

SECTION 4.2

1. 4.2.1 CHECK LIST

IT IS COMPULSORY TO SIGN ALL LINE ITEMS IF TENDERER COMPLIES		
IMPORTANT NOTICE AND CHECK LIST FOR TENDERERS		
DESCRIPTION	ACTION	SIGNATURE
1. It is compulsory to attach <u>all</u> documentation as requested, to the Tender. All proof of technical compliance and technical documentation as requested in the detailed general specifications must be submitted with the tender document at the closing date. Failure to submit all technical documentation as per the general specifications at the closing date will render your bid non-responsive.	Attach	
2. The Tender price shall be fixed for the period as per pricing schedule. No price variations will be accepted	Comply	
3. No price adjustments will be approved during the contract period. The fixed prices in the pricing schedule will govern for the applicable periods	Attach	
4. The service rendered must be the core business of the tenderer in order to comply to all contractual agreements	Comply	
5. Proof to be provided that the person completing the tenderer is employed by the agency of the manufacturer and duly authorized to tender on its behalf. (Original Document)	Comply	
6. Tenderer to ensure that the offices and workshops are situated within a suitable radius in order to comply to the execution of services within the minimum required response time.	Comply	
7. Tender quantities are estimated, and the Municipality reserves the right to purchase any quantity, if any, including none.	Comply	
8. All items shall comply with all the minimum specifications.	Comply	
9. It is compulsory to tender on all items on the pricing schedule	Comply	
10. Tenders will be evaluated per Total price for all items	Take note	
11. It is compulsory to confirm "yes" or "no" on all specifications in sections. (Each line). Failure to confirm or blank spaces will be regarded as "no".	Comply	
12. Compulsory to Attach standard, manufacturer's specifications and to clearly mark the item tendered for. Specifications in the tender document must reflect on the specification sheet and comply to the minimum specifications.	Comply & Attach	
13. No deviations from standard factory specifications will be accepted.	Comply	
14. Penalties for late deliveries and breach of contract will be applicable as per section 21,22 and 23 of the General Conditions of contract.	Take note	
15. Notwithstanding any omissions, all items shall be delivered at the Municipal Workshop in Vredenburg, fully functional and operational, complying with the minimum specifications. Additional cost to comply shall be for the account of the tenderer.	Comply	
16. The tender award is subjected to available budget.	Take note	

It is compulsory to comply to all line items above and to sign all listed notices.

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

Initial _____

4.2.2 GENERAL CONDITIONS

It is compulsory to confirm “yes” or “no” where required. Blank spaces will be regarded as “no”

4.2.2.1 QUANTITIES

Comply
Yes/NO

Estimated quantities for the service will be noted at each individual item. Take note that the quantities are only an estimation for pricing purposes. The Municipality reserves the right to purchase any quantity of items including none. The tender will be evaluated with the total price and awarded per total tender price

4.2.2.2 DELIVERY PERIOD

Comply
Yes/NO

Items shall be delivered within the delivery period as stated in the detailed specifications.
Penalties for late deliveries will be applicable as per section 21, 22 and 23 of the General Conditions of contract. Failure to deliver within the requested period will also result the termination of contract. The tenderer may be held accountable for the additional cost incurred. The delivery period must be confirmed in the pricing schedule

4.2.2.3 COMPLIANCE ON DELIVERY

Comply
Yes/NO

It is compulsory that the services rendered must comply to all the minimum specifications and all required documentation attached supplied on due date. Failure to meet or exceed the minimum specifications will result in non-acceptance of the item with cost to comply for the account of the tenderer

4.2.2.4 ONLY NEW EQUIPMENT WILL BE ACCEPTED

Comply
Yes/NO

All equipment installed will be new and not been used previously

4.2.3 Scope of tenderer's business

Comply
Yes/NO

In view of the sophistication of the service it is compulsory that the service must be the core business of the tenderer. Provide proof of core business functions including current web site and hosting services

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

Initial _____

COMPULSORY GENERAL SPECIFICATIONS

G.P.S. DRIVER AND VEHICLE MONITORING SYSTEM

GPS monitoring system as specified below.

All current driver and vehicle monitoring unit unique numbers as well as SIM card numbers and the details of the applicable vehicle must be available on the server of the tenderer for access by municipal employees. Physical inspection of each vehicle / unit will be required by the tenderer to capture the data on the server.

Council currently makes use of Fleet Manager range of units for the monitoring of driver vehicle tracking and for the monitoring of vehicle abuse and management. The tenderer will be required to do maintenance on said units and, if not repairable, replace with a compatible driver and vehicle monitoring unit that can execute the same functions and communicating to the same server, enabling the extract of information by municipal employees as well formal reports requested and submitted to the tenderer

The tenderer will be required to HOST the server for the driver and vehicle monitoring units, refuse bin counters and be able to communicate with the engine protection system. The solution must make provision for a web-based management portal that will include the items indicated below

The full driver and vehicle monitoring unit system for EACH vehicle must include inter alia: - System complete, integrated GSM, GPRS and GPS module complete, SIM card, installation of the complete GPS unit as detailed above, **SINGLE** software license for **EACH** vehicle. Any other license or hardware which is required to enable the above to operate effectively and legally shall be included in the above.

NOTE THAT THE DRIVER AND VEHICLE MONITORING UNITS MUST BE ACTIVE AND ALL DATA MUST BE AVAILABLE ON THE MANAGEMENT PORTAL ON A REAL TIME BASIS.

	<u>Comply</u> Yes/NO
COMPULSORY TO CONFIRM YES/NO	

4.2.1 TRAINING

	<u>Comply</u> Yes/NO
It is compulsory that the tenderer provide at least two days training per six month period for a group of municipal delegates as stated in the detailed specifications. The cost for training must be included in the hosting pricing per vehicle.	

4.2.2 FAILURE TO DELIVER

	<u>Comply</u> Yes/NO
One preferred bidder will be appointed for all items. The order will be sent to the bidder If the service is not rendered within the minimum required period as per tender specifications, the <u>Municipality reserves the right to source the service from an alternative bidder</u> . Penalties and termination of contract may be applicable as per GCC, section 21 & 22.	

Initial_____

SECTION 4.2 (Continued)**4.2.3 ITEM SPECIFICATIONS****Comply**
Yes/NO

It is compulsory that all items and services shall comply to the minimum specifications. The specifications must be verified on the compulsory attached manufacturer's specification sheet. Items must comply to ALL minimum specifications	
---	--

4.2.4 PRICE AND DELIVERY**Comply**
Yes/NO

Labour, accommodation, travelling and transport cost must be included in the price per item. Additional payment for the service will not be approved	
The pricing must include at least one day per month visit to the workshop to do maintenance and repairs on the units	
Emergency repairs on the engine protection unit will be priced an additional rate per km for travelling outside the compulsory monthly scheduled work.	
The Municipality will only be responsible for payment of the pricing reflecting on the order/tender award as stated in this tender document. All cost must be included in the hosting and labour tariffs and all software and hardware related costs associated with this solution	
The response time for services will be described in the detailed specifications per item. It is compulsory to deliver the service within the minimum delivery period.	
Fixed price: The tender price on all items will be fixed for <u>the period reflecting in the pricing schedule</u> . Tenderer's must take into consideration escalating commodity prices prior to tendering. Price revision will not be considered by Council.	
Failure to deliver: Failure by the service within the minimum delivery period will result the cancellation of the order and the sourcing of an alternative supplier and may result in the termination of the contract and / or recovering the financial loss of the Municipality from the tenderer.	
The delivery time will be applicable from the date and time that the order has been faxed or sent by e-mail. The onus remains with the tenderer to ensure that he/she is notified of said correspondence	

4.2.5 EVALUATION AND AWARD PRICING**Comply**
Yes/NO

Estimated usage per annum is included in the price schedule for evaluation purposes. Take note that the figure is only an estimate and the Municipality reserves the right to request hiring for any amount of hours including none.	
The tender will be evaluated on the total tender price for all items. It is compulsory to tender on all items, as the tender will be awarded as a whole and not per item.	
All tender rates shall be as per minimum specifications. It is compulsory to comply to all minimum specifications.	

Initial_____

4.2.6 INDEMNITY & PUBLIC LIABILITY**Comply**
Yes/NO

The contractor indemnifies the Municipality from any claim from any third party and all costs or legal expenses with regard to such a claim for loss or damage resulting from the death, injuries or ailment of any person, or the damage of property of the contractor or any other person, that may result from or be related to, the execution of the contract.	
The contractor will be held responsible for any damage, loss or thefts that may be caused, to the premises of contents, by him or his employees or be due to their neglect, whether in the normal execution of their duties or otherwise, and a claim for indemnification can accordingly be imposed by the Municipality or the public against the contractor.	
The successful contractor must have Public Liability Insurance commensurate with the risk to which he is exposed. Such insurance should make provision for all vicarious losses and claims for which the contractor or his staff may be responsible.	
Without prejudice to the contractor's responsibility to select personnel before employment. The Municipality will at all times have the right to point out staff members of the Contractor who is considered a safety, health or security risk or undesirable in which case the contractor will be requested not to utilize such person/s any longer to honour his obligations in terms of his agreement.	
In such a case the contractor will immediately comply with the request and the contractor will not (as result of such request) be entitled to bring a claim for loss or damage against the Municipality and the contractor indemnifies the municipality against any claim from the employee concerned.	



Initial_____

4.2.7 TENDERER CONTACT DETAILS

Comply
Yes/NO

Orders and request for reports, services required, maintenance and installations will be forwarded to the tenderer's e-mail address below, completed by the tenderer. It is the responsibility of the tenderer to ensure that e-mails are attended to frequently. Not reading e-mails or answering phones will not be accepted as an excuse to act on request for service and an alternative supplier will be sourced and the contract be terminated

Tenderer Contact details (Compulsory to complete the Right-hand column)

e-mail address	
Telephone Number(s)	
Contact Person	

(Compulsory to sign if the tenderer complies)

.....
Name of person completing the tender

.....
Signature

4.2.8 Demonstration during Tender evaluation period

In view of the sophistication of the program, the municipality reserves the right to request a demonstration from tenderers to install and/or programme one current driver and vehicle monitoring unit complying to all requirements and specifications in section 4.3, item 1. The information must be displayed on the web site of the service provider and SBM must be given access.

Live vehicle tracking and exception reports must be available on a municipal computer. Tenderers may contact the workshop manager at any time after advertisement to gain information, do physical inspections in order to prepare for the demonstration. The demonstration will be for the account of the tenderer.

The municipality will request the trial run by e-mail and the tenderer must provide a report within 72 hours after receipt of the e-mail

Comply
Yes/NO

COMPULSORY TO CONFIRM YES/NO

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

Initial _____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 1: HOSTING OF DRIVER AND VEHICLE MONITORING DATABASE ON THE WEB

SITE/SERVER

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Web hosted solution for driver and vehicle monitoring for vehicles. The tenderer is required to provide a web-based solution for the monitoring of these driver and vehicle monitoring units, either by programming current units or the fitment of new units if not compatible. The solution must be a hosted on the tenderers own domain and all relating costs must be reflected. The tenderer must take account annual increases.		
The replacement of defective units and installation of new units in new vehicles will be required. New units must be compatible with the web hosting service and all unit numbers, Sim card numbers and vehicle details available for reporting purposes		
Provide a web-based management portal that will give multiple employees password protected access to monitor activities as noted below and enable the tenderer to provide reports as requested by the municipality.		
The tenderer must provide exception reports as requested		
Keep real time record of all vehicles reporting to the system and provide fleet figures to the municipality on a monthly basis. Vehicle registration numbers and unique fleet numbers must be displayed.		
Response time after award: All vehicle data must be available, and reports provided at least 30 working days after contract signing.		
The unit must be programmed that the driver ID tag must be inserted in the socket to enable starting of the vehicle. No starting of the vehicle must be possible without the insertion of the ID tag		
The unique driver and vehicle monitoring unit number must be linked to all vehicle registration numbers and fleet numbers on the system. The data schedule supplied to the municipality and be available on the system and provided by the tenderer on request.		
A fleet list will be provided with appropriate departmental numbers, vehicle registration numbers and unique fleet number for all vehicles. On the server, all departmental vehicles must be grouped per department and accessible by the relevant departmental delegate and the department: mechanical services.		
Provide an access link to municipal staff for monitoring purposes and issue each member with a unique password. A list of departmental vehicles will be provided and said member shall only have access to vehicles in the appropriate department. Mechanical services staff must have access to the monitoring of all municipal vehicles		
Introduce / link new vehicles to the system, program units and/or fit new, compatible monitoring units and remove redundant items on request from the mechanical services department		
Different units are utilised in vehicles. It will be compulsory that the tenderer do a physical inspection of each vehicle unit in order to link it to the relevant software and programming for hosting purposes and ensure compatibility to report to the server or alternatively install compatible units. The units are built into the vehicle dashboards and the ID tag socket is accessible for drivers to insert tags.		

Initial_____

MINIMUM SPECIFICATIONS (Item continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
The monitoring unit and SIM card numbers of all units must be captured and linked to all vehicle registration numbers to enable the tenderer to act on enquiries regarding SIM functions and account queries. Record must be kept of all SIM cards linked to vehicles and provided to the municipality on a monthly basis in order to verify payments of monthly SIM card charges from the service provider. SIM cards not reporting must be replaced if needed and the new number captured on the system.		
The tenderer must collect SIM cards from the mechanical department		
Each vehicle driver and vehicle monitoring unit must be programmed to report to the server and provide all requested information		
The units must be programmed to be able to interface with the Safe Stop engine protection and management system in order to be able to shut the engine down remotely, put the vehicle in limp mode and prevent starting remotely from the municipal computer or cell phone		
A call centre must be available to provide exception reporting on request from delegated municipal employees. The management of the department: mechanical services will provide the tenderer with a schedule of delegated staff authorised to submit enquiries. Any of the reporting functions below can be requested and must be provided within the minimum time frame. Please refer to the "Enquiry for report" section below		
The tenderer must ensure sufficient capacity to provide exception reports on a daily basis		
The tenderer must keep record of the vehicle and driver history for the entire tender period since tender award and provide data on request. Data for all vehicles and drivers must be supplied to the municipality on backup media and should be accessible via management portal. An annual backup must be provided at the end of each financial year.		
At the end of the contracting period the bidder must release the data back to the municipality in an accessible format.		
The tenderer must be able to provide vehicle and driver reports at any given time since the start of the tender period		
Cost for training to operate the system must be included in the tender price. Training, accommodation and travelling expenses must all be included in the tender price. The training will be executed at the municipal training room in Vredenburg.		

ENQUIRY REQUESTS FOR EXCEPTION REPORTING:

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
The department will require exception reports in case of enquiries regarding vehicle and specific driver activities. Driver name and location report. The vehicle registration number(s) and the requested reporting period will be provided.		
The tenderer must provide a report "word" format per e-mail to the municipal delegate submitting the request, similar to the report below including all details		

Initial _____

MINIMUM SPECIFICATIONS (Item continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
Reports must reflect the route map, display vehicle registration number, driver ID and name, at a specific time on a separate icon on the map with latitude and longitude co-ordinates		
Reporting must be provided for any minute on the days route		
An Excel Report must provide all stop, start, speed and kilometres travelled per 24-hour period for the time of request.		
Reports must be attached to return e-mails submitted by the department		
The system must be able to provide Vehicle service alert reminders for all vehicles and must be sent per e-mail to the requested address at least 1000 km's before the license expiry.		
Heavy Vehicle annual road worthy reminders for all trucks must be sent per e-mail to the requested address at least one month before the license expiry		
Annual vehicle license renewal alerts for all vehicles must be sent per e-mail to the requested address at least one month before license expiry		
The municipality will provide the initial licensing, COF and service data to enable the tenderer to compile the initial database		

TENDERER CONTACT DETAILS FOR REQUEST FOR REPORTS

	<u>Comply Yes/NO</u>
Requests for reporting will be forwarded to the tenderer's e-mail address below, completed by the tenderer. It is the responsibility of the tenderer to ensure that e-mails are attended to on a permanent basis during office hours. Not reading e-mails or answering phones will not be accepted as an excuse not to act on request for service and will result in the termination of the contract and be included in the list of tender defaulters when due processes were followed.	
<u>Minimum reporting period:</u> The tenderer shall submit a report as requested within 2 hours (Office hours) of request to enable the municipality to act in the shortest possible time on driver infringements, transgressions or any other query raised by officials, councillors and the public.	

Tenderer Contact details (Compulsory to complete the Right-hand column)

e-mail address	
Telephone Number(s)	
Contact Person	

I DECLARE THAT THE CONTACT DETAILS ABOVE ARE CORRECT AND ALL ENQUIRIES WILL BE ATTENDED TO WITHIN THE REQUIRED TIME BY THE COMPANY WHICH IN THIS CASE IS THE TENDERER **(Compulsory to sign if the tenderer complies)**

.....
Name of person completing the tender

.....
Signature

Initial _____

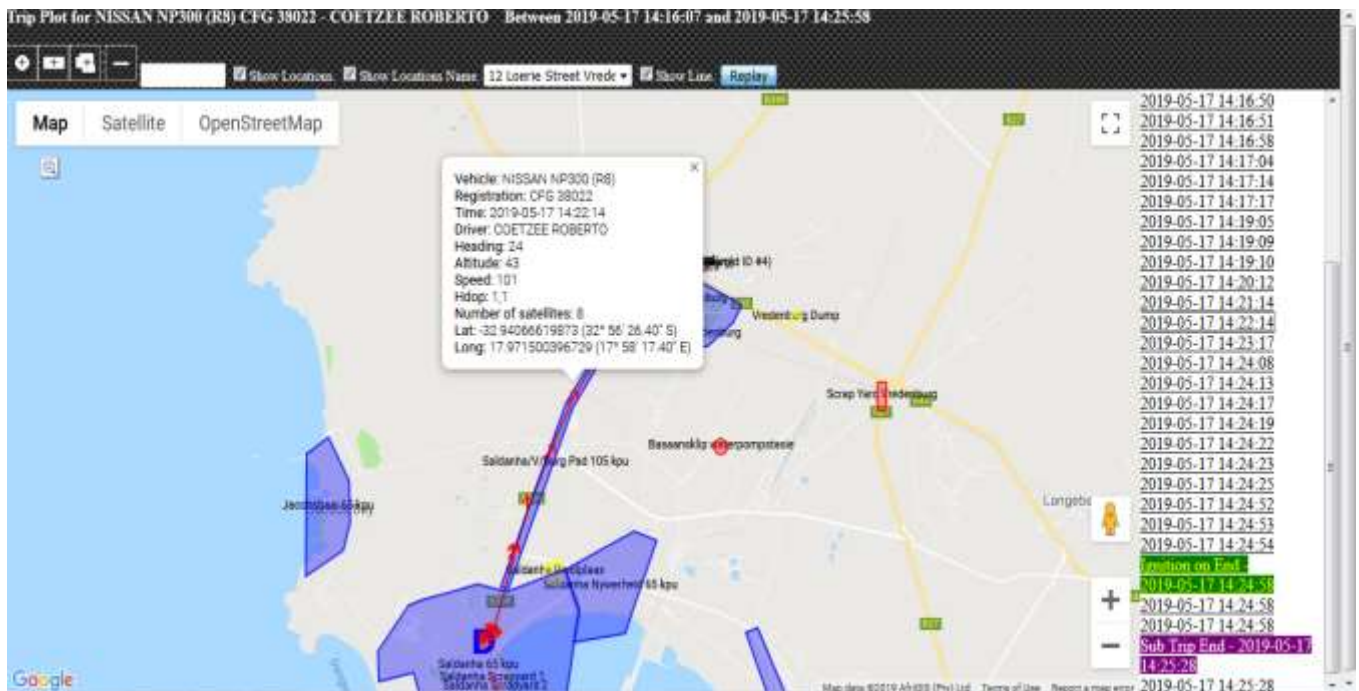
COMPULSORY REPORTING FUNCTIONS:

The following functions must be incorporated in the system and be available on the tenderer's own web site/server for monitoring by the municipality and provided by the tenderer in case of enquiries:

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
It is compulsory that the system can provide all the report functions requested below.		
- GPS position - Engine management - Vehicle speed - Vehicle RPM - Oil Pressure - Water temperature - Water level - Start/End trip - Driver access - Custom events (Speed limit exceed, Restricted zone entry) - Active events: notifications by e-mail / sms in case of over speeding, over revving and entrance to restricted areas - License renewal reminders for the entire fleet - Reminders for annual COF (Road worthy of heavy vehicles) - Service reminders for the entire fleet - Web access - Supply accessible map, satellite and open street map		
Map interface: The system must provide for a real time geo location electronic map for the entire South Africa and neighbouring countries. All country roads and road numbers, Businesses and prominent locations must be clearly identified. Restricted zones and municipal borders must be clearly indicated on the provided map. Zoom functions must be incorporated to the closest 20 metres		
Restricted zones: The municipality will provide the tenderer with restricted zones in which vehicles are not allowed to enter. The restricted zones must be clearly marked on the map.		
Speed limit zones: All National speed limit zones must be incorporated in the service including town/city zones and national roads on all South African roads as per National and Municipal regulations.		
Audible alarm: When a driver exceeds the speed limit in a certain zone an audible alarm must be constantly activated in the vehicle until the speed is reduced as per acceptable legislation.		
The system must be able to e-mail / sms a notification to a delegated departmental representative informing him/her <u>within 5 minutes</u> when speed has been exceeded and restricted zones are entered.		
Engine management: Engine management systems are installed in certain light vehicles, heavy vehicles and earthmoving equipment. The unit must be able to interface and communicate with the engine management system. Remote start / stop control, limp mode, oil and water monitoring.		
License renewal and service reminders: The municipality will provide the service intervals, kilometres of last service and last date of license renewal. The host must then be able to provide for a service reminder 1000 km, prior to the service required and a license renewal alert one month prior to the expiry of the license. Alerts must be sent per e-mail to the department: mechanical services provided e-mail address.		

Initial _____

Sample of a typical “map” exception trip report to be submitted by the tenderer on request and obtainable by municipal delegates by web access. Real time location and speed.



Sample of a typical excel exception trip report to be submitted by the tenderer on request and obtainable by municipal delegates by web access. Real time location and speed.

Location Report :CFG3313 - NISSAN UD (R62)								
From : 2022-01-31 00:00:00								
To : 2022-01-31 23:59:59								
Driver	Departed	Departure	Driving	Distance	Max	Arriving	Arriving	Time At
Name	From	Time	Duration	Traveled	Speed	At	Time	Location
PHILLIPUS GERHARD	Riksdaler Street , Witteklip , W	2022-01-31 08:17:36	00:00:56	0.2 km	31 km/h	Floryn Street , Witteklip , Wes	2022-01-31 08:18:32	00:13:19
PHILLIPUS GERHARD	Floryn Street , Witteklip , Wes	2022-01-31 08:31:51	00:01:25	0.3 km	29 km/h	Floryn Street , Witteklip , Wes	2022-01-31 08:33:16	00:04:19
PHILLIPUS GERHARD	Floryn Street , Witteklip , Wes	2022-01-31 08:37:35	00:04:54	2.1 km	66 km/h	Mr0028 Road , Vredenburg , V	2022-01-31 08:42:29	00:02:38
PHILLIPUS GERHARD	Mr0028 Road , Vredenburg , V	2022-01-31 08:45:07	00:39:37	6.6 km	93 km/h	Tr02102 Road , Ongegund , V	2022-01-31 09:24:44	00:00:53
PHILLIPUS GERHARD	Tr02102 Road , Ongegund , V	2022-01-31 09:25:37	00:06:09	0.7 km	33 km/h	Tr02102 Road , Ongegund , V	2022-01-31 09:31:46	00:02:13
PHILLIPUS GERHARD	Tr02102 Road , Ongegund , V	2022-01-31 09:33:59	00:04:16	0.4 km	30 km/h	Tr02102 Road , Ongegund , V	2022-01-31 09:38:15	00:02:03
PHILLIPUS GERHARD	Tr02102 Road , Ongegund , V	2022-01-31 09:40:18	02:14:00	10.3 km	79 km/h	Kanna Street , Louw ville , We	2022-01-31 11:54:18	00:02:55
PHILLIPUS GERHARD	Kanna Street , Louw ville , We	2022-01-31 11:57:13	00:05:48	0.2 km	21 km/h	Cosmos Street , Louw ville , V	2022-01-31 12:03:01	00:05:18
NONTUNGO SANDILE	Cosmos Street , Louw ville , V	2022-01-31 12:08:19	00:11:20	4.6 km	82 km/h	Tr02102 Road , Ongegund , V	2022-01-31 12:19:39	00:02:53
NONTUNGO SANDILE	Tr02102 Road , Ongegund , V	2022-01-31 12:22:32	00:00:36	0.0 km	7 km/h	Tr02102 Road , Ongegund , V	2022-01-31 12:23:08	00:02:01
NONTUNGO SANDILE	Tr02102 Road , Ongegund , V	2022-01-31 12:25:09	00:19:44	7.3 km	93 km/h	Riksdaler Street , Witteklip , W	2022-01-31 12:44:53	00:00:00

Initial_____

Sample of a typical service, COF (Annual Road Worthy) and license renewal alert reminder send by e-mail to the municipal workshop one month before due date

Reg no	Desc	ID	Odo	Engine Hours	Last Trip	KM to service	Service Date	License Date	Roadworthy Date	Service Hours
CFG29307	NISSAN NP300 (R22)	1020	208776.5	0.0	2022-01-31 12:11:54	14030.5	2022-05-04			
CFG11085	NISSAN UD (R35)	10661	36714.3	0.0	2022-01-29 12:04:03	359775.7	2018-08-30			8045
CFG14590	NISSAN UD (R1)	10663	315171.4	2823.5	2022-01-31 12:27:48	617.6	2021-02-11			
CFG18569	NISSAN UD (R3)	10666	290381.0	0.0	2022-01-28 08:13:53	17959.0	2022-09-02			
CFG11573	NISSAN UD (R2)	11043	329082.8	19003.6	2022-01-31 07:33:51	-13968.8	2021-02-17			
CFG 21514	FORD RANGER (R90)	11192	341311.5	0.0	2021-10-12 09:50:26	9226.5	2022-09-13			
CFG23683	NISSAN UD (R46)	11209	260960.6	0.0	2022-01-31 13:49:13	10933.4	2023-07-31			
CFG19788	NISSAN UD (R14)	11210	277974.7	0.0	2022-01-27 12:39:24	56516.3	2021-02-17			
CFG11647	NISSAN UD (R12)	11238	1543.4	0.0	2021-08-03 15:24:23	698248.6	2022-08-04			
CFG15255	NISSAN UD (R57)	11517	170938.5	0.0	2022-01-31 13:38:06	1061.5	2023-06-10			
CFG5305	NISSAN UD (R18)	11518	224966.6	0.0	2022-01-31 13:54:45	91074.4	2022-10-12			
CFG14412	NISSAN UD (R60)	11534	400702.5	0.0	2022-01-31 13:16:34	117597.5	2022-08-02			
CFG22546	NISSAN UD (R38)	11541	351186.8	0.0	2022-01-31 12:13:35	233747.2	2022-07-29			
CFG3313	NISSAN UD (R62)	11545	190877.7	0.0	2022-01-31 13:10:57	50833.3	2022-07-16			
CFG3700	NISSAN UD (R6)	11664	258124.3	0.0	2022-01-31 08:23:44	-558.3	2022-07-23			
CFG9735	NISSAN UD (R71)	11677	201157.5	0.0	2022-01-31 10:56:02	1251.5	2022-05-28			
CFG27193	FORD RANGER (R70)	11695	1256814.4	0.0	2022-01-29 18:18:08	-974189.4	2022-04-19			
CFG10008	ISUZU TRUCK (R66)	11741	308603.3	0.0	2020-03-03 17:20:36	-8857.3	2016-03-21			
CFG22616	MERC AXOR (R77)	11746	127531.7	0.0	2022-01-28 12:09:42	82106.3	2022-02-11			
CFG27649	MERC AXOR (R75)	11747	146732.8	0.0	2022-01-21 14:38:10	-5752.8	2022-02-21			
CFG30686	MERC AXOR (R73)	11748	188693.0	0.0	2022-01-31 13:51:14	9911.0	2022-11-15			
CFG27301	FORD RANGER (R79)	11763	200994.8	0.0	2022-01-31 12:20:54	10988.2	2022-08-17			
CFG23261	BELL DIGGER (R80)	11941	25441.3	1066.2	2024-01-01 22:19:02		2022-12-14			4071.8366666667
CFG25264	ISUZU TRUCK (R25)	11963	81046.3	0.0	2024-01-03 21:28:40	59758.7	2022-12-30			
CFG11656	FORD RANGER (R11)	11995	190818.1	0.0	2022-01-31 13:54:50	-11973.1	2022-04-28			
CFG13340	MERC AXOR (R88)	12051	405722.6	0.0	2022-01-31 13:54:52	-35940.6	2022-09-10			



It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial _____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 2: HOSTING OF REFUSE BIN COUNTERS (LIFT LOGGERS) ON THE WEB SITE/SERVER

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Web based hosted solution for refuse bin counters for approximately 18 Refuse trucks at tender date with annual increases and decreases. Lift logger units must be installed, or current units programmed, in said vehicles and the tenderer is required to do the web / server hosting for the monitoring thereof.		
The tenderer will be required to design bin lifter counter unit for new refuse trucks which can communicate via the GPS to provide data on the server, accessible for municipal employees to extract daily, weekly and monthly reports		
The Bin counters / Lift loggers of current units and new units must interface with the GPS system to provide bin lifting quantities per truck. Every truck makes use of two bin lifter counters. The counters must be interlinked (Quantities added) to provide the total refuse bins lifted per truck within a requested period.		
Design and maintain an appropriate web site, accessible to municipal staff to monitor reported vehicle functions as noted below		
Response time: All vehicles must be available and reports provided at least 30 days after contract signing.		
Keep real time record of all bin lifting records to the system and provide figures to the municipality on a daily, weekly, monthly and annual basis. The report must be excel based and provide the bin lift totals as well as displayed on a graph. Refer to "Bin lift report" for a sample of an extraction report required below. Graph must be provided in different colours.		
Municipal delegates must be able to subtract a report from for a single vehicle and for the entire solid waste fleet for any given time. Unique access and passwords must be provided for delegated employees. The tenderer must also, on request of the department provide reports on request. The reports will be requested on a weekly basis and the tenderer must include the provision thereof in the tender price for the hosting service.		
The unit must be programmed that the lifting counter must send bin lift quantities via the GPS unit to the server / web site		
The unique lifter unit must supply bin lifting quantities and the data schedule supplied to the municipality and be available on the system.		
A fleet list will be provided with all refuse compactors of the solid waste department. On the server, all the departmental vehicles must be grouped under "Solid Waste" and accessible by the relevant departmental delegate and the department: mechanical services.		
Provide an access link to solid waste staff for monitoring purposes and issue each member with a unique password. A list of departmental vehicles will be provided and said member shall only have access to vehicles in the appropriate department. Mechanical services staff must have access to the monitoring of all municipal vehicles		

Initial_____

MINIMUM SPECIFICATIONS (Item continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
Introduce / link new bin counters to the system and remove redundant items on request from the mechanical services department		
The tenderer will be required to design and implement bin lifter units for new trucks and ensure bin lifting data is available on the server		
If current bin lifters are usable and utilised in vehicles it will be compulsory that the tenderer do a physical inspection of each unit in order to link the bin lifters to the relevant software and programming for hosting purposes. The units are fitted on the truck bin lifter system		
Each vehicle lifter unit must be programmed to report to the server and provide all requested information,		
A call centre must be available during office hours to also provide Exception reporting on request from delegated municipal employees. The management of the department: mechanical services will provide the tenderer with a schedule of delegated staff authorised to submit enquiries. Any of the reporting functions below can be requested and must be provided within the minimum time frame. Please refer to the "Enquiry for report" section below		
The tenderer must ensure sufficient capacity to provide <u>at least 18</u> exception reports per day (One per truck)		
The tenderer must keep record of the bin lift count history per vehicle for the entire tender period since tender award and provide data on request. Data for all vehicles and drivers must be supplied to the municipality on back media at the end of each financial year until the end of the contract.		
The tenderer must be able to provide bin lift reports at any given time since the start of the tender period equal/similar to the extraction report below		
Cost for training to operate the system must be included in the tender price. Training, accommodation and travelling expenses must all be included in the tender price. The training will be executed at the municipal training room in Vredenburg.		

ENQUIRY REQUESTS FOR EXCEPTION REPORTING:

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
The department: solid waste will require exception reports in case of enquiries regarding bin lift quantities. The vehicle(s) registration number and the requested reporting period will be provided.		
The tenderer must provide a report in "excel" format per e-mail to the municipal delegate submitting the request		
Reports will include daily, weekly, monthly and annual bin lifting quantities per truck		
The report must be in colour graph type format to compare truck performance		
Reports must reflect the route map, display vehicle registration number, driver ID, and refuse bins emptied for the requested period		
Reports must be attached to return e-mails submitted by the department		
The municipal delegate must also be given access to subtract a departmental report including all requirements above		

Initial_____

TENDERER CONTACT DETAILS FOR REQUEST FOR REPORTS**Comply**
Yes/NO

Requests for reporting will be forwarded to the tenderer's e-mail address below, completed by the tenderer. It is the responsibility of the tenderer to ensure that e-mails are attended to on a permanent basis during office hours. Not reading e-mails or answering phones will not be accepted as an excuse not to act on request for service and will result in the termination of the contract when due processes were followed.	
<u>Minimum reporting period:</u> The tenderer shall submit a report as requested within 8 hours (Office hours) of request to enable the municipality to monitor bin lifting quantities on a daily basis	

Tenderer Contact details (Compulsory to complete the Right-hand column)

e-mail address	
Telephone Number(s)	
Contact Person	

I DECLARE THAT THE CONTACT DETAILS ABOVE ARE CORRECT, AND ALL ENQUIRIES WILL BE ATTENDED TO WITHIN THE REQUIRED TIME BY THE COMPANY WHICH IN THIS CASE IS THE TENDERER **(Compulsory to sign if the tenderer complies)**

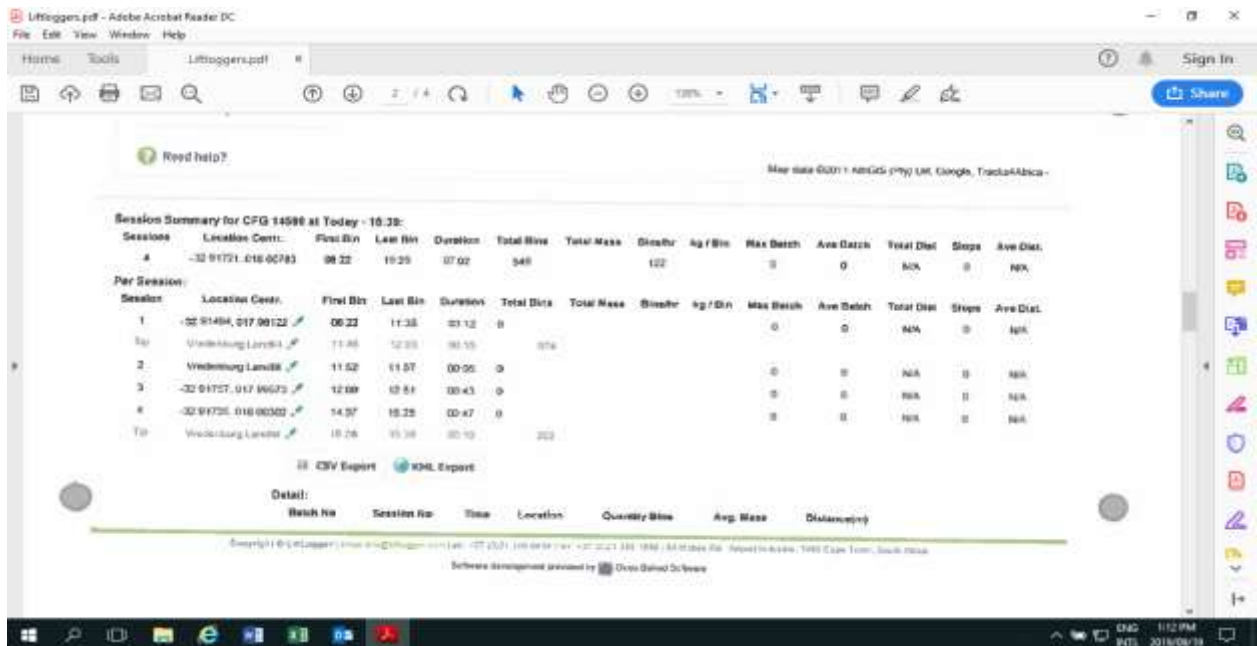
.....
Name of person completing the tender

.....
Signature



Initial_____

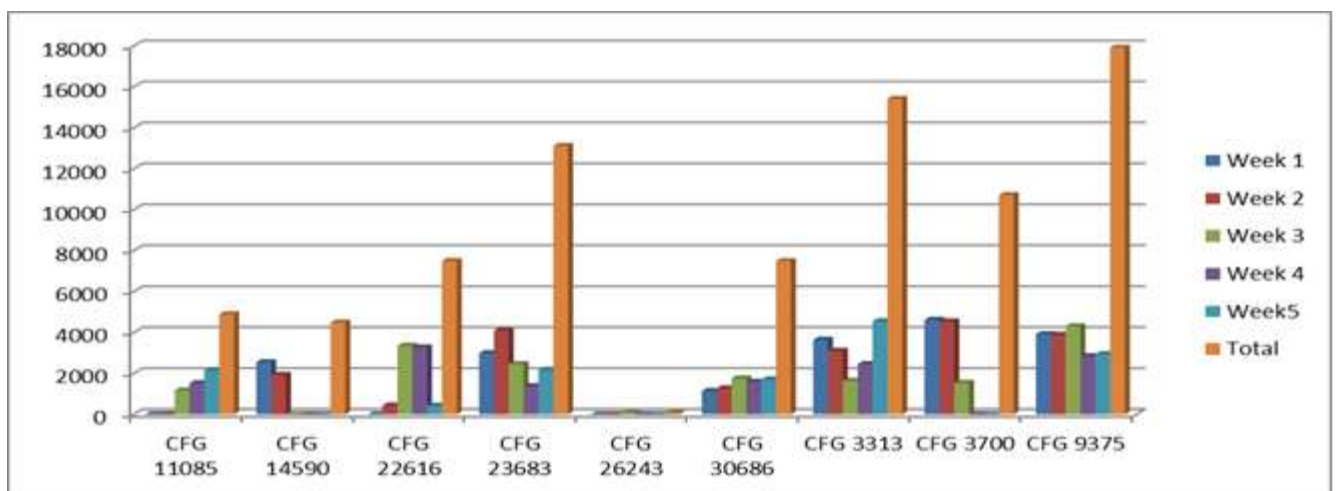
Typical bin lifters reports required



MONTH: JANUARY 2020

BIN LIFTS PER TRUCK

	Week 1	Week 2	Week 3	Week 4	Week5	Total
CFG 11085	10	13	1174	1527	2165	4889
CFG 14590	2555	1937	0	0	0	4492
CFG 22616	2	442	3352	3272	427	7495
CFG 23683	2993	4101	2459	1384	2179	13116
CFG 26243	2	2	54	0	0	58
CFG 30686	1144	1281	1757	1597	1710	7489
CFG 3313	3650	3111	1642	2460	4549	15412
CFG 3700	4624	4543	1540	0	0	10707
CFG 9375	3922	3893	4308	2846	2942	17911



Initial_____

COMPULSORY REPORTING FUNCTIONS:

The following functions must be incorporated in the system and be available on the server for monitoring by the municipality and provided by the tenderer in case of enquiries:

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
It is compulsory that the system can provide all the report functions requested below.		
- GPS position reporting - Graph type quantity of bins emptied for the required period - Vehicle speed - Vehicle RPM - Start/End trip - Custom events (Speed limit exceed, Restricted zone entry) - Active events: notifications by e-mail / sms in case of over speeding, over revving and entrance to restricted areas - Web access		
Map interface: The system must provide for a real time geo location electronic map for the Saldanha bay Municipal Boundaries including all towns. Businesses and prominent locations must be clearly identified. Restricted zones and municipal borders must be clearly indicated on the provided map. Zoom functions must be incorporated to the closest 20 metres		
Restricted zones: The municipality will provide the tenderer with restricted zones in which vehicles are not allowed to enter. The restricted zones must be clearly marked on the map.		
Speed limit zones: All National speed limit zones must be incorporated in the service including town/city zones and national roads on all South African roads as per National and Municipal regulations.		
Audible alarm: When a driver exceeds the speed limit in a certain zone an audible alarm must be constantly activated in the vehicle until the speed is reduced as per acceptable legislation.		

It is compulsory to comply to all the minimum specifications

It is compulsory to confirm “yes” or “no” on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.3**COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT****ITEM 3: HOSTING OF DRIVER ID TAG MONITORING ON THE WEB SITE / SERVER**

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
A hosted web-based solution for approximately <u>815 Driver ID tags</u> at tender date with annual increases and decreases. ID tags have already been allocated to drivers and the tenderer is required to do the web / server hosting for the monitoring thereof and provide an accessible database with ID tag numbers linked to driver's names.		
Each driver ID tag must be physically allocated to one unique driver. The driver name and department must reflect on the system. A list must be provided with each unique tag number allocated to drivers. All ID tags must be physically introduced to the system and record kept of Tag number and the driver allocated to.		
The hosted web-based solution must provide for vehicle monitoring AND link the driver ID tag to the vehicle in order to identify the driver from start to stop.		
Supply a server for communication purposes		
Design and maintain an appropriate web site, accessible to municipal staff to monitor reported vehicle functions as noted below		
Keep real time record of all drivers with issued ID tags on the system and provide figures to the municipality on a monthly basis		
Response time: All ID tags connected with driver names be available and reports provided at least 30 days after contract signing.		
A staff list will be provided with appropriate departmental numbers for all drivers. The tenderer must link ID tag numbers to individual drivers. On the server, all departmental drivers must be grouped per department, driver name linked to the ID tag and accessible by the relevant departmental delegate and the department: mechanical services.		
Provide an access link to identified municipal staff for monitoring purposes and issue each member with a unique password. A list of departmental drivers will be provided and said member shall only have access to drivers in the appropriate department. Mechanical services staff must have access to the monitoring of all municipal vehicles		
Introduce / link new drivers to the system and remove non-employed drivers on request from the mechanical services department		
The hosted web based solution must provide for vehicle monitoring AND link the driver ID tag to the vehicle in order to identify the driver of the identified vehicle from start to stop.		
The unit must be programmed that the ID tag must be inserted in the socket, conveniently affixed in the vehicle dash board to enable starting of the vehicle. No starting of the vehicle must be possible without the insertion of the ID tag		

Initial_____

MINIMUM SPECIFICATIONS (continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
It will be compulsory that the tenderer do a physical inspection of the ID tag currently in use in order to link it to the relevant software and programming for hosting purposes. The units are available at the department: mechanical services. The tenderer must ensure that new compatible ID tags are I ² C protocol and possible to obtain, programmed and delivered with all new units.		
Each driver ID tag unit must be programmed to report to the server and provide all requested information regarding the driver and relevant department he/she operates from		

ENQUIRY REQUESTS FOR EXCEPTION REPORTING: ID TAGS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
The department will require exception reports in case of enquiries regarding driver activities. The vehicle registration number and the requested reporting period will be provided.		
The tenderer must provide a report "word" format per e-mail to the municipal delegate submitting the request		
Reports must reflect the route map, display vehicle registration number, driver ID, at a specific time on a separate icon on the map as well as excel based trip report.		
Reporting must be provided for any minute on the days route		
Report must provide all stop, start, speed and kilometres travelled per requested period for the time of request.		
Reports must be attached to return e-mails submitted by the department		

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 4: SUPPLY AND ISSUING OF ID TAGS TO NEW MUNICIPAL DRIVERS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Supply and Issuing of new ID tags to new drivers on request		
The tenderer will supply a new ID tag for drivers within 48 hours from receipt of order		
The driver ID tags must be I ² C compatible with the GPS unit and introduced to the system. A conveniently placed socket must be installed in the dashboard to insert the tag		
ID tags are only issued to new drivers after they passed the internal municipal driver's test. As soon as a driver pass the test, the department will notify the tenderer by e-mail requesting the introduction of the new driver to the system		
The ID tag number must be noted on the job card and must also be included in the web history. The tenderer must be able to supply, at any given time, all ID tag numbers linked to driver's names		
The departmental: mechanical services must provide authorisation per e-mail that the driver may be issued with a tag.		
A unique ID tag number must be linked to all tag units and drivers and visible for monitoring on the system		
The tenderer will then obtain from the department the issued municipal drivers license as well as the NaTIS driver's licence, the driver's name, surname and department operating from. The tenderer will then introduce the driver to the correct department, confirm completion per e-mail and keep hard copies as proof of evidence.		
The tenderer must design a tag issue document with all the driver details, license numbers and department codes and on hand over of the ID Tag, request the driver to sign as proof of receipt thereof		
The documentation must be physically signed for by the driver at the municipal mechanical workshop in Vredenburg, Western Cape		
The ID tag must then be introduced to the system for monitoring purposes immediately after hand over and the driver must be able to start and drive vehicles with said tag immediately after issue.		
All travelling and labour cost must be included in the pricing schedule for the issue of a single new ID tag		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to issue a single ID tag as drivers pass the test. Include all cost, travelling and labour for the issue and introduction of a single ID tag to the web site.		

It is compulsory to comply to all the minimum specifications

It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial _____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 5: SUPPLY AND INSTALLATION OF NEW DRIVER AND VEHICLE MONITORING UNITS IN VEHICLES

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Driver and vehicle monitoring units will be installed in new vehicles on delivery		
The tenderer shall <u>supply and install</u> new units within 48 hours from receipt of the order		
The unit must be compatible to report on system immediately after installation.		
Two ID tags must be supplied for each vehicle installation		
The new unit must be compatible with the current system and introduced to the system. A conveniently placed socket must be installed in the dashboard to insert the tag. Invoices will not be processed unless the unit is live on the website		
The SIM cards will be supplied by the municipality already activated with the service provider		
The unit must then be introduced to the system for monitoring purposes immediately after installation before the job card can be signed off		
The vehicle and driver monitoring unit number and the SIM card number must be noted on the job card and must also be included in the web history. The tenderer must be able to supply, at any given time, all unit numbers linked to the vehicle registration number. All information must be kept in the history of the system		
All travelling and labour cost must be included in the pricing schedule for the installation of a new unit		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to install a single unit if only one new vehicle is purchased. Include all cost, travelling and labour for the issue and introduction of a single unit.		
The tender price for the installation will include the supply of a new unit, installation, travelling, accommodation and kilometre claims. After installation the unit will be tested and must be introduced and be live on the system.		
Installation will be done at the municipal mechanical workshop, cnr of Floryn and Escudo road, Marais Industria, Vredenburg. Arrange with the workshop manager for a suitable time and date within the minimum time period.		

Initial_____

DRIVER AND VEHICLE MONITORING UNITS UNIT SPECIFICATIONS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Vehicle and driver monitoring unit includes Internal GPS receiver and GSM modem compatible with the server and web access. Real time vehicle tracking capabilities. Active tracking: Track the vehicle position in real-time, or view and replay historic routes taken on a digital map. The following information must be recorded with every GPS position: vehicle and driver ID, date and time, latitude and longitude, altitude, heading, speed and the number of visible satellites. Add, delete or edit unlimited user-defined locations such as customer, supplier, no-go zone etc. Entry and exit from locations must be recorded along with the date and time of the occurrence and the duration spent at each location. Active events must be based on 2 user inputs and active locations (on-board zones). Immediate event notifications can be sent via SMS whenever a critical event is recorded. Such events could be when entering or exiting a Zone, Panic / Assist button pressed (optional), Battery disconnect, etc. As an additional layer of security the unit must be equipped with a Backup Battery, making tracking possible even if the vehicle's main battery has been disconnected. The Backup Battery must start to operate as soon as the supply to the main vehicle battery is cut. Communications: The GSM modem must be used to download data from and upload data to the GPS System. This must allow for real-time active tracking and immediate SMS event notifications. It must be possible to upgrade or update the configuration remotely over the air using the GSM modem, thus reducing the need to remove the vehicle from duty when performing maintenance. Satellite communication must allow data download to the GPS unit when using an optional Sat Comms transceiver. This provides real-time tracking and event monitoring when out of GSM coverage. Sat Comms must provide coverage within the boundaries of South Africa. Two-way voice communication must be possible when required.		

Initial_____

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Vehicle and driver management: The following data must be recorded: date and time, distance travelled, journey duration, vehicle speed, journey departure and arrival time, location entered/exited, driver name, driver ID and vehicle ID. The following standard violations are recorded: over speeding, over revving (optional), harsh braking, harsh acceleration and excessive idling. User-configurable analogue inputs are available which can be employed to trigger custom events such as cargo door open/close, light on/off etc. Set reminders for the vehicle's next service, vehicle/driver license expiry. Must be able to monitor the ignition switch status. Main harness with integrated buzzer. Back up battery. Optional: Series code plug harness including vehicle interface. Optional: Blue driver's plug (driver log-on). Optional: Twin Serial Harness. Optional: Voice Kit. Optional: Sat Comms.		
Technical description Voltage range: 9V DC – 33V DC Input protection: Automotive 24v load dump (160V, 2 Ohm, 400Ms) ; short duration low-energy & high-energy transients. Clock: Real-time with independent battery back-up. Input& events: Highly configurable inputs and events. Firmware: Re-programmable firmware and configuration over wireless media (or optional wired interface) Provide sufficient analogue and digital input and output connections as required that can be configured by the user to monitor any device that generates a change in voltage in the range 0 – 38 volts		

Initial_____

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
2 Frequency inputs: 2 X high frequency inputs (F1 & F2) working approximately 5KHz, one dedicated to measuring engine RPM (optional) and another to measuring Vehicle Road Speed (optional, alternatively, GPS speed is utilized (F3)). 2 RS232 Serial Ports: 2 X RS232 serial ports operating at 57600 Baud rate (higher rates possible with hardware flow control) for connecting the following optional serial devices; S1: Other Serial Device or Card reader and S3: Dayton or Unit Sat Comms. S2 is dedicated to the internal GSM modem. Buzzer and LED: The unit has a buzzer and optional LED to warn the driver and provide feedback of the vehicle's status. I2C Bus: Intended for use with optional code-plugs used to identify drivers, calibrate, diagnose faults, upload firmware and new configurations, and to download logged data and unit specific configuration information. This bus must also be used to drive the optional Keypad, which allows the driver to make voice calls when used together with the optional Voice Kit. Backup Battery: The backup battery must be powered by a Hi Temp LiPo Battery Pack. The minimum backup time is 4 hours, if the GSM/GPRS is active in low power mode and the GPS is disabled		
Documents attached to the tender: It is compulsory to attach original manufacturer's specifications for the driver and vehicle communicator unit		

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.3**COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT****ITEM 6: REMOVAL OF DRIVER AND VEHICLE MONITORING UNITS FROM REDUNDANT VEHICLES**

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
GPS driver and vehicle monitoring units will be removed from redundant vehicles		
The tenderer shall remove redundant units within 48 hours from receipt of the order		
The unit must be removed with all wiring, sensors and ID tag socket		
After removal, the unit will be handed over to the workshop manager who will sign the job card as proof of receipt. The unit number and SIM card number must be noted on the job card		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to remove a single unit if only one vehicle is declared redundant. Include all cost, travelling and labour for the removal process		
The tender price for the removal will include the removal the unit and all labour and travelling cost		
Removal will be executed at the municipal mechanical workshop, cnr of Floryn and Escudo road, Marais Industria, Vredenburg. Arrange with the workshop manager for a suitable time and date within the minimum time period.		

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 7: FAULT FINDING AND REPAIRS OF DEFECTIVE DRIVER AND VEHICLE MONITORING UNITS AND BIN LIFT LOGGERS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Defective driver and vehicle monitoring units and lift logger units will be required to repaired / maintained by the tenderer		
The tenderer shall be on site for repairs within 48 hours from receipt of the order		
The tender price will include all cost including in the labour rate per hour for the estimated hours, labour, travelling and accommodation.		
A separate quote will be submitted for the parts used and a separate order issued		
The units must then be checked for reporting on the system for monitoring purposes <u>immediately after installation</u> before the job card can be signed off		
It is compulsory that the tenderer provide technicians and travelling for, at least, one free visit per month for maintenance and installation purposes. All travelling and labour cost must be included in the pricing schedule for unit repair for said visit.		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to repair a <u>single unit</u> if and when required. Include all cost, travelling and labour for the issue and introduction of a single unit.		
Fault finding and repairs will be done at the municipal mechanical workshop, cnr of Floryn and Escudo road, Marais Industria, Vredenburg. Arrange with the workshop manager for a suitable time and date within the minimum time period.		
The estimated travelling distance is noted with a radius of 180km from Vredenburg as reference. Tenderer's must <u>calculate the actual distance</u> in relation to the provided.		

It is compulsory to comply to all the minimum specifications

It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 8: SUPPLY AND INSTALLATION OF NEW BIN LIFT LOGGERS / COUNTERS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Bin lift counters units will be installed in new Refuse Trucks on delivery and old units replaced on current trucks or current units incorporated to communicate to the web / server of the tenderer. Information for trucks must be available on the server within 30 days after contract signing.		
The tenderer shall supply and install new units within 48 hours from receipt of the order		
The unit must be compatible to report on the system after installation.		
The lift logger sensor / counter must interface with the GPS unit in order to provide information on the server system. A counter must be fitted to both of the refuse truck bin lifters (two bin lifters per truck) and count the total bin lifts per truck as per required period. Invoices will not be processed unless the unit is live on the website		
The SIM cards of the unit must be used for reporting and SIM card numbers linked to counter units on the system		
The unit must then be introduced to the system for monitoring purposes immediately after installation before the job card can be signed off		
The bin counter serial number must be noted on the job card and must also be included in the web history. The tenderer must be able to supply, at any given time, all unit numbers linked to the vehicle registration number. All information must be kept in the history of the system		
All travelling and labour cost must be included in the pricing schedule		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to install a single unit if only one new vehicle is purchased. Include all cost, travelling and labour for the issue and introduction of a single unit.		
The tender price for the installation will include the supply of a new bin lift counter unit, installation, travelling, accommodation and kilometre claims and all other expenses. After installation the unit will be tested and must be introduced and be live on the system.		
Installation will be done at the municipal mechanical workshop, cnr of Floryn and Escudo road, Marais Industria, Vredenburg. Arrange with the workshop manager for a suitable time and date within the minimum time period.		

Initial_____

BIN LIFT LOGGER UNIT SPECIFICATIONS

MINIMUM SPECIFICATIONS (Continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
Only new units will be accepted		
Bin Lift Logger system with web access. Specified individuals must have access to the system.		
Logging system to be a monitoring device, reporting time and location of the handling of each refuse bin by the truck.		
The total number of bins emptied to be calculated daily, weekly, monthly and annually.		
- On line reporting, updated every 15 minutes and archived. - On line access. - Unique system to Saldanha Bay Municipality and Password Protected. - Include the cost for the training of Municipal Employees at Vredenburg. - System to incorporate GSM technology with GPS capabilities.		
- Municipal existing- and historical data must be available on the service provider's website - Web: Daily Web Maintenance. Service provider must attend to queries and enquiries during office hours - The Web service should support all the modern browsers for example, Mozilla Firefox, Google Chrome and Microsoft Edge. - Installation must be compatible with current Municipal Bin Lift Logger system and reports linked to server. - Bin Lift Logger Communicator System - GPS monitoring and reporting - System to incorporate GSM technology with GPS capabilities. - Logging system to be a monitoring device, reporting time and location of the handling of each refuse bin by the truck. - The total number of bins emptied to be calculated daily, weekly, monthly and annually. - On line access. - Unique system to Saldanha Bay Municipality and Password Protected		

It is compulsory to comply to all the minimum specifications

It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial _____

SECTION 4.3

COMPULSORY DETAILED SPECIFICATION COMPLIANCY STATEMENT

ITEM 9: SUPPLY, REPAIRS AND INSTALLATION OF ENGINE MANAGEMENT AND PROTECTION SYSTEM

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
New Engine Management/protection units will be installed in new vehicles on delivery and units installed on required current vehicles		
The system must be compatible with light vehicles, heavy vehicles and earthmoving machinery		
The tenderer shall supply and install new units within 48 hours from receipt of the order		
The unit must be compatible to interface to the driver and vehicle monitoring units		
The SIM cards of the GPS unit must be used for reporting		
The unit must then be tested for monitoring of the engine immediately after installation before the job card can be signed off		
Due to emergency repairs to the engine protection system, a kilometre rate will be included in the pricing schedule for said repairs. Estimated kilometres are noted in the pricing schedule with Cape Town as reference. Provide for additional kilometres estimated if situated in a radius further as Cape Town to Vredenburg		
Estimated quantities are noted in the pricing schedule. The tenderer must however be prepared to install a single unit if only one new vehicle is purchased. Include all cost, travelling and labour for the issue and introduction of a single unit.		
The tender price for the installation will include the supply of a new engine management unit, installation, travelling, accommodation and kilometre claims. After installation the unit will be tested and must be introduced and be live on the system.		
Installation will be done at the municipal mechanical workshop, cnr of Floryn and Escudo road, Marais Industria, Vredenburg. Arrange with the workshop manager for a suitable time and date within the minimum time period.		
Compulsory Maintenance and repairs on protection units will be required		

ENGINE MANAGEMENT UNIT SPECIFICATIONS

MINIMUM SPECIFICATIONS	COMPLY YES/NO	OFFERED SPECIFICATIONS
Only new units will be accepted		
Engine management system for late model vehicles		
Must monitor oil level, water level and water temperature and must be able to provide warnings of low levels and over heating		
In case of warnings displayed the vehicle must be able to go in <u>Limp mode</u> and Shut down after warnings have been activated		

Initial_____

MINIMUM SPECIFICATIONS (Continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
- Must interface with the vehicle and driver monitoring unit - Tamper proof - Vibration resistant - Waterproof electronics - Fail-safe - if wiring is tampered with or Is disconnected - Self-diagnostic - Dedicated wiring harness - Fault indication display unit - Coded calibration - Alarm pre-warning before power loss - Limp mode until vehicle stops then Full engine shut down - Oil pressure circuit linked to engine - Revs to enable easy ecu interrogation - Speed & rev control via pedal position - Sensor (pps) - Automatic hazard light activation on Engine fault - National distribution - Provide Nationwide 24-hour support/service with toll free number		
The system must provide diagnostic and pre-warning functions. If any circuit is tripped due to a pre-set parameter being exceeded, switch failure, or loss of continuity of a signal wire, the driver must be alerted to the impending shut down of the engine by the appropriate circuit light and buzzer. The Hazard lights must automatically activate and this 10 second pre-warning that allows the driver to take necessary action to move the vehicle to the side of the road. Throttle control must be denied which effectively puts the vehicle into a "Limp Mode" and once the vehicle comes to a complete stop, the engine automatically shuts down. The Starter Motor must be isolated in sympathy with engine power loss. Throttle Control must be restored once the fault has been corrected. Three circuits monitor driver attitude and enforce Management limits via control of the Pedal Position Sensor (Accelerator) and Exhaust Brake. Speed and Revs must be controlled to pre-set calibrated limits after providing a pre-warning to the driver via the buzzer. The accelerator must be reinstated once the speed or revs have reduced to below the buzzer warning point and the driver has removed his foot from the accelerator. Excessive Engine Idle must also monitored & must stop the engine after 5 minutes of continuous idling. <u>The unit must be fail-safe and any fault with the engine switches, wiring or main control module causes the engine to shut down.</u>		

Initial_____

MINIMUM SPECIFICATIONS (Continued)	COMPLY YES/NO	OFFERED SPECIFICATIONS
When the "GO" light is on the engine can be started and driven/operated. At any time that the "GO" light is off the Starter Motor is isolated to prevent excessive cranking and damage. In the event of a fault the circuit fault light turns with the buzzer. If the 'warning light flashes, the throttle ceases to function and the Hazard lights activate, automatically. As the vehicle loses speed the exhaust brake activates and once the vehicle comes to a full stop the warning light turns off, the engine stop control closes and the engine must automatically switch off. Any or all lights for the circuit/s responsible for stopping the engine must be displayed. This must be a controlled stop. The vehicle must only restart once the fault has been corrected. The buzzer will sound, intermittently and the corresponding light will flash as a pre-warning should the driver be reaching the Speed or Rev limits.		
Voltage : 12 or 24v DC Consumption : Active mode - 50 mA Fuse capacity : 5 Amp Maximum Outputs : Engine Stop Control Starter Motor Control Exhaust Brake Activation Hazard Activation Buzzer/Alarm : High frequency Piezo Pressure switch : 70kPa Contacts normally open Temperature switch : 103 degrees C Contacts normally closed Water level probe : Conductive. 6 sec Surge delay		
Documents attached to the tender: It is compulsory to attach original manufacturer's specifications for the engine management unit		

It is compulsory to comply to all the minimum specifications
It is compulsory to confirm "yes" or "no" on all line items

End of Item

I accept and approve all of the above. Compulsory to sign if the tenderer agrees to all requirements

.....
SIGNATURE OF TENDERER

Initial _____

Previous experience schedule (ALL ITEMS)**Comply
Yes/NO**

The tenderer must have completed at least a minimum of three previously successful projects / contracts with a contract period of at least 12 months for driver and vehicle reporting and providing reports. Attach proof of award and completion of said contracts and contactable references.	
It is compulsory to complete the schedule below confirming awarded contracts.	

SCHEDULE OF PREVIOUS MANUFACTURING EXPERIENCE
(Compulsory to complete and attach proof)

TYPE OF RELEVANT WORK PREVIOUSLY PERFORMED	CLIENT'S DETAILS (Where work was performed, contact name & <u>phone number</u>)	COMPLETION DATE OF CONTRACT	VALUE OF CONTRACT

Initial_____

SECTION 4.4

PRICING AND DELIVERY SCHEDULE

(Each page of the pricing schedule must be signed, if not the bid will be disqualified)

The Pricing Schedule is attached to the back of this document.

(Section 4.4 continued)

IT IS COMPULSORY TO COMPLETE THE PRICING SCHEDULE
INCLUDED IN THIS DOCUMENT FOR ALL ITEMS TENDERED FOR.
NO LETTER HEAD OR ALTERNATIVE PRICE SCHEDULE WILL BE
ACCEPTED

I accept and approve all of the above.



.....
SIGNATURE OF TENDERER

Initial_____

SECTION 4.5**PRICE ADJUSTMENTS**

Bids shall remain valid and binding for a minimum of 90 days after the tender closure date and the validity extend automatically till the contract is signed if validity goes beyond the number of days indicated. The reason for this is to ensure that the tender is valid till appeals were considered, if received.

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

Failure to accept the automatic extension will render the bid non-responsive. Any bidder may at any time withdraw their bid in writing in which case the bid will not be further considered.

Initial_____

SECTION 4.6**OMMISSIONS, ALTERATIONS AND ADDITIONS**

Initial_____

SECTION 4.7

SCHEDULE OF VARIATIONS FROM SPECIAL CONDITIONS OF CONTRACT

(Please take note of the 2.5% deduction for Council payment for items as per Clause 1 in the “Special Conditions of Contract” document as well as the affirmation clause under the Price and Delivery Schedule.

Should your company **BE WILLING TO PROVIDE THE 2.5% deduction for payment within 30 days** as per the payment clause in the Conditions of Contract, then **complete the following**.

YES, my company **IS WILLING TO HAVE THE 2.5%** taken off of the payment of the items even though the 2.5% will not be taken into account in the adjudication of the tender.

Tenderer's signature for acceptance of the 2.5% discount
(Only if tenderer wishes to provide the 2.5% discount)

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER



Initial_____

SECTION 4.8**SUPPORTING DOCUMENTATION FROM TENDERER**

Note: -

(No pricing or pricing adjustment documentation can be attached to the tender
Any pricing or pricing adjustment documentation which is attached by the tenderer will not be
considered

The schedules supplied by Council must be used for all pricing matters.)



Initial_____

SECTION 4.9**MBD 7.1****CONTRACT FORM - PURCHASE OF GOODS/WORKS**

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

DATE:.....

Initial_____

MBD 7.1

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER, THE MUNICIPALITY)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	TENDERER	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE

Initial_____

SECTION 4.4 (Continued)

COMPULSORY PRICING SCHEDULE REQUIREMENTS

IT IS COMPULSORY TO COMPLETE THE PRICING SCHEDULE INCLUDED IN THIS DOCUMENT FOR ALL ITEMS TENDERED FOR.

NO LETTER HEAD OR ALTERNATIVE PRICE SCHEDULE WILL BE ACCEPTED

THE TENDER IS EVALUATED WITH THE TOTAL ITEM PRICE. IT IS COMPULSORY TO TENDER ON ALL ITEMS.

- ALL TOTAL PRICES ARE ESTIMATED QUANTITIES MULTIPLIED BY TENDER UNIT PRICES TO OBTAIN LINE ITEM TOTALS
- IT IS COMPULSORY TO COMPLY TO ALL THE MINIMUM SPECIFICATIONS PER ITEM
- THE TENDER WILL BE EVALUATED ON THE TOTAL PRICE FOR ALL ITEMS
- IT IS COMPULSORY TO ADD ALL PRICES TO DETERMINE THE TOTAL. INDIVIDUAL PRICES WILL NOT BE ADDED BY THE MUNICIPALITY. NO PRICE CORRECTIONS WILL BE ACCEPTED AFTER TENDER CLOSURE
- IT IS COMPULSORY TO COMPLETE ALL LINE ITEMS OF THE PRICING SCHEDULE TENDERED FOR. NO LINE ITEMS MUST BE LEFT BLANK. LINE ITEMS WHERE THE COST IS INCLUDED IN THE TENDER PRICE, MUST BE INDICATED AS "INCLUDED". LINE ITEMS PROVIDED FREE OF CHARGE MUST BE INDICATED WITH "R0.00". IF THESE PRICING INSTRUCTIONS ARE NOT ADHERED TO, THE TENDER WILL BE FOUND NON-RESPONSIVE.
- IT IS COMPULSORY TO SUBMIT PRICES FOR ALL ITEMS
- THE MUNICIPALITY RESERVES THE RIGHT TO PURCHASE ANY QUANTITY AS NEEDED
- THE PRICING SCHEDULE MUST INCLUDE ALL COSTS INCLUDED IN THE SPECIFICATIONS INCLUDING TRAVELLING COST, LABOUR COST, ACCOMODATION, LABOUR RATES
- NO ADDITIONAL ORDERS WILL BE ISSUED AND NO PAYMENT CLAIMS PROCESSED OTHER THAN THE INSTRUCTIONS AND PRICING REFLECTING ON THE ORDER. COST TO COMPLY WILL BE FOR THE ACCOUNT OF THE TENDERER

I accept and approve all of the above.

.....
SIGNATURE OF TENDERER

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SECTION 4.4: PRICE SCHEDULE – Compulsory to be completed and signed by the tenderer

YEAR 1: 12 MONTHS FROM 1 JULY 2022 TO 30 JUNE 2023

ITEM	SUMMARISED DESCRIPTION	ESTIMATED QTY FOR THE PERIOD	TENDER RATE PRICE PER UNIT, EACH IN RANDS EXCLUDING VAT	SUB TOTAL: ESTIMATED QTY X TENDER RATE EXCLUDING VAT
ITEM 1	Web hosting of vehicle and driver monitoring units on the web site / server. Replace and/or Program all existing units to communicate to the server and supply web access including a schedule of all vehicle and driver monitoring unit numbers and SIM card numbers of all current units to the municipality and avail on the web site, provide real time tracking, provide exception reports for the municipal fleet, Provide training for municipal staff in Vredenburg.	420 units	R _____ PER MONTH	
ITEM 2	Hosting of Refuse Bin Loggers / Counters on the web site / server	18 units	R PER MONTH	
ITEM 3	Hosting and introduce driver ID Tag monitoring on the web site / server	815 units	R PER MONTH	
ITEM 4	(a) Supply new driver tags units	50 units	R PER UNIT	
	(b) Program driver ID tags and link to driver's name	50 units	R PER UNIT	
ITEM 5	(a) Supply new vehicle and driver monitoring GPS units	25 units	R PER UNIT	
	(b) Install new vehicle and driver monitoring units in vehicles	25 units	R PER UNIT	
ITEM 6	Removal of vehicle and driver monitoring units from redundant vehicles	15 units	R PER UNIT	
ITEM 7	(a) Fault finding and repairs of defective GPS units and Bin Lift Loggers/Counters	200 hours	R PER HOUR	
	(b) Rate per km for installation, removal and maintenance of GPS units and Lift Loggers	2000km	R PER KM	
ITEM 8	(a) Supply and install new bin loggers / bin counters units / system	18 units	R PER UNIT	
ITEM 9	(a) Supply and install new engine protection units	20 Units	R PER UNIT	
	(b) Fault finding and repairs of engine protection units	100 hours	R PER HOUR	
	(c) Rate per km for emergency repairs on engine protection units	1000km	R PER KM	
TOTAL YEAR 1 EXCLUDING VAT				

It is compulsory that pricing must be provided for all line items.

It is compulsory to comply to all the minimum specifications of all items

NAME OF TENDERER (THE COMPANY)

SIGNATURE

DATE

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SECTION 4.4: PRICE SCHEDULE – Compulsory to be completed and signed by the tenderer

YEAR 2: 12 MONTHS FROM 1 JULY 2023 TO 30 JUNE 2024

ITEM	SUMMARISED DESCRIPTION	ESTIMATED QTY FOR THE PERIOD	TENDER RATE PRICE PER UNIT, EACH IN RANDS EXCLUDING VAT	SUB TOTAL: ESTIMATED QTY X TENDER RATE EXCLUDING VAT
ITEM 1	Web hosting of vehicle and driver monitoring units on the web site / server. Replace and/or Program all existing units to communicate to the server and supply web access including a schedule of all vehicle and driver monitoring unit numbers and SIM card numbers of all current units to the municipality and avail on the web site, provide real time tracking, provide exception reports for the municipal fleet, Provide training for municipal staff in Vredenburg.	420 units	R _____ PER MONTH	
ITEM 2	Hosting of Refuse Bin Loggers / Counters on the web site / server	18 units	R PER MONTH	
ITEM 3	Hosting and introduce driver ID Tag monitoring on the web site / server	815 units	R PER MONTH	
ITEM 4	(a) Supply new driver tags units	50 units	R PER UNIT	
	(b) Program driver ID tags and link to driver's name	50 units	R PER UNIT	
ITEM 5	(a) Supply new vehicle and driver monitoring GPS units	25 units	R PER UNIT	
	(b) Install new vehicle and driver monitoring units in vehicles	25 units	R PER UNIT	
ITEM 6	Removal of vehicle and driver monitoring units from redundant vehicles	15 units	R PER UNIT	
ITEM 7	(a) Fault finding and repairs of defective GPS units and Bin Lift Loggers/Counters	200 hours	R PER HOUR	
	(b) Rate per km for installation, removal and maintenance of GPS units and Lift Loggers	2000km	R PER KM	
ITEM 8	(a) Supply and install new bin loggers / bin counters units / system	18 units	R PER UNIT	
ITEM 9	(a) Supply and install new engine protection units	20 Units	R PER UNIT	
	(b) Fault finding and repairs of engine protection units	100 hours	R PER HOUR	
	(c) Rate per km for emergency repairs on engine protection units	1000km	R PER KM	
TOTAL YEAR 2 EXCLUDING VAT				

It is compulsory that pricing must be provided for all line items.

It is compulsory to comply to all the minimum specifications of all items

NAME OF TENDERER (THE COMPANY)

SIGNATURE

DATE

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SECTION 4.4: PRICE SCHEDULE – Compulsory to be completed and signed by the tenderer

YEAR 3: 12 MONTHS FROM 1 JULY 2024 TO 30 JUNE 2025

ITEM	SUMMARISED DESCRIPTION	ESTIMATED QTY FOR THE PERIOD	TENDER RATE PRICE PER UNIT, EACH IN RANDS EXCLUDING VAT	SUB TOTAL: ESTIMATED QTY X TENDER RATE EXCLUDING VAT
ITEM 1	Web hosting of vehicle and driver monitoring units on the web site / server. Replace and/or Program all existing units to communicate to the server and supply web access including a schedule of all vehicle and driver monitoring unit numbers and SIM card numbers of all current units to the municipality and avail on the web site, provide real time tracking, provide exception reports for the municipal fleet, Provide training for municipal staff in Vredenburg.	420 units	R _____ PER MONTH	
ITEM 2	Hosting of Refuse Bin Loggers / Counters on the web site / server	18 units	R PER MONTH	
ITEM 3	Hosting and introduce driver ID Tag monitoring on the web site / server	815 units	R PER MONTH	
ITEM 4	(a) Supply new driver tags units	50 units	R PER UNIT	
	(b) Program driver ID tags and link to driver's name	50 units	R PER UNIT	
ITEM 5	(a) Supply new vehicle and driver monitoring GPS units	25 units	R PER UNIT	
	(b) Install new vehicle and driver monitoring units in vehicles	25 units	R PER UNIT	
ITEM 6	Removal of vehicle and driver monitoring units from redundant vehicles	15 units	R PER UNIT	
ITEM 7	(a) Fault finding and repairs of defective GPS units and Bin Lift Loggers/Counters	200 hours	R PER HOUR	
	(b) Rate per km for installation, removal and maintenance of GPS units and Lift Loggers	2000km	R PER KM	
ITEM 8	(a) Supply and install new bin loggers / bin counters units / system	18 units	R PER UNIT	
ITEM 9	(a) Supply and install new engine protection units	20 Units	R PER UNIT	
	(b) Fault finding and repairs of engine protection units	100 hours	R PER HOUR	
	(c) Rate per km for emergency repairs on engine protection units	1000km	R PER KM	
TOTAL YEAR 3 EXCLUDING VAT				

It is compulsory that pricing must be provided for all line items.

It is compulsory to comply to all the minimum specifications of all items

NAME OF TENDERER (THE COMPANY)

SIGNATURE

DATE

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SECTION 4.4: PRICE SCHEDULE – Compulsory to be completed and signed by the tenderer

TOTAL: YEAR 1 + TOTAL YEAR 2 + TOTAL YEAR 3 <u>EXCLUDING</u> VAT	
VAT @ 15%	
GRAND TOTAL: YEAR 1 + TOTAL YEAR 2 + TOTAL YEAR 3 <u>INCLUDING</u> VAT	

It is compulsory that the pricing must provide for and comply with all requirements included in the general and detailed specifications per item

Installation and removal of units as well as fault finding and repairs may be required for a minimum of one vehicle at a time.

NAME OF TENDERER (THE COMPANY)

SIGNATURE

DATE

END OF PRICING SCHEDULE

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SECTION 4.10

ANNEXURE A

DOCUMENTS TO ATTACH TO THE TENDER

IT IS COMPULSORY TO ATTACH ALL REQUESTED DOCUMENTATION OF ALL ANNEXURES BELOW AFTER EACH PAGE

NAME OF TENDERER:

ENSURE THAT THE TENDER DOCUMENT IS NEATLY AND SECURELY BOUND. FOLLOWING THE TENDER DOCUMENT, ATTACH ALL COMPULSORY REQUIRED DOCUMENTS TO THE BACK OF EACH ANNEXURE PAGE AS REQUESTED

- **Do not insert pages between the tender document. It is not allowed.**
- Attach all documentation to the back of each Annexure category
- The Annexures must be re-assembled according to page numbers
- Write the name of the tenderer in Black ink on the top of each page.
- The tender document requirements will govern if a document required in the tender document is, by mistake, not included in the Annexure pages (attachment) schedule.
- Please attach documents in the same sequence requested per line item.

Attach directly after this page the following:

- Valid SARS certificate
- Valid, original OR **originally certified** BBBEE certificate / affidavit
- **Latest Municipal Account / lease agreement of company (The tenderer)**
- **Latest Municipal Accounts / lease agreements of residence of all directors as noted in the MBD 8**
- ID Documents of owners or/and directors
- CIPRO documents (Company Registration Forms)
- Resolution of signatory to tender on behalf of the company
- Schedule of previously successful awarded contracts of vehicle and driver monitoring.

I confirm that all requested documents are attached

.....
Signature of tenderer

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ANNEXURE B

NAME OF TENDERER:

FOR:

ITEM 5: SUPPLY AND INSTALLATION OF NEW FM SYSTEM IN VEHICLES

ITEM 9: SUPPLY AND INSTALLATION OF ENGINE MANAGEMENT AND PROTECTION SYSTEM

IT IS COMPULSORY TO ATTACH THE FOLLOWING DOCUMENTATION TO THE TENDER:

Attach directly after this page the following:

- Detailed, **manufacturer's** specifications of driver and vehicle monitoring units and;
- Detailed, **manufacturer's** specifications of Engine management / protection units
- Proof that the service is the core business of the tenderer. Supply proof of current web hosting service solutions and programming capabilities. Provide information on a letter head with web site link included

I confirm that all requested documents are attached

.....
Signature of tenderer

Initial_____